


Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, IL 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

Village Administrator Memorandum 24-12

TO: President Rick Zirk
Board of Trustees

FROM: Ray Keller, Village Administrator 

DATE: April 13, 2012

RE: Village Board Meeting – April 17, 2012

The following summary discusses the agenda items for the Village Board meeting scheduled for April 17, 2012:

1. CALL TO ORDER

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC HEARING

A. Residential Aggregation for Electric Rates

This is the second of two public hearings on the Village's proposed electric aggregation program for residential and small business customers. This public hearing will satisfy the statutory requirements for approving a Plan of Operation and Governance for a municipal electric aggregation program.

4. PUBLIC COMMENT

5. CONSENT AGENDA

Any item may be removed from the consent agenda by request.

A. Motion to approve Minutes from the April 3, 2012 Village Board Meeting

Staff recommend approval of the minutes from the Village Board meeting on April 3, which were reviewed and added to the consent agenda at the April 10 Special Board meeting. Please contact Village Clerk Debra Meadows if you need another copy of the minutes.

B. Motion to approve Minutes from the April 10, 2012 Special Board meeting

Staff recommend approval of the minutes from the April 10 Special Board meeting, which are provided for the Board's review. Please contact Staff prior to the meeting if there are any changes or corrections.

Public Works Facility
Finance & Building Departments
73 Industrial Drive, Gilberts, IL 60136
Ph. 847-428-4167 Fax: 847-551-3382

Police Department
86 Railroad St., Gilberts, IL 60136
Ph. 847-428-2954 Fax 847-428-4232

C. Motion to approve March 2012 Treasurer's Report

Staff recommend approval of the March 2012 Treasurer's Report, which was reviewed at the April 10 Special Board meeting. Please contact me or Finance Director Marlene Blocker prior to the meeting if you have any detailed questions or need another copy of the report or supplemental materials.

D. Motion to approve Bills and Salaries dated April 17, 2012

Please refer to the enclosed spreadsheet, which lists the bills to be approved. If you need additional information about any of these bills, please contact me or Finance Director Marlene Blocker prior to the meeting. Staff recommend approval.

E. Motion to approve Ordinance 08-2012, an Ordinance authorizing aggregation of electrical load and adopting an electric aggregation plan of operation and governance

Approval of this ordinance authorizes the electric aggregation program and adopts the plan of operation and governance. The ordinance reflects statutory language for authorizing an electric aggregation program following an approved referendum. The ordinance states that the Village will administer an opt-out program, which will allow residents to use a different electricity provider if they so choose. The ordinance also adopts the plan of operation and governance, which provides the general framework for the aggregation program in accordance with state statutes.

The draft ordinance and plan were reviewed at the April 10 Special Board meeting, at which the first public hearing was conducted. Unless there are substantive comments arising from the public hearing at the beginning of the April 17 meeting, Staff recommend approval of the ordinance.

F. Motion to approve Resolution 10-2012, a Resolution authorizing the approval of the CY-2012 recreational Programming Agreement with the Prairie Valley Family YMCA

Staff recommend approval of the agreement with the Prairie Valley Family YMCA for the annual sports and recreation programs to be provided in calendar year 2012. This is the fifth annual programming agreement between the Village and the YMCA. In addition to the youth baseball, youth summer and fall soccer, and day camp, the YMCA proposes to add youth girls' softball and adult co-ed softball in July-August at Memorial Park. The YMCA's programs will begin in June and will conclude by the end of October. As in past years, the YMCA will line and weed the baseball fields for games during their regular seasons, as well as prepare the soccer fields for games and practices. There do not appear to be any conflicts between the YMCA's and other programs' reservations for field space. This agreement was reviewed and added to the consent agenda at the April 10 Special Board meeting.

G. Motion to approve Resolution 11-2012, a Resolution committing fund balances

Staff recommend approval of this resolution, which establishes criteria for fund balances to comply with the new Government Accountability Standards Board Statement Number 54 (GASB 54). This new standard requires that the Village Board adopt a resolution identifying any shares of the General Fund balance to be reserved for future capital needs, major maintenance expenditures, or funds set aside for an

emergency. The fund balances are to be categorized as “restricted” (legally required to go toward a specific use), “committed” (the Board self-imposes a condition or requirement on how the funds are spent) or “unassigned” (funds available for any purpose). The resolution states that the Village’s goal will be an unassigned fund balance of 25% of total operating expenditures less one-time expenses. The Board reviewed the resolution and added it to the consent agenda at the April 10 meeting.

H. Motion to approve the Memorandum of Understanding with i3 America Inc.

Staff recommend approval of the memorandum of understanding (MOU) that would give i3 America Inc. an exclusive time window to develop a proposal for delivering fiber optic cable throughout the Village. The MOU gives i3 until August 8, 2012 to do their due diligence and develop a plan for using the Village’s rights of way and sanitary sewer network to extend fiber optic cable to every address in the Village. The MOU does not commit the Village or i3 to an agreement, but it does state that the Village will not pursue competing fiber-optics proposals or vendors during this exploratory phase. The MOU acknowledges that each party is responsible for its own costs during this phase, though i3 will reimburse the Village for review costs if a definitive agreement is successfully reached. The Board reviewed the MOU and added it to the consent agenda at the April 10 meeting.

6. ITEMS FOR APPROVAL

A. Motion to approve Ordinance 06-2012, an Ordinance amending the FY-2012 Budget for the Fiscal Year ending April 30, 2012

Staff recommend approval of the proposed ordinance, which amends the FY 2012 to reflect the numerous changes in revenues and expenditures that occurred over the previous 11 months.

Staff project that the Village’s General Fund will end the fiscal year with a surplus of \$109,320 +/- . Both the general fund revenue and expenditure totals were adjusted to reflect the costs of the road program, which were not included in the original budget numbers. The bond proceeds and the use of MFT funds to pay for the project appear as increased revenues, while the engineering and construction costs inflate their respective lines on the expenditure side. Of the projected surplus, the Village will be carrying over \$53,524 from remaining bond proceeds into FY 2013 to pay the first bond interest payment due on June 1.

Most of the general operating revenues and expenditures ended close to the original projections. Permit revenue brought in an additional \$27,000 due to better-than-expected building activity, but this was offset by gas utility taxes that were approximately 22% lower than projected due to the mild winter. The State fell another month behind in its Local Government Distributive Funds (LGDF, the local share of the income taxes collected by the state) payments, resulting in the Village receiving 11 of the 12 payments due in FY 2012.

The Village mostly kept its operating expenditures within the originally budgeted totals, except for the noted road program costs. The Police Department expenditures were increased to absorb the retroactive pay and increased wages associated with the MAP contract, as well as additional overtime costs incurred over the year. These

expenses were offset by savings across other lines and departments, including reduced public works overtime due to the mild winter.

The water/wastewater enterprise fund shows a total deficit of \$60,408, which is an improvement from the deficit of \$119,537 that was originally anticipated. The deficit reflects the costs associated with developing and implementing the SCADA control system. Revenues were slightly below projection due to mild summer months and curtailed irrigation, but were sufficient to cover the Village's operating expenses. Reduced water consumption and staff's emphasis on improved efficiency and preventive maintenance combined to reduce operating expenses by approximately \$88,000. The resulting cost savings will then cover more than half of the SCADA project costs, reducing the amount to be covered by fund reserves.

If you have any questions about particular line items, please contact me or Finance Director Marlene Blocker prior to the meeting. Adoption of the ordinance amending the FY 2012 budget requires two-thirds approval (five "yes" votes).

B. Motion to approve Ordinance 07-2012, an Ordinance adopting the FY-2013 Budget for the Fiscal Year ending April 30, 2013

Staff recommend approval of the revised draft budget for Fiscal Year 2013, which starts on May 1, 2012 and ends on April 30, 2013.

The revenue lines are based on the latest information, including new projections from the IFGOA and IML on the Local Government Distributive Fund (LGDF) and the state use taxes. Staff conservatively projected flat revenues in most of the major revenue sources, with modest declines in sales taxes and building permit activity (25 dwelling units projected). Both the revenues and expenditures were increased to reflect the addition of debt service payments for the road program bond, with the first interest payment due in June and the first principal payment due in December.

The proposed budget maintains current staffing and continues the same programs and services as were provided in FY 2012. The proposed budget includes the purchase of one police squad car, which will be covered by garbage franchise fees that were set aside last year in the "capital replacement franchise" fund. The Professionals budget carries over \$31,600 for legal and engineering services to complete the rewriting of the zoning and subdivision codes. Staff anticipate completing this project in the first half of the fiscal year. Otherwise, the General Fund budget does not include any new major initiatives. Staff will focus on preventive maintenance and cosmetic improvements such as better planting and weeding at Village Hall; painting light poles, hydrants and other fixtures, and inexpensive improvements at the Village's parks.

The refuse removal services continue to appear in the General Fund, but are shown separately (like Enhanced DUI) to better track its activity. Staff anticipate a total budget of \$655,245, including a continued set aside of \$101,492 to go toward the road fund. The road fund, along with the proceeds from the referendum-approved sales tax increase and MFT fund, will then begin supporting the debt service on the road construction bond. The franchise fees from the garbage contract will continue to

replenish the capital replacement fund, setting aside this year's receipts for next year's vehicle/equipment purchase.

The proposed enterprise fund budget anticipates a net deficit of \$94,869 in FY 2013, entirely due to the engineering costs associated with the barium and radium removal system required by the state. Staff reduced the enterprise fund's projected operating and rehab costs as much as possible to stay within the revenue projection. Staff anticipate that increased conservation and reduced irrigation by water customers will reduce revenue by approximately \$100,000, though this amount will be greatly affected summer temperatures, annual rainfall and other weather conditions.

The Village's consulting engineers have applied for a low-interest loan from IEPA to cover both the engineering and construction costs for the required system improvements. If approved, the loan proceeds will effectively reimburse the FY 2013 budget for the \$95,000 in engineering costs, bringing the FY 2013 budget into balance. The debt service on the loan would then begin in FY 2014, which will require a rate adjustment and/or increased reliance on the fund reserve to cover the payments.

The TIF budget for FY 2013 does not show any planned expenses at this time. The projected revenue has been significantly reduced due to the declining assessed value of the properties in the TIF district.

The public hearing on the FY 2013 budget was held at the April 10 special board meeting, at which time no comments or questions were raised from the public. Adoption of the ordinance approving the FY 2013 budget requires majority approval (four "yes" votes). If you have any questions about particular line items, please contact me or Finance Director Marlene Blocker prior to the meeting.

C. Motion to approve Resolution 12-2012, a Resolution authorizing an intergovernmental agreement between the Village of Gilberts and Kane County for 911 Emergency Communications Dispatch Services

Approval of this resolution establishes a new five-year agreement with Kane County ("KaneComm") for 911 emergency dispatch services. The agreement is similar to the agreement approved in 2009, with costs based on a base fee and a prorated share of the total dispatch calls from the previous year. The Village's cost for FY 2013 is projected to be \$49,257, which is included in the budget. After the initial five-year term, the agreement would automatically renew for successive one-year periods unless the municipality notifies the County. A subscriber municipality may withdraw from the KaneComm agreement at the annual May 1 anniversary date if written notice is submitted by September 30 of the preceding year. Staff recommend approval.

7. ITEMS FOR DISCUSSION

There are no new discussion items at this time. Please contact me or Village President Rick Zirk if there are any discussion topics to be added to the agenda.

8. STAFF REPORTS

A. Road Program Updates

Village Engineers from Baxter & Woodman will return to present an updated status report on the road program, including their list of corrections, adjustment and other punchlist items that remain to be completed.

B. Gilberts Town Center Pond Updates

Village Engineers from Baxter & Woodman and the Village's stormwater consultants from Phoenix and Associates will provide an update on the Gilberts Town Center Pond.

9. BOARD OF TRUSTEES REPORTS

10. PRESIDENT'S REPORT

11. EXECUTIVE SESSION

Please contact me if you any questions about executive session topics.

12. ADJOURNMENT

Village Board of Trustees
Meeting Agenda
Village of Gilberts
87 GALLIGAN ROAD,
GILBERTS, ILLINOIS 60136
April 17, 2012
7:00 P.M.
A G E N D A

ORDER OF BUSINESS

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL/ESTABLISH QUORUM**
- 3. PUBLIC HEARING**
 - A. Residential Aggregation for Electricity Rates
- 4. PUBLIC COMMENT**
- 5. CONSENT AGENDA**
 - A. A Motion to approve Minutes from the April 3, 2012 Village Board Meeting
 - B. A Motion to approve Minutes from the April 10, 2012 Special Meeting of the Village Board
 - C. A Motion to approve the March 2012 Treasurer's Report
 - D. A Motion to approve Bills and Salaries dated April 17, 2012
 - E. A Motion to approve Ordinance 08-2012, an Ordinance authorizing aggregation of electrical load and adopting an electric aggregation plan of operation and governance
 - F. A Motion to approve Resolution 10-2012, a Resolution authorizing the approval of the CY-2012 recreational Programming Agreement with the Prairie Valley Family YMCA
 - G. A Motion to approve Resolution 11-2012, a Resolution committing fund balances
 - H. A Motion to approve the Memorandum of Understanding with i3 America Inc.
- 6. ITEMS FOR APPROVAL**
 - A. A Motion to approve Ordinance 06-2012, an Ordinance amending the FY-2012 Budget for the Fiscal Year ending April 30, 2012
 - B. Motion to approve Ordinance 07-2012, an Ordinance adopting the FY-2013 Budget for the Fiscal Year ending April 30, 2013
 - C. A Motion to approve Resolution 12-2012, a Resolution Authorizing an intergovernmental agreement between the Village of Gilberts and Kane County for 911 Emergency Communications Dispatch Services
- 7. ITEMS FOR DISCUSSION**
- 8. STAFF REPORTS**
 - A. Road Program-Updates
 - B. Gilberts Town Center Pond-Updates
- 9. BOARD OF TRUSTEES REPORTS**
- 10. PRESIDENT'S REPORT**
- 11. EXECUTIVE SESSION**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 102/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2 (c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

12. ADJOURNMENT

AUDIENCE PARTICIPATION

Anyone indicating a desire to speak during Public Comments will be acknowledged by the Village President. Please state your name, address and topic when called upon to speak. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). Interrogation of the Village Staff, Village President, Village Board or any of their comments will not be allowed at this time. Personal invectives against Village Staff or Elected Officials are not permitted.

To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President.

If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.

During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting.

"The Village of Gilberts complies with the Americans with Disabilities Act (ADA). For accessibility assistance, please contact the Village Clerk at the Village Hall, telephone number 874/428-2861." *Assistive services will be provided upon request.*

5A

**Village of Gilbert
87 Galligan Road
Gilberts, Illinois 60136
Village Board
Meeting Minutes
April 3, 2012**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustee Corbett, Clark, Mierisch, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Attorney Tappendorf, Chief of Police Williams, Chief Building Inspector Swedberg, Assistant to the Village Administrator Beith, Engineer Blecke, Engineer Stefan and Village Clerk Meadows. For members of the audience please see the attached list.

Recognition

Chief Williams introduced Officer Hector Pulgar. Officer Pulgar presented awards to local businesses and organizations for their continued support in the "Shop with a Cop" program. The businesses and organizations recognized were the Fraternal Order of Eagles, Shocks Towing, Elgin Recycling, Lazar Brothers and Gilberts' Mobile Mart. The Board Members commended the local businesses and organization for giving back to the community.

Chief Williams presented awards to both Officer Hector Pulgar and Officer James Levand in recognition of the excellent work they have done in the areas of community problem solving, public relations, and community organizing. During their tenure as a Gilberts Police Officer they have devoted countless hours of their own time in such programs as Shop with A Cop, Illinois Special Olympics, Citizens Police Academy and numerous activities involving the Gilberts Elementary School.

In addition, the officers have been department leaders in efforts to manage Special Olympic Campaigns, bringing in thousands of dollars for the charity. They have excelled in their volunteer efforts to make the regional "Shop with a Cop: Holiday Event a continuous success.

Officers Pulgar and Levand continue to partner with Gilberts' citizens. Working with the residents to improve the quality of life, they have reinforced the quality of the department's reputation. Their efforts present the department and the difficult work of policing in its most positive light.

The Board Members applauded Officer Pulgar and Officer Levand for the contribution to the community.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board. There was no comment from the attendees.

Consent Agenda

- A. Minutes from the March 20, 2012 Village Board Meeting
- B. Bills and Salaries dated April 3, 2012 as follows: General Fund \$16,311.60, Water Fund \$64,418.44, Payroll \$62,887.02.

A motion was made by Trustee Clark and seconded by Trustee Corbett to approve the Consent Agenda as presented. Roll call: Vote: 6-ayes: Trustees Corbett, Clark, Mierisch, Zambetti, Farrell, and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

Ordinance 04-2012, an Ordinance authorizing an Intergovernmental Agreement by and between the Village of Gilberts and the Illinois Office of the Comptroller regarding access to the Comptroller's Local Debt Recovery Program

A motion was made by Trustee Clark and seconded by Trustee Farrell to approve Ordinance 04-2012. Trustee Hacker had a question on the Ordinance. Trustee Clark rescinded his motion.

Trustee Hacker questioned the Village policy with respect to the notification process. Administrator Keller replied that many of the Village violation and fee collections have an existing notification process. Attorney Tappendorf recommended the Village draft a simple form letter notifying the debtor of the notification and hearing policy. Implementing this policy would comply with the Illinois State Comptrollers Local Debt Recovery Program requirements.

There being no further discussion on the proposed Ordinance, **a motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Ordinance 04-2012, an Ordinance authorizing an Intergovernmental Agreement by and between the Village of Gilberts and the Illinois Office of the Comptroller regarding access to the Comptroller's Local Debt Recovery Program.** Roll call: Vote: 6-ayes: Trustees Clark, Mierisch, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

Resolution 08-2012, a Resolution authorizing the approval of Cy-2012 Recreational Programming Agreement with the Gilberts Grizzlies.

There was some discussion with respect to Grizzlies' request for extensive field use time. Village Clerk Meadows informed the Board Members that she had communicated this concern with Coach Curran and he replied that the actual practice schedule dates and times are May 13th – November 30th, Monday–Friday from 5:00-8:00 p.m.

The Saturday and Sunday game scheduled has not yet been announced by the league. However, as soon as the scheduled is available he will inform the Village of the game times.

Trustee Corbett noted that the Grizzlies are expanding their program to include mini camps and other types of football activities. President Zirk commented on the fact that the Grizzlies take pride in maintaining the fields.

Trustee Mierisch asked the staff if they foresee any scheduling conflicts with other sport organizations. The staff responded no.

There being no further discussion on the Resolution, a motion was made by Trustee Zambetti and seconded by Trustee Clark to approve Resolution 08-2012, A Resolution authorizing the approval of CY-2012 Recreational Programming Agreement with the Gilberts Grizzlies as amended. Roll call: Vote: 6-ayes: Trustees Mierisch, Zambetti, Farrell, Hacker, Corbett, and Clark. 0-nays, 0-abstained. Motion carried.

Resolution 09-2012, a Resolution authorizing the approval of CY-2012 Recreational Programming Agreement with Tri-Cities Team.

A motion was made by Trustee Zambetti and seconded by Trustee Corbett to approve Resolution 09-2012, a Resolution authorizing the approval of CY-2012 Recreational Programming Agreement with a Tri-Cities Team. Roll call: Vote: 6-ayes: Trustees Zambetti, Farrell, Hacker, Corbett, Clark and Mierisch. 0-nays, 0-abstained. Motion carried.

Items for Discussion

Road Program Updates

Engineer Stefan provided the Board Members with an update with respect to the Road Program. He discussed concerns with 46 driveways. Engineer Stefan reported that they had shot grades on the 46 driveways in question and found that 13 of the 46 were in need of corrective repairs.

Engineer Stefan reported that the estimated total corrective repair cost is \$14,300.00 President Zirk questioned why the driveways were not reconstructed correctly in the first place. Engineer Stefan understood President Zirk frustration and acknowledge the errors made in the field.

Engineer Stefan discussed the drainage improvements that were completed in conjunction with the Road Program. He stated that some of the ditch and swallows will need to be reconstructed. Engineer Stefan proposed additional drainage improvements.

He discussed installing under drainage pipes to address the pounding water in some of the subdivisions. Trustee Mierisch expressed concerns with Baxter & Woodman's engineering motives.

Trustee Clark suggested that Engineer Stefan consider hosting an informative drainage seminar on behalf of the Village. The purpose of the seminar would be to inform residents on the best management practices when it comes to discharging of their sump pumps and tips on handling stormwater run-off. Engineer concurred with Trustee Clark's suggestion. Engineer Stefan stated in addition to the benefit this would have to the community the seminar would also assist the Village in fulfilling some of its MS4 obligations.

Engineer Stefan will draft a cost estimate for the proposed drainage improvements and return in two weeks to discuss his findings with the Board Members.

Trustee Corbett asked what was the dollar amount remaining in the Road Program fund. Administrator Keller will research this matter and report back.

FY-2013 Budget

Administrator Keller was please to present a balanced FY-2013 to the Board Members. President Zirk reported that he had received several emails questioning some of the budget lines items. He would like separately discuss each of the questions.

A lengthy discussion ensued with respect to decreasing hours of operations and/or staffing levels in several departments. A majority of the Board Members opposed any operational or staffing reductions.

The Board Members discussed the rising cost of fuel. Chief Williams commented on his strategy on dealing with the increase in fuel cost.

The Board Members discussed the Police Department's fleet size relative to the ratio of officers on duty. Chief Williams had surveyed surrounding communities and found the Village's Police Department fleet size is comparable to other communities. Chief Williams is confident the fleet size is appropriate.

The Board Members discussed in length the insurance premium cost. The Board Members directed staff over the course of the next year to research other insurance carriers to ensure the Village is paying a fair market price of insurance coverage.

The Board Members continued to question some of the budget line items. The FY-2013 Budget Public Hearing will be held on April 10, 2012.

Staff Reports

Administrator Keller requested the Board consider calling for an Executive Session to discuss potential litigation with no business to follow.

Chief Building Inspector Swedberg reported that he had found a trench cut on the Village's portion of Binnie Road. After further investigation he learns that township was in the process of replacing a culvert pipe.

Chief Building Inspector Swedberg reported that Kane County Department of Transportation is planning on resurfacing Galligan Road.

Chief Building Inspector reported on the status of the Village's ash trees.

Village Clerk Meadows reported that the Easter Egg Hunt was well attended despite the chilly weather conditions. Volunteers placed an estimated 200 Community Days flyers on the Easter Egg Hunt attendees' windshields'.

President's Report

President Zirk reported that he had spoken with the majority of the current Zoning Board Members and they have no issues with combining the Plan Commission and the Zoning Board. Attorney Tappendorf will draft an Ordinance amending the Village Code.

Trustee Mierisch stated that she is fine with combining the commissions as long as members left without a seat are offered other ways in which they can be involved in the community.

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April 3, 2012
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President Zirk announced that Principal Jeff King has accepted a principal position in District 301. President Zirk reported that Principal King will be deeply missed. However, on behalf of the Village he wished Principal King great success in his new endeavor.

Executive Session

A motion was made by Trustee Clark and seconded by Trustee Farrell to close a portion of the meeting effective immediately to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (21) with no business to follow. Roll call: Vote: 6-ayes: Trustees Hacker, Corbett, Clark, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller, Attorney Tappendorf, Engineer Blecke, Engineer Stefan, Chief Building Inspector Swedberg and Village Clerk Meadows went into executive session at 10:01 p.m. and returned to the public meeting at 10:28 p.m.

Roll call

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Clark, Mierisch, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Attorney Tappendorf, Engineer Blecke, Engineer Stefan and Village Clerk Meadows.

Adjournment

There being no further business to discuss, **a motion was made by Trustee Clark and seconded by Trustee Corbett to adjourn from the public meeting at 10:30 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0- nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

5B

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Special Meeting of the
Board of Trustees
Meeting Minutes
April 10, 2012**

Call to Order/ Pledge of Allegiance

President Zirk called the meeting to order at 7:03 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Zambetti, Farrell, Hacker and President Zirk. Absent: 2-Trustees Clark and Mierisch. Others present: Administrator Keller, Finance Director Blocker, Assistant to the Village Administrator Beith and Village Clerk Meadows. For members of the audience please see the attached list.

Public Hearing

Residential Aggregation for Electric Rates

A motion was made by Trustee Corbett and seconded by Trustee Zambetti to open the Public Hearing with respect to Residential Aggregation for Electric Rates. Roll call: Vote: 4-ayes: Trustees Corbett, Zambetti, Farrell, and Hacker. 0-nays, 0-abstained. Motion carried.

Administrator Keller discussed the statutory obligations with respect to implementing an electric aggregation program. He reported that this is the first of two public hearings on the Village's proposed electric aggregation program for residential and small business customers. The second public hearing will be held on April 17th. Administrator Keller introduced Ms. Marybeth Booker a representative from NIMEC, the cooperative that will organize the electric rate bidding process on the Village's behalf.

Ms. Booker discussed the aggregation process. She reported that at the next Public Hearing the Board Members will consider adopting an Ordinance approving the Electric Power Aggregation Plan of Operations and Governance. At this time the Board Members will be deciding on the criteria they would like to see included in the supplier's agreement. Administrator Keller along with Ms. Booker will assemble a list containing the criteria options for Board consideration. She stated that the Board may want to consider opt in or out fees. Ms. Booker reported that some communities apply an administration fee. President Zirk stated that he was not in favor of an administration fee. He commented on the fact that in his opinion the electric aggregation program's intent was to assist the residents in lowering their electric cost. The program was not intended to create a new revenue stream for the Village.

Special Meeting
Of the Village
Board of Trustees
Meeting Minutes
April 10, 2012
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There were no comments from the audience. A motion was made by Trustee Hacker and seconded by Trustee Zambetti to close the first Residential Aggregation for Electric Rates Public Hearing and continue the discussion on April 17th. Roll call: Vote: 4-ayes: Trustees Zambetti, Farrell, Hacker, and Corbett. 0-nays, 0-abstained. Motion carried.

Public Hearing

Budget-Fiscal Year 2013

A motion was made by Trustee Corbett and seconded by Trustee Farrell to open the Budget-Fiscal Year 2013 Public Hearing. Roll call: Vote: 4-ayes: Trustees Farrell, Hacker, Corbett and Zambetti. 0-nays, 0-abstained. Motion carried.

Administrator Keller reported that the Public Hearing on the proposed budget is required by state statute. A copy of the draft budget was included in the packets and is available for review at the Village Hall and on the Village's website.

Administrator Keller distributed a worksheet in response to Trustee Hacker's question regarding the Police Contract. The worksheet illustrates the projected expenditure increases in the FY-2014 and 2015 attributable to the Police Contract.

Administrator Keller discussed some minor adjustments made to the proposed budget. President Zirk asked if anyone in the audience had any questions on the proposed budget. There were no comments from the audience. A motion was made by Trustee Zambetti and seconded by Trustee Farrell to close the FY-2013 Budget Public Hearing. Roll call: Vote: 4-ayes: Trustees Hacker, Corbett, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Discussion

Minutes from the April 3, 2012 Village Board Meeting

President Zirk asked if there were any questions on the minutes. There were no comments. This matter will be placed on the next Village Board Consent Agenda.

March 2012 Treasurer's Report

President Zirk asked if there were questions on the March 2012 Treasurer's Report. There were no comments. This matter will be placed on the next consent agenda.

Ordinance 06-2012, an Ordinance Adopting the 2012-2013 Annual Budget

The Board Members had no additional comments on the proposed FY-2013 Budget. The FY-2013 Budget will be placed on the next agenda.

Ordinance 08-2012, an Ordinance authorizing aggregation of electrical load and adopting an electric aggregation plan of operation and governance.

There was some discussion on the terms and criteria the Board may want to consider when selecting a provider. The preferences will need to be pre-determined by the Board so staff has a clear direction in the Board's desires. Administrator Keller asked the Board to consider assigning him with the authority to choose a supplier due to the fact that the bidding process requires prompt action and cannot wait for a board meeting. Staff will be providing the Board Members with a list of criteria options in the next couple weeks.

Resolution 10-2012, a Resolution authorizing the approval of the CY-2012 Recreational Programming Agreement with the Prairie Valley Family YMCA

Administrator Keller reported that this is the fifth annual programming agreement between the Village and the YMCA. In addition to the youth baseball, youth summer and fall soccer, and day camp, the YMCA proposes to add youth girls' softball and adult co-ed softball in July-August at Memorial Park. The Board had no comments on the proposed agreement. The agreement will be placed on the next consent agenda.

Resolution 11-2012, a Resolution Committing Fund Balances

Finance Director Blocker reported that the adoption of the Resolution is in compliance with GASB 54. Finance Director Blocker stated that the intent of GASB 54 is to hold public officials accountable for the management of public funds. She went on to report that the current monthly Treasurer's report already designates restrictive and non-restrictive funds. President Zirk supports the adoption of the resolution. He is in favor of identifying any shares of the General Fund balance to be reserved for future capital needs, major maintenance expenditures, and/or setting aside funds for an emergency. In addition, responsible fund management practices protect the taxpayer from over taxation. This matter will be placed on the next consent agenda.

Memorandum of Understanding with i3 America Inc.

Assistant to the Village Administrator Beith discussed the Memorandum of Understanding. He reported that approval of the MOU will provide i3 with the exclusive time window to develop a proposal for delivering fiber optic cable throughout the Village. The MOU acknowledges that each party is responsible for its own costs during this phase. However, i3 agrees to reimburse the Village for its review cost from this exploratory period if a definitive agreement is successfully reached. Staff anticipated that any professional review cost would be minimal. This matter will be placed on the consent agenda.

Staff Reports

Finance Director Blocker discussed the tablet reimbursement program. Officials and staff may purchase tablets to be used in the implementation of the paperless packets and be reimbursed up to half the cost not to exceed \$250.00. If interested in the program Finance Director Blocker encourages the Officials and staff to purchase a tablet and turn in their receipts prior to May 1st.

Trustees Reports

Trustee Hacker suggested the Board may want to consider a Resolution that implements Police Department staffing level standards. The Board Members agreed. Administrator Keller will discuss this matter with Attorney Tappendorf.

Executive Session

A motion was made by Trustee Farrell and seconded by Trustee Zambetti to close a portion of the meeting to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village with no business to follow. Roll call: Vote: 4-ayes: Trustees Hacker, Corbett, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller and Village Clerk Meadow went into executive session at 7:58 p.m. and returned to the public meeting at 8:17 p.m.

Adjournment

There being no further business to discuss, **a motion was made by Trustee Corbett and seconded by Trustee Zambetti to adjourn from the public meeting at 8:18 p.m.** Roll call: Vote: 4- ayes by unanimous voice vote.

Respectfully submitted,
Debra Meadows

5C

Previously distributed please contact staff if wish an additional copy

5D

[illegible]

A	
Check Warrant Report	
Payroll Checks From 03/25/12 - 04/07/12	
Employee Name	Net Pay
Blocker, Marlene	1,487.62
Meadows, Debra	1,292.91
Sorenson, Shirley	1,068.41
Danca, Karen	298.53
Beith, William	428.80
Keller, Raymond B.	2,339.94
Joswick, Michael	1,934.88
Thomas, Randall	117.38
Dieringer, Tricia	1,378.95
Rood, Jackie E. Jr	2,072.13
Block, Todd J	2,022.01
Pulgar, Hector L	1,799.43
Oberth, Michael	1,218.47
Hill, Jeff R	1,256.76
Levand, James A	1,205.10
Williams, Steven	2,250.75
Stokes, Janet	960.01
Swedberg, John L	1,941.64
Castillo, John	1,576.52
Varas, Randy	996.08
Siegbahn, Lisa	691.24
Mueller, Steve G.	453.46
Maculitis, Jerome	92.63
Izydorski, Michael	1,163.32
Meador, Eric E.	1,632.97
Hernandez, Jason	359.70
Klaras, Jason	915.97
Sheppard, Paul	1,155.02
Foley, Aaron	1,081.27
Schuring, Larry	768.12
Zirk, Rick	321.66
Hacker, Louis	178.37
Corbett, Dan	223.37
Clark, Everett	113.22
Mierisch, Patricia	231.70
Zambetti, Guy	160.83
Farrell, Nancy	160.83
PAYROLL LIABILITIES:	
Federal Tax Deposits	12,544.39
ICMA-RC	331.68
ICMA-RA	500.00
Illinois Department of Revenue	2,419.30
State Disbursement Unit	323.00
State Disbursement Unit-Cook	186.57
KCC State Disbursement Unit	116.01
Total All Checks	53,770.95

5E

VILLAGE OF GILBERTS

KANE COUNTY

STATE OF ILLINOIS

ORDINANCE NUMBER 08-2012

Ordinance authorizing aggregation of electrical load and adopting an electric aggregation plan of operation and governance

**ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF GILBERTS
KANE COUNTY
STATE OF ILLINOIS**

April__, 2012

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois this ____ day of April, 2012.

ORDINANCE NO. 08-2012

**ORDINANCE AUTHORIZING AGGREGATION
OF ELECTRICAL LOAD AND ADOPTING
AN ELECTRIC AGGREGATION
PLAN OF OPERATION AND GOVERNANCE**

Recitals

1. Recently the Illinois Power Agency Act, Chapter 20, Illinois Compiled Statutes, Act 3855, added Section 1-92 entitled Aggregation of Electrical Load by Municipalities and Counties (hereinafter referred to as the "Act").
2. Under the Act, the Village of Gilberts ("Village") may operate the aggregation program under the Act as an opt-out program for residential and small commercial retail customers, if a referendum is passed by a majority vote of the residents pursuant to the requirements under the Act.
3. The Village submitted the question in a referendum on March 20, 2012, and a majority of the electors voting on the question voted in the affirmative.
4. The corporate authorities hereby find that it is in the best interest of the Village to operate the aggregation program under the act as an opt-out program and to implement the program according to the terms of the Act.
5. The Act requires that prior to the implementation of an opt-out electrical aggregation program by the Village, the Village must adopt an electrical power aggregation plan of operation and governance and hold not less than two (2) public hearings.
6. The Village held the required Public Hearings for the Electric Power Aggregation Plan of Operation and Governance on April 10, 2012 and April 17, 2012 and provided the required public notice.

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section One: The Corporate Authorities of the Village find that the recitals set forth above are true and correct.

Section Two: The Corporate Authorities of the Village find and determine that it is in the best interests of the Village to operate the electric aggregation program under the Act as an opt-out program.

Section Three:

A. The Corporate Authorities of the Village hereby are authorized to aggregate in accordance with the terms of the Act residential and small commercial retail electrical loads located within the corporate limits of the Village, and for that purpose may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.

B. The Corporate Authorities of the Village are granted the authority to exercise such authority jointly with any other municipality or county and, in combination with two or more municipalities or counties, may initiate a process jointly to authorize aggregation by a majority vote of each particular municipality or county as required by the Act.

C. The Aggregation Program for the Village shall operate as an opt-out program for residential and small commercial retail customers.

D. The Aggregation Program shall be approved by a majority of the members of the Corporate Authority of the Village.

E. The Corporate Authorities of the Village with the assistance from the Illinois Power Agency shall develop a plan of operation and governance for the Aggregation Program and shall conduct such public hearings and provide such public notice as required under the Act. The Load Aggregation Plan shall provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers, shall describe demand management and energy efficiency services to be provided to each class of customers and shall meet any requirements established by law concerning aggregated service offered pursuant to the Act.

F. As an opt-out program, the Corporate Authorities of the Village shall fully inform residential and small commercial retail customers in advance that they have the right to opt-out of the Aggregation Program. The disclosure and information provided to the customers shall comply with the requirements of the Act.

G. The electric aggregation shall occur automatically for each person owning, occupying, controlling, or using an electrical load center proposed to be aggregated in the corporate limits of the Village, subject to a right to opt-out of the program as described under this ordinance and the Act.

H. The Corporate Authorities hereby grant the Village Administrator or his designee in writing the specific authority to execute a contract without further action by the Corporate Authorities and with the authority to bind the Village.

Section Four: The Corporate Authorities hereby adopt the Electrical Power Aggregation Plan of Operation and Governance as set forth in Exhibit "A" attached hereto and made a part hereof as if fully set forth by this reference.

Section Five: This ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

Passed this _____ day of _____ 2012 by roll call vote.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Louis Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2012

(SEAL)

Village President Rick Zirk

ATTEST:

Village Clerk, Debra Meadows

Published: _____

Village of Gilberts

Electric Power
Aggregation Plan of Operation
And Governance

April 17, 2012

Village of Gilberts

Electric Power Aggregation

Plan of Operation and Governance

I. INTRODUCTION

Public Act 96-1076 amended the Illinois Power Agreement Act by adding Section 1-92 to Chapter 20, Act 3855 of the Illinois Compiled Statutes ("the Act") and allowed the Corporate Authorities of a municipality to adopt an ordinance in accordance with the Act to aggregate electrical loads for residential and small commercial retail customers within the corporate limits of the Village on an opt-out or opt-in program. The Act further authorized a municipality to select suppliers of retail electric supply, solicit bids and enter into service agreements to facilitate the sale and purchase of electricity and related services. The legislation authorized the Illinois Power Agency ("IPA") to assist a municipality in developing a plan of operation and governance.

Large industrial and commercial consumers with sophisticated electric operations use their size and expertise to obtain lower electric power rates. Individual residential and small commercial retail consumers are typically unable to obtain significant price reductions since they lack the same bargaining power, expertise and the economies of scale enjoyed by larger consumers. Aggregation, the combining of multiple electric loads, provides the benefits of retail electric competition for consumers with lower electric usage.

Municipal aggregation, the combining of multiple retail electric loads of customers by a municipality, provides the means through which municipal residential and small commercial retail customers may obtain economic benefits of Illinois' competitive retail electric market. The Gilberts Aggregation Program combines the electric loads of residential and small commercial retail customers to form a buying group ("Aggregation Group"). The Village of Gilberts ("Village" or "Gilberts") will act as purchasing agent for the Aggregation Group. Therefore, Gilberts will be a Municipal or Governmental Aggregator, as described by Illinois law and the rules established by authorized agencies, and shall act on behalf of Commonwealth Edison Company, an affiliate of Exelon Corporation (herein referred to as "ComEd" or "Commonwealth Edison") in the Village to obtain the best Aggregation Program for the Members of the Aggregation Group.

II. PROCESS

On March 20, 2012, in accordance with the requirements of the Act, Gilberts voters approved a referendum to operate an Aggregation Program as an "opt-out" program. Under the opt-out program, all ComEd residential and small commercial retail customers in the Village are automatically included as participants in the Program unless they opt-out of the Program by providing written notice of their intention not to participate as a part of the Aggregation Group. As required by state law, the Corporate Authorities of the Village duly passed an Ordinance which authorized submitting to the Village electorate the determination whether or not the Aggregation Program shall operate as an opt-out program. Following the approval of the referendum by the electorate, the Village passed Ordinance number 08-2012 on April 17, 2012 authorizing the Village to aggregate electric loads for residential and small commercial retail customers in the Village and implementing an opt-out program.

In addition to passing the required ordinances by the Corporate Authorities, the Village may also be required to comply with various rules and regulations established by authorized agencies of the State of Illinois. The Village will promptly file any application and comply with any applicable rules and regulations that may be required by Illinois law for certification as a Municipal Aggregator and to operate the Aggregation Program under the Act. As required by the Act, the Corporate Authorities developed and approved this Aggregation Plan of Operation and Governance ("Plan"). Before adopting this Plan and as required by the Act, the Corporate Authorities duly published a notice in the Courier News, a newspaper of general circulation in the Village, of public hearings to be held on April 10 and April 17, 2012 at 7:00 o'clock P.M. The public hearings were held by the Corporate Authorities at Village Hall and provided the residents of the Village a meaningful opportunity to be heard regarding the Aggregation Program and this Plan. The Corporate Authorities considered the concerns of the residents and information disclosed at the hearings in the development of this Plan. The opt-out notice for the Aggregation Program shall be provided in advance to all eligible electric customers in the Village upon approval of this Plan according to the opt-out disclosure program developed by the Village. The opt-out notice and disclosures shall comply with the Act and all applicable rules and regulations of any authorized agency in the State of Illinois and shall fully inform such customers in advance that they have the right to opt-out of the Aggregation Program. The opt-out notice shall disclose all required information including but not limited to the rates, terms and conditions of the Program and the specific method to opt-out of the Program.

By majority vote of the Corporate Authorities, the Village may select a Retail Electric Supplier ("RES" or "Provider") to provide the electric power for the Gilberts Aggregation Program according to the terms of a written service agreement entered into by and between the Provider and the Village. By majority vote of the Corporate Authorities, the Village may determine not to enter into a service agreement with any Provider and in such event the Aggregation Group shall continue to purchase electric power through Commonwealth Edison. If the Corporate Authorities enter into a service agreement with a Provider, Commonwealth Edison will continue to provide and service delivery of the electricity purchased from the Provider, and metering, repairs and emergency service will continue to be provided by Commonwealth Edison. The Corporate Authorities have determined that each participant in the Aggregation Group shall receive a single monthly bill from Commonwealth Edison under applicable tariffs.

III. DEFINITIONS

In order to clarify certain terminology, the following terms as used in this Plan shall have the meanings set forth below:

"Aggregation Group" shall mean all the residential and small commercial retail customers of ComEd in the corporate limits of the Village that have not opted out of the Program and are permitted under the terms of the Act to participate in the Program.

"Aggregation Program" or "Program" means the program developed and implemented by the Village of Gilberts, as a Municipal Aggregator under the Act, to provide ComEd residential and small commercial retail customers in the Village with retail electric generation services.

"Municipal Aggregator" means the Village operating an Aggregation Program under the legislative

authority granted the Village to act as an aggregator to provide a competitive retail electric service to residential and small commercial retail customers of ComEd in the Village. Pursuant to the Act, an Aggregator is not a public utility or an alternative retail electric supplier.

"Member" means a person or legal entity enrolled in the Municipal Aggregation Program for competitive retail electric services and a member of the Aggregation Group.

"Retail Electric Supplier" ("RES" or "Provider") means an entity certified by all required authorities of the State of Illinois to provide competitive retail electric supply service(s), and which is duly selected by the Village to be the entity responsible to provide the required retail electrical supply service related to an Aggregation Program as defined in the Act, Village Ordinances and applicable rules and regulations of any authorized agency of the State of Illinois and has duly executed a Power Supply Agreement with the Village.

IV. OPERATIONAL PLAN:

A. Aggregation Services

1. Provider: Gilberts will use a competent entity as a Provider to perform and manage aggregation services for Members of the Aggregation Program. The Provider shall provide adequate, accurate, and understandable pricing, terms and conditions of service, including but not limited to no switching fees and the conditions under which a Member may opt-out without penalty. The Provider must provide the Village, upon request, an electronic file containing the Members usage, charges for retail supply service and such other information reasonably requested by the Village.

2. Database: The Retail Electric Supplier shall create and maintain a secure database of all Members. The database will include the name, address, Commonwealth Edison account number, and Retail Electric Suppliers' account number of each active Member, and other pertinent information such as rate code, rider code (if applicable), most recent 12 months of usage and demand, and meter reading cycle. The database will be updated at least quarterly. Accordingly, the Provider will develop and implement a program to accommodate Members who (i) leave the Aggregation Group due to relocation, opting out, etc. (ii) decide to join the Aggregation Group; (iii) relocate anywhere within the corporate limits of the Village, or (iv) move into the Village and elect to join the Aggregation Group. This database shall also be capable of removing a Member from the Aggregation Group who has duly opted out of the Program. The Provider will use this database to perform audits for clerical and mathematical accuracy of Member electric supply bills. The Provider will make the database available to the Village at any time the Village requests it.

3. Member Education: The Provider shall develop and implement, with the assistance of the Village, as the Village may determine in its sole discretion, an educational program that generally explains the Aggregation Program to all residential and small commercial retail customers in the Village and the Aggregation Group, provides updates and disclosures mandated by Illinois law and applicable rules and regulations, and implements a process to allow any Member the opportunity to opt out of the Aggregation Program according to the terms of the Power Supply Agreement. See Appendix A for further details.

4. Customer Service: Provider shall hire and maintain an adequate customer service staff and develop and administer a written customer service process that will accommodate Member inquiries and complaints about billing and answer questions regarding the Aggregation Program in general. This process will include a description of how telephone inquiries will be handled, either internally or externally, how invoices will be prepared, how Members may remit remittance payment, and how collection of delinquent accounts will be addressed. The Provider and the Village will enter into a separate customer service plan agreement or the terms shall be included in the Power Supply Agreement.

5. Billing: Commonwealth Edison will provide a monthly billing statement to each Member which shall include the charges of the Provider, and the Provider will not charge any additional administrative fee.

6. Compliance Process: The Provider shall develop internal controls and processes to ensure that the Village remains in good standing as a Municipal Aggregator and ensure that the Village and the Program complies with the Act and all applicable laws, rules and regulations, as they may be amended from time to time. It will be the Provider's responsibility to timely deliver reports at the request of the Village that will include (i) the number of Members participating in the Program; (ii) a savings estimate or increase from the previous year's baseline; (iii) such other information reasonably requested by the Village; (iv) comparison of the Members' charge for the supply of electricity from one designated period to another identified by the Village. The Provider shall also develop a process to monitor and shall promptly notify the Village in writing of any changes or amendments to the Act or any laws, rules or regulations applicable to the Aggregation Program.

7. Notification to Commonwealth Edison: The residential and small commercial retail customers of ComEd in the Village that do not opt-out of the Aggregation Program will be enrolled automatically in the Aggregation Program by a Provider. Members of the Aggregation Group will not be asked to take affirmative steps to be included in the Aggregation Group. To the extent that ComEd requires notification of participation; the Provider shall provide such notice to ComEd. The Provider will inform ComEd from time to time through electronic means any new members that it is enrolling into the Aggregation Group.

8. Plan Requirements: Pursuant to the Act, the Provider selected by the Village and the Village shall:

a. Provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers;

b. Describe demand management and energy efficiency services to be provided to each class of customers;

c. Meet any requirements established by law concerning aggregated service offered pursuant to the Act.

9. Solicitation of Bids: Pursuant to the requirements of the Act, the process of soliciting bids for electricity and related services and awarding power supply agreements for the purchase of electricity and other related services by the Village, shall be conducted in the following manner:

a. The Corporate Authorities of the Village may solicit bids for electricity and other related services.

b. Notwithstanding Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Business Practices Act, an electric utility that provides residential and small commercial retail electric service in the Village must, upon request of the Corporate Authorities of the Village, submit to the requesting party, in an electronic format, those names and addresses of residential and small commercial retail electrical retail customers in the Village that are reflected in the electrical utilities records at the time of the request and such other information required by the Act or any applicable rule or regulation of an authorized Illinois agency.

c. The Village, upon receiving customer information from an electric utility shall be subject to the limitations on the disclosure of that information described in Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Practices Act, and an electric utility providing such information shall not be held liable for any claims arising out of the provision of information pursuant to this Section and the Act.

B. Power Supply Agreement

The Corporate Authorities of the Village and the Provider shall duly execute and enter into a Power Supply Agreement to serve the Aggregation Group.

C. Gilberts' Retail Electric Supplier

The Village may require the Provider to satisfy each of the following requirements in the Power Supply Agreement:

- Have sufficient sources of power to provide retail firm power to the Aggregation Group.
- Maintain a license as a Federal Power Marketer with the Federal Energy Regulatory Commission.
- Maintain a certification from the State of Illinois as a certified retail electric supplier and any and all other licenses or certifications required by Illinois law.
- Register as a retail electric supplier with ComEd.
- Maintain a Service Agreement for Network Integration Transmission Service under Open Access Transmission Tariff.
- Maintain a Service Agreement under Illinois Market-based Rate Tariff.
- Maintain the necessary corporate structure to sell retail firm power to the ComEd residential and small commercial retail customers in the Village and the Aggregation Group.
- Maintain an Electronic Data Interchange computer network that is fully functional at all times and capable of handling the ComEd residential and small commercial retail electric customers in the Village and the Aggregation Group.
- Maintain the marketing ability to reach all ComEd residential and small commercial retail customers in the Village to educate them on the terms of the Aggregation Program and the Act.

- Maintain a call center capable of handling calls from Members of the Aggregation Group.
- Maintain a local or toll-free telephone number for customer service and complaints related to the Village's Aggregation Program.
- Agree in a binding written agreement between the Village and the Provider to hold the Village financially harmless and fully indemnifying the Village from any and all financial obligations arising from supplying power to the Aggregation Group.
- Satisfy the credit requirements of the State of Illinois and the Village.
- Have the binding authority (to the satisfaction of legal counsel for the Village) to execute the Power Supply Agreement with the Village and be fully bound by all of its terms and conditions.
- Assist the Village in filing all reports required by the Act and any applicable law, rule or regulation, as may be amended from time to time.
- Assist the Village in developing a Consumer Education Plan.
- Assist the Village in developing a smart-meter program

D. Activation of Service

After a notice is mailed to all residential and small commercial retail electric customers in the Village providing an opportunity to opt out of the Program within a specific period of time, all customers who do not opt out in writing will be automatically enrolled in the Program. Customer enrollment with the Provider will occur thereafter without further action by the customer on terms set forth in the Power Supply Agreement and according to the retail tariffs of Commonwealth Edison.

E. Changes, Extension or Renewal of Service

The Power Supply Agreement with the Provider will provide when service shall begin and end. If the Power Supply Agreement is extended or renewed, Members will be notified as to any change in rates or service conditions and other information required by law. The Power Supply Agreement shall describe the terms upon which a Member or non-member will be given an opportunity to opt into or out of the Program, and reasonable notice will be provided as required by the Act or any applicable law. Members who opt-out will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service.

F. Termination of Service

In the event that any Power Supply Agreement is terminated for any reason prior to the end of the scheduled term, each Member of the Aggregation Group will receive prompt written notification of termination of the Program at least sixty (60) days prior to termination of service under the Agreement. If the Agreement is not extended or renewed, Members will be notified in a manner determined by the Village and any applicable law, prior to the end of any service. Members will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service upon termination of the Agreement.

G. Opt-In Procedures

ComEd residential and small commercial retail customers will be automatically enrolled in the Aggregation Program after any opt-out period has expired, unless they timely call the Provider's 800 number and/or return in writing a form to be provided notifying the Provider that they do not want to

participate in the Aggregation Program. The Provider may provide special notice directly to categories of ComEd customers as the Village may direct, and inform such customers of specific potential consequences of their change from existing service from ComEd to the Program, including but not limited to (i) space heating customers, (ii) Real Time (Hourly) pricing customers, (iii) customers using an electrical supplier other than ComEd or the Provider. ComEd residential and small commercial retail customers in the Village may request to join the Aggregation Group after the expiration of any enrollment period by contacting the Provider, who shall accept them into the Aggregation Program, subject to written policies mutually agreed upon between the Village and the Provider in the Power Supply Agreement. The agreed upon policy shall be consistent with ComEd's supplier enrollment requirements. Members of the Aggregation Group who move from one location to another within the corporate limits of the Village shall continue as a Member of the Aggregation Group.

H. Opt-out Procedures

ComEd residential and small commercial retail customers in the Village may opt-out of the Aggregation Program at any time during the opt-out period. The Provider may or may not charge an early termination fee. Members of the Aggregation Group will be allowed to switch to a different electric supplier after the expiration of the opt-out period on the terms set forth in the Power Supply Agreement but at least shall be allowed to opt-out every three years. Requirements for notification of intent to opt-out of the Aggregation Group shall be set forth in the Power Supply Agreement. Consumers who opt-out of the Aggregation Group will not be switched from their current supplier or their applicable to ComEd's Standard Service Offer, until the consumer selects an alternate generation supplier. As required by the Act, it shall be the duty of the Village or the Provider if so provided in the Power Supply Agreement, to fully inform residential and small commercial retail customers in the Village in advance that they have the right to opt-out of the Aggregation Program. Such disclosure shall prominently state any charges to be made and shall include full disclosure of the cost to obtain service pursuant to Section 16-103 of the Public Utilities Act, how to access it, and the fact that it is available to them without penalty, if they are currently receiving services under that section. As further required by the Act, the IPA shall furnish, without charge, to any resident of the Village, a list of all supply options available to them in a format that allows comparison of prices and products.

I. Bid Process

The City/Village may elect to hold an individual bid or participate in a group bid. If the City/Village elects to participate in a group bid, the City/Village may use the northern Illinois Municipal Electric Collaborative Inc. ("NIMEC") to assist with the group bid. The City/Village will not delegate any signing authority to NIMEC or other entity, but will make its own decision to accept or reject their individual bid resulting from the group bid. Suppliers will present individual bids to each community participating in the bid group. NIMEC will create an advisory group, representing and consisting of those communities participating in the bid, to determine the bid winner(s) on the day of the bid. NIMEC will then recommend that each City/Village accept the bid winner's individual bid for the City/Village. The City/Village will then decide to accept or reject their individual bid. Whether or not each community participating in the bid accepts or rejects their individual bid will have no impact upon the individual bids of the other communities.

V. MISCELLANEOUS GOVERNANCE GUIDELINES

- A. The Corporate Authorities of the Village shall approve by an Ordinance passed by majority vote of the Corporate Authorities this Plan of Operation and Governance for the Aggregation program and any Amendments thereto.
- B. The Corporate Authorities of the Village shall contract with a Provider certified by the Illinois Commerce Commission for the provision of Competitive Retail Electric Service to the Aggregation Group.
- C. The Corporate Authorities of the Village will require any Provider to disclose any subcontractors that it uses in fulfillment of the services described above in the Power Supply Agreement.
- D. The Corporate Authorities of the Village will require the Provider to maintain either a toll-free telephone number, or a telephone number that is local to the Members.

VI. LIABILITY

THE VILLAGE SHALL NOT BE LIABLE TO PARTICIPANTS IN OR MEMBERS OF THE AGGREGATION GROUP FOR ANY CLAIMS, HOWEVER STYLED, ARISING OUT OF THE AGGREGATION PROGRAM OR THE PROVISION OF AGGREGATION SERVICES BY THE VILLAGE OR THE PROVIDER. PARTICIPANTS OR MEMBERS IN THE AGGREGATION GROUP SHALL ASSERT ANY SUCH CLAIMS SOLELY AGAINST THE PROVIDER PURSUANT TO THE POWER SUPPLY AGREEMENT, UNDER WHICH SUCH PARTICIPANTS ARE EXPRESS THIRD-PARTY BENEFICIARIES.

VII. INFORMATION AND COMPLAINT NUMBERS

Copies of this Plan shall be available from the Village of Gilberts free of charge. Members and residential and small commercial retail customers of ComEd may contact Village Hall at 847-428-2861 or info@villageofgilberts.com for a copy of the Plan or for more information.

Appendix A -- Education Process

The Provider shall develop the educational program in conjunction with the Village. Its purpose will be to explain the Aggregation Program to its members, provide updates and disclosures as mandated by State law and the rules and regulations of any applicable Illinois agency, and provide the opportunity for the Members to Opt-out of the Aggregation Program. The following are components of the education program:

1. Each residential and small commercial retail customer of ComEd within the corporate limits of the Village will receive notification by U.S. Mail stating: what the municipal Aggregation Program means, the procedure which must be followed to Opt-out of the Aggregation Program, the estimated price of electricity for Member of the Aggregation Program, and the deadline for returning the Opt-out form. See sample letter attached.
2. The Provider shall cooperate with the Village to provide opportunities for educating residential and small commercial retail CE customers in the Village about the Program and their rights under the applicable law and rules and regulations. In addition, the Provider and Village will cooperate to provide education about opportunities for energy efficiency measures to help Members reduce energy consumption.
3. The Provider will provide updates and disclosures to the Village and Members as mandated by State law and applicable rules and regulations as amended from time to time.

Dear Village of Gilberts Resident,

The Village of Gilberts is providing you the opportunity to join other residents to save money on the electricity you use. Savings are possible through governmental aggregation, where Village officials bring together citizens to gain group buying power for the purchase of electricity from a retail electric generation provider certified by the Public Illinois Utilities Commission. Village of Gilberts voters approved this program on March 20, 2012.

After researching competitive electricity pricing options for you, we have chosen _____, to provide you with savings on your electric generation through _____ [date]. There is no cost for enrollment and you will not be charged a switching fee. You do not need to do anything to participate.

As a member of this aggregation, you are guaranteed to save _____ percent off your Price to Compare. Your Price to Compare is essentially the price you pay for electric generation from the utility and consists of generation and transmission related components, which are the costs associated with generating the power and delivering it through the transmission system.

To estimate what your savings per kilowatt-hour (KWH) will be through this program, locate your Price to Compare on your electric bill. Divide your Price to Compare by 100, then multiply by 0.0_____ (____%) to determine your savings per KWH. Multiply that number by your total monthly usage. The final number is how much you can expect to save each month you use the same amount of electricity.

You will see your electric savings from _____ after your enrollment has been completed and your switch has been finalized - approximately 30 - 45 days, depending upon your meter read date. Of course, you are not obligated to participate in the Village of Gilberts' electric governmental aggregation program. If you wish to be excluded from the program and remain a full-service customer of your local electric utility - Commonwealth Edison- you have until _____, 2012 to return the attached "opt-out" form. If you do not opt out at this time, you will receive a notice at least every year asking if you wish to remain in the program. If you leave the program at any other time, you could be subject to a cancellation fee from _____ - and you might not be served under the same rates, terms and conditions that apply to other customers served by Commonwealth Edison.

After you become a participant in this governmental aggregation program, Commonwealth Edison will send you a letter confirming your selection of _____ as your electric generation provider. As required by law, this letter will inform you of your option to rescind your enrollment with _____ with adequate notice prior to the scheduled switch. To remain in the Village's governmental aggregation program, you don't need to take any action when this letter arrives.

Commonwealth Edison will continue to maintain the system that delivers power to your home - no new poles or wires will be built by _____. You will continue to receive a single, easy-to-read bill from your local electric utility with your _____ charges included. The only thing you'll notice is savings.

If you have any questions, please call _____ toll-free at _____, Monday through Friday, 8 a.m. to 5 p.m. Please do not call the Village of Gilberts with aggregation program questions.

Sincerely,

Village of Gilberts

P.S. To receive these savings, you should not respond. Return the opt-out form only if you do not want to participate in the Village's electric governmental aggregation program.

Option 1: Do nothing and save.
If you want to participate in this program and save, you do not need to return this form. Your enrollment is automatic.

OR

Option 2: Opt out by returning this form.
If you do not want to participate in this program, you must return this form before the due date.

Service address (City, state and zip): _____

Phone number: _____

Account holder's signature: _____ Date: _____

5F

RESOLUTION

VILLAGE OF GILBERTS

**Authorizing the Approval of the CY 2012 Recreational Programming Agreement with the
Prairie Valley Family YMCA**

Be it Resolved by the President and Board of Trustees of the Village of Gilberts,
Kane County, Illinois that:

Section 1:

The Village of Gilberts hereby authorizes the Village President and Village Clerk
to execute an agreement between the Village of Gilberts and the Prairie Valley Family
YMCA to provide a wide range of recreational programs and services to the community
as attached hereto and made part hereof as Exhibit "A".

Section 2:

This resolution shall be in full force and in effect from and after its passage and
approval pursuant to law.

Passed this ____ day of _____, 2012 by a roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF APRIL, 2012

Village President, Rick Zirk

(SEAL)

ATTEST:

Village Clerk, Debra Meadows

Published: _____

**VILLAGE OF GILBERTS AND PRAIRIE VALLEY FAMILY YMCA
CY 2012 RECREATIONAL PROGRAMMING AGREEMENT**

AGREEMENT made this 17th day of April, 2012, by and between the Village of Gilberts, an Illinois municipal corporation (hereinafter referred to as “the Village”) and the Prairie Valley Family YMCA, an Illinois non-profit corporation (hereinafter referred to as “the YMCA”).

RECITAL

WHEREAS, the YMCA, a 501(c)(3) not-for-profit community service organization, offers a wide range of recreational programs and services for the communities it serves: and,

WHEREAS, the Village benefits from the programming efforts of the YMCA through the Gilberts Family Branch YMCA; and,

WHEREAS, the Village and the YMCA agreed on a program of recreational activities that was successfully provided by the YMCA in calendar years 2008, 2009, 2010 and, 2011: and,

WHEREAS, the Village and the YMCA have agreed on continuing a program of recreational activities to be provided by the YMCA in calendar year 2012; and,

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. PURPOSE. For calendar year 2012, the Village and the YMCA agree to provide Recreational programs offered to the citizens of Gilberts by the YMCA on behalf of the Village.

II. SCOPE OF SERVICES. The YMCA shall implement the following program of activities

A. Youth Baseball

1. The YMCA will organize and implement a youth baseball program for children ages 4 and up, based on the need for each level and provided there are enough participants to provide a quality program.
2. The spring youth baseball program will start on April 30, 2012 and run through June 23, 2012.
3. The YMCA will organize and implement a girls’ softball program. The girls’ softball program will start on July 14, 2012 and run through August 25th. Practice and games will be held at Memorial Park ball field practices will be Monday – Wednesday 6-9 p.m. and games will be held on Saturday 8:00 a.m.-noon.

4. The YMCA will organize and implement an adult co-ed softball program. The adult co-ed softball program will start on July 12, 2012 and run through August 30, 2012. The games will be held at Memorial Park ball field on Thursday nights.
5. The baseball fields at Waitcus and Memorial Parks shall be reserved for the YMCA baseball games on every Saturday from 8am to 12 pm (noon), from May 5, 2012 through August 25, 2012.

The baseball fields at Memorial Park and/or Waitcus Park will be reserved for practice sessions for additional hours/days as mutually agreed upon by the YMCA and the Village. Baseball practice times will be scheduled after all organizations have set game times with the Village. To the best of its ability, the Village agrees to provide adequate practice times for YMCA programs.

B. Youth Summer & Fall Soccer

1. The YMCA shall organize and implement a youth soccer program for children ages 4 and up based on the need for each level and provided there are enough participants to provide a quality program.
2. The summer program will start on June 25, 2012 and will run through August 25, 2012. The fall program will start on August 27, 2012 and run through October 20, 2012. The soccer field at Memorial Park and two soccer fields at Town Center Park will be reserved for practice sessions for additional hours/days as mutually agreed upon by the YMCA and the Village.
3. The soccer field at Memorial Park and two fields at Town Center Park shall be reserved for the YMCA summer and fall soccer programs every Saturday from 9 am to 1 pm beginning June 30 through October 20, 2012. The soccer field at Memorial Park and two soccer fields at Town Center Park will be reserved for practice sessions for additional hours/days as mutually agreed upon by the YMCA and the Village.

D. Day Camp

1. The YMCA shall provide a summer day camp for children ages five through twelve. The day camp program will provide daily outdoor education and activities at Memorial Park, Burnidge Forest Preserve, Tyler Creek Forest Preserve, and the Prairie Valley Branch YMCA, and offsite field trips as scheduled by the YMCA. The YMCA will use Memorial Park as the designated pick-up and drop-off location for program participants.
2. The program will begin June 4 and will conclude on August 17, 2012 and will be held Monday through Friday of each week.

3. The Day Camp program will be conducted in accordance with the American Camp Association requirements.
4. The YMCA will be responsible for coordinating with the Rutland-Dundee Fire Protection District for required emergency services.

III. MAINTENANCE AND FACILITIES

A. Village Responsibilities. The Village agrees to provide the following services to support the programs provided by the YMCA:

1. The Village shall provide brown dirt or turfus and a rake for the YMCA's use on the Memorial Park baseball diamond. If the baseball diamond is in need of more brown dirt or turfus throughout the season, the YMCA will contact the Village to request more to keep the baseball diamond in an appropriate playable condition.
2. Prior to the regular baseball season starting, the Village shall provide and maintain one porta-potty at Waitcus Park, two porta-potties at Town Center Park, and two porta-potties or similar temporary restroom accommodations at Memorial Park.
3. The Village shall provide the YMCA with information for the Village's designated non-emergency contact.
4. The Village shall be responsible for grass mowing and regular garbage collection at Memorial, Town Center and Waitcus Parks. The grass will be properly maintained prior to game times. The Village will provide garbage receptacles through its contracted waste hauler.
5. The Village shall be responsible for filling any pot holes and rolling the soccer field and baseball fields at Memorial/Town Center Parks to create a safe playing surface prior to the beginning of the soccer playing season.
6. The Village shall be responsible for promptly removing graffiti, broken glass, or other hazards resulting from vandalism and/or misuse of the Village property.
7. The Village shall provide the YMCA a copy of the appropriate water quality tests for the water fountain at Memorial Park to demonstrate compliance with all applicable state regulations.
8. The Village agrees to assist with the installation of new soccer goal posts, if requested by the YMCA. The Village shall work with the YMCA to ensure that all goals are properly anchored to avoid risk of injury.

B. The YMCA agrees to the following conditions of the use of Village facilities for YMCA programs and activities:

1. The YMCA shall be responsible for lining the fields for the baseball, and soccer programs that they run. The YMCA may coordinate with other programs to stripe and/or prepare Village parks for game or program use.
2. The YMCA shall be responsible for clearing the baselines and spreading dirt and/ or turfus provided by the Village for the baseball diamond at Memorial Park during their baseball seasons. The YMCA shall also be responsible for raking the field prior to its use for games.
3. The YMCA shall be responsible for all equipment they deem necessary.
4. The YMCA shall be permitted to keep a metal storage chest at Memorial Park. The chest must be secured with a lock and is to be removed at the end of the program year, unless otherwise agreed to by the Village. The YMCA shall provide a copy of the key, combination, etc. for the lock to the Village's Public Works Department.
5. The YMCA agrees to restore at the end of a day all Village parks and facilities used for YMCA activities to the same condition as found at the beginning of the day, as reasonably determined by the Village Public Works Supervisor.
6. The YMCA shall include a disclaimer statement in its promotional materials advising the public that a program may be cancelled, restructured or combined with another Gilberts YMCA program if there is an insufficient number of participants in a program. If a program is cancelled due to inadequate number of participants, the YMCA agrees to refund the participants' fees or offer participation in a similar program elsewhere in the Greater Elgin area, if available.
7. The YMCA shall be responsible for conducting background checks on all coaches and adult volunteers prior to their participation in or assistance with any youth program.

IV. REIMBURSEMENT. The Village shall not be responsible for reimbursing or compensating the YMCA for the provision of the programs identified in this agreement, nor shall the Village be entitled to any funds collected by the YMCA from the registration of program participants or other program-related revenues.

V. OTHER TERMS AND CONDITIONS

A. TERM OF AGREEMENT. This Agreement shall be in effect from April 17 2012 to April 17 2013.

B. INSURANCE. The YMCA shall carry a general liability insurance policy for an amount no less than \$1,000,000.00 and an umbrella policy for an amount no less than \$5,000,000.00. The YMCA shall add the Village as an additional insured party on any policy for the use of Village property and/or facilities for YMCA activities and provide a copy of said policy or policies to the Village Clerk prior to the commencement of any activities on Village property by the YMCA

C. INDEMNIFICATION. The YMCA hereby shall indemnify and hold harmless the Village, its officers, representatives, employees, and facilities from and against any and all claims resulting from the use of Village property and/or facilities for YMCA programs and activities.

D. FAILURE TO PERFORM. This Agreement may be declared null and void by either the YMCA or the Village should either the Village or the YMCA fails to meet any of the terms and conditions noted herein, within thirty (30) days of written notification of same by one to the other provided however, in the event of an extraordinary event or emergency the 30 day written notice period shall be reduced to forty-eight hours written notification, and during which time the other has not complied with this Agreement's provisions and conditions.

E. EQUAL OPPORTUNITY. The YMCA shall not discriminate in its employment, operating or business practices on the basis of race, creed, color, sex, military service status, age, national origin, matriculation or disability.

F. DRUG FREE WORKPLACE. The YMCA shall operate under the terms and conditions of the YMCA's Drug and Alcohol policy, attached to this agreement as Exhibit "A" and as updated from time to time.

G. AMENDMENT. This Agreement may be amended during the term of this Agreement. By mutual written consent of the Village and the Prairie Valley Family YMCA.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date so shown at the beginning.

Village of Gilberts

Prairie Valley Family YMCA

Rick Zirk, Village President

(authorized signatory)

Debra Meadows, Village Clerk

5G

**RESOLUTION
VILLAGE OF GILBERTS
A Resolution Committing Fund Balances**

WHEREAS, the Village of Gilberts is a non-home rule Illinois Municipality located in Kane County, Illinois.

WHEREAS, the Village President and Board of Trustees believe in an open and transparent government and desire to provide the residents of the community with clear and concise fund balance reporting; and

WHEREAS, the Village President and Board of Trustees on November 15, 2011 adopted Resolution 44-2011, a Resolution implementing a Fund Balance/Net Assets Policy in compliance with Governmental Accounting Standards Board ("GASB") Statement 54; and

NOW THEREFORE BE IT RESOLVED that the Village President and Village Board of Trustees commits the following portions of its May 1, 2012-April 30, 2013 General Fund Balance as follow:

Section 1. Committed Fund Balances

1. An amount determined on an annual basis will be committed in the General Fund for road improvements as approved by the Board of Trustees during the annual budget process.
2. An amount determined on an annual basis will be committed in the General Fund for capital improvements as approved by the Board of Trustees during the annual budget process.
3. An amount determined on an annual basis will be committed in the General Fund for special impact fees (development fees) as approved by the Board of Trustees during the annual budget process.
4. An amount determined on an annual basis will be committed in the General Fund for tree replacement/beautification projects as approved by the Board of Trustees during the annual budget process.

AND BE IT RESOLVED that the Village President and Village Board of Trustees financial goal is to have a sufficient balance in the operating fund with sufficient working capital and a margin of safety to address local emergencies without borrowing. The Village Board shall strive to maintain a yearly fund balance in the general operating fund in which the total fund balance is 25% (insert number for appropriate percentage) percent of the total operating expenditures and the Unassigned fund balance is 25% percent of the total operating expenditures less onetime expenses.

Section 2: This Resolution shall be in full force and effect from and after passage and approval in accordance with law.

Passed this _____ day of _____, 2012 by roll call vote.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Louis Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2012

(SEAL)

Village President Rick Zirk

ATTEST: _____
Village Clerk, Debra Meadows

Published: _____

5H

**MEMORANDUM OF UNDERSTANDING between
VILLAGE OF GILBERTS, ILLINOIS and i3 AMERICA INC.**

The following is a Memorandum of Understanding entered into and made effective as of April 10th, 2012 by and between Village of Gilberts, Illinois and i3 America Inc.

This Memorandum will confirm the mutual intent of the Village of Gilberts and i3 America Inc. to negotiate a definitive agreement for the development of a fiber network to be deployed in the Village of Gilberts, which will be known as FiberCity Gilberts. The Village of Gilberts and i3 America Inc. agree to an exclusive window, from the date this memorandum is signed to August 8, 2012, to:

1. Develop a project that will deploy fiber optic cable to every physical address within the municipal boundaries of the Village of Gilberts by a to-be-formed affiliate of i3 America Inc. to be known as "FiberCity Gilberts."
2. Develop an agreement providing i3 America Inc. access to Village of Gilberts wastewater assets owned or controlled by Village to be used for the installation of fiber optic cable to create the FiberCity Gilberts network. Said agreement shall describe the consideration granted in exchange for access to the Village's wastewater assets.
3. Develop the terms and conditions for a permit and/or franchise providing i3 America Inc. access to the Village of Gilberts controlled right-of-way.
4. Each of the parties and their respective representatives shall keep information confidential subject to local, state and federal law.
5. Each of the parties shall be responsible for and bear all of their own costs and expenses between the approval of this agreement and signature on a Definitive Agreement, provided that if the parties sign a Definitive Agreement i3 shall reimburse the Village for its reasonable costs and expenses incurred in the negotiation and development of the Definitive Agreement, including attorneys', engineers' and other consultants' fees. The Village agrees to provide i3 a schedule of such costs and expenses on a monthly basis.
6. Between the signing of the Agreement and August 8, 2012, neither i3 nor the Village of Gilberts shall solicit or entertain offers from, negotiate with or in any manner encourage, accept or consider any proposal of any other person, firm or entity relating to the deployment of fiber optic cable within the wastewater assets of the Village of Gilberts.

This memorandum of understanding shall automatically terminate on August 8, 2012 unless extended in writing by mutual consent, provided either party may terminate this memorandum of understanding, without cause, on 10 days written notice.

Each party acknowledges that neither this memorandum of understanding nor any prior or subsequent course of conduct or dealing (including any written or oral representations) between the parties is intended to create or constitute any legally binding obligation between any of the parties unless and until a mutually agreeable definitive written agreement is executed and delivered in the manner required by law. The parties agree that the 120 day term is intended to be exploratory in nature only. Except with respect to the confidentiality obligations herein described, neither party shall be liable for any damages, loss of business or opportunity or any other special, direct or indirect costs, expenses, remedies or liabilities.

If the foregoing accurately summarizes the understanding of the parties, it is requested that each party approve this Memorandum by signing this Memorandum in the spaces provided below.

VILLAGE OF GILBERTS

i3 AMERICA INC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

6A

VILLAGE OF GILBERTS

KANE COUNTY

STATE OF ILLINOIS

ORDINANCE NUMBER 06-2012

**An Ordinance amending the FY-2012 Budget for the
Fiscal Year Ending April 30, 2012**

**ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF GILBERTS
KANE COUNTY
STATE OF ILLINOIS**

April____, 2012

**Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Gilberts, Kane County, Illinois this ____ day of April, 2012.**

Ordinance 06-2012

**Village of Gilberts
An Ordinance Amending the FY-2012 Budget
For the Fiscal Year Ending April 30, 2012**

WHEREAS, the Village of Gilberts, an Illinois municipal corporation (the "Village"), situated in Kane County, Illinois, as contemplated under ILCS section 65 of the Illinois State Statutes, and the passage of this Ordinance constitutes and exercise of the Village powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village of Gilberts acting by and through its President and Board of Trustees has previously approved the Budget Ordinance for the Fiscal Year Ending April 30, 2012 as a part of Ordinance 07-2011; and

WHEREAS, it is necessary and appropriate to delete, add to, or otherwise change certain line items in said Budget Ordinance as provided in Exhibit A to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois, as follows:

SECTION 1: That the amendments to the Budget Ordinance for the Fiscal Year Ending April 30, 2012 are hereby approved in the form and content as provided by Exhibit "A" which is attached hereto and made part hereof.

SECTION 2: This Ordinance shall be in full force and effect immediately from and after its passage. A copy of the budget, as amended, will be on file with the Village Clerk and available for inspection.

SECTION 3: Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the validity of unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 4: Repeal. All Ordinances, Resolutions, motions or parts thereof in conflict herewith shall be and the same hereby repealed.

Passed this ____ day of April, 2012 by roll call vote as follows:

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this _____ day of _____, 2012.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2012

(SEAL)

Village President Rick Zirk

ATTEST: _____
Village Clerk, Debra Meadows

Published: _____

**FISCAL YEAR 2012
BUDGET
ADJUSTMENTS
GENERAL FUND**

Budget Summary

DESCRIPTION	FY-12 Approved Budget	FY-12 Actuals Thru 4-12-12	FY-12 Adjusted Budget	% Change
Revenue - General Fund	2,611,854	2,560,889	2,800,310	7.2%
Revenue - Enhanced DUI	28,000	27,850	28,000	0.0%
Revenue - Refuse Removal Services	619,294	645,625	654,830	5.7%
Revenue Total	3,259,148	3,234,364	3,483,140	6.9%
Expense - Administration	631,745	574,696	633,573	0.3%
Expense - Professionals	150,000	161,917	200,331	33.6%
Expense Building	139,563	136,326	148,809	6.6%
Expense Police	1,169,819	1,179,268	1,238,778	5.9%
Expense - Enhanced DUI	28,004	19,860	27,992	0.0%
Expense Public Works	399,262	301,209	358,175	-10.3%
Expense Public Works - Projects	57,494	46,462	54,496	-5.2%
Expense - Parks Department	63,788	33,014	56,836	-10.9%
Expense - Refuse Removal Services	619,294	446,239	654,830	5.7%
Expense Total	3,258,969	2,898,991	3,373,820	3.5%

\$97 Preliminary Engineering

Budget Summary General Fund	178	335,373	109,320	
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General Revenue

Account	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-00-301	Tax - Property	887,288	882,778	882,778	-0.51%
01-00-302	Personal Property Rep	270	237	270	0.00%
01-00-303	Tax Sales	154,900	141,113	145,697	-5.94%
01-00-304	Tax - State Income	464,572	442,066	464,572	0.00%
01-00-349	Tax - State Local Use	88,000	92,524	92,029	4.58%
01-00-306	License - Liquor	11,800	11,800	11,800	0.00%
01-00-307	Fee - Dog	8,200	5,575	5,600	-31.71%
01-00-309	Pulltabs & Jar Games Tax	1,125	1,077	1,077	-4.27%
01-00-310	Fee - Business Registration	2,500	2,025	2,050	-18.00%
01-00-311	Fee - Cable Franchise	47,500	43,880	50,278	5.85%
01-00-312	Fee - Vending Machine	45	15	15	-66.67%
01-00-313	Fee - Copy	10	0	0	-100.00%
01-00-314	Utility Tax - Electric	172,800	158,065	172,800	0.00%
01-00-315	Utility Tax - Gas	126,000	95,168	98,325	-21.96%
01-00-316	Contractor Registration	6,000	6,770	7,000	16.67%
01-00-318	Utility Tax - Communication	223,428	201,540	221,932	-0.67%
01-00-320	ZBA / Plan Comm. Hearings	0	5,150	5,150	100.00%
01-00-321	Miscellaneous Income	1,400	886	936	-33.14%
01-00-322	Fines - Court	38,820	34,890	38,820	0.00%
01-00-323	Fines Other	0	4,720	4,445	100.00%
01-00-324	Fines - Code Building	500	7,151	7,151	1330.20%
01-00-325	Fee - Building Permit (VOG Por	45,015	73,823	72,000	59.95%
01-00-329	Recycling License	5,000	7,500	10,000	100.00%
01-00-333	Park Pavilion Rental	500	675	615	23.00%
01-00-338	Late Fee Dog License	0	98	98	100.00%
01-00-340	Interest - General Fund CD	9,083	7,168	8,168	-10.07%
01-00-341	Interest - General Fund	5,400	5,867	6,098	12.93%
01-00-342	Interest - Performance	468	212	236	-49.57%
01-00-345	Gilberts Police Reports	300	165	180	-40.00%
01-00-347	Illinois Funds Interest	980	575	687	-29.90%
01-00-348	Antenna Rental	44,700	41,335	45,220	1.16%
01-00-350	Grant Revenue	16,500	5,853	5,853	-64.53%
01-00-351	Community Event Donations	3,000	16,057	16,057	435.23%
01-00-352	Miscellaneous License	0	500	500	100.00%
01-00-353	Vacant Building Registration	5,000	4,000	4,000	-20.00%
01-00-354	Raffle License	50	60	60	20.00%
01--00-356	Garbage Hauler License	0	800	800	100.00%
01-00-357	PD Bail Processing Fee	0	400	350	100.00%
01-00-364	Temporary Occupancy Permits	0	500	500	100.00%
01-00-365	Bassett Training Revenue	200	0	200	0.00%
01-00--370	Bond Proceeds	0	16,800	16,800	100.00%
01-00-371	Premium on Debt Issuance	0	53,524	53,524	100.00%
01-00-396	Reimbursed Income	35,000	54,445	55,020	57.20%
01-00-810	MFT Reimbursement	81,777	96,996	159,543	95.09%
01-00-810	Transfers	94,968	0	94,968	0.00%
	Revenue - General	2,583,099	2,524,781	2,764,202	7.01%

General Revenue					
Account	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
DEVELOPER PERMIT FEES					
01-00-328	Fee- Building from Developers	28,755	36,108	36,108	25.57%
	Revenue -Developer Permit Fee	28,755	36,108	36,108	25.57%

MUNICIPAL IMPACT AND TRANSITION FEES					
01-00-363	Ryland & Plote Municipal Fee	93,500	134,750	134,750	44.12%
	Revenue - Municipal Impact	93,500	134,750	134,750	44.12%

REDIRECTED INCOME TO ROAD RESERVES ACCOUNT					
01-00-305	Tax - Road & Bridge	11,929	11,882	11,882	-0.39%
01-01-326	Over Wt/Size Permit	1,990	930	980	-50.75%
	Revenue-Redirect to Road Imp	13,919	12,812	12,862	-7.59%

Expense Administration					
ACCOUNT#	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-01-500	State Employment	13,320	4,152	14,752	10.8%
01-01-501	Wages-Board	20,800	17,290	18,900	-10.1%
01-01-502	Wages-PC&ZBA	1,700	1,425	1,800	5.6%
01-01-503	Wages-General	255,312	241,713	258,338	1.2%
01-01-568	Wages - General - Overtime	250	-	0	
01-01-504	FICA-Adm. 6.20%	17,240	15,681	16,933	-1.8%
01-01-505	Medicare 1.45%	4,032	3,679	3,972	-1.5%
01-01-506	Operating Expense	3,500	2,491	2,562	-36.6%
01-01-507	Dues & Subscriptions	8,034	7,189	8,034	0.0%
01-01-508	Legal Notices	1,883	1,396	1,883	0.0%
01-01-509	Communications	4,670	5,625	6,377	26.8%
01-01-510	Postage	4,200	3,865	3,991	-5.2%
01-01-511	Printing	4,840	4,811	4,840	0.0%
01-01-513	Misc. Refund	200	55	200	0.0%
01-01-514	Group Health Insurance	44,305	32,285	35,059	-26.4%
01-01-515	Community Donations	6,250	10,955	13,431	53.5%
01-01-516	Ride In Kane Program	500	668	1,024	51.2%
01-01-517	Publications/Brochure	70	0	0	
01-01-519	Rental Equipment	6,149	5,601	6,149	0.0%
01-01-520	Office Supplies	3,500	2,201	3,000	-16.7%
01-01-521	NISRA Expense	500	979	1,238	59.6%
01-01-524	Accounting Services	18,500	19,095	19,095	3.1%
01-01-527	Bank Services	25	25	25	0.0%
01-01-531	Insurance Liability	12,024	10,219	10,219	-17.7%
01-01-532	Insurance Vehicle	3,831	3,298	3,298	-16.2%
01-01-533	Insurance Property	2,795	2,406	2,406	-16.2%
01-01-534	Workmens Comp.	2,826	3,593	3,593	21.3%
01-01-537	Gas & Oil	1,500	2,073	2,259	33.6%
01-01-539	Vehicle Maintenance	750	1,162	1,362	44.9%
01-01-540	Equip. Maintenance	500	0	500	0.0%
01-01-541	Building Maintenance	4,815	4,427	4,815	0.0%
01-01-545	Contractural Services	47,965	33,004	39,500	-21.4%
01-01-548	Capital Equipment	11,000	8,038	11,000	0.0%
01-01-549	Meals & Entertainment	1,500	1,242	1,500	0.0%
01-01-550	Special Projects	1,500	0	3,000	50.0%
01-01-553	Debt Payment/Impala				#DIV/0!
01-01-554	Interest Exp./Impala				#DIV/0!
01-01-558	Training	7,000	5,750	7,000	0.0%
01-01-562	IMRF	29,144	27,695	29,218	0.3%
01-01-566	Debt Payment/73 Industrial	16,490	16,878	16,490	0.0%
01-01-567	Interest Exp./73 Industrial	29,765	28,688	29,765	0.0%
01-01-570	Bond Issue Cost	0	17,479	17,479	100.0%
01-01-595	Utility Tax Expense	3,310	3,308	3,310	0.0%
01-01-596	Reimbursed Expenses	35,000	24,256	25,256	-27.8%
01-01-597	Safety/Personal Equipment	250	0	0	-100.0%
Total Expenses - Administration		631,745	574,696	633,573	0.3%

	PROFESSIONALS				
01-01-522	Legal/Litigation	20,000	7,794	13,816	-30.9%
01-01-523	Legal/Administration	85,000	44,370	66,812	-21.4%
01-01-536	Engineering Expense	40,000	109,753	114,703	186.8%
01-01-556	Planner Services	5,000	0	5,000	0.0%
Total Expenses - Professionals		150,000	161,917	200,331	33.6%

Police Expenses

Account #	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-02-503	Wages-General	656,888	656,597	686,040	4.4%
01-02-568	Wages-Police-Overtime	17,134	31,152	30,564	78.4%
01-02-504	FICA-Adm. 6.20%	41,789	41,326	44,429	6.3%
01-02-505	Medicare 1.45%	9,773	9,667	10,391	6.3%
01-02-506	Operating Expenses	9,500	6,570	7,400	-22.1%
01-02-507	Dues & Subscriptions	782	683	782	0.0%
01-02-508	Legal Notices	200	0	0	-100.0%
01-02-509	Communications	6,360	5,548	5,730	-9.9%
01-02-510	Postage	650	220	323	-50.3%
01-02-511	Printing	1,000	1,781	2,000	100.0%
01-02-514	Group Health Insurance	107,310	98,640	107,698	0.4%
01-02-517	Publications/Brochure	200	99	200	0.0%
01-02-518	Small Tools & Equipment	300	673	800	166.7%
01-02-519	Equipment Rental	588	588	588	0.0%
01-02-520	Office Supplies	2,000	2,511	2,655	32.8%
01-02-523	Legal	3,000	11,416	13,096	336.5%
01-02-524	Accounting Services	850	0	0	-100.0%
01-02-530	Dispatching	49,256	46,911	46,911	-4.8%
01-02-531	Insurance Liability	16,770	14,303	14,303	-14.7%
01-02-532	Insurance Vehicle	6,062	5,219	5,219	-13.9%
01-02-533	Insurance Property	1,323	1,139	1,139	-13.9%
01-02-534	Workmens Comp.	11,856	12,055	12,055	1.7%
01-02-537	Gas & Oil	28,000	32,485	35,117	25.4%
01-02-539	Maintenance Vehicles	15,000	23,187	25,812	72.1%
01-02-540	Maintenance Equipment	1,200	1,005	1,391	15.9%
01-02-541	Maintenance Building	4,110	5,248	5,798	41.1%
01-02-545	Contractual Services	9,755	17,797	21,900	124.5%
01-02-547	Uniforms	9,500	6,444	7,000	-26.3%
01-02-548	Capital Equipment	62,698	58,192	58,192	-7.2%
01-02-557	Dare/Community Relations	1,000	146	1,000	0.0%
01-02-558	Training	9,000	4,182	6,457	-28.3%
01-02-561	IMRF	5,665	4,524	4,528	-20.1%
01-02-563	Peer Jury	300	0	300	0.0%
01-02-564	Homeland Security & Certs	5,500	4,461	4,461	-18.9%
01-02-565	Bassett Training Expense	250	250	250	0.0%
01-89-562	Police Pension Fund	74,250	74,249	74,249	0.0%
	Total Expenses - Police	1,169,819	1,179,268	1,238,778	5.9%

REVENUE	Police Enhanced DUI	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-07-300	Enhanced DUI-Towing	28,000	27,850	28,000	0.0%
	Police Enhanced DUI Revenue	28,000	27,850	28,000	0.0%

EXPENSE	Police Enhanced DUI				
01-07-503	Wages-General	16,725	15,225	16,725	0.0%
01-07-504	FICA-Adm. 6.20%	1,037	931	1,027	1.0%
01-07-505	Medicare 1.45%	243	218	240	1.0%
01-07-518	Small Tools	2,000	0	1,000	75.0%
01-07-537	Gas & Oil	2,000	2,000	2,000	0.0%
01-07-558	Training	2,000	0	400	400.0%
01-07-559	Designated Drive Expense	1,200	400	800	50.0%
01-07-560	DUI-Public Information	500	0	0	#DIV/0!
01-07-561	Equipment	2,300	586	5,300	-56.6%
01-07-596	Refunded Fees	0	500	500	-50.0%
	Police Enhanced DUI Expense	28,004	19,860	27,992	0.0%

Building Dept. Expenses

Account #	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-04-503	Wages-Building	70,139	66,092	70,408	0.4%
01-04-5xx	Wages-Building - Overtime	200	0	0	-100.0%
01-04-504	FICA-Adm. 6.20%	4,361	3,956	4,236	-2.9%
01-04-505	Medicare 1.45%	1,020	930	996	-2.3%
01-04-506	Operating Expenses	750	51	151	-79.9%
01-04-507	Dues & Subscriptions	390	423	423	8.5%
01-04-509	Communications	552	298	326	-40.9%
01-04-511	Printing	500	373	400	-20.0%
01-04-514	Group Health Insurance	7,842	7,004	7,641	-2.6%
01-04-517	Publications/Brochure	150	0	150	0.0%
01-04-520	Office Supplies	2,500	1,891	2,500	0.0%
01-04-525	Permit Fee Expense	3,000	2,256	3,000	0.0%
01-04-528	Permit Fee Expense - Develop	28,755	35,800	39,263	36.5%
01-04-537	Gas & Oil	1,500	1,331	1,500	0.0%
01-04-539	Maintenance Vehicles	500	175	600	20.0%
01-04-543	Leasing Expense	3,780	3,835	3,835	1.5%
01-04-545	Contractual Services	3,695	3,429	3,695	0.0%
01-04-547	Uniforms	400	226	230	-42.5%
01-04-558	Training	1,250	475	1,250	0.0%
01-04-562	IMRF	8,279	7,781	8,205	-0.9%
Total Expenses Building De		139,563	136,326	148,809	6.6%

	PUBLIC WORKS EXPENSES				
Account #	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-03-503	Wages-Public Works	98,807	84,949	92,351	-6.5%
01-03-5xx	Wages-Public Works - Overtime	8,173	5,512	8,173	0.0%
01-03-504	FICA-Adm. 6.20%	6,633	5,257	5,922	-10.7%
01-03-505	Medicare 1.45%	1,551	1,230	1,385	-10.7%
01-03-506	Operating Expenses	2,050	996	1,575	-23.2%
01-03-507	Dues & Subscriptions	151	0	151	0.0%
01-03-508	Legal Notices	0	900	900	
01-03-509	Communications	2,580	1,914	2,244	-13.0%
01-03-514	Group Health Insurance	28,545	22,274	24,084	-15.6%
01-03-518	Small Tools & Equipment	3,000	4,108	5,143	71.4%
01-03-519	Rental Equipment	1,500	456	1,500	0.0%
01-03-525	NPDES Fees	1,000	1,000	1,000	0.0%
01-03-526	Street Lighting	36,180	23,110	28,438	-21.4%
01-03-531	Insurance Liability	4,055	3,490	3,490	-13.9%
01-03-532	Insurance Vehicle	2,988	2,572	2,572	-13.9%
01-03-533	Insurance Property	1,927	1,659	1,659	-13.9%
01-03-534	Workmens Comp.	9,680	10,437	10,437	7.8%
01-03-537	Gas & Oil	13,000	10,966	13,000	0.0%
01-03-539	Vehicle Maintenance	8,000	2,699	6,000	-25.0%
01-03-540	Equip. Maintenance	8,000	4,021	6,178	-22.8%
01-03-541	Building Maintenance	3,000	1,680	2,300	-23.3%
01-03-542	Maintenance Streets	10,000	1,814	5,000	-50.0%
01-03-543	Leasing Expense	8,950	8,950	8,950	0.0%
01-03-544	Maintenance Grounds	1,000	407	1,000	0.0%
01-03-545	Contractural Services	20,040	8,417	11,129	-44.5%
01-03-546	SnowPlowing/Crack Filling	61,504	42,561	61,503	0.0%
01-03-547	Uniforms	1,500	932	1,500	0.0%
01-03-548	Capital Equipment	5,560	3,924	4,224	-24.0%
01-03-554	Debt Payment/Truck	29,991	30,005	30,005	0.0%
01-03-555	Interest Exp./Truck	3,307	3,293	3,293	-0.4%
01-03-558	Training	1,000	1,300	1,300	30.0%
01-03-562	IMRF	12,592	10,211	11,269	-10.5%
01-03-565	73 Industrial - Upgrades	500	167	500	0.0%
	Public Works Expenses	399,262	301,209	358,175	-10.3%

	Public Works Minor Projects				
01-90-538	General Signs	10,454	891	10,454	0.0%
01-90-545	Public Works Minor Projects	6,000	5,400	3,000	-50.0%
01-90-546	Weather Siren Maintenance	1,500	630	1,500	0.0%
01-90-547	RZB - Principal Payment	32,344	32,344	32,344	0.0%
01-90-548	RZB - Interest Payment	7,196	7,196	7,198	0.0%
	Public Works Project Expens	57,494	46,462	54,496	-5.2%

Parks Dept. Expenses

Account #	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-06-503	Wages - General	4,805	3,437	3,874	-19.4%
01-06-568	Wages - Overtime	300	0	0	-100.0%
01-06-504	FICA - 6.20%	317	200	228	-28.0%
01-06-505	Medicare - 1.45%	74	47	53	-28.4%
01-06-512	Utilities	1,600	318	356	-77.8%
01-06-519	Rental Equipment	2,500	458	2,500	0.0%
01-06-521	Supplies	1,980	1,478	1,981	0.1%
01-06-533	Insurance - Property	407	351	351	-13.8%
01-06-535	Minor Park Projects	36,000	19,525	36,000	0.0%
01-06-537	Gas & Oil	1,300	1,118	1,300	0.0%
01-06-539	Sports & Playground Equip	2,000	1,033	1,705	-14.8%
01-06-540	Equipment Maintenance	2,700	553	1,153	-57.3%
01-06-544	Maintenance Grounds	1,400	4,115	6,905	393.2%
01-06-545	Contractural Services	5,505	0	0	-100.0%
01-06-548	Capital Equipment	2,300	0	0	-100.0%
01-06-562	IMRF	601	382	430	-28.4%
	Total Expenses Parks Dept.	63,788	33,014	56,836	-10.9%

REVENUE	Special Revenue - Contract Services	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
01-08-301	Garbage Billing Revenue	596,160	617,462	624,004	4.67%
01-08-302	Franchise Revenue -MDC	23,134	22,312	24,245	4.80%
01-08-308	Late Fees/Other	0	5851	6,581	
	Special Revenue - Garbage	619,294	645,625	654,830	5.74%

EXPENSE	Special Expense - Contract Services				
01-08-506	Garbage Hauling Expense	462,672	446,239	486,719	5.20%
01-08-507	Admin Costs	25,000	0	25,000	0.00%
01-08-850	Transfer to Road Fund	108,488	0	108,488	0.00%
01-08-850	Franchise Revenue - capital equ	23,134	0	34,623	49.66%
	Special Expense - Garbage	619,294	446,239	654,830	5.74%

TIF Revenue

Account #	Description	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
34-00-301	Tax - Property - Increment	48,498	48,498	48,498	-
34-00-341	Interest Income	165	160	165	-
	From TIF balance	0		0	
	Total Revenue	48,663	48,658	48,663	-

TIF Expense

Account #	Description	FY-12 Budget	FY-12 Actuals thru 3-31-12	FY-12 Adjusted Budget	% Change
34-00-523	Legal	0			
34-00-524	Administrative	1,470	1,470	1,470	-
34-00-534	Engineering	0			
34-00-545	TIF Minor Projects	135,340	135,340	135,340	-
	Newby Recapture Payment	0			
	Transfers (Reimbursement to)	0			
	Total Expense	136,810	136,810	136,810	-

	Budget Summary - TIF	(88,147)	(88,152)	(88,147)	
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**FISCAL YEAR 2012
BUDGET ADJUSTMENTS
WATER/SEWER FUND**

Operations

DESCRIPTION	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
Revenue Water & WW Operations	1,182,250	1,142,595	1,173,997	-8.4%
Expense Water Operations	565,596	507,033	513,276	-2.4%
Expense WW Operations	543,914	519,384	543,159	-6.7%
Summary Water & WW Operations	72,739	116,178	117,562	

Rehab & Capital

DESCRIPTION	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
Revenue Water Rehab & Capital	17,724	16,474	1,372	-3.4%
Expense Water Rehab & Capital	140,000	25,589	104,603	-0.9%
Expense WW Rehab & Capital	70,000	333	74,739	-64.8%
Summary Water & WW Rehab & Capital	-192,276	-9,448	-177,970	

Fund Summary

DESCRIPTION	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change
Combined Revenue Operations/Rehab/Capital	1,199,974	1,159,068	1,175,369	-8.4%
Combined Expense Water Operations/Rehab/Capital	705,596	532,622	617,879	-2.1%
Combined Expense WW Operations/Rehab/Capital	613,914	519,717	617,898	-8.3%
Summary Water & WW Operations/Rehab/Capital	-119,537	106,730	-60,408	

Water / Wastewater Revenue

Account Number	DESCRIPTION	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change of Proposed Budget Adjustments
20-00-302	Wastewater Income	512,000	499,329	504,853	-1.4%
20-00-303	Water Income	645,000	569,368	575,693	-10.7%
20-00-308	Late Fees/Other Income	25,000	28,973	32,276	29.1%
20-00-321	Miscellaneous Income	250	802	852	240.8%
20-00-336	Meter Sales	16,139	15,201	16,201	0.4%
20-00-341	Interest	1,560	1,244	1,342	-14.0%
20-00-347	Interest - Illinois Funds	25	29	30	20.0%
20-00-396	Water - Reimbursed Income	0	44,122	44,122	
20-00-398	Water Misc. Revenue				
	Transfer from Reserves	0	0	0	
Total Water / WW Revenue		1,199,974	1,159,068	1,175,369	-2.1%

Water Expenses

ACCOUNT#	LINE ITEM	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	% Change of Proposed Budget Adjustments
20-00-501	Miscellaneous Refund	0	0	0	
20-00-503	Wages	115,347	108,836	116,264	0.80%
20-00-568	Wages - Overtime	5,732	4,107	4,068	-29.02%
20-00-504	FICA	7,507	6,603	7,140	-4.89%
20-00-505	Medicare	1,756	1,545	1,671	-4.82%
20-00-506	Operating Expense	2,500	871	1,002	-59.92%
20-00-507	Dues	185	325	325	75.68%
20-00-508	Legal Notices	0	492	528	
20-00-510	Postage (In House Billing)	2,250	2,098	2,250	0.00%
20-00-511	Printing (In House Billing)	2,700	2,542	2,700	0.00%
20-00-512	Com Ed - Indian Trails Tower	1,300	978	1,100	-15.38%
20-00-513	Com Ed - Water Plant	121,800	104,008	120,414	-1.14%
20-00-514	Com Ed - Tower #3	2,600	2,155	2,238	-13.92%
20-00-515	Nicor - Water Plant	1,500	1,929	2,152	43.47%
20-00-518	Small Tools	2,500	189	489	-80.44%
20-00-519	Phone - Water Plant	1,080	975	1,080	0.00%
20-00-521	Equipment Maintenance(Sent Out)	2,500	5,920	6,920	176.80%
20-00-523	Legal	3,000	195	395	-86.83%
20-00-524	Group Health Insurance	22,275	21,734	23,711	6.45%
20-00-526	Lab Supplies	2,000	1,590	1,972	-1.40%
20-00-528	Chemicals	51,600	24,603	28,948	-43.90%
20-00-529	Laboratory Equipment	1,500	0	0	-100.00%
20-00-530	Maintenance Equipment	2,000	415	803	-59.85%
20-00-531	Insurance Liability	820	705	705	-13.97%
20-00-532	Insurance - Auto	244	208	208	-14.82%
20-00-533	Insurance Property	2,239	1,927	1,927	-13.92%
20-00-534	Insurance-Workman's Compensation	5,218	3,508	3,508	-32.78%
20-00-535	Professional Services	1,000	534	1,000	0.00%
20-00-536	Engineering Services	30,000	25,589	33,354	11.18%
20-00-537	Gas, Oil, Antifreeze	2,200	1,615	1,861	-15.41%
20-00-538	Maintenance Parts & Materials	6,000	1,472	1,638	-72.70%
20-00-539	Vehicle Maintenance	500	1,220	1,300	160.00%
20-00-540	Equipment Maintenance	5,900	2,051	2,363	-59.95%
20-00-541	Rental Equipment	2,500	0	800	-68.00%
20-00-542	Phone - Cellular	840	720	840	0.00%
20-00-545	Contractual Services	2,486	4,512	4,902	97.21%
20-00-548	Capital Equipment	110,000	33,684	71,249	-35.23%
20-00-549	Uniforms	200	188	200	0.00%
20-00-551	Water Meters	49,671	54,446	54,671	10.07%
20-00-552	Laboratory Testing	1,500	1,624	1,909	27.27%
20-00-558	Training Expense	2,500	322	522	-79.12%
20-00-560	Water Distribution Systems	8,000	6	6	-99.93%
20-00-562	IMRF	14,251	13,439	14,175	-0.53%
20-00-565	Brine Hauling Expense	43,800	44,288	46,117	5.29%
	Newby recapture repayment	62,097	48,454	48,454	-21.97%
	Water Expense Contingency				
	Total Water Expense	705,596	532,622	617,879	-12.43%

Wastewater Expenses

ACCOUNT#	LINE ITEM	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Budget Adjustments	% Change of Proposed Budget Adjustments
20-01-501	Miscellaneous Refund	0	0	0	
20-01-503	Wages	115,347	111,523	118,517	2.75%
20-01-568	Wages - Overtime	5,732	5,269	5,928	3.42%
20-01-504	FICA	7,507	6,834	7,362	-1.93%
20-01-505	Medicare	1,756	1,600	1,723	-1.86%
20-01-506	Operating Expense	1,000	542	1,000	0.00%
20-01-507	Postage (In House Billing)	2,250	2,098	2,250	0.00%
20-01-508	Printing (In House Billing)	2,700	2,096	2,254	-16.52%
20-01-510	Nicor-Valencia Lift Station	420	322	420	0.00%
20-01-511	Com Ed - Silver Trails Lift Station	1,100	1,407	1,560	41.82%
20-01-512	Com Ed - Lift Station 45 Meadows	2,200	2,045	2,200	0.00%
20-01-513	Com Ed - W/Water Plant	148,000	130,579	143,337	-3.15%
20-01-514	Com Ed - Barancik Lift Station	2,100	1,959	2,100	0.00%
20-01-515	Nicor-Wastewater	1,300	872	1,300	0.00%
20-01-516	Phone - Silver Trails Lift Station	300	283	300	0.00%
20-01-517	Com Ed - Valencia Lift Station	1,550	1,498	1,700	9.68%
20-01-518	Small Tools	2,000	462	762	-61.90%
20-01-519	Phone - W/Water	840	812	900	7.14%
20-01-520	Phone - Barancik Lift Station	207	198	215	3.86%
20-01-521	W/Water Maintenance Repairs (Sent Out)	17,500	257	5,257	-69.96%
20-01-522	Sludge Hauling	40,000	22,680	22,680	-43.30%
20-01-524	Group Health Insurance	22,275	21,734	23,711	6.45%
20-01-525	Permits & Fees	17,500	17,500	17,500	0.00%
20-01-526	Lab Supplies	1,000	1,156	1,195	19.50%
20-01-527	Nicor - 91 Meadows Lift Station	1,800	707	900	-50.00%
20-01-528	Chemicals	22,000	24,482	31,622	43.74%
20-01-529	Laboratory Equipment	5,000	4,326	4,374	-12.52%
20-01-530	Maintenance Supplies	1,500	779	1,500	0.00%
20-01-531	Insurance Liability	820	705	705	-13.97%
20-01-532	Insurance Auto	244	207	207	-15.23%
20-01-533	Insurance Property	2,239	1,927	1,927	-13.92%
20-01-534	Insurance Workman's Compensation	4,227	2,940	2,940	-30.45%
20-01-535	W/Water Engineering	20,000	333	3,333	-83.34%
20-01-536	Professional Services	1,000	1,070	1,070	7.00%
20-01-537	Gas,Oil,Antifreeze	3,000	1,600	1,846	-38.47%
20-01-538	Maintenance Parts & Materials	6,000	2,476	3,863	-35.62%
20-01-539	Vehicle Maintenance	500	1,091	1,133	126.60%
20-01-540	Maintenance Equipment	7,000	13,747	15,778	125.40%
20-01-541	Rental Equipment	2,500	0	1,000	-60.00%
20-01-542	Phone - Cellular	840	720	840	0.00%
20-01-545	Contractural Services	2,486	6,729	7,119	186.40%
20-01-548	Capital Equipment	50,000	32,631	71,406	42.81%
20-01-549	Uniforms	200	514	514	157.00%
20-01-552	Laboratory Testing	24,000	27,665	29,772	24.05%
20-01-555	Nicor-Silver Trails Lift Station	1,000	848	1,000	0.00%
20-01-558	Training Expenses	2,500	796	1,000	-60.00%
20-01-560	W/Water Collection Systems	20,000	15,777	21,277	6.39%
20-01-562	IMRF	14,251	13,886	14,568	2.22%
20-01-563	Collection Systems-Maintenance Repairs	3,000	10,980	11,330	277.67%
20-01-564	Collection Systems-Maintenance Parts	3,000	603	803	-73.23%
20-01-566	Collection Systems-Pump Maintenance	20,000	18,450	21,900	9.50%
	W/Water Expense Contingency				
	Total Wastewater Expense	613,914	519,717	617,898	0.65%
Total Water & Wastewater Expense		1,319,511	1,052,339	1,235,777	-6.35%

6B

An Ordinance Adopting the 2012-2013
Annual Budget

WHEREAS, the Village of Gilberts, a unit of local government under and pursuant to Section 6 Article VII of the Illinois Compiled Statutes has the power to perform any function pertaining to its government and affairs, including but not limited to the power to regulate for protection of the public health, safety, morals, and welfare; and

WHEREAS, the Village determined that it was in the public interest to provide for the budget procedure and adopted such procedure by ordinance as established by law pursuant to Illinois Compiled Statutes, 65 ILCS; and

WHEREAS, the Budget Officer has compiled a budget for fiscal year 2012-2013 as provided pursuant to Illinois Compiled Statutes, 65 ILCS; and

WHEREAS, the corporate authorities have made the proposed 2012-2013 Annual Budget conveniently available for public inspection at least (10) days prior to the public hearing on the budget and copies have been made available; and

WHEREAS, notices of availability for public inspection of the budget and of the public hearing have been given at least ten (10) days prior to the time of the hearing by publication in a newspaper having general circulation in the municipality; and

WHEREAS, not less than one week after the publication of the tentative annual budget and prior to final action on the budget, the corporate authorities have held at least one (1) public hearing on the tentative annual budget, after which the budget may be further revised and passed without further inspection, notice of hearing.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section One. The 2012-2013 Annual Budget attached hereto and made a part thereof is hereby passed and adopted by a majority vote of the corporate authorities now holding office, including the President of the Board, which passage and approval is before the beginning of the fiscal year for 2012-2013. Passage of the 2012-2013 Annual Budget Ordinance shall be in lieu of an annual appropriation ordinance as required by 65 ILCS.

Section Two. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the validity of unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Three. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Four. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this ____ day of _____, 2012.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2012.

Village President, Rick Zirk

(SEAL)

ATTEST: _____
Village Clerk, Debra Meadows

Published: _____

**FISCAL YEAR 2013
PROPOSED BUDGET
GENERAL FUND**

Budget Summary

DESCRIPTION	FY-11 Actuals	FY-12 Approved Budget	FY-12 Actuals Thru 3-20-12	FY 12 Proposed Budget Adjustments	FY-13 Proposed Budget	% Change
Revenue - General Fund	2,619,120	2,611,854	2,558,645	2,819,544	2,913,819	3.3%
Revenue - Enhanced DUI	8,100	28,000	26,350	28,000	28,000	0.0%
Revenue - Refuse Removal Services	0	619,294	567,195	654,830	655,245	0.1%
Revenue Total	2,627,220	3,259,148	3,152,190	3,502,374	3,597,064	2.7%
Expense - Administration	561,464	631,745	556,115	633,573	648,755	2.4%
Expense - Professionals	81,842	150,000	161,917	200,331	110,000	-45.1%
Expense Building	140,772	139,563	132,649	148,809	156,453	5.1%
Expense Police	1,151,018	1,169,819	1,141,692	1,238,778	1,209,385	-2.4%
Expense - Enhanced DUI	7,056	28,004	19,287	27,992	28,004	0.0%
Expense Public Works	389,649	399,262	295,501	358,175	418,587	16.9%
Expense Public Works - Projects	18,729	57,494	46,462	54,496	340,881	525.5%
Expense - Parks Department	20,791	63,788	29,553	56,836	29,519	-48.1%
Expense - Refuse Removal Services	0	619,294	446,239	654,830	655,245	0.1%
Expense Total	2,391,323	3,258,969	2,829,415	3,373,820	3,596,830	6.6%
Budget Summary General Fund	235,896	178	322,776	128,554	234	

GENERAL REVENUE

Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
Tax - Property	842,961	887,288	882,778	882,778	913,059	3.43%
Personal Property Rep	337	270	237	270	250	-7.41%
Tax Sales	139,518	154,900	141,113	145,697	137,000	-5.97%
Tax - State Income	496,180	464,572	442,066	464,572	551,696	18.75%
Tax - State Local Use	93,815	88,000	92,524	92,029	108,688	18.10%
License - Liquor	11,924	11,800	11,800	11,800	11,800	0.00%
Fee - Dog	8,103	8,200	5,575	5,600	6,000	7.14%
Pulltabs & Jar Games Tax	1,098	1,125	1,077	1,077	1,100	2.14%
Fee - Business Registration	2,450	2,500	2,025	2,050	2,500	21.95%
Fee - Cable Franchise	37,418	47,500	43,880	50,278	50,000	-0.55%
Fee - Vending Machine	45	45	15	15	15	0.00%
Fee - Copy	1	10	0	0	0	#DIV/0!
Utility Tax - Electric	175,435	172,800	158,065	172,800	172,000	-0.46%
Utility Tax - Gas	96,649	126,000	95,168	98,325	95,700	-2.67%
Contractor Registration	7,600	6,000	6,770	7,000	6,000	-14.29%
Utility Tax - Communication	243,672	223,428	201,540	221,932	222,000	0.03%
VOG Annexation Fees	0	0	0	0	0	#DIV/0!
ZBA / Plan Comm. Hearings	1,650	0	5,150	5,150	0	-100.00%
Miscellaneous Income	26,584	1,400	886	936	1,000	6.84%
Fines - Court	38,061	38,820	34,890	38,820	38,800	-0.05%
Fines Other	1,950	0	4,720	4,445	0	-100.00%
Fines - Code Building	150	500	7,151	7,151	0	-100.00%
Fee - Building Permit (VOG Por	89,904	45,015	73,823	72,000	42,688	-40.71%
- Town Center @ _25_ Units @907.50						
- Par Develop @ __ Units @802.50						
- Commercial @ __ Units						
- Ongoing Permits						
Sign Renewal Fees						
Recycling License	0	5,000	7,500	10,000	5,000	-50.00%
Park Pavilion Rental	670	500	675	615	500	-18.70%
VOG Fees/Plat Application	700	0	0			#DIV/0!
Late Fee Dog License	743	0	98	98	100	2.04%
Interest - General Fund CD	11,312	9,083	7,168	8,168	0	-100.00%
Interest - General Fund	5,510	5,400	5,867	6,098	5,500	-9.81%
Interest - Performance	419	468	212	236	250	5.93%
Gilberts Police Reports	230	300	165	180	185	2.78%
Illinois Funds Interest	880	980	575	687	700	1.89%
Antenna Rental	44,700	44,700	41,335	45,220	46,620	3.10%
Grant Revenue	22,190	16,500	5,853	5,853	5,000	-14.57%
Community Event Donations	4,455	3,000	16,057	16,057	0	-100.00%
Miscellaneous License	5	0	500	500	500	0.00%
Vacant Building Registration	5,400	5,000	4,000	4,000	1,000	-75.00%
Raffle License	80	50	60	60	50	-16.67%
Garbage Hauler License		0	800	800	800	0.00%

GENERAL REVENUE

Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
PD Bail Processing Fee		0	400	350	200	-42.86%
Temporary Occupancy Permits	0	0	500	500	0	-100.00%
Bassett Training Revenue	300	200	0	200	200	0.00%
Application Fees - Police	0	0	0	0		#DIV/0!
Bond Proceeds		0	16,800	16,800	0	-100.00%
Premium on Debt Issuance		0	53,524	53,524	0	-100.00%
Reimbursed Income	49,701	35,000	54,445	55,020	35,000	-36.39%
Miscellaneous Revenue	0	0	0			
Sale of Fixed Assets	31,000	0	0			
MFT Reimbursement	85,337	81,777	96,996	159,543	84,611	-46.97%
Loan Proceeds	0	0	0			
Transfers-Garbage Admin					25,000	
Transfers-Capital Replacement Franchise					28,500	
Transfers - UDO					30,600	
Transfers - GO Bond Pymt					280,370	
Transfers	0	94,968	0	94,968	12,000	-87.36%
Revenue - General	2,579,137	2,583,099	2,524,781	2,764,202	2,922,982	5.74%

PERMIT FEES

Fee- Building from Developers	39,983	28,755	36,108	36,108	21,438	-46.4%
- Town Center @ 25 Units @ \$857.50						
- Plote Develop @ Units @ \$807.50						
- Commercial @ Units						
Revenue -Developer Permit Fee	39,983	28,755	36,108	36,108	21,438	

IMPACT AND TRANSITION FEES

Ryland & Plote Municipal Fee	151,250	93,500	134,750	134,750	68,750	-54.5%
- Town Center @ 25 Units @ \$2750						
- Plote Development @ Units @ \$2750						
Revenue - Municipal Impact	151,250	93,500	134,750	134,750	68,750	

REDIRECTED INCOME TO ROAD RESERVES ACCOUNT

Tax - Road & Bridge	4,064	11,929	11,882	11,882		-100.0%
Over Wt/Size Permit	2,070	1,990	930	980	1,000	-51.7%
Revenue-Redirect to Road Impr	77,940	13,919	12,812	12,862	1,000	

Expense Administration

ACCOUNT#	Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-01-500	State Employment	11,321	13,320	4,152	14,752	19,323	31.0%
01-01-501	Wages-Board	13,175	20,800	17,290	18,900	19,800	4.8%
01-01-502	Wages-PC&ZBA	525	1,700	1,425	1,800	3,770	109.4%
01-01-503	Wages-General	235,646	255,312	241,713	258,338	267,933	3.7%
01-01-568	Wages - General - Overtime	-	250	-	0	250	#DIV/0!
01-01-504	FICA-Adm. 6.20%	14,493	17,240	15,681	16,933	18,089	6.8%
01-01-505	Medicare 1.45%	3,412	4,032	3,679	3,972	4,230	6.5%
01-01-506	Operating Expense	2,726	3,500	2,491	2,562	2,950	15.1%
01-01-507	Dues & Subscriptions	7,581	8,034	7,189	8,034	8,159	1.6%
01-01-508	Legal Notices	1,216	1,883	1,396	1,883	1,235	-34.4%
01-01-509	Communications	5,456	4,670	5,625	6,377	6,836	7.2%
01-01-510	Postage	4,235	4,200	3,865	3,991	4,230	6.0%
01-01-511	Printing	7,689	4,840	4,811	4,840	5,450	12.6%
01-01-513	Misc. Refund	30	200	55	200	200	0.0%
01-01-514	Group Health Insurance	42,123	44,305	32,285	35,059	39,120	11.6%
01-01-515	Community Donations	4,598	6,250	10,955	13,431	6,750	-49.7%
01-01-516	Ride In Kane Program		500	668	1,024	1,000	-2.3%
01-01-517	Publications/Brochure	38	70	0	0	210	0.0%
01-01-519	Rental Equipment	6,243	6,149	5,601	6,149	6,149	0.0%
01-01-520	Office Supplies	3,249	3,500	2,201	3,000	3,500	16.7%
01-01-521	NISRA Expense	362	500	979	1,238	1,250	1.0%
01-01-524	Accounting Services	15,200	18,500	19,095	19,095	22,670	18.7%
01-01-527	Bank Services	25	25	25	25	25	0.0%
01-01-531	Insurance Liability	13,040	12,024	10,219	10,219	12,200	19.4%
01-01-532	Insurance Vehicle	3,991	3,831	3,298	3,298	3,800	15.2%
01-01-533	Insurance Property	2,498	2,795	2,406	2,406	2,800	16.4%
01-01-534	Workmens Comp.	834	2,826	3,593	3,593	4,150	15.5%
01-01-537	Gas & Oil	1,982	1,500	2,073	2,259	2,160	-4.4%
01-01-539	Vehicle Maintenance	67	750	1,162	1,362	750	-44.9%
01-01-540	Equip. Maintenance	0	500	0	500	500	0.0%
01-01-541	Building Maintenance	4,544	4,815	4,427	4,815	4,815	0.0%
01-01-545	Contractual Services	45,149	47,965	33,004	39,500	51,165	29.5%
01-01-548	Capital Equipment	3,926	11,000	8,038	11,000	4,000	-63.6%
01-01-549	Meals & Entertainment	1,256	1,500	1,242	1,500	1,300	-13.3%
01-01-550	Special Projects	0	1,500	0	3,000	1,500	-50.0%
01-01-558	Training	5,582	7,000	5,750	7,000	7,000	0.0%
01-01-562	IMRF	25,242	29,144	27,695	29,218	28,798	-1.4%
01-01-566	Debt Payment/73 Industrial	17,395	16,490	16,878	16,490	19,580	18.7%
01-01-567	Interest Exp./73 Industrial	28,859	29,765	28,688	29,765	22,548	-24.2%
01-01-570	Bond Issue Cost		0	17,479	17,479	-	-100.0%
01-01-595	Utility Tax Expense	3,033	3,310	3,308	3,310	3,310	0.0%
01-01-596	Reimbursed Expenses	44,725	35,000	24,256	25,256	35,000	38.6%
01-01-597	Safety/Personal Equipment	0	250	0	0	250	
Total Expenses - Administration		581,464	631,745	574,696	633,573	648,755	2.4%

PROFESSIONALS							
01-01-522	Legal/Litigation	13,160	20,000	7,794	13,816	20,000	44.8%
01-01-523	Legal/Administration	44,847	85,000	44,370	66,812	84,700	26.8%
01-01-536	Engineering Expense	18,736	40,000	109,753	114,703	30,900	-73.1%
01-01-556	Planner Services	5,100	5,000	0	5,000	5,000	0.0%
Total Expenses - Professional		81,842	150,000	161,917	200,331	140,600	-29.8%

Police Expenses

Account #	Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-02-503	Wages-General	651,529	656,888	656,597	686,040	668,237	-2.6%
01-02-568	Wages-Police-Overtime	29,797	17,134	31,152	30,564	30,158	-1.3%
01-02-504	FICA-Adm. 6.20%	41,177	41,789	41,326	44,429	43,301	-2.5%
01-02-505	Medicare 1.45%	9,753	9,773	9,667	10,391	10,127	-2.5%
01-02-506	Operating Expenses	4,878	9,500	6,570	7,400	5,000	-32.4%
01-02-507	Dues & Subscriptions	792	782	683	782	706	-9.7%
01-02-508	Legal Notices	0	200	0	0	200	#DIV/0!
01-02-509	Communications	6,363	6,360	5,548	5,730	6,780	18.3%
01-02-510	Postage	713	650	220	323	650	101.2%
01-02-511	Printing	673	1,000	1,781	2,000	2,000	0.0%
01-02-514	Group Health Insurance	93,105	107,310	98,640	107,698	114,618	6.4%
01-02-517	Publications/Brochure	124	200	99	200	150	-25.0%
01-02-518	Small Tools & Equipment	172	300	673	800	800	0.0%
01-02-519	Equipment Rental	441	588	588	588	588	0.0%
01-02-520	Office Supplies	2,406	2,000	2,511	2,655	2,000	-24.7%
01-02-523	Legal	3,000	3,000	11,416	13,096	3,000	-77.1%
01-02-524	Accounting Services	850	850	0	0	0	0.0%
01-02-530	Dispatching	47,653	49,256	46,911	46,911	49,257	5.0%
01-02-531	Insurance Liability	16,004	16,770	14,303	14,303	16,450	15.0%
01-02-532	Insurance Vehicle	5,682	6,062	5,219	5,219	6,002	15.0%
01-02-533	Insurance Property	1,166	1,323	1,139	1,139	1,310	15.0%
01-02-534	Workmens Comp.	11,686	11,856	12,055	12,055	13,864	15.0%
01-02-537	Gas & Oil	34,888	28,000	32,485	35,117	38,000	8.2%
01-02-539	Maintenance Vehicles	30,386	15,000	23,187	25,812	26,750	3.6%
01-02-540	Maintenance Equipment	1,066	1,200	1,005	1,391	1,200	-13.7%
01-02-541	Maintenance Building	4,338	4,110	5,248	5,798	4,500	-22.4%
01-02-545	Contractual Services	9,463	9,755	17,797	21,900	21,744	-0.7%
01-02-547	Uniforms	9,082	9,500	6,444	7,000	7,500	7.1%
01-02-548	Capital Equipment	0	62,698	58,192	58,192	28,500	-51.0%
01-02-552	Debt Payment Squads	20,129	0	0	0	0	
01-02-553	Interest Payment Squads	601	0	0	0	0	
01-02-557	Dare/Community Relations	21	1,000	146	1,000	500	-50.0%
01-02-558	Training	6,390	9,000	4,182	6,457	6,000	-7.1%
01-02-561	IMRF	5,722	5,665	4,524	4,528	500	-89.0%
01-02-563	Peer Jury	300	300	0	300	300	0.0%
01-02-564	Homeland Security & Certs	8,178	5,500	4,461	4,461	5,350	19.9%
01-02-565	Bassett Training Expense	250	250	250	250	250	0.0%
01-89-562	Police Pension Fund	92,242	74,250	74,249	74,249	93,093	25.4%
	Total Expenses - Police	1,151,018	1,169,819	1,179,268	1,238,778	1,209,385	-2.4%

Building Dept. Expenses

Account #	Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-04-503	Wages-Building	69,181	70,139	66,092	70,408	86,966	23.5%
01-04-5xx	Wages-Building - Overtime	0	200	0	0	200	100.0%
01-04-504	FICA-Adm. 6.20%	4,256	4,361	3,956	4,236	5,404	27.6%
01-04-505	Medicare 1.45%	990	1,020	930	996	1,264	26.9%
01-04-506	Operating Expenses	127	750	51	151	300	98.7%
01-04-507	Dues & Subscriptions	385	390	423	423	450	6.4%
01-04-509	Communications	453	552	298	326	350	7.4%
01-04-511	Printing	328	500	373	400	500	25.0%
01-04-514	Group Health Insurance	6,360	7,842	7,004	7,641	10,095	32.1%
01-04-517	Publications/Brochure	99	150	0	150	150	0.0%
01-04-520	Office Supplies	677	2,500	1,891	2,500	2,500	0.0%
01-04-525	Permit Fee Expense	2,292	3,000	2,256	3,000	3,000	0.0%
01-04-528	Permit Fee Expense - Develo	38,898	28,755	35,800	39,263	25,000	-36.3%
01-04-537	Gas & Oil	1,308	1,500	1,331	1,500	1,500	0.0%
01-04-539	Maintenance Vehicles	197	500	175	600	1,000	66.7%
01-04-543	Leasing Expense	3,780	3,780	3,835	3,835	3,000	-21.8%
01-04-545	Contractual Services	2,958	3,695	3,429	3,695	3,327	-10.0%
01-04-547	Uniforms	185	400	226	230	400	73.9%
01-04-548	Capital Equipment	0	0	0	0	-	0.0%
01-04-558	Training	658	1,250	475	1,250	1,250	0.0%
01-04-562	IMRF	7,641	8,279	7,781	8,205	9,797	19.4%
Total Expenses Building De		140,772	139,563	136,326	148,809	156,453	5.1%

REVENUE	Police Enhanced DUI	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Worksheet	FY-13 Proposed Budget	% Change
01-07-300	Enhanced DUI-Towing	8,100	28,000	27,850	28,000		28,000	0.0%
	Police Enhanced DUI Revenue	8,100	28,000	27,850	28,000		28,000	0.0%

EXPENSE	Police Enhanced DUI							
01-07-503	Wages-General	5,981	16,725	15,225	16,725		16,725	0.0%
01-07-504	FICA-Adm. 6.20%	328	1,037	931	1,027		1,037	1.0%
01-07-505	Medicare 1.45%	84	243	218	240		243	1.0%
01-07-518	Small Tools	14	2,000	0	1,000		1,750	75.0%
01-07-537	Gas & Oil	250	2,000	2,000	2,000		2,000	0.0%
01-07-558	Training	0	2,000	0	400		2,000	400.0%
01-07-559	Designated Drive Expense	400	1,200	400	800		1,200	50.0%
01-07-560	DUI-Public Information	0	500	0	0		500	#DIV/0!
01-07-561	Equipment	0	2,300	586	5,300		2,300	-56.6%
01-07-596	Refunded Fees	0	0	500	500		250	-50.0%
	Police Enhanced DUI Expense	7,056	28,004	19,860	27,992		28,004	0.0%

Public Works Dept. Expenses

Account #	Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-03-503	Wages-Public Works	92,103	98,807	84,949	92,351	98,830	7.0%
01-03-5xx	Wages-Public Works - Overtime	9,407	8,173	5,512	8,173	8,320	1.8%
01-03-504	FICA-Adm. 6.20%	5,903	6,633	5,257	5,922	6,643	12.2%
01-03-505	Medicare 1.45%	1,397	1,551	1,230	1,385	1,554	12.2%
01-03-506	Operating Expenses	2,257	2,050	996	1,575	2,000	27.0%
01-03-507	Dues & Subscriptions	151	151	0	151	151	0.0%
01-03-508	Legal Notices		0	900	900	0	-100.0%
01-03-509	Communications	2,159	2,580	1,914	2,244	2,580	15.0%
01-03-514	Group Health Insurance	24,271	28,545	22,274	24,084	22,790	-5.4%
01-03-518	Small Tools & Equipment	3,314	3,000	4,108	5,143	11,800	129.4%
01-03-519	Rental Equipment	0	1,500	456	1,500	1,500	0.0%
01-03-525	NPDES Fees	1,000	1,000	1,000	1,000	1,000	0.0%
01-03-526	Street Lighting	35,755	36,180	23,110	28,438	32,700	15.0%
01-03-531	Insurance Liability	4,698	4,055	3,490	3,490	4,014	15.0%
01-03-532	Insurance Vehicle	2,954	2,988	2,572	2,572	2,958	15.0%
01-03-533	Insurance Property	1,835	1,927	1,659	1,659	1,908	15.0%
01-03-534	Workmens Comp.	15,809	9,680	10,437	10,437	12,003	15.0%
01-03-537	Gas & Oil	16,362	13,000	10,966	13,000	17,500	34.6%
01-03-539	Vehicle Maintenance	10,548	8,000	2,699	6,000	6,000	0.0%
01-03-540	Equip. Maintenance	5,096	8,000	4,021	6,178	9,000	45.7%
01-03-541	Building Maintenance	842	3,000	1,680	2,300	3,000	30.4%
01-03-542	Maintenance Streets	12,404	10,000	1,814	5,000	9,000	80.0%
01-03-543	Leasing Expense	8,500	8,950	8,950	8,950	19,321	115.9%
01-03-544	Maintenance Grounds	511	1,000	407	1,000	3,500	250.0%
01-03-545	Contractual Services	14,628	20,040	8,417	11,129	19,303	73.4%
01-03-546	SnowPlowing/Crack Filling	52,935	61,504	42,561	61,503	72,611	18.1%
01-03-547	Uniforms	493	1,500	932	1,500	1,500	0.0%
01-03-548	Capital Equipment	8,769	5,560	3,924	4,224	-	-100.0%
01-03-554	Debt Payment/Truck	29,046	29,991	30,005	30,005	31,049	3.5%
01-03-555	Interest Exp./Truck	4,252	3,307	3,293	3,293	2,250	-31.7%
01-03-558	Training	870	1,000	1,300	1,300	1,300	0.0%
01-03-562	IMRF	10,336	12,592	10,211	11,269	11,504	2.1%
01-03-565	73 Industrial - Upgrades	11,045	500	167	500	1,000	100.0%
	Public Works Expenses	389,649	399,262	301,209	358,175	418,587	7.4%

	Public Works Minor Projects						
01-90-538	General Signs	479	10,454	891	10,454	1,500	-85.7%
01-90-545	Public Works Minor Projects	18,250	6,000	5,400	3,000	6,000	100.0%
01-90-***	Tree/Sidewalk Replacement					12,000	
01-90-546	Weather Siren Maintenance	0	1,500	630	1,500	1,500	0.0%
	GO Bond Principal Payment				0	205,000	
	GO Bond Interest Payment				0	75,370	
01-90-547	RZB - Principal Payment	0	32,344	32,344	32,344	32,262	-0.3%
01-90-548	RZB - Interest Payment	0	7,196	7,196	7,198	7,249	0.7%
	Public Works Project Expenses	18,729	57,494	46,462	54,496	340,881	525.5%

Parks Dept. Expenses

Account #	Description	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-06-503	Wages - General	4,029	4,805	3,437	3,874	4,925	27.1%
01-06-568	Wages - Overtime	0	300	0	0	300	
01-06-504	FICA - 6.20%	244	317	200	228	324	42.1%
01-06-505	Medicare - 1.45%	59	74	47	53	76	42.9%
01-06-512	Utilities	1,295	1,600	318	356	1,350	279.2%
01-06-519	Rental Equipment	0	2,500	458	2,500	2,500	0.0%
01-06-521	Supplies	917	1,980	1,478	1,981	2,000	1.0%
01-06-531	Insurance - Liability	85	0	0	0	0	
01-06-533	Insurance - Property	222	407	351	351	404	15.1%
01-06-535	Minor Park Projects	0	36,000	19,525	36,000	-	-100.0%
01-06-537	Gas & Oil	1,064	1,300	1,118	1,300	1,300	0.0%
01-06-539	Sports & Playground Equip	922	2,000	1,033	1,705	2,000	17.3%
01-06-540	Equipment Maintenance	1,178	2,700	553	1,153	2,500	116.8%
01-06-544	Maintenance Grounds	8,185	1,400	4,115	6,905	2,200	-68.1%
01-06-545	Contractural Services	2,415	5,505	0	0	9,053	0.0%
01-06-548	Capital Equipment	0	2,300	0	0	-	0.0%
01-06-562	IMRF	177	601	382	430	587	36.6%
	Total Expenses Parks Dept.	20,791	63,788	33,014	56,836	29,519	-48.1%

Special Services - Garbage

REVENUE	Special Revenue - Contract Services	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
01-08-301	Garbage Billing Revenue	0	596,160	617,462	624,004	625,000	0.00
01-08-302	Franchise Revenue -MDC	0	23,134	22,312	24,245	24,245	0.00
01-08-308	Late Fees/Other	0	0	5851	6,581	6,000	(0.09)
	Special Revenue - Garbage	0	619,294	645,625	654,830	655,245	0.1%

EXPENSE	Special Expense - Contract Services						
01-08-506	Garbage Hauling Expense	0	462,672	446,239	486,719	476,552	(0.02)
01-08-507	Admin Costs	0	25,000	0	25,000	25,373	0.01
01-08-850	Transfer to Road Fund	0	108,488	0	108,488	101,492	(0.06)
01-08-850	Franchise Revenue - capital equ	0	23,134	0	34,623	51,828	0.50
	Special Expense - Garbage	0	619,294	446,239	654,830	655,245	0.1%

FISCAL YEAR 2013 PROPOSED BUDGET

WATER/WASTEWATER ENTERPRISE FUND

Operations

DESCRIPTION	FY-11 Actuals	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
Revenue Water & WW Operations	1,153,633	1,182,250	1,142,595	1,173,997	1,075,400	-8.4%
Expense Water Operations	552,309	565,596	507,033	513,276	500,983	-2.4%
Expense WW Operations	579,428	543,914	519,384	543,159	540,581	-6.7%
Summary Water & WW Operations	21,896	72,739	116,178	117,562	33,836	

Rehab & Capital

DESCRIPTION	FY-11 Actuals	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
Revenue Water Rehab & Capital	17,724	17,724	16,474	1,372	1,325	-3.4%
Expense Water Rehab & Capital	41,480	140,000	25,589	104,603	103,710	-0.9%
Expense WW Rehab & Capital	13,006	70,000	333	74,739	26,320	-64.8%
Summary Water & WW Rehab & Capital	-36,762	-192,276	-9,448	-177,970	-128,705	

Fund Summary

DESCRIPTION	FY-11 Actuals	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change
Combined Revenue Operations/Rehab/Capital	1,171,357	1,199,974	1,159,068	1,175,369	1,076,725	-8.4%
Combined Expense Water Operations/Rehab/Cap	593,789	705,596	532,622	617,879	604,693	-2.1%
Combined Expense WW Operations/Rehab/Cap	592,434	613,914	519,717	617,898	566,901	-8.3%
Summary Water & WW Operations/Rehab/Capit	-14,866	-119,537	106,730	-60,408	-94,869	

Water / Wastewater Revenue

Account Number	DESCRIPTION	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change of Proposed Budget Adjustments
20-00-302	Wastewater Income	477,933	512,000	499,329	504,853	482,500	-4.4%
20-00-303	Water Income	613,139	645,000	569,368	575,693	553,700	-3.8%
20-00-308	Late Fees/Other Income	35,162	25,000	28,973	32,276	30,700	-4.9%
20-00-321	Miscellaneous Income	387	250	802	852	500	-41.3%
20-00-331	Tap-on Fees - Water	0	0	0	0		
20-00-332	Tap-on Fees Sewer	0	0	0	0		
20-00-336	Meter Sales	14,542	16,139	15,201	16,201	8,000	-50.6%
20-00-340	Interest - CD	0	0	0	0	0	
20-00-341	Interest	1,423	1,560	1,244	1,342	1,300	-3.1%
20-00-347	Interest - Illinois Funds	10	25	29	30	25	-16.7%
20-00-350	Grant Revenue	10,000	0	0	0		
20-00-396	Water - Reimbursed Income	2,471	0	44,122	44,122		-100.0%
20-00-398	Water Misc. Revenue						
	Transfer from Reserves		0	0	0		
Total Water / WW Revenue		1,155,067	1,199,974	1,159,068	1,175,369	1,076,725	-8.4%

Water Expenses

ACCOUNT#	LINE ITEM	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change of Proposed Budget Adjustments
20-00-501	Miscellaneous Refund	0	0	0	0		
20-00-503	Wages	77,689	115,347	108,836	116,264	113,204	-2.6%
20-00-568	Wages - Overtime	1,974	5,732	4,107	4,068	5,725	40.7%
20-00-504	FICA	4,752	7,507	6,603	7,140	7,374	3.3%
20-00-505	Medicare	1,122	1,756	1,545	1,671	1,724	3.2%
20-00-506	Operating Expense	2,021	2,500	871	1,002	2,500	149.5%
20-00-507	Dues	325	185	325	325	325	0.0%
20-00-508	Legal Notices	1,627	0	492	528	475	-10.0%
20-00-510	Postage (In House Billing)	1,743	2,250	2,098	2,250	2,350	4.4%
20-00-511	Printing (In House Billing)	2,593	2,700	2,542	2,700	2,800	3.7%
20-00-512	Com Ed - Indian Trails Tower	1,194	1,300	978	1,100	1,300	18.2%
20-00-513	Com Ed - Water Plant	122,538	121,800	104,008	120,414	100,331	-16.7%
20-00-514	Com Ed - Tower #3	2,528	2,600	2,155	2,238	2,700	20.6%
20-00-515	Nicor - Water Plant	831	1,500	1,929	2,152	2,800	30.1%
20-00-518	Small Tools	2,385	2,500	189	489	2,500	411.2%
20-00-519	Phone - Water Plant	1,020	1,080	975	1,080	1,290	19.4%
20-00-521	Equipment Maintenance(Ser	2,070	2,500	5,920	6,920	8,000	15.6%
20-00-523	Legal	1,209	3,000	195	395	3,000	659.5%
20-00-524	Group Health Insurance	11,788	22,275	21,734	23,711	24,071	1.5%
20-00-526	Lab Supplies	2,041	2,000	1,590	1,972	2,100	6.5%
20-00-528	Chemicals	41,976	51,600	24,603	28,948	31,000	7.1%
20-00-529	Laboratory Equipment	913	1,500	0	0	1,500	
20-00-530	Maintenance Equipment	900	2,000	415	803	2,000	149.1%
20-00-531	Insurance Liability	4,105	820	705	705	811	15.0%
20-00-532	Insurance - Auto	135	244	208	208	240	15.4%
20-00-533	Insurance Property	2,150	2,239	1,927	1,927	2,216	15.0%
20-00-534	Insurance-Workman's Comp	3,942	5,218	3,508	3,508	4,035	15.0%
20-00-535	Professional Services	155,028	1,000	534	1,000	1,000	0.0%
20-00-536	Engineering Services	41,480	30,000	25,589	33,354	100,000	199.8%
20-00-537	Gas, Oil, Antifreeze	2,256	2,200	1,615	1,861	2,000	7.5%
20-00-538	Maintenance Parts & Material	5,785	6,000	1,472	1,638	2,500	52.6%
20-00-539	Vehicle Maintenance	11	500	1,220	1,300	1,500	15.4%
20-00-540	Equipment Maintenance	5,703	5,900	2,051	2,363	3,500	48.1%
20-00-541	Rental Equipment	0	2,500	0	800	2,500	212.5%
20-00-542	Phone - Cellular	602	840	720	840	1,000	19.0%
20-00-545	Contractual Services	3,702	2,486	4,512	4,902	23,744	384.4%
	- Meter Changeout						
20-00-548	Capital Equipment	8,157	110,000	33,684	71,249	3,710	-94.8%
20-00-549	Uniforms	334	200	188	200	1,000	400.0%
20-00-551	Water Meters	17,336	49,671	54,446	54,671	63,500	16.1%
20-00-552	Laboratory Testing	1,587	1,500	1,624	1,909	2,500	31.0%
20-00-558	Training Expense	513	2,500	322	522	2,500	378.9%

20-00-560	Water Distribution Systems	9,040	8,000	6	6	3,000	49900.0%
20-00-562	IMRF	9,003	14,251	13,439	14,175	13,368	-5.7%
20-00-565	Brine Hauling Expense	37,682	43,800	44,288	46,117	51,000	10.6%
	Newby recapture repayment		62,097	48,454	48,454	-	-100.0%
	Water Expense Contingency					-	
	Total Water Expense	593,789	705,596	532,622	617,879	604,693	-2.1%

Wastewater Expenses

ACCOUNT#	LINE ITEM	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY 12 Adjusted Budget	FY-13 Proposed Budget	% Change of Proposed Budget Adjustments
20-01-501	Miscellaneous Refund	0	0	0	0		
20-01-503	Wages	84,621	115,347	111,523	118,517	113,204	-4.5%
20-01-568	Wages - Overtime	1,832	5,732	5,269	5,928	5,725	-3.4%
20-01-504	FICA	5,173	7,507	6,834	7,362	7,374	0.2%
20-01-505	Medicare	1,220	1,756	1,600	1,723	1,724	0.1%
20-01-506	Operating Expense	590	1,000	542	1,000	2,500	150.0%
20-01-507	Postage (In House Billing)	1,743	2,250	2,098	2,250	2,350	4.4%
20-01-508	Printing (In House Billing)	2,593	2,700	2,096	2,254	2,800	24.2%
20-01-510	Nicor-Valencia Lift Station	348	420	322	420	420	0.0%
20-01-511	Com Ed - Silver Trails Lift Station	1,016	1,100	1,407	1,560	1,900	21.8%
20-01-512	Com Ed - Lift Station 45 Meadows	2,140	2,200	2,045	2,200	2,500	13.6%
20-01-513	Com Ed - W/Water Plant	148,017	148,000	130,579	143,337	114,640	-20.0%
20-01-514	Com Ed - Barancik Lift Station	2,084	2,100	1,959	2,100	2,300	9.5%
20-01-515	Nicor-Wastewater	1,234	1,300	872	1,300	1,300	0.0%
20-01-516	Phone - Silver Trails Lift Station	296	300	283	300	360	20.0%
20-01-517	Com Ed - Valencia Lift Station	1,418	1,550	1,498	1,700	1,750	2.9%
20-01-518	Small Tools	1,613	2,000	462	762	2,500	228.1%
20-01-519	Phone - W/Water	1,022	840	812	900	1,050	16.7%
20-01-520	Phone - Barancik Lift Station	207	207	198	215	300	39.5%
20-01-521	W/Water Maintenance Repair	12,728	17,500	257	5,257	6,000	14.1%
20-01-522	Sludge Hauling	31,968	40,000	22,680	22,680	25,000	10.2%
20-01-524	Group Health Insurance	11,788	22,275	21,734	23,711	24,071	1.5%
20-01-525	Permits & Fees	17,500	17,500	17,500	17,500	17,500	0.0%
20-01-526	Lab Supplies	509	1,000	1,156	1,195	1,800	50.6%
20-01-527	Nicor - 91 Meadows Lift Station	1,589	1,800	707	900	900	0.0%
20-01-528	Chemicals	16,106	22,000	24,482	31,622	33,000	4.4%
20-01-529	Laboratory Equipment	13,825	5,000	4,326	4,374	4,000	-8.6%
20-01-530	Maintenance Supplies	900	1,500	779	1,500	1,500	0.0%
20-01-531	Insurance Liability	4,190	820	705	705	811	15.0%
20-01-532	Insurance Auto	135	244	207	207	240	15.9%
20-01-533	Insurance Property	2,254	2,239	1,927	1,927	2,216	15.0%
20-01-534	Insurance Workman's Compensation	3,041	4,227	2,940	2,940	4,035	37.2%
20-01-535	W/Water Engineering	13,006	20,000	333	3,333	7,500	125.0%
20-01-536	Professional Services	120,708	1,000	1,070	1,070	2,000	86.9%
20-01-537	Gas,Oil,Antifreeze	2,839	3,000	1,600	1,846	2,000	8.3%
20-01-538	Maintenance Parts & Materials	5,806	6,000	2,476	3,863	10,000	158.9%
20-01-539	Vehicle Maintenance	11	500	1,091	1,133	1,500	32.4%
20-01-540	Maintenance Equipment	5,788	7,000	13,747	15,778	16,000	1.4%
20-01-541	Rental Equipment	0	2,500	0	1,000	2,500	150.0%
20-01-542	Phone - Cellular	602	840	720	840	1,000	19.0%
20-01-545	Contractual Services	2,047	2,486	6,729	7,119	9,844	38.3%

20-01-548	Capital Equipment	3,602	50,000	32,631	71,406	18,820	-73.6%
20-01-549	Uniforms	281	200	514	514	1,000	94.6%
20-01-552	Laboratory Testing	26,101	24,000	27,665	29,772	35,000	17.6%
20-01-555	Nicor-Silver Trails Lift Statio	336	1,000	848	1,000	1,100	10.0%
20-01-558	Training Expenses	363	2,500	796	1,000	2,500	150.0%
20-01-560	W/Water Collection Systems	12,407	20,000	15,777	21,277	22,000	3.4%
20-01-562	IMRF	9,734	14,251	13,886	14,568	13,368	-8.2%
20-01-563	Collection Systems-Mainten	0	3,000	10,980	11,330	12,000	5.9%
20-01-564	Collection Systems-Mainten	0	3,000	603	803	3,000	273.6%
20-01-566	Collection Systems-Pump M	15,104	20,000	18,450	21,900	20,000	-8.7%
	W/Water Expense Continger	0				-	
	Total Wastewater Expense	592,434	613,914	519,717	617,898	566,901	-8.3%
Total Water & Wastewater E		1,186,223	1,319,511	1,052,339	1,235,777	1,171,594	-5.2%

TIF Revenue

Account #	Description	FY-10 Actuals including Y/E adjustments	Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 4-12-12	FY-12 Adjusted Budget	FY-13 Proposed Budget	% Change
34-00-301	Tax - Property - Increment	48,814	83,163	48,498	48,498	48,498	16,260	
34-00-341	Interest Income	42	210	165	160	165	60	
	From TIF balance			0		0	0	
	Total Revenue	48,856	83,373	48,663	48,658	48,663	16,320	-

TIF Expense

Account #	Description	FY-10 Actuals including Y/E adjustments	FY-11 Actuals including Y/E adjustments	FY-12 Budget	FY-12 Actuals thru 3-31-12	FY-12 Adjusted Budget	FY-13 Proposed Budget	% Change
34-00-523	Legal	0	0	0				
34-00-524	Administrative	0	0	1,470	1,470	1,470		
34-00-534	Engineering	1,294	111	0				
34-00-545	TIF Minor Projects		0	135,340	135,340	135,340		
	Newby Recapture Payment	0	0	0				
	Transfers (Reimbursement to	22,240	0	0				
	Total Expense	23,534	111	136,810	136,810	136,810		

Budget Summary - TIF	25,322	83,262	(88,147)	(88,152)	(88,147)	16,320	
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6C

RESOLUTION

VILLAGE OF GILBERTS

Authorizing an intergovernmental agreement between the Village of Gilberts and Kane County for 911 Emergency Communications Dispatch Services

Be it Resolved by the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois that:

Section 1:

The Village of Gilberts hereby authorizes the Village President and Village Clerk to execute an intergovernmental agreement between the Village of Gilberts and Kane County, Illinois for 911 emergency communications dispatch services provided by Kane County ("KaneComm"). The agreement is attached hereto and made part hereof as Exhibit A as approved.

Section 2:

This resolution shall be in full force and in effect from and after its passage and approval pursuant to law.

Passed this ____ day of April, 2012 by a roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF April , 2012

Village President, Rick Zirk

(SEAL)

ATTEST:

Village Clerk, Debra Meadows

Published:

9-1-1 Emergency Communications Dispatch Services Agreement

THIS AGREEMENT is made and entered into this first day of May 1, 2012, by and between Kane County (hereinafter referred to as "County") and the Village of Gilberts, as the governing body responsible for providing the budget and funding for a public safety agency (hereinafter referred to as "Subscriber").

WHEREAS, the Subscriber desires to participate in a regional public safety communications and emergency 9-1-1 dispatch system (hereinafter referred to as "KaneComm") per Chapter 8 Section 5 of the Kane County Code attached hereto as Exhibit A; and

WHEREAS, the Subscriber desires to contract with the County for all necessary 9-1-1 communications and dispatch services; and

WHEREAS, the County, through KaneComm, is willing and able to furnish such services on a mutually agreeable cost sharing plan; and

WHEREAS, the Kane County Emergency Communications Board (hereinafter referred to as "KaneComm Board") has established fees and charges for Subscribers, and

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. COUNTY OBLIGATIONS

- A. The County shall provide all answering services of the Emergency 9-1-1 telephone number.
- B. Such services shall be provided twenty-four (24) hours a day, seven (7) days a week.
- C. The County shall provide all urgent, non-emergency answering of a secondary back-up telephone number for the dispatch of Subscriber police, fire, medical or other emergency service response units. This shall not include the answering of administrative or after hours telephone lines associated with Subscribers.
- D. The County shall provide emergency and routine dispatch of Subscriber police, fire and emergency medical units.
- E. Should any amendment be made to the governance or oversight of KaneComm or to the Kane County Code as it applies to KaneComm without the expressed approval of the subscribers this agreement shall become null and void.

2. TERM AND RENEWAL OF THE AGREEMENT:

- A. The initial term of this Agreement shall be for five (5) years commencing April 1, 2012 and ending on March 31, 2017, unless sooner terminated as provided herein.
- B. Following completion of the initial five (5) year term, this Agreement shall automatically be renewed for successive periods of one year, unless an agency notifies the County of its intention to withdraw.

- C. During the initial five (5) year term, a Subscriber may withdraw from the KaneComm system upon a payment of such amount as is necessary to maintain the anticipated cost structure set forth herein for the remaining Subscribers for the balance of the initial 5 year term. For purposes of calculating said amount and calculating the future contributions of the remaining Subscribers, KaneComm will assume the same CFS percentage for the withdrawing Subscriber as exists for that withdrawing Subscriber at the time of the withdrawal.
- D. The KaneComm Director shall provide the Subscribers with an assessment of Call for Service (hereinafter referred to as "CFS") activity levels on a bi-annual basis commencing on July 1, 2012.
- E. Each Subscriber agrees that the withdrawal of any Subscriber from the KaneComm system shall result in an automatic revised assessment of remaining Subscriber CFS activity levels for all purposes set forth herein.
- F. A Subscriber may terminate its participation herein upon written notice to the KaneComm Director no later than September 30 of the fiscal year preceding the requested termination of services.
- G. Any Subscriber withdrawing from KaneComm is committed to any debt incurred by that Subscriber while a member of KaneComm.

3. SERVICE QUALITY AND CONDITIONS

- A. Measureable performance standards shall be established and reviewed annually by the KaneComm Board. The KaneComm Director shall provide quarterly reports on performance status/measures.
- B. KaneComm shall adhere to current industry standards as dictated by the Association of Public Safety Communications Officials (APCO) and National Emergency Number Association (NENA). KaneComm shall also remain in compliance with the standards set forth by the National Fire Protection Association, Commission on Accreditation for Law Enforcement Agencies (CALEA) and the Insurance Service Office Inc. (ISO) as it relates to Emergency Communications.
- C. The KaneComm Director agrees to work closely with the Subscribers to ensure appropriate levels of dispatch service. All procedures related to Subscriber dispatch operations shall be developed on a collaborative basis with all Subscribers.
- D. The KaneComm Director will promptly investigate any complaints received from any Subscriber or citizen and a response will be made to the complainant in a timely manner.

4. CALCULATION OF TOTAL COSTS:

- A. "Total Cost" is the amount due from each Subscriber on an annual basis under the terms of this Agreement. Total Cost is comprised of 2 components, a "Base Fee" and a "Usage Fee."

Both the Base Fee and the Usage Fee are calculated using the Subscriber's Percentage of Calls for Service (or "CFS Percentage"). A Subscriber's CFS Percentage shall be determined by dividing the total number of calls for service attributed to an individual Subscriber for the sample period, by the total number of calls for service handled by KaneComm for all Subscribers for the same sample period.

$$\frac{\text{Calls for Service for Subscriber}}{\text{Total Calls for Service for KaneComm}} = \text{Subscriber's CFS Percentage}$$

BASE FEE:

The annual Base Fee shall be calculated in accordance with the following table of charges:

Subscriber's CFS Percentage	Base Fee
<1	\$5,000
1 - 10.99	\$10,000
11 - 20.99	\$15,000
21 - 30.99	\$20,000
≥31%	\$25,000

USAGE FEE

The annual Usage Fee shall be calculated as follows: The total amount of the KaneComm Operating Budget, less the Base Fees, divided among the Subscribers according to their respective CFS Percentages.

$$(\text{KaneComm Operating Budget} - \text{Base Fees}) \times \text{Subscriber's CFS Percentage}$$

B. After the first year of this Agreement, the Total Costs for any individual Subscriber shall not increase by more than five percent (5%) over the previous fiscal year (hereafter the "5% Cap"). The 5% Cap shall not apply in the event that an individual Subscriber's call volume has increased by more than 50% over the previous year's call volume. The annual adopted operating budget of KaneComm shall determine the overall increase for Subscribers up to the 5% Cap amount if necessary. Any shortfall shall be the obligation of the County.

C. The Sample Period shall be July 1 through June 30. CFS Percentages for Subscribers for the first year under this Agreement shall be based upon the last sample period or, in the case of new Subscribers without prior KaneComm call history, the anticipated call volume presented by the new Subscriber at the time of subscription.

5. IMPLEMENTATION COST:

KaneComm shall levy a one-time non-refundable "Implementation Fee" for new Subscribers in the amount of 2% of KaneComm's current fiscal year's adopted annual operating budget (this obligation applies to all new Subscribers regardless of size or call volume of the agency). Implementation Fees shall be deposited in equal portions to the KaneComm Contingency and KaneComm Reserve funds respectively. The Implementation Fee is independent of and in addition to the Total Costs to be paid by the Subscriber as set forth in Section 4.

6. DETERMINATION OF CALLS:

The CFS volume shall be determined using data derived from the New World Systems Computer Aided Dispatch Application.

7. RESOLUTION

Each Subscriber shall furnish a certified copy of a resolution authorizing the Subscriber to enter into a 911 Service Subscriber Agreement which resolution shall be attached hereto and made a part hereof.

8. KANECOMM EQUIPMENT:

For purposes of performing the services outlined in section (3) above, KaneComm shall furnish and supply all necessary personnel, supervision, administration, equipment and supplies. KaneComm shall also provide all necessary telephony in support of this service at its facility, including lines and databases.

9. COMMUNICATION EQUIPMENT:

All Subscribers shall operate on the KaneComm radio frequencies in order to establish and maintain an enhanced level of service for the purpose of safety for all personnel. Subscriber agrees to furnish and to pay for the installation of equipment that meets or exceeds minimum compatibility with the communications infrastructure to include purchasing, maintaining and repairing their own base, mobile and portable radio equipment, as well as any direct landlines from the 911 emergency communications center to their individual stations and offices required for direct ring down phone boxes. Subscribers may alternatively deed existing compatible equipment to KaneComm if applicable in lieu of purchasing new equipment. Current recommendations of compatible equipment shall be furnished by the KaneComm Director upon request.

10. FACILITIES:

Kane County shall provide the facility and utilities for 911 operations including all personnel and equipment as outlined above and shall provide for the maintenance thereof.

11. BUDGET:

- A. An annual operating budget shall be prepared by the KaneComm Director with cost allocations for each Subscriber and shall be distributed to the Subscribers by November 30 of each year or as soon as it has been adopted by the Kane County Board.
- B. 1% of the annual operating budget shall be allocated in equal portions to the KaneComm Contingency and KaneComm Reserve funds respectively on an annual basis.

12. PAYMENTS:

KaneComm shall provide each Subscriber with an invoice of the Total Cost due--calculated as provided in Section 4--which shall be payable within sixty (60) days of receipt. Invoices shall be processed annually on the first day of July. Payments made later than thirty (30) days after the due date shall be subject to an interest penalty of one percent (1%) on any unpaid balance for each month or fraction thereof after the due date until final payment is made.

13. PROCUREMENT:

Kane County Procurement policies shall govern with regard to all purchases and procurements as they relate to KaneComm.

14. INSURANCE:

Subscribers shall provide to the KaneComm Director proof of liability insurance within thirty (30) days of acceptance of this Agreement. Subscriber shall notify the KaneComm Director in the event of any changes to or cancellation of said liability insurance.

15. GOVERNING LAW:

This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Any claim, action, suit, or proceeding arising from or relating to this Agreement shall be brought and conducted within the Sixteenth Judicial Circuit of Kane County.

16. INDEMNIFICATION AND HOLD HARMLESS:

- A. Except as set forth in Paragraph 16(B), each Subscriber shall indemnify and hold harmless the County, the KaneComm Board, its agents, officials, and employees from and against all injuries, losses, claims, suits, costs and expenses which may accrue against the County as a consequence of this Agreement other than as the result of the alleged negligent or wrongful acts or omissions of the County, KaneComm, or their agents, officials, and employees.

B. Except as set forth in Paragraph 16(A), County hereby agrees to indemnify and save harmless each Subscriber, its officers, agents, employees, and authorized volunteers of and from any and all claims, demands, judgments or decrees made or rendered against the Subscriber, its officers, agents or employees by reason of any injury, death or damage suffered or sustained by any person or entity caused by, or alleged to have been caused by the negligent act or omission or willful misconduct of County under this agreement.

17. SEVERABILITY:

If any terms or provisions of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular terms or provision held invalid.

18. EXECUTION IN COUNTERPARTS:

This Agreement may be executed in counterparts and each counterpart when executed shall be deemed as one and the same document.

ON BEHALF OF THE SUBSCRIBER:

Village of Gilberts

Print Name: Rick Zirk

Title: Village President

ON BEHALF OF KANE COUNTY:

Print Name:

Title:
