

## **VILLAGE OF GILBERTS**

87 GALLIGAN ROAD,  
GILBERTS, ILLINOIS 60136

### **Village Board Meeting MEETING AGENDA**

**Village Hall Board Room**

**87 Galligan Road, Gilberts, IL.60136**

**January 2, 2018 - 7:00 P.M.**

#### **ORDER OF BUSINESS**

##### **1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **2. ROLL CALL / ESTABLISH QUORUM**

##### **3. PRESENTATION**

A. Northern Chamber of Commerce-2017 Community Service Award

##### **4. PUBLIC COMMENT**

Intended for public comment on issues not otherwise on this agenda, comments being solicited when individual issues are discussed

##### **5. CONSENT AGENDA**

- A. A Motion to approve Minutes from the December 12, 2017 Special Village Board Meeting
- B. A Motion to ratify Bills & Payroll dated December 19, 2017
- C. A Motion to approve Bills & Payroll dated January 2, 2018

##### **6. ITEMS FOR APPROVAL**

- A. A Motion to approve Ordinance 01-2018, an Ordinance amending the Village Code to Establish an Administrative Procedure to Determine Eligibility for Benefits under the Illinois Public Safety Employee Benefits Act
- B. A Motion to approve Resolution 01-2018, a Resolution authorizing and approving the release of a limited number of Building Permits for Phase 2A-1 of the Conservancy Development

##### **7. ITEMS FOR DISCUSSION**

##### **8. STAFF REPORTS**

##### **9. TRUSTEES' REPORTS**

##### **10. PRESIDENT'S REPORT**

**11. EXECUTIVE SESSION (If necessary)**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2( c ) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 ( c ) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2( c ) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 ( c ) 2 Collective negotiating matters. ₂

**12. ADJOURNMENT****Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s).

To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President.

If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.

During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting.

The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.

**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Special Village Board  
Meeting Minutes  
December 12, 2017**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Attorney Tappendorf, Assistant Administrator Beith and Finance Director Erickson. For members of the audience please see the attached copy of the sign in sheet.

**Public Hearing**

**Additional Hearing-Village of Gilberts Special Service Area Number Twenty Five**

Administrator Sakas reported that the additional public hearing was due to a scrivener's error. The original three terms sheets had a term of 30 years. However, the final ordinance referenced a term of 20 years which was incorrect. The error required the Village to post an additional public hearing notice and conduct a public hearing. The Village is now required to reset the sixty day objection period moving the consideration of the establishing ordinance to February 2018.

President Zirk stated that at this time he would entertain a motion to open the public hearing for the additional hearing regarding Special Service Area Number Twenty-Five. **A Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to open the public hearing at 7:02 p.m.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, and Hacker. 0-nays, 0-abstained. Motion carried.

President Zirk asked if anyone in attendance had any questions or comments regarding the establishment of Special Service Area Number Twenty-Five. Those in attendance offered no comments. There being no comments offered, **a Motion was made by Trustee Corbett and seconded by Trustee Allen to close the public hearing at 7:04 p.m.** Roll call: Vote: 6-ayes: Trustees Corbett, Allen, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

**Public Comment**

President Zirk asked if anyone in attendance had any questions or comments they wished to share with the Board Members. There were no comments or questions offered by anyone in the audience.

## Consent Agenda

### A. A Motion to approve the Minutes from the December 5, 2017 Village Board Meeting

### B. A Motion to approve the November 2017 Treasurer's Report

President Zirk asked the Board Members if there were any items listed on the consent agenda they would like removed for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Corbett and seconded by Trustee Farrell to approve the consent agenda items A-B as presented.** Roll call: Vote: 6-ayes: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

## Items for Approval

### A Motion to approve Ordinance 27-2017, an Ordinance amending the Village Code Regarding the Revocation of Business Licenses

Administrator Sakas provided the Board Members with the justification for amending the code with respect to revocation of business licenses. He reported that in a recent situation involving an illegal business, Staff determined that the current Village code provisions for revoking a business license were dated and vague. Ancel Glink has drafted a code amendment to strengthen and clarify the Village's authority. Administrator Sakas summarized the proposed revisions to the code. He reported that the draft ordinance sets conditions for revocation along with the notice process and the appeal procedures.

Trustee Corbett questioned if a business license was revoked if the business would be closed immediately. Attorney Tappendorf responded no; the Village would have to allow the business owner seven days to file an appeal.

President Zirk commented on section A of the ordinance. He is uncomfortable with the language referencing the Village President being the judge and jury in the revocation process. He would feel more comfortable if the judgment process and the appeals process included the Board of Trustees. Attorney Tappendorf reported that is an acceptable process and many communities follow that procedure. This process differs from the Local Liquor Commission license revocation process which is governed by Statute.

Trustee Zambetti discussed a scenario in which the seven day due process period occurs during a time in which the Board Members are not scheduled to meet for a few weeks. Administrator Sakas suggested the Board Members could call for a special meeting or discuss their strategies when and if this situation was to occur. President Zirk noted that in his nine years of public service this type of situation has only occurred once.

There was some discussion with section B 4 of the draft ordinance. The Board Members along with Staff discussed having the licensee pay a deposit for the cost of a court reporter if one was needed to transcribe verbatim recording of the proceedings. Attorney Tappendorf noted that the revocation process is different than a zoning process where the petitioner is looking for relief from the Village and recoverable cost will be incurred by the Village. The Board Members concurred that the suggested deposit to cover the court reporter fees make the process too complicated.

There being no further discussion on the motion, **a Motion was made by Trustee Farrell and seconded by Trustee Hacker to approve Ordinance 27-2017 as amended.** Roll call: Vote: 6-eyes: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett and Allen. 0-nays, 0-abstained. Motion carried.

**A Motion to approve Resolution 44-2017, a Resolution Urging the Governor to Veto Senate Bill 1451**

President Zirk reported that this Senate Bill is very controversial. The Bill would limit municipalities' authority to regulate, site, or charge permit fees for wireless facilities. Administrator Sakas reported that the Bill has passed both the Senate and the House and is on the Governor's desk for authorization. Staff reported that the Dupage Mayors and Managers Conference has asked all local municipalities to pass the resolution, and they will forward copies to Governor Rauner's office.

There being no further discussion on the motion, **a Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to approve Resolution 44-2017, a Resolution urging the Governor to Veto Senate Bill 1451.** Roll call: Vote: 6-eyes: Trustees Farrell, Hacker, Kojzarek, Corbett, Allen and Zambetti. 0-nays, 0-abstained. Motion carried.

**A Motion to approve Resolution 45-2017, a Resolution Adopting and Establishing an updated Sexual Harassment Policy for the Village of Gilberts to Comply with P.A. 100-0054**

Administrator Sakas reported that the State of Illinois recently approved the State Officials and Employees Ethics Act requiring each unit of local government to adopt a sexual harassment policy by ordinance or resolution before January 15, 2018. He noted that the Village's Personnel Manual contains a Sexual Harassment Policy that fulfills the law with some additional language which is included in the draft resolution.

Trustee Farrell asked if the Village's Personnel Manual also addresses gender equality and whistle blowers. Attorney Tappendorf responded yes; the personnel manual contains language addressing all these matters. There being no further discussion on the motion, **a motion was made by Trustee Allen and seconded by Trustee Corbett to approve Resolution 45-2017, a Resolution Adopting and Establishing an updated Sexual Harassment Policy for the Village of Gilberts to Comply with P.A. 100-0554.** Roll call: Vote: 6-eyes: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

**A Motion to approve the Annual Police Pension Contribution**

Administrator Sakas reported that this is the annual adjustment other than the adjustment made for the conversion of one Police Officer from Part-time to a Full-time position. President Zirk asked if this contribution to the Police Pension is consistent with the Actuary recommendation. Finance Director Erickson replied yes.

There being no further discussion on the motion, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to approve the Annual Police Pension Contribution as presented.** Roll call: Vote: 6-eyes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

### **Items for Discussion**

There were no items listed under "Items for Discussion".

### **Staff Reports**

Administrator Sakas reported that Dunkin Donuts' new store front is receiving great reviews.

Attorney Tappendorf reported she would respectfully ask the Board Members to enter into executive session to discuss litigation with no business to follow.

Assistant Administrator Beith reported that WOW will soon be acquired by Verizon.

### **Trustees' Reports**

Trustee Hacker commented on the recent conversation the Board Members had with the Resident HOA Transition Committee Members. He noted that the committee has done their due diligence in communicating their concerns to CalAtlantic with respect to private improvement within Town Center Unit 2B. In addition, the Village has on numerous occasions also communicated their concerns with the incompleteness of the public improvements within Town Center Unit 2B. In his opinion, the Village should continue to support the HOA Transition Committee efforts along with mandating CalAtlantic complete the public improvements and punch list items by a certain deadline date or the Village will initiate the process of calling their performance bond to fund the completion of the outstanding infrastructure improvements. Trustee Zambetti agreed with Trustee Hacker's suggestion. However, he wanted to ensure the performance bond's value was sufficient to fund the entire outstanding infrastructure improvements along with the punch list items.

Administrator Sakas responded that the performance bond's value the Village has on file should be sufficient to cover the cost of the remaining infrastructure improvements and the punch list items. In addition, if the Board directed Staff to do so, Staff could inform CalAtlantic that if the improvements and punch list items are not complete by June 1, 2018 the Village will call the bond.

Resident HOA Transition Committee Member, Jackie Rod reported that the Committee had met with Pathway Property Management representative Mark Voightmann, and he tried to schedule a meeting with a CalAtlantic representative on the Committee's behalf. However, CalAtlantic representatives refused to meet with the Transition Committee. Ms. Rod thanked the Board Members for their continued support.

### **President's Report**

President Zirk acknowledged that Developer Mertz was in attendance. However, Developer Mertz had not spoken during the public comment portion of the meeting. Developer Mertz apologized he was unaware that portion of the meeting had passed. President Zirk invited Developer Mertz to address the Board Members at this time. Developer Mertz thanked President Zirk for providing him with an opportunity to address the Board Members.

Developer Mertz approached the dais and addressed the Board Members. He reported that currently he only has nine building permits remaining out of the initially approved one hundred and twenty three building permits. Developer Mertz noted that the lack of any additional permits other than the nine creates an inventory and investment concerns. President Zirk asked Developer Mertz how many additional building permits Developer Mertz wished to request. Mr. Mertz replied roughly 100 permits would be ideal.

Trustee Hacker inquired during the winter season how many homes Mr. Mertz believed the builder would sell. Mr. Mertz reported that on average Ryan Homes sells four homes per month. In the last year Ryan Homes has sold 48 homes. Developer Mertz noted that from a planning and investment perspective the inability to have any additional building permits limits the investment interest and willingness of potential builders to commit to building homes in various phases of the development.

Trustee Hacker acknowledged that he understood Developer Mertz's situation. However, Trustee Hacker noted that granting additional permits when there has been no progress with the construction of the water treatment plant or the two additional wells makes him very nervous.

Trustee Hacker asked Mr. Mertz if he had received the IEPA permits for the construction of the two wells and what the construction timeline was. Mr. Mertz reported that the IEPA has supplied the engineer with their comments on the submitted permit applications, and he anticipates once the SSA 25 bond sale is complete, the construction would begin in February 2018. Mr. Mertz reported that the engineering plans for both the water treatment plant and Freeman Road are near completion. Administrator Sakas briefly discussed the IEPA permit comments. He noted that the IEPA comments were minor in nature.

Trustee Corbett agreed with Trustee Hacker's concerns. Trustee Allen also agreed with Trustee Hacker's concerns. Trustee Allen noted that for the past two years the construction timelines and deadlines have come and gone with no action or progress on the construction of the water treatment plant or the two wells.

President Zirk stated that there is still water capacity available for the Conservancy use. In addition, when the bond sale transaction is complete the Village will have the funds on hand to construct the water treatment plant and the two wells if there was an unforeseen event.

President Zirk noted that he sympathizes with Mr. Mertz's situation. In order to complete the bond transaction the underwriters and potential bond holders need some type of assurance that the homes will be built and they in turn will recover their cost. A lengthy discussion ensued on the moving parts that are needed to make the bond sale viable. Administrator Sakas commented on the fact that at this time there are only 51 remaining platted lots. Trustee Farrell suggested limiting the building permits to 3 or so as the progress continues on the water treatment plant and wells.

Trustee Hacker commented on the fact he would be more comfortable with releasing the permits if construction of the wells had begun as previously promised. Trustee Hacker and Trustee Corbett both expressed that they were in favor of assisting Mr. Mertz in moving the project forward. However, they expressed concerns that past assurances have not been fulfilled. Trustee Hacker noted that trust is an issue and his sole concern is for the residents of the community.

Administrator Sakas reported Staff has been working closely with Engineer Lin on the technical design of the water treatment plant, and the plans are just about nearing completion.

Attorney Tappendorf stated that she will check with bond counsel to see what type of assurance they are looking for and report back.

President Zirk noted that he is not hearing a unanimous no straw vote to not allow Mr. Mertz some additional building permits. He recommended if the Board Members have questions or comments to forward them to Administrator Sakas. This matter will be discussed again at the January 2<sup>nd</sup> Village Board Meeting. Mr. Metz thanked the Board Members for their time and their kind consideration in this matter.

#### **Executive Session**

**A Motion was made by Trustee Hacker and seconded by Trustee Corbett to enter into executive session to discuss litigation as permitted by 5 ILCS 120/2 (c)(11) with no business to follow.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Sakas, Attorney Tappendorf, Assistant Administrator Beith and Finance Director Erickson went into executive session at 8:32 p.m. and returned to the public meeting at 8:51 p.m.

#### **Reconvene/Roll call**

The Board Members along with Staff returned to the public meeting at 8:51 p.m. Roll call: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Attorney Tappendorf, Assistant Administrator Beith, Finance Director Erickson.

#### **Adjournment**

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Kojzarek to adjourn from the public meeting at 8:52 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF GILBERTS  
 EXP CHECK RUN DATES 12/19/2017 - 12/19/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 01 ADMINISTRATIVE					
01-01-5060	OPERATING EXPENSE	CARD SERVICES	IMTA TREASURERS INSTITUTE 2017 - L.ER	71.88	
01-01-5060	OPERATING EXPENSE	FRAN PESOLI	BD BOND REFUND - 17-269 - 943 BLUE AS	58.00	
01-01-5070-CLRK	DUES	MUNICIPAL CLERKS OF ILLI	DUES FOR CLERK DUES - MEADOWS	55.00	
01-01-5080	LEGAL NOTICES	CHICAGO TRIBUNE MEDIA GR	DISPLAY TREASURER'S REPORT AND TAX LE	787.18	
01-01-5090-73ID	COMMUNICATIONS	CALL ONE	PHONES 12/15 - 1/14	127.84	
01-01-5090-89GR	COMMUNICATIONS	CALL ONE	PHONES 12/15 - 1/14	350.27	
01-01-5100	POSTAGE	CARD SERVICES	HOT COCOA TREE LIGHTING AND POSTAGE	9.80	
01-01-5150	COMMUNITY DONATIONS	CARD SERVICES	HOT COCOA TREE LIGHTING AND POSTAGE	102.55	
01-01-5150	COMMUNITY DONATIONS	CARD SERVICES	STOCKING STUFFERS, KATHLEEN REPAIRS L	77.89	
01-01-5150	COMMUNITY DONATIONS	RUDY KOSANOVICH	DJ SERVICES FOR TREE LIGHTING CEREMON	125.00	
01-01-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPT	NAME TAGS	3.99	
01-01-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPT	MISC OFFICE SUPPLY	51.99	
01-01-5220	LEGAL LITIGATION	ANCEL, GLINK, DIAMOND, B	LITIGATION - NOV MATTERS - STMT 60663	2,242.50	
01-01-5230	LEGAL EXPENSE	ANCEL, GLINK, DIAMOND, B	POLICE NEGOTIATIONS - NOV MATTERS - S	3,070.55	
01-01-5230	LEGAL EXPENSE	ANCEL, GLINK, DIAMOND, B	PERSONNEL - NOV MATTERS - STMT 60663	341.25	
01-01-5230	LEGAL EXPENSE	ANCEL, GLINK, DIAMOND, B	CORPORATE - NOV MATTERS - STMT 60663	2,576.25	
01-01-5235	UTILITY IMPACT EXPENSE - CONSER	ANCEL, GLINK, DIAMOND, B	CONSERVANCY SSA MATTERS - STMT 60663	585.00	
01-01-5410	MAINTENANCE BUILDING	MENARDS - CARPENTERSVILL	LIGHT BULBS AND BALLASTS	74.90	
01-01-5450	CONTRACTUAL SERVICES	BENEFIT PLANNING CONSULT	SERVICES FOR JAN 2018	300.00	
01-01-5491	MEALS & ENTERTAINMENT	CARD SERVICES	STOCKING STUFFERS, KATHLEEN REPAIRS L	141.66	
01-01-5491	MEALS & ENTERTAINMENT	NORTHERN KANE COUNTY	COMMUNITY SERV AWARD CELEBRATION	200.00	
01-01-5580-AADM	TRAINING EXPENSE	CARD SERVICES	STOCKING STUFFERS, KATHLEEN REPAIRS L	25.00	
01-01-5580-ADMN	TRAINING EXPENSE	CARD SERVICES	STOCKING STUFFERS, KATHLEEN REPAIRS L	95.00	
01-01-5580-FDIR	TRAINING EXPENSE	CARD SERVICES	IMTA TREASURERS INSTITUTE 2017 - L.ER	515.20	
01-01-5960	REIMBURSED EXPENSES	CARD SERVICES	HOT COCOA TREE LIGHTING AND POSTAGE	19.46	
Total For Dept 01 ADMINISTRATIVE				12,008.16	
Dept 02 POLICE					
01-02-5090-86RR	COMMUNICATIONS	CALL ONE	PHONES 12/15 - 1/14	277.79	
01-02-5230	LEGAL EXPENSE	STEPHEN D. TOUSEY LAW OF	PROSECUTION FOR DEC 2017	300.00	
01-02-5390	MAINTENANCE VEHICLES	TOM PECK FORD OF HUNTLEY	OIL CHANGE G8	44.36	
01-02-5390	MAINTENANCE VEHICLES	TOM PECK FORD OF HUNTLEY	OIL CHANGE G7	32.27	
01-02-5390	MAINTENANCE VEHICLES	TOM PECK FORD OF HUNTLEY	BLOWER MOTOR SQ #8	305.90	
01-02-5390	MAINTENANCE VEHICLES	ULTRA STROBE COMMUNICATI	UNITY REPLACEMNT LAMP KIT HIGH POWER	84.00	
01-02-5390	MAINTENANCE VEHICLES	ULTRA STROBE COMMUNICATI	LABOR DIAGNOSE LIGHTS ACTIVATION	75.00	
01-02-5470	UNIFORMS	J G UNIFORMS INC	CUSTOM BLACK VEST COVER - PULGAR	165.00	
01-02-5580	TRAINING EXPENSE	T. J. CONEVERA'S. INC.	TRAINING AMMUNITION	910.00	
Total For Dept 02 POLICE				2,194.32	
Dept 03 PUBLIC WORKS					
01-03-5090-PWPH	COMMUNICATIONS	CALL ONE	PHONES 12/15 - 1/14	114.99	
01-03-5260-OLTN	STREETLIGHTING	CONSTELLATION NEWENERGY,	ENERGY 10/31 - 11/30	2,743.50	
01-03-5260-TTTG	STREETLIGHTING	CONSTELLATION NEWENERGY,	ENERGY 10/18 - 11/15	242.16	
01-03-5390	MAINTENANCE VEHICLES	BATTERIES PLUS	BATTERIES	205.90	
01-03-5390	MAINTENANCE VEHICLES	BLAIN'S FARM & FLEET	WIPER BLADES FOR PW TRUCKS	47.92	
01-03-5390	MAINTENANCE VEHICLES	BUNGE'S NORTHWEST TIRE W	SEMI TIRE FLAT REPAIR	182.66	
01-03-5390	MAINTENANCE VEHICLES	BUNGE'S NORTHWEST TIRE W	SKID STEER FLAT REPAIR	87.90	
Total For Dept 03 PUBLIC WORKS				3,625.03	
Dept 04 BUILDING					
01-04-5070	DUES	N.W.B.O.C.A.	RENEWALS FOR SWEDBERG NWBOCA MEMBERSH	50.00	
01-04-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPT	CREDIT FOR RETURN OF DEFECTIVE CORREC	(3.22)	
01-04-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPT	MISC OFFICE SUPPLY	6.54	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 04 BUILDING					
01-04-5580	TRAINING EXPENSE	B&F CONSTRUCTION CODE SV	CODE CLASS - RUSSELL	195.00	
Total For Dept 04 BUILDING				248.32	
Dept 06 PARKS					
01-06-5090-SHPD	COMMUNICATIONS	CALL ONE	PHONES 12/15 - 1/14	73.41	
01-06-5120-JKGZ	UTILITIES	COMMONWEALTH EDISON	SERV DATES	62.05	
01-06-5120-TCPK	UTILITIES	COMMONWEALTH EDISON	SERV DATES 11/8 - 12/11	36.15	
01-06-5120-TCPS	UTILITIES	COMMONWEALTH EDISON	SERV DATES 11/8 - 12/11	47.27	
01-06-5120-TNSQ	UTILITIES	COMMONWEALTH EDISON	SERV DATES 11/8 - 12/11	31.25	
Total For Dept 06 PARKS				250.13	
Dept 89 GPD DOWN STATE PENSION FUND					
01-89-5621	GPD DOWNSTATE PENSION FUND	GILBERTS POLICE PENSION	FINAL PAYMENT REQUIRED TO POLICE PENS	32,590.38	
Total For Dept 89 GPD DOWN STATE PENSION FUND				32,590.38	
Total For Fund 01 GENERAL FUND				50,916.34	
Fund 20 WATER SYSTEM					
Dept 10 WATER SYSTEMS					
20-10-5090-WTRP	COMMUNICATIONS	CALL ONE	PHONE SERVICE 12/15 - 1/14/18	188.87	
20-10-5110	PRINTING	THIRD MILLENNIUM ASSOCIA	LATE BILL PROCESSING	64.97	
20-10-5200	OFFICE SUPPLIES	CARD SERVICES	LABOR LAW POSTER 2018	11.98	
20-10-5281	CHEMICALS	U.S. SILICA COMPANY	F 65 - 2500# BULK BAG	4,819.33	
20-10-5381	MAINTENANCE PARTS & MATERIALS	USA BLUEBOOK	DIAPH PUMP ALUMINUM BODY	919.95	
20-10-5390	MAINTENANCE VEHICLES	BATTERIES PLUS	BATTERIES	65.95	
20-10-5410	MAINTENANCE BUILDING	MENARDS - CARPENTERSVILL	PIPE INSULATION / FOAM & FOIL PIPE WR	26.68	
20-10-5450	CONTRACTUAL SERVICES	ADVANCED AUTOMATION AND	SCADA WORK	1,812.41	
20-10-5450	CONTRACTUAL SERVICES	CENTEGRA PRIMARY CARE, L	DRUG SCREEN - VIDALES	37.50	
20-10-5450	CONTRACTUAL SERVICES	SENTRY SECURITY, INC.	ALARM SERVICES 1/1/18 - 12/31/18	456.00	
20-10-5470	UNIFORMS	PRIORITY PROMOTIONS	UNIFORM SHIRTS	437.00	
20-10-5520	LABORATORY TESTING	PDC LABORATORIES, INC	FLUORIDE PROBE	30.00	
20-10-5601	REPAIRS-WATER DISTRIBUTION SYS.	BIG TIMBER LANDSCAPE CO	571 KATHLEEN / 315 PIERCE TURF REPAIR	1,860.00	
Total For Dept 10 WATER SYSTEMS				10,730.64	
Dept 20 WASTEWATER SYSTEMS					
20-20-5090-BRLS	COMMUNICATIONS	CALL ONE	PHONE SERVICE 12/15 - 1/14/18	40.17	
20-20-5090-STLS	COMMUNICATIONS	CALL ONE	PHONE SERVICE 12/15 - 1/14/18	60.24	
20-20-5090-TTLS	COMMUNICATIONS	CALL ONE	PHONE SERVICE 12/15 - 1/14/18	44.67	
20-20-5090-WWRP	COMMUNICATIONS	CALL ONE	PHONE SERVICE 12/15 - 1/14/18	151.68	
20-20-5110	PRINTING	THIRD MILLENNIUM ASSOCIA	LATE BILL PROCESSING	64.96	
20-20-5200	OFFICE SUPPLIES	CARD SERVICES	LABOR LAW POSTER 2018	11.98	
20-20-5262	LAB SUPPLIES	USA BLUEBOOK	ENVIRO-SAFE THERMOMETER // PHOSPHATE	216.41	
20-20-5381	MAINTENANCE PARTS & MATERIALS	HARDY PRO-AIR SYSTEMS &	DRIVE SEAL, GASHET AND SIGHT GLASS	100.23	
20-20-5381	MAINTENANCE PARTS & MATERIALS	MENARDS - CARPENTERSVILL	GREEN TREATE, CHALKLINE REEL, SCREEN	128.08	
20-20-5390	MAINTENANCE VEHICLES	BATTERIES PLUS	BATTERIES	65.95	
20-20-5410	MAINTENANCE BUILDING	MENARDS - CARPENTERSVILL	PIPE INSULATION / FOAM & FOIL PIPE WR	38.14	
20-20-5450	CONTRACTUAL SERVICES	ADVANCED AUTOMATION AND	SCADA WORK	1,812.40	
20-20-5450	CONTRACTUAL SERVICES	CENTEGRA PRIMARY CARE, L	DRUG SCREEN - VIDALES	37.50	
20-20-5450	CONTRACTUAL SERVICES	SENTRY SECURITY, INC.	WW ALARM SERVICES 1/1/18 - 12/31/18	456.00	
20-20-5470	UNIFORMS	PRIORITY PROMOTIONS	UNIFORM SHIRTS	437.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/7	208.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 11/30	80.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 11/29	370.00	

12/19/2017 08:29 AM  
User: lerickson  
DB: Gilberts

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF GILBERTS  
EXP CHECK RUN DATES 12/19/2017 - 12/19/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 20 WATER SYSTEM					
Dept 20 WASTEWATER SYSTEMS					
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/4	199.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/6	80.00	
Total For Dept 20 WASTEWATER SYSTEMS				<u>4,602.41</u>	
Total For Fund 20 WATER SYSTEM				<u>15,333.05</u>	
Fund 31 PERFORMANCE BOND					
Dept 00 GENERAL FUND					
31-00-2070	BMP17-0379 - PB17-421	ARS OF ILLINOIS	BD BOND REFUND -- ADDRESS: 544 SLEEPI	58.00	
31-00-2070	BMP17-0357 - PB17-397	DAYNA ALDIS	BD BOND REFUND -- 948 SUNBURST LN	58.00	
31-00-2070	BMP17-0383 - PB17-425	Frank & Colleen Demuth	BD BOND REFUND - 920 SUNBURST	29.00	
31-00-2070	BMP17-0380 - PB17-422	JACK ROOD	BD BOND REFUND --51 RAILROAD ST	58.00	
31-00-2080	ESCROWS PAYABLE	ANCEL, GLINK, DIAMOND, B	GILBERTS TOWN CENTER - NOVEMBER MATTE	1,170.00	
Total For Dept 00 GENERAL FUND				<u>1,373.00</u>	
Total For Fund 31 PERFORMANCE BOND				<u>1,373.00</u>	

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF GILBERTS

EXP CHECK RUN DATES 12/19/2017 - 12/19/2017

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 01 GENERAL FUND	50,916.34
Fund 20 WATER SYSTEM	15,333.05
Fund 31 PERFORMANCE BO	1,373.00

Total For All Funds:	<u>67,622.39</u>
----------------------	------------------

+ Postage for late bills

# 152.26
<u># 67,774.65</u>

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF GILBERTS  
 EXP CHECK RUN DATES 01/02/2018 - 01/02/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 01 ADMINISTRATIVE					
01-01-5000	STATE UNEMPLOYMENT TAX	IL DEPT OF EMPLOYMENT SEC	4TH QUARTER 2017 UNEMPLOYMENT	166.72	
01-01-5060	OPERATING EXPENSE	ILLINOIS STATE POLICE	SHELL LIQUORE LIC	27.00	
01-01-5070-ORGN	DUES	NORTHERN KANE COUNTY	MEADOWS MEMBERSHIP RENEWAL	175.00	
01-01-5080	LEGAL NOTICES	KANE COUNTY RECORDER	RELEASE OF GRASS LIEN- 90K55460 - 783 T	47.00	
01-01-5080	LEGAL NOTICES	KANE COUNTY RECORDER	RELEASE OF GRASS LIEN - 20 80 89 - 783	47.00	
01-01-5090-AT&T	COMMUNICATIONS	AT&T U-VERSE	SERVICE 12/15 - 1/14/18 - VH	75.44	
01-01-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPTIC	TAX FORMS - W2,1099, LAMINATING POUCHES	116.86	
01-01-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPTIC	LTR FOLDERS AND EXP POCKET	52.58	
01-01-5210	NISRA EXPENSE	MELISSA HAUER	NISRA REIMBURSMENT - HAUER	91.00	
01-01-5235	UTILITY IMPACT EXPENSE - CONSERV	MUNICAP, INC.	CONSULTING MATTERS - SSA #25	8,168.75	
01-01-5310	INSURANCE LIABILITY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	12,249.00	
01-01-5320	INSURANCE VEHICLES & EQUIP.	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	3,425.00	
01-01-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	3,037.00	
01-01-5340	WORKER'S COMP INSURANCE	IL PUBLIC RISK FUND	01-18 TO 01-19 RENEWAL ANNUAL WORKERS C	4,147.79	
01-01-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	46.98	
01-01-5410	MAINTENANCE BUILDING	RICHARD SPINKER	GENERAL CLEANINGS: 12/5, 12/12, 12/19 &	140.00	
01-01-5450	CONTRACTUAL SERVICES	CURRENT TECHNOLOGIES, INC.	REMOTE SUPPORT	31.25	
01-01-5450	CONTRACTUAL SERVICES	FOX VALLEY WEBWORKS, INC.	CREATION OF WEBSITE FOOTER BUTTON ROLLC	100.00	
01-01-5661	73 INDUSTRIAL PRINCIPAL	UNION NATIONAL BANK OF EL	73 INDUSTRIAL - JAN 2018 PYMT	1,909.21	
01-01-5671	73 INDUSTRIAL INTEREST	UNION NATIONAL BANK OF EL	73 INDUSTRIAL - JAN 2018 PYMT	1,601.33	
01-01-5950	UTILITY TAX EXPENSE	AZAVAR AUDIT SOLUTIONS, IN	CONTINGENCY PAYMENT	60.02	
01-01-5960	REIMBURSED EXPENSES	ANCEL, GLINK, DIAMOND, BUS	SSA # 15 - MATTERS STMT 60663	97.50	
Total For Dept 01 ADMINISTRATIVE				35,812.43	
Dept 02 POLICE					
01-02-5310	INSURANCE LIABILITY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	4,871.00	
01-02-5320	INSURANCE VEHICLES & EQUIP.	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	4,893.00	
01-02-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	650.00	
01-02-5340	WORKER'S COMP INSURANCE	IL PUBLIC RISK FUND	01-18 TO 01-19 RENEWAL ANNUAL WORKERS C	19,041.52	
01-02-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	1,868.82	
01-02-5390	MAINTENANCE VEHICLES	REINALT-THOMAS CORPORATION	SQ #1 EAGLE TIRE	261.00	
01-02-5410	MAINTENANCE BUILDING	RICHARD SPINKER	GENERAL CLEANINGS SUN & WED - DEC 2017	315.00	
01-02-5450	CONTRACTUAL SERVICES	MARCO TECHNOLOGIES LLC	OVERAGE 11/19 - 12/18/17	102.40	
01-02-5450	CONTRACTUAL SERVICES	VERIZON WIRELESS	SERVICE 11/17 - 12/16/17 - SQUAD COMPUT	266.07	
01-02-5580	TRAINING EXPENSE	SIRCHIE	TEST KITS	179.96	
Total For Dept 02 POLICE				32,448.77	
Dept 03 PUBLIC WORKS					
01-03-5060	OPERATING EXPENSE	CANTEEN REFRESHMENT SERVIC	WATER DELIVERY FOR PW	19.26	
01-03-5260-BURN	STREETLIGHTING	COMMONWEALTH EDISON	SERV 11/13 - 12/14	18.08	
01-03-5260-INTR	STREETLIGHTING	COMMONWEALTH EDISON	INDIAN TR LIGHTS 11/21 - 12/22	48.58	
01-03-5260-PART	STREETLIGHTING	ELMUND & NELSON CO.	TIME & MATERIAL REPAIRS 136 TOWN CENTEF	249.50	
01-03-5260-PART	STREETLIGHTING	ELMUND & NELSON CO.	TIME & MATERIAL REPAIRS 404 ARROWHEAD I	200.00	
01-03-5260-PART	STREETLIGHTING	ELMUND & NELSON CO.	TIME & MATERIAL REPAIRS - MEADOWS & ALF	2,043.50	
01-03-5260-PART	STREETLIGHTING	ELMUND & NELSON CO.	TIME & MATERIAL REPAIRS - 195 JACKSON N	435.50	
01-03-5260-PPKY	STREETLIGHTING	COMMONWEALTH EDISON	SERV 11/13 - 12/14	238.52	
01-03-5260-TNCT	STREETLIGHTING	COMMONWEALTH EDISON	SERV DATE11/13 - 12/14	108.56	
01-03-5260-TTTG	STREETLIGHTING	CONSTELLATION NEWENERGY, I	SERV DATES 11/16 - 12/18	242.16	
01-03-5310	INSURANCE LIABILITY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	4,092.00	
01-03-5320	INSURANCE VEHICLES & EQUIP.	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	1,710.00	
01-03-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	515.00	
01-03-5340	WORKER'S COMP INSURANCE	IL PUBLIC RISK FUND	01-18 TO 01-19 RENEWAL ANNUAL WORKERS C	12,213.68	
01-03-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	623.28	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 01 GENERAL FUND					
Dept 03 PUBLIC WORKS					
01-03-5390	MAINTENANCE VEHICLES	BATTERIES PLUS	STREETLIGHT REPAIR	229.11	
01-03-5390	MAINTENANCE VEHICLES	DUNDEE NAPA AUTO PARTS	WORK LMP	9.57	
01-03-5400	MAINTENANCE EQUIPMENT	CLIFFORD-WALD	TRAVEL AND LABOR TO REPAIR PLOTTER	160.00	
01-03-5410	MAINTENANCE BUILDING	RICHARD SPINKER	GENERAL CLEANINGS: 12/5, 12/12, 12/19 &	140.00	
01-03-5420	MAINTENANCE STREETS	ECONO SIGNS LLC	STOP SIGN PRISMATIC	157.23	
Total For Dept 03 PUBLIC WORKS				23,453.53	
Dept 04 BUILDING					
01-04-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPTIC	COIL CORD, SANITIZER, FRESHNER	35.06	
01-04-5250	BUILDING PERMIT EXP - 17-036/315	B&F CONSTRUCTION CODE SVC,	NOVEMBER INSPECTIONS	135.00	
01-04-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	94.99	
01-04-5430	LEASING EXPENSE	MARCO TECHNOLOGIES LLC	73 IND SERVICE 12/15 - 1/14/18	250.00	
Total For Dept 04 BUILDING				515.05	
Dept 06 PARKS					
01-06-5120-MMPK	UTILITIES	COMMONWEALTH EDISON	SERV 11/13 - 12/14	31.25	
01-06-5120-MPSN	UTILITIES	COMMONWEALTH EDISON	SERV 11/13 - 12/14	43.10	
01-06-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	265.00	
Total For Dept 06 PARKS				339.35	
Total For Fund 01 GENERAL FUND				92,569.13	
Fund 20 WATER SYSTEM					
Dept 00 GENERAL FUND					
20-00-2063	OVERPAYMENT	RANDY RIES	UB refund for account: 0001525698-01	4.00	
Total For Dept 00 GENERAL FUND				4.00	
Dept 10 WATER SYSTEMS					
20-10-5070	DUES	AMERICAN WATER WORKS ASSN	MEMBERSHIP RENEWAL AWWA	330.00	
20-10-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPTIC	HIGHLIGHTERS	3.30	
20-10-5281	CHEMICALS	ALEXANDER CHEMICAL CORPOR	ALUM SULF 330GA TOTE - 7320 LBS	1,411.86	
20-10-5281	CHEMICALS	VIKING CHEMICAL CO	150 LB CYLS CHLORINE	1,714.00	
20-10-5281	CHEMICALS	VIKING CHEMICAL CO	DEPOSIT RETURN: 4 DDRM, 9 CYLS	(1,020.00)	
20-10-5310	INSURANCE LIABILITY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	2,415.00	
20-10-5320	INSURANCE VEHICLES & EQUIP.	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	319.00	
20-10-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	9,116.00	
20-10-5340	WORKER'S COMP INSURANCE	IL PUBLIC RISK FUND	01-18 TO 01-19 RENEWAL ANNUAL WORKERS C	5,142.77	
20-10-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	149.12	
20-10-5381	MAINTENANCE PARTS & MATERIALS	MENARDS - CARPENTERSVILLE	120W INVERTER W/ USB	19.97	
20-10-5450	CONTRACTUAL SERVICES	MARCO TECHNOLOGIES LLC	WATER DEPT SERVICE 12/15 - 1/14/18	55.00	
20-10-5510	WATER METERS	FERGUSON WATERWORKS #2516	METER FLG KIT	362.92	
20-10-5520	LABORATORY TESTING	PDC LABORATORIES, INC	FLUORIDE PROBE AND COLIFORM TEST - 12/5	140.00	
20-10-5520	LABORATORY TESTING	PRAIRIE ANALYTICAL SYSTEMS	GAMMA SPECTROSCOPY	370.00	
20-10-5652	BRINE HAULING EXPENSES	COMPASS MINERALS AMERICA	BULK COARSE LA ROCK	2,802.55	
20-10-5710-WTRP	GAS	NICOR	SERVICE 11/16 - 12/18/17 - 281 RAYMOND	259.36	
20-10-5720-WTRP	ELECTRIC	DYNEGY ENERGY SERVICES	DEC 2017 - 380 RAYMOND ST & 320 RAYMONI	7,058.29	
Total For Dept 10 WATER SYSTEMS				30,649.14	
Dept 20 WASTEWATER SYSTEMS					
20-20-5200	OFFICE SUPPLIES	INTEGRATED PURCHSING OPTIC	HIGHLIGHTERS	3.29	
20-20-5281	CHEMICALS	ALEXANDER CHEMICAL CORPOR	ALUM SULFATE LIQUID	5,894.04	
20-20-5290	LABORATORY EQUIPMENT	MENARDS - CARPENTERSVILLE	WASHERS/BOLTS/ CLAMPS/ (4) 5K LED	422.98	
20-20-5310	INSURANCE LIABILITY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	2,555.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 20 WATER SYSTEM					
Dept 20 WASTEWATER SYSTEMS					
20-20-5320	INSURANCE VEHICLES & EQUIP.	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	319.00	
20-20-5330	INSURANCE PROPERTY	ARTHUR J. GALLAGHER	2018 RENEWAL PREMIUM COMM,UMB,EQ BRKDN,	10,970.00	
20-20-5340	WORKER'S COMP INSURANCE	IL PUBLIC RISK FUND	01-18 TO 01-19 RENEWAL ANNUAL WORKERS C	2,240.24	
20-20-5370	GAS & OIL	WRIGHT EXPRESS FSC	GAS - SERVICE 11/15 - 12/14/17	149.12	
20-20-5381	MAINTENANCE PARTS & MATERIALS	HARDY PRO-AIR SYSTEMS & S	BREATHER / GASKE T / DRIVE SEAL	214.50	
20-20-5410	MAINTENANCE BUILDING	MENARDS - CARPENTERSVILLE	19W LED WALL PACK	85.98	
20-20-5450	CONTRACTUAL SERVICES	ADVANCED AUTOMATION AND	TROUBLESHOOTING DIGESTER PUMP	660.00	
20-20-5450	CONTRACTUAL SERVICES	MARCO TECHNOLOGIES LLC	WATER DEPT SERVICE 12/15 - 1/14/18	55.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/14	80.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/13	370.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/11	80.00	
20-20-5520	LABORATORY TESTING	SUBURBAN LABORATORIES	LABS 12/13	80.00	
20-20-5602	REPAIRS-W/WATER COLLECTION SYS.	BENCHMARK SALES & SERVICE	REBUILD TO FAIRBANKS MORESE EJECTOR	3,250.00	
20-20-5710-MDLS	GAS	NICOR	SERV 11/14 - 12/14	83.73	
20-20-5710-STLS	GAS	NICOR	SERVICE 11/17-12/20/17 - 10 SILVER TRAI	89.83	
20-20-5710-VALS	GAS	NICOR	SERVICE 11/17 - 12/19/17 - 196 VALENCIF	26.99	
20-20-5710-WWTP	GAS	NICOR	SERVICE 11/16 - 12/18/17 - 320 RAYMOND	155.53	
20-20-5720-GFLS	ELECTRIC	CONSTELLATION NEWENERGY,	1SERV 11/8 - 12/10	148.07	
20-20-5720-MDLS	ELECTRIC	CONSTELLATION NEWENERGY,	1SERV DATE 11/09 - 12/11	197.29	
20-20-5720-STLS	ELECTRIC	CONSTELLATION NEWENERGY,	1SERV DATES 11/08 - 12/10	117.64	
20-20-5720-VALS	ELECTRIC	CONSTELLATION NEWENERGY,	1SERV 11/8 - 12/10	150.48	
20-20-5720-WWTP	ELECTRIC	DYNEGY ENERGY SERVICES	DEC 2017 - 380 RAYMOND ST & 320 RAYMONI	9,234.41	
Total For Dept 20 WASTEWATER SYSTEMS				37,633.12	
Total For Fund 20 WATER SYSTEM				68,286.26	
Fund 31 PERFORMANCE BOND					
Dept 00 GENERAL FUND					
31-00-2070	BMP17-0204 - PB17-235	ABSOLUTE CONSTRUCTION	BD BOND REFUND - 113 AUGUSTA DR	29.00	
31-00-2070	BMP17-0285 - PB17-321	ELGIN RECYCLING	BD BOND REFUND - 121 CENTER DR.	58.00	
31-00-2070	BMP17-0339 - PB17-379	ELGIN RECYCLING	BD BOND REFUND - 121 CENTER DR.	58.00	
31-00-2070	BMP16-0002 - PB16-422	FOUR SEASONS HEATING AND P	BD BOND REFUND - 146 MEADOWS DR.	58.00	
31-00-2070	BMP17-0332 - PB17-368	METRO TILE INTERNATIONAL	BD BOND REFUND - 231 VAIL CT.	29.00	
31-00-2070	BMP17-0389 - PB17-431	PETERS ELECTIRC & TECHNOLC	BD BOND REFUND - 7 MEADOWS DR.	58.00	
31-00-2070	BMP17-0388 - PB17-430	PETERS ELECTIRC & TECHNOLC	BD BOND REFUND - 8 TIMBER TRAILS BLVD	58.00	
31-00-2070	BMP17-0387 - PB17-429	PETERS ELECTIRC & TECHNOLC	BD BOND REFUND - 12 SUMMIT DRIVE	58.00	
31-00-2070	BMP17-0395 - PB17-437	SHARON ZUMBEK	BD BOND REFUND - 290 COPPER MOUNTAIN DF	58.00	
31-00-2080	ESCROWS PAYABLE	ANCEL, GLINK, DIAMOND, BUS	GILBERTS TOWN CENTER - DECEMBER MATTERS	633.75	
31-00-2080	ESCROWS PAYABLE - 17-278/825 GLA	B&F CONSTRUCTION CODE SVC,	NOV RYAN HOMES INSPECTIONS	55.00	
31-00-2080	ESCROWS PAYABLE	BAXTER & WOODMAN, INC.	GILBERTS TOWN CENTER - PULTE REVISIONS	240.00	
31-00-2080	ESCROWS PAYABLE	CHICAGO TRIBUNE MEDIA GROU	CLASSIFIED LISTINGS: HEARING NOTICES AM	308.22	
Total For Dept 00 GENERAL FUND				1,700.97	
Total For Fund 31 PERFORMANCE BOND				1,700.97	

12/29/2017 10:51 AM  
User: lerickson  
DB: Gilberts

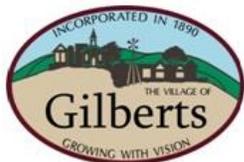
INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF GILBERTS  
EXP CHECK RUN DATES 01/02/2018 - 01/02/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

---

Fund Totals:

Fund 01 GENERAL FUND	92,569.13
Fund 20 WATER SYSTEM	68,286.26
Fund 31 PERFORMANCE BONI	1,700.97
Total For All Funds:	<u>162,556.36</u>



*Village of Gilberts*  
Village Hall  
87 Galligan Road, Gilberts, Illinois 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
[www.villageofgilberts.com](http://www.villageofgilberts.com)

### **Memorandum**

**TO:** President Rick Zirk & the Village Board of Trustees  
**CC:** George Sakas, Village Administrator  
**FROM:** Laura Erickson, Finance Director  
**DATE:** December 19, 2017 for the January 2, 2018 Village Board Meeting  
**SUBJECT:** Code Amendment - PSEBA Administrative Procedure

---

The Public Safety Employee Benefits Act (PSEBA) addresses health coverage benefits for public safety officers that have suffered extreme injury or death in the line of duty. Per the Negotiated Agreement between the Metropolitan Alliance of Police - Gilberts Police Chapter #423 and the Village dated 5/1/15 to 4/30/18. Article XVI, Section 16.3 Continuation of benefit, the agreement states: "When an employee is killed or disabled in the line of duty, the Village will provide health coverage benefits as set forth in 820 ILCS 320/10".

The intent of the code amendment is to establish an administrative procedure that provides a fair and efficient method of determining eligibility of benefits under PSEBA. The proposed administrative procedure will better protect the Village in the event that a PSEBA applicant wants to challenge a decision. This procedure also gives the Village the opportunity to review the availability of other coverage for the applicant. At this time I am requesting that the Board amend the Village code to establish an administrative procedure to determine eligibility for benefits under IL PSEBA.



DIAMOND BUSH  
DiCIANNI  
& KRAFTHEFER

A Professional Corporation  
140 South Dearborn Street, Suite 600  
Chicago, IL 60603  
www.ancelglink.com

Julie A. Tappendorf  
jtappendorf@ancelglink.com  
(P) 312.604.9182  
(F) 312.782.0943

## MEMORANDUM

**To:** George Sakas, Village Administrator

**CC:** Laura Erickson, Finance Director

**From:** Julie A. Tappendorf  
Kurt S. Asprooth

**Subject:** PSEBA Ordinance

**Date:** December 19, 2017

---

Attached with this memo is an ordinance amending the Village Code to establish a procedure to address claims under the Public Safety Employee Benefits Act (“PSEBA”). The purpose of the ordinance is to provide a procedure for a PSEBA claim to be administrated by a neutral third party and to give the Village a voice in the proceeding. A recent appellate court decision confirmed the ability of non-home rule municipalities to adopt administrative procedures for making PSEBA eligibility determinations. There are a number of benefits to the Village in adopting a PSEBA procedure, as discussed in this memorandum.

There are many similarities between the attached ordinance and the model PSEBA Ordinance distributed by the Illinois Municipal League. However, one major difference is that the IML model ordinance includes a definition of “catastrophic injury.” We have not included that definition in the ordinance we prepared for the Village, however, because it would be in direct conflict with the Illinois Supreme Court rulings and interpretations of PSEBA.

As you know, PSEBA does not include a definition of catastrophic injury. Under PSEBA:

An employer who employs a full time law enforcement officer who suffers a catastrophic injury or is killed in the line of duty shall pay the entire premium of the employer’s health insurance plan for the injured employee, the injured employee’s spouse and for each dependent child of the injured employee until the child reaches the age of majority. 820 ILCS 320/10(a).

The Illinois Supreme Court has interpreted and applied this provision of the PSEBA on four occasions. In 2003, in the case of *Krohe v. City of Bloomington*, the Court said “we construe the phrase ‘catastrophic injury’ as synonymous with an injury resulting in the line of duty disability”. In a subsequent case, *Nowak v. City of Country Club Hills*, the Illinois Supreme

Court stated that “‘catastrophic injury’ is a term of art and it means an injury that results in the awarding of a line of duty disability pension.” The *Nowak* Court went on to state:

“We conclude that, under Section 10(a) of [the Act], an employer’s obligation to pay the entire health insurance premium for an injured officer and his family attaches on the date that it is determined that the officer’s injury is “catastrophic”—that is, on the date it is determined that the injured officer is permanently disabled and therefore eligible for a line of duty disability pension.”

The case of *Village of Vernon Hills v. Heelan* (decided in December of 2015) again restated that, where there a line of duty disability pension has been awarded, there is no need to engage in discovery or present evidence regarding the claimant’s injury.

In short, the Illinois Supreme Court has addressed this issue four times and has basically closed the door on any definition of “catastrophic injury” other than its interpretation. The Illinois Supreme Court went on to note that “our interpretation is considered part of the statute itself until the legislature amends it contrary to this interpretation.” The IML’s attempt to include a definition of catastrophic injury contrary to the Supreme Court’s definition will certainly be challenged in court. It is improbable that a court would choose to disregard very clear precedent, especially after the Supreme Court expressly stated that its definition becomes part of the law relative to catastrophic injuries. We do not think the Village wants to be the “test case” for the IML’s ordinance. The reality is that the only real fix for this issue is to have PSEBA amended by the legislature.

Nevertheless, even though a municipality cannot contradict Illinois Supreme Court rulings on the definition of “catastrophic injury,” there are still benefits in adopting a local PSEBA process.

First, the administrative process will better protect the Village in the event that a PSEBA applicant wants to challenge the decision of the Village’s appointed hearing officer in court. In order to challenge the decision of the hearing officer, a PSEBA applicant will have to file a lawsuit seeking review under a common law writ of *certiorari*, which is essentially an administrative review action. In a common law writ of *certiorari* action, the factual findings of the Village’s appointed hearing officer will be given deference by the court. Additionally, since the factual record is developed during the Village’s administrative process, there is no need to proceed through a lengthy, and costly, discovery process.

Second, and importantly, the administrative process will give the Village the opportunity to review the availability of other coverage for the applicant and his or her family members. If there is other insurance available, it can be set off against the PSEBA benefits that the Village has to provide by statute.

Should you have any questions regarding the attached ordinance, please let us know.

**VILLAGE OF GILBERTS**

**AN ORDINANCE AMENDING THE VILLAGE CODE TO ESTABLISH AN ADMINISTRATIVE PROCEDURE TO DETERMINE ELIGIBILITY FOR BENEFITS UNDER THE ILLINOIS PUBLIC SAFETY EMPLOYEE BENEFITS ACT**

**WHEREAS**, the Village of Gilberts is an Illinois municipal corporation operating in accordance with the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

**WHEREAS**, the Village, pursuant to its municipal powers under the Illinois Municipal Code, including 65 ILCS 5/1-2-1 and 65 ILCS 5/10-4-1 relating to its General Corporate Powers and General Corporate Powers Respecting Employment, has authority to adopt ordinances and to promulgate rules and regulations consistent with state law on matters of group health insurance and other related benefits in relation to all municipal officers and employees in respect to each other, the municipality, and the people; and

**WHEREAS**, the Village President and Trustees of the Village of Gilberts have determined that the following policy is in the best interests of the Village and its citizens and therefore desire to amend the Village of Code of the Village of Gilberts.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1. RECITALS.** The recitals listed above are incorporated into this Ordinance as if fully set forth in this Section 1.

**SECTION 2. AMENDMENT.** Title 1, entitled “Administration,” of the Village Code of the Village of Gilberts is hereby amended by adding the following new Chapter 9:

**“Chapter 9**

**ADMINISTRATIVE PROCEDURE TO DETERMINE ELIGIBILITY FOR BENEFITS UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT**

- 1-9-1: PURPOSE**
- 1-9-2: ADMINISTRATIVE COMPOSITION**
- 1-9-3: PROCEDURE**

**1-9-1: PURPOSE:**

The purpose of this Chapter is to provide a fair and efficient method of determining the eligibility of applicants for the benefits enumerated under the Public Safety Employee Benefits Act (820 ILCS 320/1 *et seq.*) (PSEBA). All benefits provided to applicants pursuant to PSEBA will be consistent with PSEBA.

**1-9-2: ADMINISTRATIVE COMPOSITION:**

- A. Appointment of a PSEBA Claims Administrator: The Village President, with the consent of the Board of Trustees, is hereby authorized to appoint a person to hold the position of PSEBA Claims Administrator for the purpose of scheduling and making all necessary arrangements for the holding of hearings under this Administrative Procedure. These duties include, but are not limited to:
1. Receiving and filing applications for PSEBA benefits;
  2. Receiving and filing all documents required by this Ordinance to accompany such claims;
  3. Reviewing applications for completeness and returning incomplete applications to the applicant;
  4. Upon receipt of a complete application, scheduling hearings in accordance with the availability of the applicant, his or her counsel, counsel for the Village, and the Hearing Officer; and posting and publishing a Notice of Hearing in accordance with the Illinois Open Meetings Act, 5 ILCS 120/1;
  5. At the direction of the Hearing Officer, posting and publishing required amended notices of hearing in the event that any hearing date should be continued to a later date;
  6. Arranging for a court reporter to prepare a transcription of the hearing;
  7. Receiving and filing the determination of the Hearing Officer and any order, ruling, or intermediate or supplemental determination of the Hearing Officer;
  8. Responding to requests for information or subpoenas relating to an application for PSEBA benefits or a hearing thereon; and
  9. Preparation of the record of any application and hearing thereon for the purposes of judicial review.

In the absence of an express appointment under this subsection A, the PSEBA Claims Administrator will be the Village Clerk.

- B. Appointment of a Hearing Officer: The Village President, with the consent of the Village Board of Trustees, is hereby authorized to appoint a person to hold the position of Hearing Officer for the purpose of holding hearings and making determinations concerning the eligibility for persons claiming benefits under PSEBA. In making such selection, the Village President shall consider:
1. The candidate's ability to perform the duties set forth herein;
  2. The background and experience of the candidate;
  3. The qualifications of the candidate, including but not limited to, the requirement that the candidate must be an attorney licensed to practice law in the State of Illinois, preferably for at least five (5) years, with a knowledge of and experience in labor and employment law, general civil procedure, and administrative practice.

- C. Power of the Hearing Officer: The Hearing Officer will have all of the powers granted to him or her under applicable state statutes and the common law relative to the conduct of administrative hearings, including the power to:
1. Preside over all Village of Gilberts hearings involving PSEBA;
  2. Administer oaths;
  3. Hear testimony, and accept evidence that is relevant to the issue of eligibility for benefits under PSEBA upon an application for such benefits;
  4. Issue subpoenas and orders to secure attendance of witnesses and the production of relevant papers and documents upon the request of one or more of the parties to a hearing or their representatives;
  5. Rule upon objections concerning the admissibility of evidence;
  6. Preserve and authenticate the record of any hearing and all exhibits that are introduced into evidence at the hearing;
  7. Issue a determination based on the evidence presented at the hearing;
  8. If the determination is that the applicant is eligible for PSEBA benefits, issue a finding as to the extent of the reduction, if any, of PSEBA benefits resulting from the existence of health insurance benefits payable from any other source.

**1-9-3: PROCEDURE**

- A. Application for PSEBA Benefits: A PSEBA benefit application form prepared by the Village will be the standard form required for PSEBA benefit applicants to use in requesting benefits under PSEBA. The form must be completed and executed by the requesting applicant and delivered to the PSEBA Claims Administrator. Information required by the form must include:
1. The full particulars of the employee's claim for benefits, including the date, time, place, and nature of the injury giving rise to the claim for benefits,
  2. The names of any witnesses to the injury and the circumstances under which it occurred, together with any other factual circumstances surrounding the incident(s) alleged to have occasioned the injury;
  3. The names, ages, and relationship to the applicant of legal dependents for whom PSEBA benefits may be claimed; and
  4. Information relating to the existence of health insurance benefits payable from any other source, which information must be current as of the date of application.

The application also must be accompanied by:

1. The written decision of any public safety pension board determining or declaring the injury to have been incurred in the applicant's line of duty as a public safety employee of the Village of Gilberts;
2. A signed medical authorization release authorizing the collection and

production by voluntary agreement or subpoena, of information, including protected medical information, relating to the injury and the incident giving rise to the injury; and

3. If the applicant is seeking reimbursement for health insurance premium payments or out-of-pocket payments for PSEBA-related health insurance coverage or medical expenses, copies of all payment records or receipts for payments made by the applicant.

B. **Application Review:** The PSEBA Claims Administrator will review the application for completeness. If incomplete, the PSBA Claims Administrator will return the application to the applicant for completion in accordance with the requirements of Section 1-9-3(A). If complete, the PSBA Claims Administrator will then forward the completed application to the Hearing Officer and, after determining the availability of the parties, give notice concerning the holding of a hearing on the application. No hearing on the application will be held until the application is complete.

C. **Administrative Hearing:** The conduct of the administrative hearing will be as follows:

1. Upon receipt of a completed application, the Hearing Officer will arrange for the posting and serving of a Notice of Hearing in accordance with the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.*, notifying the parties and the public of the date, time, and place of a hearing to be held on the application.
2. The parties to the hearing, who may be represented by counsel or other representative, are the applicant and the Village of Gilberts. Both the applicant and the Village of Gilberts are necessary parties to the hearing.
3. Upon motion by a party, or determination upon consultation with the parties by the Hearing Officer, the initial hearing date or any subsequent date for the hearing may be reset by the Hearing Officer to mutually convenient dates and times.
4. Hearings will be held on the date and time and at the place specified in the Notice of Hearing, as originally set or reset and posted in accordance with law;
5. All hearings will be attended by a certified court reporter whose presence at the hearing has been arranged by the PSEBA Claims Administrator at the direction of the Hearing Officer, and a transcript of all proceedings will be made and preserved.

6. The applicant and the Village may examine and cross-examine witnesses, introduce exhibits, and request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.
7. It will be the applicant's obligation at the hearing to present in evidence any and all documents, including medical records, which were presented to any public safety pension board that considered the applicant's claim for a duty-related pension. All other medical records, health insurance records (including records relating to health insurance or self-insurance coverage of the applicant as a dependent), employment records, military records, accident reports, witness statements, injury reports (including any or all injury reports prepared or submitted by the applicant, whether or not in conjunction with the injury giving rise to the claim for PSEBA benefits), police reports, workers' compensation claims, reports and records, and records establishing dependency status (including marriage and birth certificates) that are relevant to the applicant's claim for PSEBA benefits shall be admissible at the hearing and shall be obtainable by any party requesting such records in pre-hearing discovery, subject to the requirements of applicable law.
8. The strict rules of evidence shall not apply to the hearing. The Hearing Officer may consider such evidence that a prudent person would reasonably rely upon in the course of managing his or her own affairs.
9. Upon conclusion of the hearing, the parties may make closing arguments on the record or, if either necessary party so requests, may submit post-hearing briefs in support of their positions, which briefs may contain appropriate citations to legal authority.
10. The determination by the Hearing Officer as to whether the applicant is eligible for benefits under PSEBA shall be in writing, shall include findings of fact and conclusions of law, and shall be consistent with PSEBA. If the Hearing Officer determines that the applicant is eligible for benefits under PSEBA, the determination shall include a finding as to the extent of the reduction, if any, of PSEBA benefits resulting from the existence of health insurance benefits payable from any other source.
11. Such determination shall constitute a final determination for the purpose of appeal to a court of competent jurisdiction."

**SECTION 3. SEVERABILITY.** In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect. If any part of this Ordinance is found to be invalid in any one or more of its several applications, all valid applications shall remain in effect.

**SECTION 4. REPEAL AND SAVINGS CLAUSE.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however that nothing in this Ordinance shall affect any rights, actions, or causes of action which shall have accrued to the Village of Gilberts prior to the effective date of this Ordinance.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall only be effective upon the passage, approval, and publication in the manner required by law.

**PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2018.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Elissa Kojzarek	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018

\_\_\_\_\_  
Village President, Rick Zirk

(SEAL)

ATTEST: \_\_\_\_\_  
Village Clerk, Debra Meadows

Published: \_\_\_\_\_

**VILLAGE OF GILBERTS**

**APPLICATION FOR BENEFITS UNDER THE ILLINOIS PUBLIC SAFETY**

**EMPLOYEE BENEFITS ACT (“PSEBA”) <sup>1</sup>**

Name of person completing this Application: \_\_\_\_\_

If the person completing this Application is someone other than a police officer who suffered a catastrophic injury in the line of duty, please state your relationship to the injured or deceased police officer: \_\_\_\_\_

Please answer the following questions:

1. Name of injured/deceased police officer: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone number of injured police officer or of other applicant if police officer is deceased:

\_\_\_\_\_.

2. Has there been a determination by a public safety pension board that the police officer’s death or injury was a line-of-duty injury entitling the officer to a line-of-duty pension?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please submit along with his Application the written decision of the pension board awarding the officer a line-of-duty pension. If no, please discontinue filling out this Application until such time as a written decision from the pension board is available for submission.

---

<sup>1</sup> The completion of this Application does not, in and of itself, qualify the Applicant for PSEBA benefits. The Village of Gilberts will determine eligibility in accordance with the Village of Gilberts Administrative Procedure to Determine Eligibility for Benefits Under the Illinois Public Safety Benefits Act Ordinance. Please note, also, that additional information may be required of the Applicant during the course of the procedure envisioned by the Ordinance, including, but not limited to, information ordered to be produced by means of a subpoena or order of the PSEBA Hearing Officer. Falsification of this Application or failure to provide complete information may result in denial of benefits and/or other legal consequences.

3. Describe in detail when, where, and how the injury or death occurred. You may use additional space or pages if the length of the description exceeds the space allotted for your answer:

---

---

---

---

2. List all witnesses to the injury or death:

---

---

---

3. Identify the individual to whom the incident giving rise to the injury or death was reported: \_\_\_\_\_

4. If the report was not made contemporaneously with the injury or death, state why:

---

5. Was a police report or report of injury or death made with respect to the incident giving rise to the injury or death? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, and you have a copy of that report, please attach it. If you do not have a copy of the report, please identify the jurisdiction issuing the report, the approximate date of the report, the person to whom the report was submitted, and the number of the report, if

known: \_\_\_\_\_

---

6. Was a witness report or civilian complaint submitted in connection with the incident giving rise to the injury or death? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, and you have a copy of that report or complaint, please attach it. If you do not have a copy of the report, please identify the person making the report, the approximate date of the report or complaint, and the person or jurisdiction to which the report was submitted, if known:\_\_\_\_\_

---

7. Was a workers' compensation claim made in connection with the incident giving rise to the injury or death? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, and you have a copy of the workers' compensation claim, please attach it. If you do not have a copy of the claim, please identify the State having jurisdiction over the claim (e.g., Illinois), the approximate date of the claim, the name of the claimant's attorney, if known, and whether a claim for death benefits was made in conjunction with the claim:

---

---

8. Was the police officer engaged in gainful employment in any capacity other than as a police officer for the Village of Gilberts, including military service, in the 60-day period prior to the injury or death? If so, name the employer, including address and telephone number, all known co-workers, all persons known to have been working alongside him/her during that time and describe the work the officer was doing.

---

---

---

9. Please state the name, age, and relationship to the injured/killed police officer of the spouse and all legal dependents of the police officer for whom PSEBA benefits are claimed.

---

---

10. If a spouse and/or legal dependents are listed in response to question 9, please attach copies of the marriage certificate or other legal evidence of spousal status, birth certificates, adoption certificates, and, in the case of dependents, copies of the most recent officer's, spouse's, or jointly-filed U.S. tax return, or portion thereof, establishing dependent status. If the claim for PSEBA benefits for a dependent is based, in part, on the claim that the dependent is a full-time or part-time student, attach a record of enrollment showing the dependent's enrollment in a course of study at an educational institution.

11. Is the police officer who is the subject of this Application currently working for compensation?      Yes \_\_\_\_\_      No \_\_\_\_\_

12. If so, what is the name, address, and telephone number of the officer's current employer?

---

---

13. Is the police officer or his/her spouse currently enrolled in a health insurance plan or self-insurance plan provided by the police officer's or spouse's employer or by means of another source (including, but not limited to, Medicare or Medicaid)?

Yes \_\_\_\_\_      No \_\_\_\_\_

14. Are any of the legal dependents of the officer currently enrolled in a health insurance plan or self-insurance plan provided by an employer of the dependent or by means of another source (including, but not limited to, Medicare or Medicaid)?

Yes \_\_\_\_\_ No \_\_\_\_\_

15. If the police officer, his/her spouse, and/or legal dependents, or any of them, are not enrolled in a health insurance or self-insurance plan provided by an employer of the officer, spouse, or dependent, are any of them eligible for coverage by the employer, whether or not coverage has been offered but declined?

Yes \_\_\_\_\_ No \_\_\_\_\_

16. If you answered “yes” to question 13, 14, or 15 or any of them, please provide:

(a) Name, address, and telephone number of employer(s): \_\_\_\_\_

---

(b) Name of insurance carrier or provider and group number, identification number and/or policy number: \_\_\_\_\_

---

(c) Please provide a general description of the type of insurance or self-insurance offered by the employer of the officer, spouse, or dependent?

---

17. If the police officer is making a claim for reimbursement of any out-of-pocket medical expenses covered but not paid by the Village’s health insurance or self-insurance plan, attach all payment records and receipts relevant to such claim.

18. Has the police officer, his/her spouse, or any legal dependent of the officer made a previous request for PSEBA benefits? Yes\_\_\_\_\_ No\_\_\_\_\_

If so, please identify when the request was made, how it was made and to whom it was made. Also, provide any documentation in your possession supporting the previous request for benefits. \_\_\_\_\_

Appendices (incorporated herein by reference):

Appendix 1: Applicant Acknowledgment and Waiver

Appendix 2: Medical Information Release and Consent Form

**VERIFICATION OF INFORMATION PROVIDED BY APPLICANT**

I have reviewed the information supplied in and in conjunction with this Application for benefits under the Illinois Public Safety Employee Benefits Act (PSEBA), and I, the undersigned, being first duly sworn on oath, under the penalty of perjury, hereby certify and declare that I believe that information to be true and correct to the best of my knowledge, information, and belief. In so declaring, I understand that giving false information may be cause for the denial of benefits under PSEBA, in addition to such penalties or other legal consequences as may be provided by law.

\_\_\_\_\_  
Signature of Applicant

Dated:\_\_\_\_\_

SUBSCRIBED AND SWORN to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

**APPENDIX 1**

**PSEBA Applicant's Acknowledgment and Waiver**

I hereby authorize the Village of Gilberts to investigate any of the information that I have provided on or in conjunction with this Application for PSEBA benefits, including employment records, medical records, and other records and reports as referenced in the Application. I further authorize all individuals and organizations referenced in the Application to provide all requested information to the Village of Gilberts, its agents or attorneys. Because I recognize that establishing my eligibility for PSEBA benefits requires a thorough investigation into the facts and circumstances surrounding the injury giving rise to this Application, as well as into the insurance coverage that may be in existence or available to cover myself and my dependents, I specifically consent to the disclosure of confidential information, including confidential medical information, that may be requested to be disclosed for the limited purpose of verifying the information I have provided in connection with this Application. Additionally, I specifically and knowingly waive any claim to privacy with respect to such information, and I waive, for the limited purposes of investigating and verifying my Application for PSEBA benefits, any right I may have to enforce any confidentiality provisions that may be available to me by law or policy. I also waive any right that I may have to be notified by individuals or organizations from whom verifying information is requested prior to their releasing such information to the Village of Gilberts.

For the limited purposes of enabling the Village of Gilberts to investigate and verify the information provided in my Application for PSEBA benefits, I hereby release and fully discharge the Village of Gilberts, its agents and attorneys, and any person or entity from whom verifying information is obtained, from any liability whatsoever relating to the use or disclosure of such information.

_____ Date	_____ Printed Name	_____ Signature
_____ Witness		

**APPENDIX 2**

**MEDICAL AND REHABILITATION INFORMATION RELEASE FORM**

To: \_\_\_\_\_  
Insert Name of Hospital or Health Care Provider

I hereby authorize the above-named hospital or health care provider from whom I received health care treatment services to release to the Village of Gilberts or its agents any medical, chiropractic, or rehabilitation records and other health care treatment information (including notes, reports, X-rays, MRI images, ultra-sound images, photographs, bills, prescriptions, and insurance records) that relate in any way to the health care services I received in relation to the injury giving rise to my claim for PSEBA benefits. The above-referenced health care treatment information is to be released to the PSEBA Claims Administrator of the Village of Gilberts, 73 Industrial Drive, Gilberts, Illinois 60136, or any other authorized Village representative, agent, or attorney. The purpose of the release is to enable the Village to investigate and evaluate my claim for benefits under the Illinois Public Employee Benefits Act, 820 ILCS 320/1, *et seq.*

In order to comply with the Genetic Information Nondiscrimination Act of 2008 (“GINA”), I am directing you not to provide any genetic information when responding to this request. As defined by GINA, “genetic information” means the family medical history of myself, my spouse, or the members of my family, the results of any genetic tests, the fact that I, my spouse, or any of my family members sought or received genetic services, and any genetic information of a fetus carried by me, my spouse, or any member of my family or an embryo lawfully carried by me, my spouse, or any member of my family who received assistive reproductive services.

This release does not waive any rights that I have under the Illinois Mental Health and Developmental Disabilities Confidentiality Act (the “MHDDCA”). However, I agree that, if it is relevant to the Village’s investigation, I will sign the necessary release and/or cooperate in obtaining the necessary court order in order to secure release of information the disclosure of which otherwise may be barred by the MHDDCA.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

**A RESOLUTION AUTHORIZING AND APPROVING THE RELEASE  
OF A LIMITED NUMBER OF BUILDING PERMITS FOR PHASE 2A-1  
OF THE CONSERVANCY DEVELOPMENT**

**WHEREAS**, on January 31, 2017, the Village of Gilberts Board of Trustees approved the First Amendment to an Annexation and Development Agreement between the Village of Gilberts and Gilberts Development LLC for 914.02 acres of the Conservancy Development, legally described on **Exhibit A** (“*Gilberts Development Parcel*”), which Agreement was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006674 (“*Amended Annexation Agreement*”); and

**WHEREAS**, on January 31, 2017, the Village of Gilberts Board of Trustees also approved Ordinance No. 05-2017, an Ordinance Approving a First Amendment to an Existing Planned Unit Development and the Preliminary PUD Plan for the Conservancy Development, which Ordinance was recorded on February 3, 2017, with the Kane County Recorder’s Office, as Document No. 2017K006675 (“*Amended PUD Ordinance*”); and

**WHEREAS**, on August 15, 2017, the Village Board of Trustees approved the Final Plat of Subdivision and Final PUD Plan for Phase 2A-1 of the Conservancy Development (“*Phase 2A-1 Final Plat Ordinance*”); and

**WHEREAS**, both the Amended Annexation Agreement and the Phase 2A-1 Final Plat Ordinance restrict the number of building permits that can be issued for lots in the Conservancy Development to 123 permits until the water service improvements required by the Amended Annexation Agreement are completed and operational, unless expressly approved otherwise by a majority vote of the Village Board; and

**WHEREAS**, Gilberts Development LLC has requested that the Village Board authorize and approve the release of additional building permits (beyond the 123 permits authorized by the Amended Annexation Agreement and Phase 2A-1 Final Plat Ordinance) in advance of the water service improvements being completed and operational; and

**WHEREAS**, the Village Board has considered the request by Gilberts Development LLC to release additional building permits, and has decided to approve the release of a limited number of additional building permits in the manner described in this Resolution.

**THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS AS FOLLOWS:**

**Section 1. Recitals.** The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

**Section 2. Release of a Limited Number of Building Permits for Phase 2A-1.** In accordance with the authority granted by the Amended Annexation Agreement and the Phase 2A-1 Final Plat Ordinance, the Village Board of Trustees hereby authorizes and approves the release of additional building permits for development in Phase 2A-1 of the Conservancy Development (beyond the 123 permits authorized by the Amended Annexation Agreement and Phase 2A-1 Final Plat Ordinance), as follows:

- A. Upon approval of this Resolution, the Village will release 51 building permits for lots within the Phase 2A-1 of the Conservancy Development, subject to the condition set forth in Subsection B below.
- B. If the SSA 25 bonds are not issued by April 1, 2018, then any building permit approved for release under Section 2.A of this Resolution that has not yet been issued shall be immediately rescinded and returned to the Village.

**Section 3. Conditions.** The approvals granted in Section 2 of this Resolution are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the President and Board of Trustees, invalidate the approvals:

- A. No Authorization of Work. This Resolution does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Gilberts Development Parcel pursuant to the approvals granted in this Resolution unless and until all conditions of this Resolution have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. Compliance with Laws. The Village's zoning, subdivision, and building regulations, and all other applicable Village ordinances and regulations shall continue to apply to the Gilberts Development Parcel, and the development and use of the Gilberts Development Property shall comply with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction.
- C. Continued Effect of the Approvals. The Amended PUD Ordinance, the Amended Annexation Agreement, and the Phase 2A-1 Final Plat Ordinance shall remain in full force and effect, and the Owner shall comply with all requirements, conditions, and restrictions therein.

In addition, any violation of this Resolution shall be deemed a violation of the Village of Gilberts Zoning Code and shall subject the Owner to enforcement proceedings accordingly.

**Section 4. Severability.** In the event a court of competent jurisdiction finds this Resolution or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this Resolution and the application thereof to the greatest extent permitted by law.

**Section 5. Repeal and Saving Clause.** All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Gilberts prior to the effective date of this Resolution.

**Section 6. Effective Date.** Upon its passage and approval according to law, this Resolution shall, by authority of the Board of Trustees, be published in pamphlet form.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Gilberts, Kane County, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2017.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Elissa Kojzarek	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Jeanne Allen	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017

\_\_\_\_\_  
Village President, Rick Zirk

(SEAL)

ATTEST: \_\_\_\_\_  
Village Clerk, Debra Meadows

Published: \_\_\_\_\_

## **EXHIBIT A**

### **Legal Description of the Gilberts Development Parcel**

**PARCEL 1:**

THE WEST 87 LINKS OF GOVERNMENT LOT 1 OF THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 2:**

THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 3:**

THE SOUTH 4 RODS OF THE EAST 3 RODS OF THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 11 TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS.

**PARCEL 4:**

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THAT PART OF THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN LYING EASTERLY OF THE RIGHT OF WAY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY COMPANY, SAID PARALLEL LINE BEING ALSO THE WESTERLY RIGHT OF WAY LINE OF THE ELGIN AND BELVIDERE ELECTRIC COMPANY IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

**PARCEL 5:**

THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 6:**

THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 7:**

THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 8:**

THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

**PARCEL 9:**

THE SOUTH HALF OF THE SOUTH HALF OF SECTION 2 AND THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 11, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF

THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 10:

THE NORTH HALF OF THE NORTHEAST QUARTER (EXCEPT THE SOUTH 4 RODS OF THE WEST 3 RODS THEREOF) OF SECTION 11, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF RUTLAND, KANE COUNTY, ILLINOIS.

PARCEL 11:

THE NORTHWEST FRACTIONAL QUARTER OF SECTION 2, (EXCEPT THE WEST 87 LINKS OF THE NORTHWEST QUARTER OF SAID NORTHWEST FRACTIONAL QUARTER AND ALSO EXCEPT THAT PART OF SAID NORTHWEST FRACTIONAL LYING NORTHEASTERLY OF THE CENTER LINE OF HUNTLEY ROAD), ALSO THE NORTH HALF OF THE SOUTHWEST QUARTER OF SAID SECTION 2, ALL IN TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN IN RUTLAND TOWNSHIP, KANE COUNTY, ILLINOIS.

Parcel Identification Numbers: 02-02-100-007; 02-02-100-008; 02-02-300-002; 02-02-300-003; 02-02-300-004; 02-02-400-002; 02-11-100-003; 02-11-100-010; 02-11-200-001; 02-11-200-003; 02-11-200-005; 02-11-200-007; 02-11-300-008; 02-11-400-003; 02-11-400-004; 02-11-400-005; 02-11-475-012; 02-11-425-001; 02-11-475-001; 02-11-425-010; 02-11-401-016; 02-11-296-001; 02-11-401-001; 02-11-401-008; 02-11-401-015; 02-11-350-007; 02-11-404-010; 02-11-475-013; 02-11-401-014; 02-11-401-013; 02-11-401-012; 02-11-401-011; 02-11-401-010; 02-11-401-009; 02-11-401-008; 02-11-401-007; 02-11-401-006; 02-11-401-005; 02-11-401-004; 02-11-401-003; 02-11-401-002; 02-11-296-002; 02-11-402-001; 02-11-402-002; 02-11-402-003; 02-11-348-001; 02-11-402-004; 02-11-348-002; 02-11-402-005; 02-11-348-003; 02-11-348-004; 02-11-350-006; 02-11-350-005; 02-11-350-004; 02-11-404-004; 02-11-350-003; 02-11-404-003; 02-11-350-002; 02-11-404-002; 02-11-350-001; 02-11-404-0011 02-11-404-006; 02-11-404-007; 02-11-404-008; 02-11-404-009; 02-11-451-001; 02-11-451-011; 02-11-451-002; 02-11-451-012; 02-11-451-003; 02-11-451-013; 02-11-451-004; 02-11-451-014; 02-11-451-005; 02-11-451-015; 02-11-451-006; 02-11-451-016; 02-11-451-007; 02-11-451-017; 02-11-451-008; 02-11-451-018; 02-11-451-009; 02-11-451-019; 02-11-451-010; 02-11-451-020; 02-11-349-001; 02-11-349-002; 02-11-349-003; 02-11-349-004; 02-11-349-005; 02-11-349-006; 02-11-349-007; 02-11-349-008; 02-11-349-009; 02-11-403-001; 02-11-403-002; 02-11-403-003; 02-11-403-004; 02-11-403-005; 02-11-403-006; 02-11-403-007; 02-11-403-008; 02-11-403-009; 02-11-405-001; 02-11-405-002; 02-11-405-003; 02-11-405-004; 02-11-405-005; 02-11-405-006; 02-11-405-007; 02-11-405-008; 02-11-405-009; 02-11-405-010; 02-11-405-011; 02-11-405-012; 02-11-405-013; 02-11-405-014; 02-11-405-015; 02-11-405-015; 02-11-405-016; 02-11-405-017; 02-11-405-018; 02-11-405-019; 02-11-425-002; 02-11-425-003; 02-11-425-004; 02-11-425-005; 02-11-425-006; 02-11-425-007; 02-11-425-008; 02-11-425-009; 02-11-425-010; 02-11-425-011; 02-11-425-012; 02-11-425-013; 02-11-425-014; 02-11-425-015; 02-11-425-016; 02-11-425-017; 02-11-425-018; 02-11-425-019; 02-11-425-020; 02-11-452-001; 02-11-452-002; 02-11-452-003; 02-11-452-004; 02-11-452-005; 02-11-452-006; 02-11-452-007; 02-11-452-008; 02-11-452-009; 02-11-452-010; 02-11-452-011; 02-11-452-012; 02-11-452-013; 02-11-452-014; 02-11-452-015; 02-11-452-016; 02-11-452-017; 02-11-452-018; 02-11-452-019; 02-11-475-002; 02-11-475-003; 02-11-475-004; 02-11-475-005; 02-11-475-006; 02-11-475-007; 02-11-475-008; 02-11-475-009; 02-11-475-010; 02-11-475-011