

Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, IL 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

Village Administrator Memorandum 24-13

TO: President Rick Zirk
Board of Trustees

FROM: Ray Keller, Village Administrator

DATE: April 12, 2013

RE: Village Board Meeting – April 16, 2013

The following summary discusses the agenda items for the Village Board meeting scheduled for April 16, 2013:

1. CALL TO ORDER

2. ROLL CALL / ESTABLISH QUORUM

3. REAPPOINTMENT

A. Reappointment of Dean Stiegemeier to the Police Commission

Village President Rick Zirk requests the Board's confirmation of his reappointment of Dean Stiegemeier to a three-year term on the Police Commission.

4. PUBLIC HEARING

A. Budget for Fiscal Year 2014

This public hearing on the proposed budget for Fiscal Year 2014 (May 1, 2013 through April 30, 2014) is required by state statute. A copy of the draft budget is included in the packet and is available for review at Village Hall and on the Village's website.

5. PUBLIC COMMENT

6. CONSENT AGENDA

A. Motion to approve Minutes from the March 26, 2013 Village Board Meeting

Staff recommend approval of the minutes, which were reviewed at the April 9 Committee of the Whole meeting. Please contact Village Clerk Debra Meadows prior to the meeting if you have any questions or corrections.

B. Motion to approve Minutes from the April 2, 2013 Village Board Meeting

Staff recommend approval of the minutes, which were reviewed at the April 9 Committee of the Whole meeting. Please contact Village Clerk Debra Meadows prior to the meeting if you have any questions or corrections.

Public Works Facility
Finance & Building Departments
73 Industrial Drive, Gilberts, IL 60136
Ph. 847-428-4167 Fax: 847-551-3382

Police Department
86 Railroad St., Gilberts, IL 60136
Ph. 847-428-2954 Fax 847-428-4232

C. Motion to approve Minutes from the April 9, 2013 Committee of the Whole Meeting

Please review the enclosed minutes from the April 9 Committee of the Whole meeting. Please contact Village Clerk Debra Meadows prior to the meeting with any corrections or questions. Staff recommend approval.

D. Motion to approve the March 2013 Treasurer's Report

Staff recommend approval of the March 2013 Treasurer's Report, which was reviewed at the April 9 Committee of the Whole meeting. Please contact me or Finance Director Marlene Blocker prior to the meeting if you have any questions or need another copy of the report.

E. Motion to approve Bills & Salaries dated April 16, 2013

Please refer to the enclosed spreadsheet, which lists the bills to be approved. If you need additional information about any of these bills, please contact me or Finance Director Marlene Blocker prior to the meeting. Staff recommend approval.

F. Motion to approve Proclamation 02-2013, a Proclamation declaring May as Motorcycle Awareness Month

Staff recommend approval of this proclamation calling attention to motorcycle safety in traffic. The proclamation was reviewed and added to the Consent Agenda at the April 9 Committee of the Whole meeting.

G. Motion to approve Ordinance 10-2013, an Ordinance amending the FY 2013 Budget for Fiscal Year Ending April 30, 2013

Staff recommend approval of the proposed ordinance, which amends the FY 2013 budget to reflect the changes in revenues and expenditures that occurred over the previous 11 months.

Staff project that the Village's General Fund will end the fiscal year with a surplus of \$196,179 +/- . Both the general fund revenue and expenditure totals were adjusted to reflect better-than-expected building activity, which adds building permit revenues and pass-through inspection costs that show up as expenditures. The Village received an additional telecommunications tax payment of approximately \$79,000 to catch up on delinquent tax payments.

The Village mostly kept its operating expenditures within the originally budgeted totals. The Police Department expenditures were increased to absorb a larger workmen's compensation contribution and additional part-time patrol hours. These expenses were offset by savings across other lines and departments, including reduced public works overtime due to the mild winter. The General Fund expenditures were adjusted to reflect the closeout and initial bond payments on the road program bond; the purchase of a new administration car and a backhoe (instead of leasing), and emergency repairs to Industrial Drive. The water/wastewater enterprise fund shows a surplus of \$89,953, mostly due to the combination of increased water consumption and Staff's continued efforts to reduce operating costs wherever possible.

If you have any questions about particular line items, please contact me or Finance Director Marlene Blocker prior to the meeting. Adoption of the ordinance amending the FY 2013 budget requires two-thirds approval (five "yes" votes).

H. Motion to approve Ordinance 11-2013, an Ordinance adopting the FY 2014 Budget for Fiscal Year Ending April 30, 2014

Staff recommend approval of the proposed budget for Fiscal Year 2014, which starts on May 1, 2013 and ends on April 30, 2014.

Staff conservatively projected flat revenues in most of the major revenue sources, with a net increase of approximately 1.45% primarily due to increased building activity and sales taxes. The general fund reflects the use of the non-home rule sales taxes and half of the Village's Motor Fuel Tax (MFT) allocation for the road program bond payments. The proposed budget includes the purchase of one police squad car, which will be covered by garbage franchise fees that were set aside last year in the capital replacement fund. The proposed budget includes the elimination of the Deputy Clerk position in favor of the new Assistant Village Administrator position. The Professional budget was expanded to include stormwater-related technical assistance. The budget also includes \$282,000 transferred from impact fee set-asides for new community entrance signs; the installation of a permanent power source at Town Square Park; repairs to Kreutzer and Mason Roads; improvements at the Police Station and funding for small stormwater management projects.

The refuse removal services continue to appear in the General Fund, but are shown separately (like Enhanced DUI) to better track its activity. Staff anticipate a total budget of \$673,792, including a continued set aside of \$90,055 to go toward the road fund. The franchise fees from the garbage contract will continue to replenish the capital replacement fund, setting aside this year's receipts for next year's vehicle/equipment purchase.

The proposed enterprise fund budget anticipates a net deficit of \$16,528 in FY 2014, primarily due to construction and inspection costs associated with the barium and radium removal system required by the state. Staff reduced the enterprise fund's projected operating and rehab costs as much as possible to stay within the revenue projection. The Village's consulting engineers have applied for a low-interest loan from IEPA to cover both the engineering and construction costs for the required system improvements. The debt service on the loan would then begin in FY 2015, which will require a rate adjustment and/or increased reliance on the fund reserve to cover the payments.

Adoption of the ordinance approving the FY 2013 budget requires majority approval (four "yes" votes). If you have any questions about particular line items, please contact me or Finance Director Marlene Blocker prior to the meeting.

I. Motion to approve job descriptions for the Assistant Village Administrator and Utilities Intern positions

Staff recommend approval of the job descriptions for the Assistant Village Administrator and Utilities Intern, which were reviewed at the April 9 Committee of the Whole meeting. Please contact me prior to the meeting with any questions or corrections.

7. ITEMS FOR APPROVAL

A. Motion to approve Ordinance 12-2013, an Ordinance approving a Development Agreement for Prairie Business Park

Staff recommend approval of the ordinance to approve the development rights and responsibilities for the Prairie Business Park, a resubdivision of the Riemer property at the southwest corner of Higgins and Tyrrell Roads by Interstate Partners LLC. The development agreement sets forth the terms for establishing a new planned unit

development (PUD), which will primarily result in large multi-tenant industrial buildings supported by a mix of retail/service commercial and office uses. The major provisions of the development agreement include:

- Adopting a preliminary plat/plan that results in resubdividing the property into sliver lots, allowing the developer the flexibility to assemble buildable sites to fit the particular needs for each building/tenant.
- Allowing site coverage of up to 85%, primarily through the purchase of offsite detention credits, which would allow the developer to maximize the use of the approximately 50-acre buildable area.
- Infrastructure improvements throughout the development, including an offsite water main extending down Sola Drive to connect with the Village's water main at Center Street and Higgins Road (by December 2014), the construction of a trail through the development (by December 2016), and completion of the road and sewer improvements started with the Riemer Centre subdivision.
- Reimbursing the developer \$8.9 million in eligible land acquisition, infrastructure and other eligible costs through the creation of a TIF district; with interest on the "principal" reimbursement owed to the developer, the developer can ultimately collect up to \$12.5 million from the TIF district.

The development agreement has been updated to address the issues addressed at the April 2 Board meeting. The replacing or replenishing the letters of credit or subdivision bonds for required infrastructure remains an issue of contention, as the developer's representatives insisted on having at least 45 days to replace or replenish the security. In response, Staff amended the agreement to allow the Village to levy for incomplete infrastructure through the backup SSA if the security is not adequately replaced or replenished. The developer reacted negatively to this change and may seek another option before the Board meeting.

The numerous exhibits to the development agreement are being finalized and will be made available under separate cover. Please contact me prior to the meeting with any questions about the agreement or attachments.

B. Motion to approve Ordinance 13-2013, an Ordinance approving a Planned Unit Development, Subdivision Plat, Vacation of Easements and Rights of Way, and Preliminary Plans for Prairie Business Park

Staff recommend approval of the ordinance, which establishes the customized zoning and the preliminary plan for the intended development for the entire property. The ordinance would also result in the vacation (elimination) of easements and rights of way that would conflict with the new lot layout shown in the preliminary plat/plan. The preliminary plan shows the overall development concept for the property, which would include:

- 6.8 acres located along the Higgins Road frontage, to be developed for service and retail commercial uses;
- 2.9 acres located along Tyrrell Road, north of Arrowhead Drive and east of Phoenix Road, which are reserved for small-scale office or light industrial uses, and

- 40.3 acres to accommodate large single- or multi-tenant industrial buildings, to be located north of Sola Drive and south of Arrowhead Drive.

The Plan Commission conducted the public hearing on the PUD petition on September 12 and September 26, at which time they recommended approval. Since then, Staff have been working with the developer to revise and complete the development agreement, the engineering plans and the exhibits to accompany the PUD approval. The PUD ordinance has been amended to reflect the updated terms of the development agreement; recent discussions about permitted and special uses, and minor adjustments to the setback exceptions.

The numerous exhibits to the PUD ordinance are being finalized and will be made available under separate cover. Please contact me prior to the meeting with any questions about the agreement or attachments.

C. Motion to approve Ordinance 14-2013, an Ordinance approving a Final Plat of Subdivision for the Prairie Business Park

Approval of this final plat establishes the lot lines, rights of way and easements for Prairie Business Park, a resubdivision of the Riemer Centre Industrial Park & Office Research Centre Subdivision. The final plat creates the lots outlined in the preliminary plat for the Prairie Business Park (see Ordinance 13-2013). The final plat meets the Village's subdivision requirements and is consistent with the terms of the development agreement and PUD ordinance. The Plan Commission reviewed this submittal at their April 10, 2013 meeting and recommended approval by a vote of 7-0. Staff concur with their recommendation.

D. Motion to approve Ordinance 15-2013, an Ordinance approving a Final Plan for Phase 1 of Prairie Business Park PUD

Approval of the final plan for the first phase of the Prairie Business Park would allow the developer to proceed with the infrastructure and buildings to be constructed in this area. The Phase I final plan submittal consists of three sets of plans: Phase I infrastructure to serve the lots located north of Sola Drive; "Building I" site plan for a 100,234 square foot building, and "Building II" site plan for a 203,081 square-foot building. The final plan documents meet the Village's subdivision requirements and are consistent with the terms of the development agreement and PUD ordinance. The Plan Commission reviewed this submittal at their April 10, 2013 meeting and recommended approval by a vote of 7-0. Staff concur with their recommendation.

E. Motion to approve Resolution 11-2013, a Resolution Committing Fund Balances

Staff recommend approval of this resolution, which identifies the shares of the General Fund balance to be reserved for future capital needs, major maintenance expenditures, or funds set aside for an emergency. Consistent with Government Accountability Standards Board Statement Number 54 (GASB 54), the fund balances are to be categorized as "restricted" (legally required to go toward a specific use), "committed" (the Board self-imposes a condition or requirement on how the funds are spent) or "unassigned" (funds available for any purpose). The resolution states that the Village's ongoing goal will be an unassigned fund balance of 25% of total operating expenditures less one-time expenses. Please contact me or Finance Director Marlene Blocker with any questions.

F. Motion to approve Resolution 12-2013, a Resolution Supporting the Illinois Department of Transportation's expansion of I-90 to include the use of Village owned property

Staff recommend approval of this resolution requesting additional landscaping to be installed by the Tollway Authority as part of their expansion of Interstate 90 through Gilberts. Mr. Steve Dolewski, a resident from Dunhill Estates, asked the Tollway for additional landscaping to buffer the residential areas from the expanded roadway. The area did not meet the Tollway's standards for installing sound walls, but the Tollway's representative was receptive to the request for more landscaping. The Tollway asked that the Village formalize its request with a resolution and letter. If the Tollway agrees to the request, Staff will work with affected residents and Tollway personnel to place the landscaping in suitable locations.

8. ITEMS FOR DISCUSSION

Please contact me or Village President Zirk about any topics to be added for discussion.

9. STAFF REPORTS

Staff will provide updates on current activities at the meeting.

10. BOARD OF TRUSTEES REPORTS

11. VILLAGE PRESIDENT'S REPORT

12. EXECUTIVE SESSION

Please contact me if you any questions about executive session topics.

13. ADJOURNMENT

Village Board of Trustees
Meeting Agenda
Village of Gilberts
87 GALLIGAN ROAD,
GILBERTS, ILLINOIS 60136
April 16, 2013
7:00 P.M.

A G E N D A

ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL / ESTABLISH QUORUM

3. REAPPOINTMENT

- A. Reappointment of Dean Stiegemeier to the Police Commission

4. PUBLIC HEARING

- A. Budget for Fiscal Year 2014

5. PUBLIC COMMENT

6. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 26, 2013 Village Board Meeting
- B. A Motion to approve Minutes from the April 2, 2013, Village Board Meeting
- C. A Motion to approve Minutes from the April 9, 2013, Committee of the Whole Meeting
- D. A Motion to approve the March 2013 Treasurer's Report
- E. A Motion to approve Bills and Salaries dated April 16, 2013
- F. A Motion to approve Proclamation 02-2013, a Proclamation declaring May as Motorcycle Awareness Month
- G. A Motion to approve Ordinance 10-2013, an Ordinance amending the FY 2013 Annual Budget for the Fiscal Year Ending April 30, 2013
- H. A Motion to approve Ordinance 11-2013, An Ordinance adopting the FY 2014 Annual Budget for the Fiscal Year Ending April 30, 2014
- I. A Motion to approve job descriptions for the Assistant Village Administrator and Utilities Intern positions

7. ITEMS FOR APPROVAL

- A. A Motion to approve Ordinance 12-2013, an Ordinance approving a Development Agreement for Prairie Business Park
- B. A Motion to approve Ordinance 13-2013, an Ordinance approving a Planned Unit Development, Subdivision Plat, Vacation of Easements and Rights of Way, and Preliminary Plans for Prairie Business Park
- C. A Motion to approve Ordinance 14-2013, an Ordinance approving a Final Plat of Subdivision for the Prairie Business Park
- D. A Motion to approve Ordinance 15-2013, an Ordinance approving a Final Plan for Phase 1 of Prairie Business Park (PUD)
- E. A Motion to approve Resolution 11-2013, a Resolution Committing Fund Balances
- F. A Motion to approve Resolution 12-2013, a Resolution Supporting the Illinois Department of Transportation's expansion of I-90 to include the use of Village owned property

8. ITEMS FOR DISCUSSION**9. STAFF REPORTS****10. BOARD OF TRUSTEES REPORTS****11. PRESIDENT'S REPORT****12. EXECUTIVE SESSION**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 102/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2 (c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

13. ADJOURNMENT**AUDIENCE PARTICIPATION**

Anyone indicating a desire to speak during Public Comments will be acknowledged by the Village President. Please state your name, address and topic when called upon to speak. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). Interrogation of the Village Staff, Village President, Village Board or any of their comments will not be allowed at this time. Personal invectives against Village Staff or Elected Officials are not permitted.

To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President.

If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.

During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting.

"The Village of Gilberts complies with the Americans with Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number 874/428-2861." *Assistive services will be provided upon request.*

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
March 26, 2013

NOT APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. Trustee Clark was absent. Others present: Administrator Keller, Finance Director Blocker, Assistant to the Village Administrator Beith and Village Clerk Meadows. For members of the audience please see the attached list.

Public Comment

President Zirk asked if anyone in attendance wished to address the Board. There was no response from the audience.

Consent Agenda

- A. A Motion to approve Minutes from the March 12, 2013 Village Board Meeting
- B. A Motion to approve Minutes from the March 19, 2013 Committee of the Whole Meeting
- C. A Motion to approve the February 2013 Treasurer's Report
- D. A Motion to approve Bills and Salaries dated March 26, 2013 as follows: General Fund \$60,376.52, Permit Pass Thrus \$1,000.00, Performance Bond and Escrows \$31,494.37, Water Fund \$12,571.34, Payroll \$64,180.063
- E. A Motion to approve Ordinance 08-2013, an Ordinance amending Village Code Section 9-2-2-1 Building Code
- F. A Motion to approve Resolution 07-2013, a Resolution authorizing the approval of the CY-2013 Recreation Programming Agreement with a Tri-Cities Team
- G. A Motion to approve Resolution 08-2013, a Resolution authorizing a work order with Everest Excavating Inc. for Industrial Drive repair project
- H. A Motion to amend Resolution 06-2012, a Resolution authorizing a work order with Baxter & Woodman for design and construction engineering for barium/radium pre-treatment system improvements
- I. A Motion to approve Resolution 09-2013, a Resolution authorizing a work order with Baxter & Woodman for a Facility Plan Amendment
- J. A Motion to approve Resolution 10-2013, a Resolution authorizing an intergovernmental agreement between the Village of Gilberts and Rutland Township for road maintenance services

A motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the Consent Agenda items A-J as presented. Roll call: Vote:5-ayes: Trustees Corbett, Mierisch, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Discussion

FY-2013 Budget Adjustments/FY 2014 Budget

Administrator Keller discussed the FY-13 budget surplus. He reported that there is about \$200,000 surplus. Administrator Keller asked the Board Members for direction on how they would like staff to allocate the surplus funds. He provided the Board Members with several options on ways in which the surplus could be dedicated. Trustee Mierisch asked if the surplus funds could be used to fund the Water Treatment Plant improvements so the Village would not have to consider raising the water rates. Administrator Keller replied that the surplus funds are generated from the General Fund not from the enterprise fund. Finance Director Blocker elaborated on the use of the general funds. She stated that if the Board Members wanted to transfer general funds into the enterprise account they could do that. However, for audit purposes the Village will need to provide evidence of a hardship in funding the Water Treatment Plant improvements.

President Zirk recommended the Board Members email Administrator Keller their wish list.

There was some discussion with respect to the Village's reserve account. Finance Director Blocker commented on the Village's adoption of an Investment Policy. The policy requires the Village retain a three month reserve. Currently the Village's reserve account has funds to support operational expenses for about two months. Finance Director Blocker reported that the implementation of the investment policy is a work in progress.

Administrator Keller provided the Board Members with an overview of the FY-2014 Capital/Project list. He discussed the cost of some the projects the Board Members previously identified as priorities. Administrator Keller noted that some of the road improvement projects could be funded by alternative revenue bonds and the park improvement projects could be funded by impact fees. The Board Members discussed the cost associated with the items on the Capital/Project list.

Trustee Hacker inquired about the increase to the administration department's wages. He requested a detailed job description for the proposed Assistant Administrator position. Administrator Keller reported that the Assistant Administrator's duties would include HR, Economic Development, developing a wellness benefit program and other task as assigned. In addition, the Assistant Administrator would be absorbing the Deputy Clerk's statutory duties.

Trustee Hacker asked for staff to identify the responsibilities of the proposed part-time intern position. Trustee Hacker was still unclear on how the staff changes increase the administration department's wages by \$35,000.00. Administrator Keller and Trustee Hacker will meet later to discuss this matter.

Trustee Hacker inquired why some of the enterprise fund line items costs were left blank. Finance Director Blocker reported she is still in the process of gathering the information.

President Zirk asked why the revenue worksheet did not include the proceeds from overweight permits. Administrator Keller reported that staff was waiting to see the amount of revenue that would be generated from having additional trained officers.

The Board Members discussed the capital projects that they supported. Trustee Farrell reported that she was in favor of rehabbing the Police station. Trustee Zambetti reported that he was in favor of purchasing community entrance signs and funding park improvements. Trustee Hacker expressed his desire to fund much needed stormwater drainage improvements. The Board Members agreed stormwater drainage improvements should be a priority. President Zirk stated that drainage improvements should be design to correct issues that affect the community as a whole. There was a lengthy discussion with respect to which neighborhoods have critical drainage issues.

Administrator Keller provided the Board Members with an overview of the FY-2014 Enterprise Fund budget. He noted that the water/wastewater fund was adjusted to carry over the completion of the barium/radium removal design and inspection process. In addition the adjustments reflected the Facility Plan update. He noted that the cost of the removal is estimated at .75 cents per 1,000 gallons of water. However, the removal of barium and radium reduces the sludge hauling cost.

There was some discussion with respect to using public funds to correct drainage issues on private property.

Trustee Corbett inquired on the CERT's budget line item in the amount of \$500.00. Trustee Mierisch reported that the fund supports CERT training efforts. Trustee Mierisch reported that prior to the economic down turn and budget cuts CERT's training budget was \$5,000.00.

Administrator Keller reported that the FY-2014 Budget Public Hearing is scheduled for the April 16th Board Meeting.

Staff Reports

Administrator Keller commented on the status of Interstate Partners development agreement. Administrator Keller reported that staff will be providing the Board Members with a list of subsequent changes and policy questions for their review at the next Committee of the Whole meeting.

A lengthy discussion ensued with respect to the three versions of the development agreement.

Assistant to the Village Administrator Beith reported that he along with representatives from i3, Comcast and Frontier Century had met to discuss the construction of Fibercity Gilberts. He reported that the meeting was productive.

Board of Trustee Reports

Trustee Hacker asked Administrator Keller for an update on the recent meeting with District 300. Administrator Keller reported that he had provided the District 300 Members with the Village's Resolution opposing the district's redistricting. District 300 Members believed the Village had prematurely initiated their opposition campaign.

Trustee Hacker asked Administrator Keller to provide the Board with an update on the Tollway Authority's expansion project. Administrator Keller reported that the Tollway Authority is still working on various details of the expansion.

President's Report

President Zirk discussed the resurrection of the weekly staff memo. The Board Members agreed that they prefer format number one. Administrator Keller reported staff will be sending out the weekly report on Mondays.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Farrell to adjourn from the public meeting at 8:32 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

Village of Gilberts
87 Galligan Road
Gilbert, IL 60136
Village Board
Meeting Minutes
April 2, 2013

NOT APPROVED MINUTES

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call / Establish Quorum

Village Clerk Meadows called the roll. Roll Call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, Hacker and President Zirk. Trustee Clark was absent. Others present: Administrator Keller, Assistant to the Village Administrator Beith, Attorney Tappendorf, and Village Clerk Meadows. For members of the audience please see the attached list.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board with respect to any concerns or comments not listed on the agenda. There were no comments from the audience.

Items for Approval

A Motion to approve Bills and Salaries dated April 2, 2013 as follows: General Fund \$10,792.73, Performance Bonds and Escrows \$11,616.00, Water Fund \$13,168.84

President Zirk asked if the Board Members had any questions on the Bills and Salaries. There were no questions from the Board Members. A motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the Bills and Salaries as presented. Roll call: Vote: 5-ayes: Trustees Corbett, Mierisch, Zambetti, Farrell and Trustee Hacker. 0-nays, 0-abstained. Motion carried.

A Motion to approve Ordinance 09-2013, an Ordinance authorizing the Village of Gilberts to borrow funds from the Public Water Supply Loan Program.

Administrator Keller reported that he had sent out an amended Ordinance reflecting the IEPA's recommendation to remove Section 8 "Reserve Account" due to the fact it might be confusing as the enterprise funds does not have any debt. A motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Ordinance 09-2013, an Ordinance authorizing the Village of Gilberts to borrow funds from the Public Water Supply Loan Program. Roll call: Vote: 5-ayes: Trustees Mierisch, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

Items for Discussion

Prairie Business Park-Development Agreement Review

Administrator Keller reported that on Monday he had sent out an amended Interstate Partners Development Agreement. Administrator Keller reported that staff had noted nine substantive questions that will require the Board's direction. He proceeded to discuss the nine outstanding issues.

1. Administrator Keller reported that Interstate Partners request permission to submit landscaping plans 90 days after the submittal of the final PUD and engineering plans for each phase. Typically, the landscaping plans would accompany the engineering plans so staff can review for any potential conflicts. President Zirk asked if the developer was requesting any deviations or relief from the standards set forth in the UDO. Administrator Keller replied no. The Board had no problem allowing Interstate Partners to submit the landscape plans 90 days after the submittal of the final PUD and engineering for each phase as long as they meet the standards of the UDO.
2. Interstate Partners proposes to construct the "offsite" Sola Drive-Center Street water main following the construction of their third building instead of in their initial development phase as required by the Village. In addition, Interstate Partners is looking for relief with posting the surety bond until January 2014. The Board Members were uncomfortable with the project beginning without a surety bond on file. The Board Members noted that if something were to happen to Interstate Partners the Village needs to have a mechanism in place to ensure the infrastructure work is completed. The Board Members unanimously agreed that Interstate Partners is required to post a surety bond as soon as the project begins. However, they had no problem with phasing in the "offsite" Sola Drive water main.
3. Interstate Partners' proposed trail system extending through the development will now be located on private property, not public right of way. Interstate Partners proposed to phase in the trail system instead of building it all at one time. The completion of the trail system is scheduled to be completed by December 2016. President Zirk commented on the original marketing of the development by the developer in which they promised to provide the community with an accessible public trail system.

Interstate Partners' Engineer Gudmundson discussed the proposed design of the trail system. He noted that the majority of the trail system is in the public right-of-way. There is just a small section located on Trillium Drive that was not. There was some discussion with respect to the difference between a Public Utility Easement and Public Right-of-Way. A lengthy discussion ensued on ways in which to ensure the trail system was conveyed as a public trail. Attorney Tappendorf will work with Attorney Baugh to draft language which conveys public access to the trail system.

4. The Village is requiring a two-year guarantee period after the acceptance of any public improvements. Attorney Baugh on behalf of Interstate Partners agreed to this condition.
5. Interstate Partners struck the section of the development agreement regarding the funding of the escrow reimbursement of Village costs to the development. Administrator Keller reported that currently the Village requires an escrow account balance of \$20,000.00. However, after this portion of the process the professional service costs should be reduced. Staff recommends lowering the escrow balance to what they anticipate to be the average monthly professional service costs. The Board Members agreed with staff's recommendation.
6. Interstate Partners wants changes to the liability, indemnification and defense provisions, as well as the acknowledgement that the Village has followed the proper approval processes for the development, found in Section 11 of the document. Attorney Baugh stated that Interstate Partners would be unaware if the Village did or did not comply with proper approval processes since they aren't directly involved in the daily operations of the village. Attorney Tappendorf and Attorney Baugh will draft appropriate language that both sides are comfortable with.
7. The previous version of the development agreement had various cure periods ranging from 5-30 days. Interstate Partners wants 90 days to cure a breach to the agreement. During negotiations with Interstate's representative, Staff offered a compromise of a standardized 30-day cure provision. The Board Members agreed with staff's recommendation.
8. Interstate Partners proposed eliminating language from Section 14 that protects the Village from damages and lawsuits. Their changes would also inhibit the Village's ability to withhold permits if there are violations to the development agreement. Attorney Tappendorf and Attorney Baugh will work together to draft language that is acceptable to both sides.
9. Interstate Partners' requested amending the PUD ordinance to "lock in" all codes and fees as of the date of approval, including specifying the 2003 IBC building codes. However, staff is concerned on if there was any Federal, State, or County mandates or requirement revisions how could that effect the project. Engineer Gudmundson reported that in his past experience projects under construction when new mandates are passed are grandfathered in. President Zirk was sympathetic to their request.

Ms. Barb Clayton owner of the Tyrrell Family Farm asked for clarification on the language referencing the Tyrrell Family Farm access road. Attorney Tappendorf stated that the agreement included several provisions to ensure the access road is provided.

The development agreement includes language addressing the issue if the Tyrrell Farm owner develops its property prior to the completion of the south access road, and the Tyrrell Farm owner constructs and completes the south access road and the extension of the utilities to the Tyrrell Farm property line, then the Tyrrell Farm is entitled to recapture from the Owners for a proportionate share of the costs of constructing the south access road improvements and, if applicable, the extension of utilities to the Tyrrell Farm Property line. Ms. Clayton asked for adequate time to have her professionals review the agreement. Administrator Keller requested Ms. Clayton have any comments on the agreement to him by Friday. Ms. Clayton agreed.

Trustee Hacker inquired about the agreement section addressing the sales tax rebate program. Administrator Keller stated that this section provides for the Village to consider a sales tax rebate agreement to any new sales tax generating business to rebate to the business owner up to 50 percent of the Village's one percent share of the Illinois Retailer's Occupation Tax actually received by the Village. The Village would consider this incentive on case by case bases.

There was some discussion with respect to the Declaration of Covenants. Attorney Tappendorf reported that the current policy is to leave the responsibility of CCR enforcement to the HOA's. However, the Village reserves the right to enforce the CCR's.

Administrator Keller reported that staff will amend the agreement per the Board direction. He reported that he is hopeful the Final Plat could be brought before the Plan Commission on Wednesday, April 10th. Administrator Keller was hopeful staff could have the development agreement, PUD Ordinance and the CCR's prepared for the April 16th Village Board meeting.

Mr. Greg Scurto owner of Scurto Cement Construction and other family owned businesses in the village thanked the Board Members and the community for supporting their businesses. He noted that he along with his family have a vested interest in the community.

Mr. Scurto discussed his research and development of an environmentally friendly concrete product. The green concrete product reduces stormwater run-off contaminants that eventually would reach wetlands and water sheds. The product is utilized through-out the U.S. and Canada. He is pleased to announce that the concrete product will be used in the Interstate Partners development.

Mr. Scurto reported that his company will be involved with the construction of building one. The steel fabrication for building one has been completed and has been sitting at the manufacture for some time. He respectfully asked the Board to consider allowing his company to begin construction on building one at his own risk.

Attorney Tappendorf discussed the fact that if the preliminary plans were to change Mr. Scurto would be responsible for removal or relocation of the foundation and steel fabrication materials. Mr. Scurto acknowledged his responsibilities to restore the site to the original condition. Trustee Mierisch would like staff to check with Chief Building Inspector Swedberg on the status of building one's permit prior to allowing Mr. Scurto to begin construction. In addition, Mr. Scurto will be required to post a performance bond. The Board Members agreed if Mr. Scurto is in compliance with the conditions set forth he may precede construction on building one at his own risk. Mr. Scurto thanked the Board Members.

FY-2013 Budget Adjustments / FY-2014 Budget

Administrator Keller discussed the FY-2013 surplus. Trustee Hacker reported that he was in favor of funding park improvements including permanent electricity to Town Square Park. In addition, he supports a stormwater/drainage maintenance and repair program. Both park improvement and drainage/stormwater improvements would serve as a benefit to the entire community.

Trustee Hacker questioned what types of task would be assigned to the proposed Intern. In his opinion the proposed wages allocated toward funding an Intern position would be better spent funding additional Village wide drainage improvements. Administrator Keller reported that he will be introducing a stormwater management program at the next Committee of the Whole meeting and had no problem with eliminating the Intern position.

Trustee Farrell suggested maybe the Board should hold off on hiring an Intern this year and see how the adjustment of funding the Assistant Village Administrator position's plays out.

Trustee Mierisch expressed concern with all the upcoming development and current staffing levels. In her opinion staff may become overwhelmed and this would have a reflection on the Village's ability to provide professional services to the community. Trustee Zambetti agreed. Trustee Hacker would like to see a job description for the Intern position.

Trustee Corbett agreed with funding a stormwater management program if staff or the consultants would be documenting repairs and maintaining a punch list. He is also in favor of park improvements including permanent electrical power to Town Square Park.

Trustee Mierisch would like to see more funding and staff time spent on Economic Development. A lengthy discussion ensued with respect to what type of tools could be used to improve the Economic Development efforts.

Trustee Zambetti suggested the Village invest in new entrance signs.

Village Board
Meeting Minutes
April 2, 2013
Page 6

Administrator Keller noted that he had an idea on what projects the Board Members were in favor of funding. He will draft a project list which will include the associated project costs.

Trustee Reports

Trustee Corbett recognized Assistant to the Village Administrator Beith's revisions to the Staff Weekly Report. He noted that there was more details than was previously contained in the memo.

Adjournment

There being no further public business to discuss, a motion was made by Trustee Zambetti and seconded by Trustee Corbett to adjourn from the public meeting at 9:37 p.m. Roll call: Vote: 5-ayes by unanimous voice vote. 0-abstained, 0-nays. Motion carried.

Respectfully submitted,

Debra Meadows

Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Committee of the Whole
Meeting Minutes
April 9, 2013

NOT APPROVED MINUTES

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:00 pm. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call / Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Clark, Zambetti, Farrell and President Zirk. 2-absent: Trustees Hacker and Mierisch. Others present: Administrator Keller, Attorney Tappendorf, Assistant to the Village Administrator Beith and Finance Director Blocker.

Items for Discussion

Minutes from the March 26, 2013 Village Board Meeting

President Zirk asked if there were any comments on the March 26th Village Board Meeting Minutes. There were no comments. The minutes will be placed on the next consent agenda.

Minutes from the April 2, 2013 Village Board Meeting

President Zirk asked if there were any comments on the April 2nd Village Board Meeting Minutes. There were no comments. The minutes will be placed on the next consent agenda.

March 2013 Treasurer's Report

President Zirk asked if there were any comments or questions on the March 2013 Treasurer's Report. There were no comments or questions on the March 2013 Treasurer's Report. The report will be placed on the next consent agenda.

Proclamation 02-2013, a Proclamation declaring May as Motorcycle Awareness Month

President Zirk asked if there were any comments on the Proclamation. There were no comments. The Proclamation will be placed on the next consent agenda.

Prairie Business Park PUD Ordinance

Administrator Keller reported that the PUD ordinance establishes the customized zoning for the development, including the preliminary plan which outlines the intended development of the entire property. The PUD ordinance had been amended to reflect the updated terms of the development agreement and the recent discussion with respect to permitted and special uses.

President Zirk questioned the seventh preamble's language addressing vacation of easements. Attorney Tappendorf responded by stating that there were two separate plats one vacating the easements and the other plat which vacated the Right-of-Ways. However staff could add language to include the vacation of the Right-of-Ways.

President Zirk questioned Exhibit F-2-j "Permitted Uses" - "Restaurant" he asked if a sports bar was a permitted use. Administrator Keller reported that bars and taverns were allowable uses.

Administrator Keller reported that the developer had asked the Board to consider bond reductions and acceptance of infrastructure improvements in sections rather than phases. Administrator Keller reported that staff recommends the Board Members consider bond reductions and/or acceptance to the developer's infrastructure improvements in logical segments. Administrator Keller provided the Board Members with examples of what staff recommends as logical segments.

President Zirk commented on a voicemail message he had received from Interstate Partners Developer Mark Ebacher prior to the start of the meeting. He reported that Mr. Ebacher expressed his dissatisfaction with the language contained in the development agreement. Administrator Keller reported that he informed Mr. Ebacher if Interstate Partners wanted to continue to debate the terms of the development agreement it would not move forward until mid-May.

President Zirk questioned Section 3-C-3 of the development agreement titled "Final Landscaping Plans". He thought it was uncommon for the final landscaping plans not to accompany the final engineering. Administrator Keller reported that the developer wants to ensure there is no conflict with the infrastructure prior to drafting the landscape plans. However, the developer is not asking for any deviations or relief from the current building or zoning codes.

President Zirk questioned Section 4-A-12 of the development agreement in which it references "The Building Code that is in effect as of the effective date of this Agreement except for life safety amendments mandated by federal, state, or county requirements or laws". He thought all of the building, electrical, plumbing codes should be referenced. Attorney Tappendorf responded by stating that within the development agreement there is a reference to the Village Code section in which all relative building codes are referenced. With respect to the same section of the development agreement President Zirk recommended staff amend section 4-A-12 to include ADA compliance mandates.

There was some discussion with respect to Section 5-C-1 of the development agreement in which the completion of the Sola to Center Drive water main extension and improvements are referenced.

Committee of the Whole

Meeting Minutes

April 9, 2013

Page 3

President Zirk inquired if the trail and sidewalk system's variations in construction materials (gravel and/or concreted) had been identified. Administrator Keller reported that the approved trail systems construction materials and the locations will be identified on the final engineering plans. Administrator Keller commented on the Board Members directive ensuring the entire trail system is publicly accessible has been satisfied. He reported that the trail and sidewalk system will be granted public access easements and shall be managed and maintained by the property owner's association.

Interstate Partner's Attorney Baugh requested the Board Members consider increasing the days in which they are required to replace or replenish their securities. He recommended 60 days to replenish and 150 to replace the securities. Attorney Tappendorf expressed concern with Interstate Partners request to extend the days required to replenish and/or replace the securities. She discussed the increased exposure to the Village by extending the time in which the developer has to replenish or replace the securities. If the extension was granted it would leave the Village vulnerable and having no mechanism in place to ensure the cost of the infrastructure improvements is funded. A lengthy discussion ensued as to what is a reasonable and fair length of time for the replenishment or replacement of the securities. Staff will contact one of the Village's financial institutions to inquire on the average time a bank can release or replenish a letter of credit or bond.

Trustee Clark recommended staff draft a worksheet depicting the various agreement trigger dates.

There was some discussion with respect to the CCR's. Attorney Tappendorf reported that the Village will be referenced in the CCR's only to allow the Village the right to have the ability to enforce the CCR's not the obligations. This allows the Village the right to enforce a global situation impacting the development.

FY 2013 Budget Adjustments / FY 2014 Budget

Administrator Keller reported in the near future staff will be presenting an overview of the water fund. There being no further discussion the Public Hearing for the FY 2014 Budget is scheduled for Tuesday, April 19th.

Stormwater Management Program

Administrator Keller discussed staff's proposed development of a stormwater management program. He noted that staff had been working with Phoenix & Associates and Baxter & Woodman to launch a program in FY 2014. The Village would retain Phoenix & Associates to serve as the stormwater management consultant similar to the Village retaining engineers, attorneys, and other professionals.

Phoenix would work with the Village to develop and implement a stormwater management program and provide for over-the-shoulder assistance to the Public Works Department.

President Zirk recommended the development of a GIS mapping system depicting the Village's infrastructure and field titles locations. In addition, he would like for staff to draft a Standard Operating Procedure Manual. Mr. Kannigan agreed with President Zirk's recommendations. Administrator Keller reported that he has earmarked \$20,000.00 of General Funds to initially support the program.

Job Descriptions

Administrator Keller reported he that had not received any comments from the Board Members with respect to the job descriptions for the Assistant Administrator or the Utilities Intern.

Staff Reports

Village Clerk Meadows reported that the Community Days Committee is offering free T-Shirts to anyone that signs-up to volunteer during the Community Days Festival.

Board of Trustees Reports

None

President's Reports

None

Adjournment

There being no further business to discuss, a Motion was made by Trustee Clark and seconded by Trustee Zambetti to adjourn from the public meeting at 7:58 p.m. Roll call: 4-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

THE VILLAGE OF GILBERTS, ILLINOIS

PROCLAMATION

BY THE VILLAGE PRESIDENT

WHEREAS, safety is the highest priority for the highways and streets of our Village and State; and

WHEREAS, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and

WHEREAS, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, it is especially meaningful that the citizen of our Village and State be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the members of A.B.A.T.E. of Illinois, Inc. (A Brotherhood Aimed Toward Education,) continually promote motorcycle safety, education and awareness in high school drivers' education programs and to the general public in our Village and State, presenting motorcycle awareness programs to over 100,000 participants in Illinois over the past five years; and

WHEREAS, all motorcyclists should join with A.B.A.T.E. of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness and respect of the citizens of our Village and State; and

WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations for the enhancement and support of these organizations; and

WHEREAS, during the month of May, all roadway users should unite in the safe sharing of the roadways within the Village of Gilberts and throughout the great State of Illinois;

THEREFORE, I, Rick Zirk, Village President of the Village of Gilberts, in the great State of Illinois, in recognition of the 26th Anniversary of the efforts of A.B.A.T.E. of Illinois, Inc., and the over 615,000 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness, DO HEREBY PROCLAIM THE MONTH OF MAY, THIS YEAR 2013, AS

MOTORCYCLE AWARENESS MONTH

in the Village of Gilberts, and urge all motorists to join in an effort to improve safety and awareness on our roadways.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the Village of Gilberts, to be affixed this ____ day of _____, in the year Two Thousand Thirteen.

(Seal)

	VENDOR	TOTAL	GENERAL FUND	DEVELOPER DONATIONS	PERMIT PASS THRU	PERFORMANCE BONDS AND ESCROWS	WATER FUND	PAYROLL
	GRAND TOTAL	148,433.79	70,493.09	-	2,185.00	4,860.50	18,566.87	52,328.33
	BILLS ADDED AFTER PACKETS:							
CALLONE	CALL ONE	1,216.95	940.34				276.61	
CHIC001	CHICAGO COMMUNICATIONS	48.00	48.00					
EXELON	CONSTELLATION NEWENERGY	1,241.56	1,241.56					
MANALY01	MCHENRY ANALYTICAL WATER	420.00					420.00	
MEN002	MENARDS CARPENTERSVILLE	226.98	194.47				32.51	
NAPA01	DUNDEE NAPA AUTO PARTS	408.61	408.61					
NIG001	NICOR	79.65					79.65	
PAC001	PACES AUTO SERVICE	210.00	210.00					
PIT002	PITNEY BOWES GLOBAL	147.00	147.00					
PROAIR01	PRO-AIR SERVICE	10,150.00					10,150.00	
SUBLAB01	SUBURBAN LABORATORIES	250.00					250.00	
T0001566	KHAMSOUK PATTHANA	58.00				58.00		
VERIZ01	VERIZON WIRELESS	476.86	337.09				139.77	
	PAYROLL 02/24/13 - 03/09/13	52,328.33						52,328.33
ACE002	ACE COFFEE BAR INC.	33.50	33.50					
ANCEL	ANCEL, GLINK, DIAMOND, BUSH,	9,273.75	4,691.25			4,582.50		
ASP002	ASPEN VALLEY LANDSCAPE, INC.	21.00	21.00					
AZAVAR01	AZAVAR AUDIT SOLUTIONS, INC.	278.14	278.14					
B&F001	B&F TECHNICAL CODE SVC. INC.	2,495.00	90.00		2,185.00	220.00		
BANKCARD	UMB CARD SERVICES	1,692.82	1,680.60				12.22	
BUGMAN	THE BUG MAN, INC	33.00	33.00					
CONSTELL	CONSTELLATION NEWENERGY, INC.	5,218.59					5,218.59	
ECONO	ECONO SIGNS LLC	630.29	630.29					
EXXON01	WRIGHT EXPRESS FSC	3,336.57	3,336.57					
FOX01	FOX VALLEY SECURITY SYSTEMS	360.00	360.00					
IPRF001	IL PUBLIC RISK FUND	5,860.00	5,860.00					
MANALY01	MCHENRY ANALYTICAL WATER	175.00					175.00	
MDCENV01	MDC ENVIRONMENTAL SVCS.	42,577.90	42,577.90					
MEN002	MENARDS - CARPENTERSVILLE	138.91	68.96				69.95	
NAPA01	DUNDEE NAPA AUTO PARTS	37.39	37.39					
NEX001	NEXUS OFFICE SYSTEMS, INC.	1,100.31	953.31				147.00	
NIG001	NICOR	489.06					489.06	
NORSAF01	NORTHERN SAFETY CO., INC.	689.50	689.50					

	VENDOR	TOTAL	GENERAL FUND	DEVELOPER DONATIONS	PERMIT PASS THRUS	PERFORMANCE BONDS AND ESCROWS	WATER FUND	PAYROLL
PROV001	PROVENA SAINT JOSEPH HOSPITAL	50.00	50.00					
RESERVE	RESERVE ACCOUNT	500.00	500.00					
SIGN001	SIGN DEPOT	2,980.00	2,980.00					
STMSUB01	SUN-TIMES MEDIA	330.24	299.64				30.60	
SUBLAB01	SUBURBAN LABORATORIES	250.00					250.00	
THIRD01	THIRD MILLENNIUM ASSOCIATES	87.86					87.86	
T0000647	VIDAL LANDSCAPING, INC.	450.00	450.00					
THIRD01	THIRD MILLENNIUM ASSOCIATES	598.28					598.28	
ULTRA01	ULTRA STROBE COMMUNICATIONS	49.95	49.95					
VERIZ01	VERIZON WIRELESS	1,161.30	1,021.53				139.77	
WILL001	STEVE WILLIAMS	273.49	273.49					

A	
Check Warrant Report	
Payroll Checks From 02/24/13 - 03/09/13	
Employee Name	Net Pay
Blocker, Marlene	1,476.87
Meadows, Debra	1,344.37
Danca, Karen	388.11
Beith, William	829.15
Keller, Raymond B.	2,243.72
Joswick, Michael	1,918.85
Rood, Jackie E. Jr	2,324.73
Block, Todd J	2,210.19
Pulgar, Hector L	1,990.47
Hill, Jeff R	1,299.98
Levand, James A	1,236.46
Williams, Steven	2,237.63
Stokes, Janet	1,038.36
Swedberg, John L	1,935.17
Castillo, John	1,565.79
Varas, Randy	1,058.48
Siegbahn, Lisa	666.74
Mueller, Steve	234.47
Maculitis, Jerome	365.56
Izydorski, Michael	1,156.09
Meador, Eric E.	1,301.19
Hernandez, Jason	359.93
Wittenauer, Robert A.	518.27
Rowlett, Heather	300.75
Sheppard, Paul	1,173.21
Haufe, Neal	419.28
Schuring, Larry	756.68
Koukol, Henry	939.01
Zirk, Rick	314.46
Hacker, Louis	173.37
Corbett, Dan	218.37
Clark, Everett	55.41
Mierisch, Patricia	226.70
Zambetti, Guy	157.23
Farrell, Nancy	157.23
PAYROLL LIABILITIES:	
Federal Tax Deposits	13,548.47
ICMA-RC	332.88
ICMA-RA	500.00
Illinois Department of Revenue	2,387.52
KCC State Disbursement Unit	116.01
SD1 State Disbursement Unit	341.60
SDC State Disbursement Unit-Cook	186.57
SDU State Disbursement Unit	323.00
Total All Checks	52,328.33

VILLAGE OF GILBERTS

KANE COUNTY

STATE OF ILLINOIS

ORDINANCE NUMBER _____

An Ordinance amending the FY-2013 Budget for the Fiscal Year Ending April 30, 2013

**ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF GILBERTS
KANE COUNTY
STATE OF ILLINOIS**

_____, 2013

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois this ____ day of _____, 2013.

Ordinance -2013

**Village of Gilberts
An Ordinance Amending the FY-2013 Budget
For the Fiscal Year Ending April 30, 2013**

WHEREAS, the Village of Gilberts, an Illinois municipal corporation (the "Village"), situated in Kane County, Illinois, as contemplated under ILCS section 65 of the Illinois State Statutes, and the passage of this Ordinance constitutes and exercise of the Village powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village of Gilberts acting by and through its President and Board of Trustees has previously approved the Budget Ordinance for the Fiscal Year Ending April 30, 2013 as a part of Ordinance 07-2012; and

WHEREAS, it is necessary and appropriate to delete, add to, or otherwise change certain line items in said Budget Ordinance as provided in Exhibit A to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois, as follows:

SECTION 1: That the amendments to the Budget Ordinance for the Fiscal Year Ending April 30, 2013 are hereby approved in the form and content as provided by Exhibit "A" which is attached hereto and made part hereof.

SECTION 2: This Ordinance shall be in full force and effect immediately from and after its passage. A copy of the budget, as amended, will be on file with the Village Clerk and available for inspection.

SECTION 3: Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the validity of unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 4: Repeal. All Ordinances, Resolutions, motions or parts thereof in conflict herewith shall be and the same hereby repealed.

Passed this ____ day of April, 2013 by roll call vote as follows:

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this _____ day of _____, 2013.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2013

(SEAL)

Village President Rick Zirk

ATTEST: _____
Village Clerk, Debra Meadows

Published: _____

**FISCAL YEAR 2013
PROPOSED BUDGET
ADJUSTMENTS
GENERAL FUND**

Budget Summary

DESCRIPTION	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	% Change
Revenue - General Fund	2,944,420	2,908,909	3,225,140	9.5%
Revenue - Enhanced DUI	28,000	43,645	41,645	48.7%
Revenue - Refuse Removal Services	655,245	627,756	655,245	0.0%
Revenue Total	3,627,665	3,580,311	3,922,030	8.1%
Expense - Administration	648,755	564,770	651,844	0.5%
Expense - Professionals	140,600	73,956	130,900	-6.9%
Expense Building	156,453	122,784	143,303	-8.4%
Expense Police	1,209,385	1,113,884	1,247,053	3.1%
Expense - Enhanced DUI	28,005	43,645	41,645	48.7%
Expense Public Works	418,589	387,785	471,762	12.7%
Expense Public Works - Projects	340,881	336,027	354,581	4.0%
Expense - Parks Department	29,519	25,020	29,519	0.0%
Expense - Refuse Removal Services	655,245	627,756	655,245	0.0%
Expense Total	3,627,432	3,295,627	3,725,851	2.7%
Budget Summary General Fund	233	284,684	196,179	

	GENERAL REVENUE				
Account	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-00-301	Tax - Property	913,059	912,376	912,359	-0.08%
01-00-302	Personal Property Rep	250	230	250	0.00%
01-00-303	Tax Sales	137,000	169,941	144,000	5.11%
01-00-304	Tax - State Income	551,696	604,440	596,696	8.16%
01-00-317	Non Home Rule 1% Sales Tax	-	146,804	147,000	#DIV/0!
01-00-349	Tax - State Local Use	108,688	100,286	108,688	0.00%
01-00-306	License - Liquor	11,800	12,330	12,330	4.49%
01-00-307	Fee - Dog	6,000	5,000	5,000	-16.67%
01-00-309	Pulltabs & Jar Games Tax	1,100	1,005	1,005	-8.64%
01-00-310	Fee - Business Registration	2,500	2,150	2,125	-15.00%
01-00-311	Fee - Cable Franchise	50,000	60,407	60,000	20.00%
01-00-312	Fee - Vending Machine	15	-	0	-100.00%
01-00-313	Fee - Copy	0	5	5	#DIV/0!
01-00-314	Utility Tax - Electric	172,000	166,145	172,000	0.00%
01-00-315	Utility Tax - Gas	95,700	64,420	70,700	-26.12%
01-00-316	Contractor Registration	6,000	5,420	6,000	0.00%
01-00-318	Utility Tax - Communication	222,000	271,341	287,000	29.28%
01-00-319	VOG Annexation Fees	-	-	0	#DIV/0!
01-00-320	ZBA / Plan Comm. Hearings	-	-	0	#DIV/0!
01-00-321	Miscellaneous Income	1,000	1,723	1,750	75.00%
01-00-322	Fines - Court	38,800	43,176	41,800	7.73%
01-00-323	Fines Other	-	8,504	8,400	#DIV/0!
01-00-324	Fines - Code Building	-	1,863	1,800	#DIV/0!
01-00-325	Fee - Building Permit (VOG Port	42,688	55,686	51,688	21.08%
01-00-327	Sign Renewal Fees				#DIV/0!
01-00-329	Recycling License	5,000	5,000	5,000	0.00%
01-00-333	Park Pavilion Rental	500	600	600	20.00%
01-00-335	VOG Fees/Plat Application	0	-	0	#DIV/0!
01-00-338	Late Fee Dog License	100	208	208	108.00%
01-00-340	Interest - General Fund CD	0	12,189	12,000	#DIV/0!
01-00-341	Interest - General Fund	5,500	2,981	3,000	-45.45%
01-00-342	Interest - Performance	250	200	250	0.00%
01-00-345	Gilberts Police Reports	185	205	185	0.00%
01-00-347	Illinois Funds Interest	700	1,386	1,400	100.00%
01-00-348	Antenna Rental	46,620	42,735	46,620	0.00%
01-00-350	Grant Revenue	5,000	15,018	17,000	240.00%
01-00-351	Community Event Donations	0	29,596	30,000	#DIV/0!
01-00-352	Miscellaneous License	500	1,000	1,000	100.00%
01-00-353	Vacant Building Registration	1,000	7,800	6,800	580.00%
01-00-354	Raffle License	50	100	50	0.00%
01--00-356	Garbage Hauler License	800	1,200	1,200	50.00%
01-00-357	PD Bail Processing Fee	200	782	800	300.00%
01-00-358	Video Gaming		1,991	3,400	#DIV/0!
01-00-359	Video Gaming License		125	125	#DIV/0!
01-00-364	Temporary Occupancy Permits	0	1,000	1,000	#DIV/0!

GENERAL REVENUE					
Account	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-00-365	Bassett Training Revenue	200	0	0	-100.00%
01-00-368	Application Fees - Police	0	1,825	1,825	#DIV/0!
01-00-396	Reimbursed Income	35,000	52,072	52,000	48.57%
01-00-398	Miscellaneous Revenue	0	0	0	#DIV/0!
01-00-801	Sale of Fixed Assets	0	0	0	#DIV/0!
01-00-810	MFT Reimbursement	84,611	0	84,611	0.00%
01-00-840	Loan Proceeds	0	71,000	71,000	#DIV/0!
01-00-810	Transfers-Garbage Admin	25,000	0	25,000	0.00%
01-00-810	Transfers-Capital Replacement	28,500	0	28,500	0.00%
01-00-810	Transfer-Impact Fees				#DIV/0!
01-00-810	Transfer-Road Improvement				#DIV/0!
01-00-810	Transfers - 2013 Carry Over	30,600	0	30,600	0.00%
01-00-810	Transfers - GO Bond Pymt	280,370	0	133,370	-52.43%
01-00-810	Transfers	12,000	0	12,000	0.00%
	Revenue - General	2,922,982	2,882,262	3,200,140	9.48%

DEVELOPER PERMIT FEES					
01-00-328	Fee- Building from Developers	21,438	26,648	27,000	25.94%
	Revenue -Developer Permit Fee	21,438	26,648	25,000	

MUNICIPAL IMPACT AND TRANSITION FEES					
01-00-363	Ryland & Plote Municipal Fee	68,750	73,650	70,000	1.82%
	Revenue - Municipal Impact	68,750	73,650	70,000	

REDIRECTED INCOME TO ROAD RESERVES ACCOUNT					
01-00-305	Tax - Road & Bridge	0	6,893	6,893	67.3%
01-01-326	Over Wt/Size Permit	1,000	1,550	1,500	-51.7%
	Revenue-Redirect to Road Impr	1,000	8,443	8,393	

Expense Administration

	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-01-500	State Employment	19,323	17,819	17,819	-7.8%
01-01-501	Wages-Board	19,800	15,600	19,800	0.0%
01-01-502	Wages-PC	3,770	1,525	1,970	-47.7%
01-01-503	Wages-General	267,933	223,998	254,933	-4.9%
01-01-568	Wages - General - Overtime	250	65	250	0.0%
01-01-504	FICA-Adm. 6.20%	18,089	14,608	17,171	-5.1%
01-01-505	Medicare 1.45%	4,230	3,369	4,016	-5.1%
01-01-506	Operating Expense	2,950	3,010	3,200	8.5%
01-01-507	Dues & Subscriptions	8,159	7,507	8,159	0.0%
01-01-508	Legal Notices	1,235	2,042	2,135	72.9%
01-01-509	Communications	6,836	6,226	6,836	0.0%
01-01-510	Postage	4,230	3,918	4,230	0.0%
01-01-511	Printing	5,450	6,035	6,200	13.8%
01-01-513	Misc. Refund	200	-	200	0.0%
01-01-514	Group Health Insurance	39,120	27,613	36,320	-7.2%
01-01-515	Community Donations	6,750	21,102	26,750	296.3%
01-01-516	Ride In Kane Program	1,000	230	700	-30.0%
01-01-517	Publications/Brochure	210	-	-	-100.0%
01-01-519	Rental Equipment	6,149	5,322	6,149	0.0%
01-01-520	Office Supplies	3,500	1,813	2,500	-28.6%
01-01-521	NISRA Expense	1,250	610	750	-40.0%
01-01-524	Accounting Services	22,670	17,395	17,395	-23.3%
01-01-527	Bank Services	25	25	25	0.0%
01-01-531	Insurance Liability	12,200	11,140	11,140	-8.7%
01-01-532	Insurance Vehicle	3,800	3,983	3,985	4.9%
01-01-533	Insurance Property	2,800	2,589	2,589	-7.5%
01-01-534	Workmens Comp.	4,150	3,596	3,596	-13.3%
01-01-537	Gas & Oil	2,160	2,003	2,160	0.0%
01-01-539	Vehicle Maintenance	750	430	500	-33.3%
01-01-540	Equip. Maintenance	500	-	100	-80.0%
01-01-541	Building Maintenance	4,815	4,281	4,815	0.0%
01-01-545	Contractual Services	51,165	28,211	45,665	-10.7%
01-01-548	Capital Equipment	4,000	20,611	24,000	500.0%
01-01-549	Meals & Entertainment	1,300	771	1,300	0.0%
01-01-550	Special Projects	1,500	250	250	-83.3%
01-01-558	Training	7,000	6,471	7,000	0.0%
01-01-562	IMRF	28,798	25,426	28,798	0.0%
01-01-566	Debt Payment/73 Industrial	19,580	19,591	19,580	0.0%
01-01-567	Interest Exp./73 Industrial	22,548	22,535	22,548	0.0%
01-01-570	Bond Issue Cost				#DIV/0!
01-01-595	Utility Tax Expense	3,310	3,050	3,310	0.0%
01-01-596	Reimbursed Expenses	35,000	30,000	33,000	-5.7%
01-01-597	Safety/Personal Equipment	250	-	-	-100.0%
Total Expenses - Administr		648,755	564,770	651,844	0.5%

	PROFESSIONALS				
01-01-522	Legal/Litigation	20,000	22,527	25,000	25.0%
01-01-523	Legal/Administration	84,700	41,083	75,000	-11.5%
01-01-525	Storm Water Management				#DIV/0!
01-01-536	Engineering Expense	30,900	10,346	25,900	-16.2%
01-01-556	Planner Services	5,000	0	5,000	0.0%
Total Expenses - Professior		140,600	73,956	130,900	-6.9%

Police Expenses

Account #	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-02-503	Wages-General	668,237	617,698	702,097	5.1%
01-02-568	Wages-Police-Overtime	30,158	18,391	20,158	-33.2%
01-02-504	FICA-Adm. 6.20%	43,301	38,904	44,780	3.4%
01-02-505	Medicare 1.45%	10,127	8,964	10,473	3.4%
01-02-506	Operating Expenses	5,000	2,511	3,500	-30.0%
01-02-507	Dues & Subscriptions	706	991	783	10.9%
01-02-508	Legal Notices	200	1,443	1,443	621.5%
01-02-509	Communications	6,780	6,340	7,405	9.2%
01-02-510	Postage	650	572	650	0.0%
01-02-511	Printing	2,000	2,123	2,125	6.3%
01-02-514	Group Health Insurance	114,618	107,607	117,618	2.6%
01-02-517	Publications/Brochure	150	-	-	-100.0%
01-02-518	Small Tools & Equipment	800	1,083	1,100	37.5%
01-02-519	Equipment Rental	588	441	588	0.0%
01-02-520	Office Supplies	2,000	1,357	2,000	0.0%
01-02-523	Legal	3,000	2,788	3,000	0.0%
01-02-524	Accounting Services	-	-	-	#DIV/0!
01-02-530	Dispatching	49,257	49,256	49,257	0.0%
01-02-531	Insurance Liability	16,450	15,536	15,536	-5.6%
01-02-532	Insurance Vehicle	6,002	5,617	5,617	-6.4%
01-02-533	Insurance Property	1,310	1,226	1,226	-6.4%
01-02-534	Workmens Comp.	13,864	14,946	20,806	50.1%
01-02-537	Gas & Oil	38,000	30,173	38,000	0.0%
01-02-539	Maintenance Vehicles	26,750	19,472	23,250	-13.1%
01-02-540	Maintenance Equipment	1,200	2,727	2,800	133.3%
01-02-541	Maintenance Building	4,500	4,004	4,500	0.0%
01-02-545	Contractual Services	21,744	16,837	21,744	0.0%
01-02-547	Uniforms	7,500	4,964	7,500	0.0%
01-02-548	Capital Equipment	28,500	33,586	33,600	17.9%
01-02-552	Debt Payment Squads	-	-	0	#DIV/0!
01-02-553	Interest Payment Squads	-	-	0	#DIV/0!
01-02-557	Dare/Community Relations	500	221	500	0.0%
01-02-558	Training	6,000	5,195	6,000	0.0%
01-02-561	IMRF	500	163	250	-50.0%
01-02-563	Peer Jury	300	300	300	0.0%
01-02-564	Homeland Security & Certs	5,350	5,104	5,104	-4.6%
01-02-565	Bassett Training Expense	250	250	250	0.0%
01-89-562	Police Pension Fund	93,093	93,093	93,093	0.0%
	Total Expenses - Police	1,209,385	1,113,884	1,247,053	3.1%

Public Works Dept. Expenses

Account #	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-03-503	Wages-Public Works	98,830	84,583	96,830	-2.0%
01-03-5xx	Wages-Public Works - Overtime	8,320	8,716	10,320	24.0%
01-03-504	FICA-Adm. 6.20%	6,643	5,803	6,643	0.0%
01-03-505	Medicare 1.45%	1,554	1,335	1,554	0.0%
01-03-506	Operating Expenses	2,000	1,119	1,500	-25.0%
01-03-507	Dues & Subscriptions	151	179	179	18.5%
01-03-508	Legal Notices	0	181	500	#DIV/0!
01-03-509	Communications	2,580	2,182	2,580	0.0%
01-03-514	Group Health Insurance	22,790	20,508	22,790	0.0%
01-03-518	Small Tools & Equipment	11,800	8,344	11,800	0.0%
01-03-519	Rental Equipment	1,500	0	1,500	0.0%
01-03-525	NPDES Fees	1,000	1,000	1,000	0.0%
01-03-526	Street Lighting	32,700	25,210	31,700	-3.1%
01-03-531	Insurance Liability	4,014	3,757	3,757	-6.4%
01-03-532	Insurance Vehicle	2,958	2,768	2,768	-6.4%
01-03-533	Insurance Property	1,908	1,786	1,786	-6.4%
01-03-534	Workmens Comp.	12,003	10,457	10,457	-12.9%
01-03-537	Gas & Oil	17,500	11,927	13,500	-22.9%
01-03-539	Vehicle Maintenance	6,000	3,381	6,000	0.0%
01-03-540	Equip. Maintenance	9,000	5,345	6,000	-33.3%
01-03-541	Building Maintenance	3,000	269	500	-83.3%
01-03-542	Maintenance Streets	9,000	6,424	7,000	-22.2%
01-03-543	Leasing Expense	19,321	0	-	-100.0%
01-03-544	Maintenance Grounds	3,500	633	1,300	-62.9%
01-03-545	Contractual Services	19,303	6,025	9,303	-51.8%
01-03-546	SnowPlowing/Crack Filling	72,611	42,148	72,611	0.0%
01-03-547	Uniforms	1,500	304	1,000	-33.3%
01-03-548	Capital Equipment	0	88,582	97,082	#DIV/0!
01-03-554	Debt Payment/Truck	31,049	31,067	31,067	0.1%
01-03-555	Interest Exp./Truck	2,250	2,231	2,231	-0.8%
01-03-554	Debt Payment/Back Hoe				#DIV/0!
01-03-555	Interest Exp./Back Hoe				#DIV/0!
01-03-558	Training	1,300	564	1,600	23.1%
01-03-562	IMRF	11,504	10,747	11,504	0.0%
01-03-565	73 Industrial - Upgrades	1,000	211	3,400	240.0%
	Public Works Expenses	418,589	387,785	471,762	2.1%

	Public Works Minor Projects				
01-90-538	General Signs	1,500	928	1,700	-11.8%
01-90-545	Public Works Minor Projects	6,000	12,000	17,500	-65.7%
01-90-544	Tree/Sidewalk Replacement	12,000	728	12,000	
01-90-546	Weather Siren Maintenance	1,500	2,492	3,500	-14.3%
01-90-549	GO Bond Principal Payment	205,000	205,000	205,000	-14.6%
01-90-550	GO Bond Interest Payment	75,370	75,369	75,370	-28.2%
01-90-547	RZB - Principal Payment	32,262	32,262	32,262	1.5%
01-90-548	RZB - Interest Payment	7,249	7,249	7,249	-4.3%
	Public Works Project Expenses	340,881	336,027	354,581	-19.8%

Building Dept. Expenses

Account #	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-04-503	Wages-Building	86,966	65,584	74,966	-13.8%
01-04-5xx	Wages-Building - Overtime	200	-	-	-100.0%
01-04-504	FICA-Adm. 6.20%	5,404	4,020	5,404	0.0%
01-04-505	Medicare 1.45%	1,264	927	1,264	0.0%
01-04-506	Operating Expenses	300	40	300	0.0%
01-04-507	Dues & Subscriptions	450	340	450	0.0%
01-04-509	Communications	350	331	400	14.3%
01-04-511	Printing	500	5	50	-90.0%
01-04-514	Group Health Insurance	10,095	9,032	10,095	0.0%
01-04-517	Publications/Brochure	150	53	150	0.0%
01-04-520	Office Supplies	2,500	1,085	2,500	0.0%
01-04-525	Permit Fee Expense	3,000	1,758	2,500	-16.7%
01-04-528	Permit Fee Expense - Developer	25,000	25,135	27,000	8.0%
01-04-537	Gas & Oil	1,500	1,245	1,500	0.0%
01-04-539	Maintenance Vehicles	1,000	-	200	-80.0%
01-04-543	Leasing Expense	3,000	2,500	3,000	0.0%
01-04-545	Contractural Services	3,327	2,462	2,827	-15.0%
01-04-547	Uniforms	400	-	0	-100.0%
01-04-548	Capital Equipment	-	-	0	#DIV/0!
01-04-558	Training	1,250	595	900	-28.0%
01-04-562	IMRF	9,797	7,672	9,797	0.0%
Total Expenses Building Dept.		156,453	122,784	143,303	-8.4%

Enhanced DUI

Revenue	Discription	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-07-300	Enhanced DUI-Towing	28,000	43,645	41,645	48.7%
	Police Enhanced DUI Revenue	28,000	43,645	41,645	48.7%

EXPENSE	Police Enhanced DUI				
01-07-503	Wages-General	16,725	14,666	16,725	0.0%
01-07-504	FICA-Adm. 6.20%	1,037	875	1,037	0.0%
01-07-505	Medicare 1.45%	243	196	243	-0.2%
01-07-518	Small Tools	1,750	500	1,750	-57.1%
01-07-523	Legal Expense	2,000	-	2,000	-75.0%
01-07-537	Gas & Oil	2,000	2,000	2,000	0.0%
01-07-558	Training	1,200	-	1,200	0.0%
01-07-559	Designated Drive Expense	500	-	500	0.0%
01-07-560	DUI-Public Information	2,300	-	2,300	-8.9%
01-07-561	Equipment	250	3,979	4,000	-38.8%
01-07-596	Refunded Fees		550	550	-9.1%
	Transfer		20,879	9,340	
	Police Enhanced DUI Expense	28,005	43,645	41,645	48.7%

Parks Dept. Expenses

Account #	Description	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-06-503	Wages - General	4,925	4,231	4,675	-5.1%
01-06-568	Wages - Overtime	300	-	0	-100.0%
01-06-504	FICA - 6.20%	324	234	324	0.0%
01-06-505	Medicare - 1.45%	76	55	76	0.0%
01-06-506	Operating Expenses				#DIV/0!
01-06-512	Utilities	1,350	670	900	-33.3%
01-06-519	Rental Equipment	2,500	0	2,500	0.0%
01-06-521	Supplies	2,000	795	1,000	-50.0%
01-06-531	Insurance - Liability	0	0	0	#DIV/0!
01-06-533	Insurance - Property	404	377	404	0.0%
01-06-535	Minor Park Projects	0	0	0	#DIV/0!
01-06-537	Gas & Oil	1,300	495	550	-57.7%
01-06-539	Sports & Playground Equip	2,000	146	150	-92.5%
01-06-540	Equipment Maintenance	2,500	391	1,000	-60.0%
01-06-544	Maintenance Grounds	2,200	4,141	4,200	90.9%
01-06-545	Contractural Services	9,053	13,134	13,153	45.3%
01-06-548	Capital Equipment	-	-	0	#DIV/0!
01-06-562	IMRF	587	351	587	0.0%
	Total Expenses Parks Dept.	29,519	25,020	29,519	0.0%

Special Services - Garbage					
REVENUE	Special Revenue - Contract Services	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	% Change
01-08-301	Garbage Billing Revenue	625,000	599,488	625,000	0.00
01-08-302	Franchise Revenue -MDC	24,245	23,220	24,245	0.00
01-08-308	Late Fees/Other	6,000	5,048	6,000	0.00
	Special Revenue - Garbage	655,245	627,756	655,245	0.0%

EXPENSE	Special Expense - Contract Services				
01-08-506	Garbage Hauling Expense	476,552	464,396	506,896	0.06
01-08-507	Admin Costs	25,373	25,373	25,373	0.00
01-08-850	Transfer to Road Fund	101,492	86,159	98,731	(0.03)
01-08-850	Franchise Revenue - capital equipment	51,828	51,828	24,245	(0.53)
	Special Expense - Garbage	655,245	627,756	655,245	0.0%

**FISCAL YEAR 2013
PROPOSED BUDGET
ADJUSTMENTS
WATER/WASTEWATER ENTERPRISE FUND
Operations**

DESCRIPTION	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	% Change
Revenue Water & WW Operations	1,075,400	1,166,637	1,242,450	15.5%
Expense Water Operations	500,983	401,135	474,599	-5.3%
Expense WW Operations	540,582	414,471	530,108	-1.9%
Summary Water & WW Operations	33,835	351,030	237,743	

Rehab & Capital

DESCRIPTION	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	% Change
Revenue Water Rehab & Capital	1,325	2,080	2,240	69.1%
Expense Water Rehab & Capital	103,710	80,822	103,710	0.0%
Expense WW Rehab & Capital	26,320	38,686	46,320	76.0%
Summary Water & WW Rehab & Capital	-128,705	-117,428	-147,790	

Fund Summary

DESCRIPTION	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	% Change
Combined Revenue Operations/Rehab/Capital	1,076,725	1,168,716	1,244,690	15.6%
Combined Expense Water Operations/Rehab/C	604,693	481,957	578,309	-4.4%
Combined Expense WW Operations/Rehab/Cap	566,902	453,157	576,428	1.7%
Summary Water & WW Operations/Rehab/Capit	-94,870	233,602	89,953	

Water / Wastewater Revenue

Account Number	DESCRIPTION	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	% Change
20-00-302	Wastewater Income	482,500	517,122	552,500		14.5%
20-00-303	Water Income	553,700	612,670	648,700		17.2%
20-00-308	Late Fees/Other Income	30,700	22,537	26,700		-13.0%
20-00-321	Miscellaneous Income	500	2,020	2,050		310.0%
20-00-336	Meter Sales	8,000	12,278	12,500		56.3%
20-00-340	Interest - CD	0	766	890		#DIV/0!
20-00-341	Interest	1,300	1,262	1,300		0.0%
20-00-347	Interest - Illinois Funds	25	52	50		100.0%
20-00-350	Grant Revenue	0	0			#DIV/0!
20-00-396	Water - Reimbursed Income	0	9			#DIV/0!
20-00-398	Water Misc. Revenue					
	Transfer from Reserves					
Total Water / WW Revenue		1,076,725	1,168,716	1,244,690		15.6%

Water Expenses

ACCOUNT#	LINE ITEM	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	% Change
20-00-501	Miscellaneous Refund	0	18,559	18,559		#DIV/0!
20-00-503	Wages	113,204	105,084	118,604		4.8%
20-00-568	Wages - Overtime	5,725	6,282	7,225		26.2%
20-00-504	FICA	7,374	6,600	7,801		5.8%
20-00-505	Medicare	1,724	1,526	1,825		5.8%
20-00-506	Operating Expense	2,500	1,266	1,500		-40.0%
20-00-507	Dues	325	521	525		61.5%
20-00-508	Legal Notices	475	224	225		-52.6%
20-00-510	Postage (In House Billing)	2,350	2,179	2,350		0.0%
20-00-511	Printing (In House Billing)	2,800	1,950	2,800		0.0%
20-00-512	Com Ed - Indian Trails Tower	1,300	855	1,150		-11.5%
20-00-513	Com Ed - Water Plant	100,331	67,900	85,331		-15.0%
20-00-514	Com Ed - Tower #3	2,700	1,998	2,700		0.0%
20-00-515	Nicor - Water Plant	2,800	1,580	2,350		-16.1%
20-00-518	Small Tools	2,500	648	1,000		-60.0%
20-00-519	Phone - Water Plant	1,290	1,161	1,290		0.0%
20-00-521	Equipment Maintenance(Sent Out)	8,000	8,624	13,300		66.3%
20-00-523	Legal	3,000	0	0		-100.0%
20-00-524	Group Health Insurance	24,071	20,722	22,571		-6.2%
20-00-526	Lab Supplies	2,100	1,089	1,350		-35.7%
20-00-528	Chemicals	31,000	12,058	21,000		-32.3%
20-00-529	Laboratory Equipment	1,500	0	1,500		0.0%
20-00-530	Janitorial Supplies	2,000	303	500		-75.0%
20-00-531	Insurance Liability	811	759	759		-6.4%
20-00-532	Insurance - Auto	240	227	227		-5.4%
20-00-533	Insurance Property	2,216	2,074	2,074		-6.4%
20-00-534	Insurance-Workman's Compensation	4,035	3,371	3,371		-16.5%
20-00-535	Professional Services	1,000	0	0		-100.0%
20-00-536	Engineering Services	100,000	79,250	100,000		0.0%
20-00-537	Gas, Oil, Antifreeze	2,000	1,824	2,000		0.0%
20-00-538	Maintenance Parts & Materials	2,500	3,921	4,500		80.0%
20-00-539	Vehicle Maintenance	1,500	1,923	2,100		40.0%
20-00-540	Equipment Maintenance	3,500	6,455	7,500		114.3%
20-00-541	Rental Equipment	2,500	0	2,500		0.0%
20-00-542	Phone - Cellular	1,000	870	1,000		0.0%
20-00-545	Contractual Services	23,744	19,267	23,744		0.0%
20-00-548	Capital Equipment	3,710	1,572	3,710		0.0%
20-00-549	Uniforms	1,000	340	1,000		0.0%
20-00-551	Water Meters	63,500	22,179	25,500		-59.8%
20-00-552	Laboratory Testing	2,500	1,288	2,000		-20.0%
20-00-558	Training Expense	2,500	575	1,000		-60.0%
20-00-560	Water Distribution Systems	3,000	13,923	14,000		366.7%
20-00-562	IMRF	13,368	13,147	14,868		11.2%
20-00-565	Brine Hauling Expense	51,000	47,865	51,000		0.0%
Total Water Expense		604,693	481,957	578,309		-4.4%

Wastewater Expenses

ACCOUNT#	LINE ITEM	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	% Change
20-01-501	Miscellaneous Refund	0	0	0		
20-01-503	Wages	113,204	111,858	125,704		11.0%
20-01-568	Wages - Overtime	5,725	5,602	6,325		10.5%
20-01-504	FICA	7,374	6,916	8,186		11.0%
20-01-505	Medicare	1,724	1,600	1,914		11.0%
20-01-506	Operating Expense	2,500	346	1,500		-40.0%
20-01-507	Postage (In House Billing)	2,350	2,109	2,350		0.0%
20-01-508	Printing (In House Billing)	2,800	1,951	2,800		0.0%
20-01-510	Nicor-Valencia Lift Station	420	297	330		-21.4%
20-01-511	Com Ed - Silver Trails Lift Station	1,900	1,102	1,600		-15.8%
20-01-512	Com Ed - Lift Station 45 Meadows	2,500	1,920	2,300		-8.0%
20-01-513	Com Ed - W/Water Plant	114,640	80,441	105,640		-7.9%
20-01-514	Com Ed - Barancik Lift Station	2,300	1,867	2,300		0.0%
20-01-515	Nicor-Wastewater	1,300	1,038	1,100		-15.4%
20-01-516	Phone - Silver Trails Lift Station	360	354	410		13.9%
20-01-517	Com Ed - Valencia Lift Station	1,750	1,208	1,500		-14.3%
20-01-518	Small Tools	2,500	970	1,500		-40.0%
20-01-519	Phone - W/Water	1,050	985	1,050		0.0%
20-01-520	Phone - Barancik Lift Station	300	258	260		-13.3%
20-01-521	W/Water MaintenanceOutside Services	6,000	18,845	29,200		386.7%
20-01-522	Sludge Hauling	25,000	22,680	22,680		-9.3%
20-01-524	Group Health Insurance	24,071	20,722	22,571		-6.2%
20-01-525	Permits & Fees	17,500	17,500	17,500		0.0%
20-01-526	Lab Supplies	1,800	1,140	1,800		0.0%
20-01-527	Nicor - 91 Meadows Lift Station	900	844	930		3.3%
20-01-528	Chemicals	33,000	24,776	33,000		0.0%
20-01-529	Laboratory Equipment	4,000	15	1,000		-75.0%
20-01-530	Janitorial Supplies	1,500	241	500		-66.7%
20-01-531	Insurance Liability	811	759	759		-6.4%
20-01-532	Insurance Auto	240	227	227		-5.4%
20-01-533	Insurance Property	2,216	2,074	2,074		-6.4%
20-01-534	Insurance Workman's Compensation	4,035	2,686	2,686		-33.4%
20-01-535	W/Water Engineering	7,500	26,790	27,500		266.7%
20-01-536	Professional Services	2,000	0	-		-100.0%
20-01-537	Gas,Oil,Antifreeze	2,000	1,824	2,000		0.0%
20-01-538	Maintenance Parts & Materials	10,000	7,689	10,000		0.0%
20-01-539	Vehicle Maintenance	1,500	1,918	2,000		33.3%
20-01-540	Maintenance Equipment	16,000	3,241	16,000		0.0%
20-01-541	Rental Equipment	2,500	0	2,500		0.0%
20-01-542	Phone - Cellular	1,000	934	1,100		10.0%
20-01-545	Contractural Services	9,844	4,668	9,844		0.0%
20-01-548	Capital Equipment	18,820	11,896	18,820		0.0%
20-01-549	Uniforms	1,000	257	1,000		0.0%
20-01-552	Laboratory Testing	35,000	35,643	35,000		0.0%

20-01-555	Nicor-Silver Trails Lift Station	1,100	939	1,100		0.0%
20-01-558	Training Expenses	2,500	141	1,000		-60.0%
20-01-560	W/Water Collection Systems	22,000	1,800	7,000		-68.2%
20-01-562	IMRF	13,368	13,739	14,868		11.2%
20-01-563	Collection Systems-Maintenance Repairs	12,000	600	2,000		-83.3%
20-01-564	Collection Systems-Maintenance Parts	3,000	0	3,000		0.0%
20-01-566	Collection Systems-Pump Maintenance	20,000	7,750	20,000		0.0%
	Total Wastewater Expense	566,902	453,157	576,428		1.7%
Total Water & Wastewater Expense		1,171,595	935,114	1,154,737		-1.4%

VILLAGE OF GILBERTS

KANE COUNTY

STATE OF ILLINOIS

ORDINANCE NUMBER _____

**An Ordinance adopting the FY-2014 Annual Budget for the Fiscal Year Ending
April 30, 2014**

**ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF GILBERTS
KANE COUNTY
STATE OF ILLINOIS**

_____, 2013

**Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Gilberts, Kane County, Illinois this _____ day of _____, 2013.**

An Ordinance Adopting the 2013-2014
Annual Budget

WHEREAS, the Village of Gilberts, a unit of local government under and pursuant to Section 6 Article VII of the Illinois Compiled Statutes has the power to perform any function pertaining to its government and affairs, including but not limited to the power to regulate for protection of the public health, safety, morals, and welfare; and

WHEREAS, the Village determined that it was in the public interest to provide for the budget procedure and adopted such procedure by ordinance as established by law pursuant to Illinois Compiled Statutes, 65 ILCS; and

WHEREAS, the Budget Officer has compiled a budget for fiscal year 2013-2014 as provided pursuant to Illinois Compiles Statutes, 65 ILCS; and

WHEREAS, the corporate authorities have made the proposed 2013-2014 Annual Budget conveniently available for public inspection at least (10) days prior to the public hearing on the budget and copies have been made available; and

WHEREAS, notices of availability for public inspection of the budget and of the public hearing have been given at least ten (10) days prior to the time of the hearing by publication in a newspaper having general circulation in the municipality; and

WHEREAS, not less than one week after the publication of the tentative annual budget and prior to final action on the budget, the corporate authorities have held at least one (1) public hearing on the tentative annual budget, after which the budget may be further revised and passed without further inspection, notice of hearing.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section One. The 2013-2014 Annual Budget attached hereto and made a part thereof is hereby passed and adopted by a majority vote of the corporate authorities now holding office, including the President of the Board, which passage and approval is before the beginning of the fiscal year for 2013-2014. Passage of the 2013-2014 Annual Budget Ordinance shall be in lieu of an annual appropriation ordinance as required by 65 ILCS.

Section Two. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the validity of unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section Three. Repeal. All ordinances, resolutions, motions or parts thereof in conflict herewith shall be and the same are hereby repealed.

Section Four. Publication. This ordinance shall be in full force and effect forthwith upon its adoption, approval and publication in pamphlet form as provided by law.

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this _____ day of _____, 2013.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2013.

Village President, Rick Zirk

(SEAL)

ATTEST: _____
Village Clerk, Debra Meadows

Published: _____

**FISCAL YEAR 2014
PROPOSED BUDGET
GENERAL FUND**

Budget Summary

DESCRIPTION	FY-12 Actuals	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	FY-14 Proposed Budget	% Change
Revenue - General Fund	2,754,803	2,944,420	2,908,909	3,225,140	3,267,847	11.0%
Revenue - Enhanced DUI	28,850	28,000	43,645	41,645	28,000	0.0%
Revenue - Refuse Removal Services	654,735	655,245	627,756	655,245	673,792	2.8%
Revenue Total	3,438,388	3,627,665	3,580,311	3,922,030	3,969,639	9.4%
Expense - Administration	616,985	648,755	564,770	651,844	985,133	51.8%
Expense - Professionals	171,237	140,600	73,956	130,900	115,000	-18.2%
Expense Building	143,580	156,453	122,784	143,303	158,589	1.4%
Expense Police	1,229,318	1,209,385	1,113,884	1,247,053	1,293,623	7.0%
Expense - Enhanced DUI	24,931	28,005	43,645	41,645	27,999	0.0%
Expense Public Works	322,432	418,589	387,785	471,762	397,744	-5.0%
Expense Public Works - Projects	51,257	340,881	336,027	354,581	284,310	-16.6%
Expense - Parks Department	32,726	29,519	25,020	29,519	33,180	12.4%
Expense - Refuse Removal Services	654,735	655,245	627,756	655,245	673,792	2.8%
Expense Total	3,247,201	3,627,432	3,295,627	3,725,852	3,969,370	9.4%
Budget Summary General Fund	191,187	233	284,684	196,178	269	

GENERAL REVENUE								
Account	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-00-301	Tax - Property	882,778	913,059	912,376	912,359		932,911	2.25%
01-00-302	Personal Property Rep	304	250	230	250		200	-20.00%
01-00-303	Tax Sales	153,594	137,000	169,941	144,000		169,000	17.36%
01-00-304	Tax - State Income	477,697	551,696	604,440	596,696		619,110	3.76%
01-00-317	Non Home Rule 1% Sales Tax	8,701	-	146,804	147,000		151,000	
01-00-349	Tax - State Local Use	100,509	108,688	100,286	108,688		106,625	-1.90%
01-00-306	License - Liquor	11,800	11,800	12,330	12,330		12,000	-2.68%
01-00-307	Fee - Dog	5,575	6,000	5,000	5,000			-100.00%
01-00-309	Pulltabs & Jar Games Tax	1,077	1,100	1,005	1,005		1,100	9.45%
01-00-310	Fee - Business Registration	2,050	2,500	2,150	2,125		2,100	-1.18%
01-00-311	Fee - Cable Franchise	43,880	50,000	60,407	60,000		63,550	5.92%
01-00-312	Fee - Vending Machine	15	15	-	0		0	#DIV/0!
01-00-313	Fee - Copy	0	0	5	5		0	-100.00%
01-00-314	Utility Tax - Electric	169,889	172,000	166,145	172,000		176,000	2.33%
01-00-315	Utility Tax - Gas	106,778	95,700	64,420	70,700		75,400	6.65%
01-00-316	Contractor Registration	7,540	6,000	5,420	6,000		6,000	0.00%
01-00-318	Utility Tax - Communication	219,209	222,000	271,341	287,000		204,000	-28.92%
01-00-319	VOG Annexation Fees	-	-	-	0		0	#DIV/0!
01-00-320	ZBA / Plan Comm. Hearings	5,150	-	-	0		0	#DIV/0!
01-00-321	Miscellaneous Income	886	1,000	1,723	1,750		1,000	-42.86%
01-00-322	Fines - Court	38,581	38,800	43,176	41,800		44,500	6.46%
01-00-323	Fines Other	5,245	-	8,504	8,400		0	-100.00%
01-00-324	Fines - Code Building	7,151	-	1,863	1,800		0	-100.00%
01-00-325	Fee - Building Permit (VOG Por	81,566	42,688	55,686	51,688		82,138	58.91%
01-00-329	Recycling License	10,000	5,000	5,000	5,000		5,000	0.00%
01-00-333	Park Pavilion Rental	680	500	600	600		600	0.00%
01-00-335	VOG Fees/Plat Application	0	0	-	0		0	#DIV/0!
01-00-338	Late Fee Dog License	98	100	208	208			-100.00%
01-00-340	Interest - General Fund CD	8,271	0	12,189	12,000		10,000	-16.67%
01-00-341	Interest - General Fund	6,281	5,500	2,981	3,000		3,000	0.00%
01-00-342	Interest - Performance	230	250	200	250		250	0.00%
01-00-345	Gilberts Police Reports	170	185	205	185		185	0.00%
01-00-347	Illinois Funds Interest	653	700	1,386	1,400		1,400	0.00%
01-00-348	Antenna Rental	45,220	46,620	42,735	46,620		46,620	0.00%
01-00-350	Grant Revenue	5,853	5,000	15,018	17,000		0	-100.00%
01-00-351	Community Event Donations	15,457	0	29,596	30,000		0	-100.00%
01-00-352	Miscellaneous License	500	500	1,000	1,000		500	-50.00%
01-00-353	Vacant Building Registration	4,000	1,000	7,800	6,800		5,000	-26.47%
01-00-354	Raffle License	60	50	100	50		60	20.00%
01--00-356	Garbage Hauler License	800	800	1,200	1,200		1,200	0.00%
01-00-357	PD Bail Processing Fee	460	200	782	800		800	0.00%
01-00-358	Video Gaming			1,991	3,400		10,000	194.12%
01-00-359	Video Gaming License			125	125		125	0.00%
01-00-364	Temporary Occupancy Permits	500	0	1,000	1,000		0	-100.00%
01-00-365	Bassett Training Revenue	0	200	0	0		200	#REF!
01-00-368	Application Fees - Police	0	0	1,825	1,825		0	#DIV/0!
01-00-396	Reimbursed Income	54,481	35,000	52,072	52,000		40,000	#DIV/0!
01-00-398	Miscellaneous Revenue	0	0	0	0		0	-100.00%

GENERAL REVENUE								
Account	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-00-801	Sale of Fixed Assets	0	0	0	0		0	#DIV/0!
01-00-810	MFT Reimbursement	0	84,611	0	84,611		62,890	-25.67%
01-00-840	Loan Proceeds	0	0	71,000	71,000		0	
01-00-810	Transfers-Garbage Admin	0	25,000	0	25,000		22,514	
01-00-810	Transfers-Capital Replacement	0	28,500	0	28,500		24,542	
	Transfer- Impact Fees						105,000	
	Transfer-Road Improvement						125,000	
01-00-810	Transfers - Carryover	0	30,600	0	30,600		52,000	
01-00-810	Transfers - GO Bond Pymt	0	280,370	0	133,370		82,890	
01-00-810	Transfers	159,539	12,000	0	12,000			-100.00%
	Revenue - General	2,713,551	2,922,982	2,882,262	3,200,140		3,246,410	1.45%

314,371

DEVELOPER PERMIT FEES								
01-00-328	Fee- Building from Developers	41,253	21,438	26,648	27,000		21,438	-46.4%
	- Town Center @ _25_ Units@857.50					21,438		
	- Plote Develop @ ____ Units @807.50							
	- Commercial @ __ Units							
	Revenue -Developer Permit Fee	41,253	21,438	26,648	25,000		21,438	

MUNICIPAL IMPACT AND TRANSITION FEES								
01-00-363	Ryland & Plote Municipal Fee	146,750	68,750	73,650	70,000		48,950	-67.6%
	- Town Center @ 25 Units @ \$2750					48,950		
	- Plote Development @ Units@ \$2750							
	Revenue - Municipal Impact	146,750	68,750	73,650	70,000		48,950	

REDIRECTED INCOME TO ROAD RESERVES ACCOUNT								
01-00-305	Tax - Road & Bridge	11,882	0	6,893	6,893		6,800	67.3%
01-01-326	Over Wt/Size Permit	980	1,000	1,550	1,500		1,000	-51.7%
	Revenue-Redirect to Road Imp	12,862	1,000	8,443	8,393		7,800	

Expense Administration

ACCOUNT#	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-01-500	State Employment	18,807	19,323	17,819	17,819		20,000	12.2%
01-01-501	Wages-Board	18,880	19,800	15,600	19,800		24,000	21.2%
01-01-502	Wages-PC	1,425	3,770	1,525	1,970		3,600	82.7%
01-01-503	Wages-General	251,156	267,933	223,998	254,933		300,498	17.9%
01-01-568	Wages - General - Overtime	-	250	65	250		250	0.0%
01-01-504	FICA-Adm. 6.20%	16,371	18,089	14,608	17,171		20,358	18.6%
01-01-505	Medicare 1.45%	3,835	4,230	3,369	4,016		4,761	18.6%
01-01-506	Operating Expense	2,674	2,950	3,010	3,200		3,000	-6.3%
01-01-507	Dues & Subscriptions	7,189	8,159	7,507	8,159		8,695	6.6%
01-01-508	Legal Notices	1,434	1,235	2,042	2,135		1,970	-7.7%
01-01-509	Communications	6,109	6,836	6,226	6,836		7,796	14.0%
01-01-510	Postage	3,911	4,230	3,918	4,230		4,230	0.0%
01-01-511	Printing	4,811	5,450	6,035	6,200		6,200	0.0%
01-01-513	Misc. Refund	55	200	0	200		0	-100.0%
01-01-514	Group Health Insurance	35,058	39,120	27,613	36,320		38,505	6.0%
01-01-515	Community Donations	11,067	6,750	21,102	26,750		8,770	-67.2%
01-01-516	Ride In Kane Program	689	1,000	230	700		1,000	42.9%
01-01-517	Publications/Brochure	0	210	0	0		210	0.0%
01-01-519	Rental Equipment	5,601	6,149	5,322	6,149		6,149	0.0%
01-01-520	Office Supplies	2,376	3,500	1,813	2,500		3,000	20.0%
01-01-521	NISRA Expense	979	1,250	610	750		1,250	66.7%
01-01-524	Accounting Services	19,095	22,670	17,395	17,395		22,970	32.0%
01-01-527	Bank Services	25	25	25	25		25	0.0%
01-01-531	Insurance Liability	10,219	12,200	11,140	11,140		12,811	15.0%
01-01-532	Insurance Vehicle	3,298	3,800	3,983	3,985		4,083	2.5%
01-01-533	Insurance Property	2,406	2,800	2,589	2,589		2,978	15.0%
01-01-534	Workmens Comp.	3,707	4,150	3,596	3,596		4,135	15.0%
01-01-537	Gas & Oil	2,307	2,160	2,003	2,160		2,160	0.0%
01-01-539	Vehicle Maintenance	1,162	750	430	500		500	0.0%
01-01-540	Equip. Maintenance	0	500	0	100		500	400.0%
01-01-541	Building Maintenance	4,762	4,815	4,281	4,815		7,315	51.9%
01-01-545	Contractual Services	38,991	51,165	28,211	45,665		51,803	13.4%
01-01-548	Capital Equipment	9,805	4,000	20,611	24,000		4,000	-83.3%
01-01-549	Meals & Entertainment	1,287	1,300	771	1,300		1,300	0.0%
01-01-550	Special Projects	2,285	1,500	250	250		282,000.00	112700.0%
01-01-558	Training	5,831	7,000	6,471	7,000		7,500	7.1%
01-01-562	IMRF	28,770	28,798	25,426	28,798		33,434	16.1%
01-01-566	Debt Payment/73 Industrial	16,878	19,580	19,591	19,580		20,234	3.3%
01-01-567	Interest Exp./73 Industrial	28,688	22,548	22,535	22,548		21,893	-2.9%
01-01-570	Bond Issue Cost	17,479						#DIV/0!
01-01-595	Utility Tax Expense	3,308	3,310	3,050	3,310		1,000	-69.8%
01-01-596	Reimbursed Expenses	24,256	35,000	30,000	33,000		40,000	21.2%
01-01-597	Safety/Personal Equipment	0	250	0	0		250	#DIV/0!
Total Expenses - Administra		616,985	648,755	564,770	651,844		985,133	51.1%

	PROFESSIONALS							
01-01-522	Legal/Litigation	7,794	20,000	22,527	25,000		20,000	-20.0%
01-01-523	Legal/Administration	53,490	84,700	41,083	75,000		50,000	-33.3%
01-01-525	Storm Water Management						20,000	
01-01-536	Engineering Expense	109,953	30,900	10,346	25,900		20,000	-22.8%
01-01-556	Planner Services	0	5,000	0	5,000		5,000	0.0%
Total Expenses - Profession		171,237	140,600	73,956	130,900		115,000	-12.1%

Police Expenses

Account #	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-02-503	Wages-General	680,491	668,237	617,698	702,097		698,829	-0.5%
01-02-568	Wages-Police-Overtime	32,192	30,158	18,391	20,158		31,493	56.2%
01-02-504	FICA-Adm. 6.20%	42,880	43,301	38,904	44,780		45,280	1.1%
01-02-505	Medicare 1.45%	10,031	10,127	8,964	10,473		10,590	1.1%
01-02-506	Operating Expenses	6,874	5,000	2,511	3,500		5,000	42.9%
01-02-507	Dues & Subscriptions	683	706	991	783		985	25.8%
01-02-508	Legal Notices	0	200	1,443	1,443		200	-86.1%
01-02-509	Communications	6,052	6,780	6,340	7,405		7,630	3.0%
01-02-510	Postage	220	650	572	650		650	0.0%
01-02-511	Printing	1,991	2,000	2,123	2,125		2,500	17.6%
01-02-514	Group Health Insurance	107,704	114,618	107,607	117,618		125,289	6.5%
01-02-517	Publications/Brochure	99	150	0	0		150	#DIV/0!
01-02-518	Small Tools & Equipment	673	800	1,083	1,100		1,200	9.1%
01-02-519	Equipment Rental	735	588	441	588		2,616	344.9%
01-02-520	Office Supplies	2,511	2,000	1,357	2,000		2,000	0.0%
01-02-523	Legal	13,352	3,000	2,788	3,000		3,000	0.0%
01-02-524	Accounting Services	0	0	0	0		0	0.0%
01-02-530	Dispatching	46,911	49,257	49,256	49,257		59,667	21.1%
01-02-531	Insurance Liability	14,303	16,450	15,536	15,536		17,867	15.0%
01-02-532	Insurance Vehicle	5,219	6,002	5,617	5,617		6,460	15.0%
01-02-533	Insurance Property	1,139	1,310	1,226	1,226		1,410	15.0%
01-02-534	Workmens Comp.	12,055	13,864	14,946	20,806		17,188	-17.4%
01-02-537	Gas & Oil	36,274	38,000	30,173	38,000		38,000	0.0%
01-02-539	Maintenance Vehicles	23,720	26,750	19,472	23,250		25,000	7.5%
01-02-540	Maintenance Equipment	1,148	1,200	2,727	2,800		3,000	7.1%
01-02-541	Maintenance Building	5,612	4,500	4,004	4,500		19,500	333.3%
01-02-545	Contractual Services	21,997	21,744	16,837	21,744		21,126	-2.8%
01-02-547	Uniforms	6,636	7,500	4,964	7,500		7,500	0.0%
01-02-548	Capital Equipment	58,192	28,500	33,586	33,600		28,500	-15.2%
01-02-552	Debt Payment Squads	-	-	-	0		-	
01-02-553	Interest Payment Squads	-	-	-	0		-	
01-02-557	Dare/Community Relations	333	500	221	500		500	0.0%
01-02-558	Training	5,797	6,000	5,195	6,000		10,300	71.7%
01-02-561	IMRF	4,534	500	163	250		200	-20.0%
01-02-563	Peer Jury	0	300	300	300		300	0.0%
01-02-564	Homeland Security & Certs	4,461	5,350	5,104	5,104		500	-90.2%
01-02-565	Bassett Training Expense	250	250	250	250		250	0.0%
01-89-562	Police Pension Fund	74,249	93,093	93,093	93,093		98,944	6.3%
	Total Expenses - Police	1,229,318	1,209,385	1,113,884	1,247,053		1,293,623	3.7%

Public Works Dept. Expenses

Account #	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-03-503	Wages-Public Works	88,102	98,830	84,583	96,830		115,436	19.2%
01-03-5xx	Wages-Public Works - Overtim	5,512	8,320	8,716	10,320		8,527	-17.4%
01-03-504	FICA-Adm. 6.20%	5,462	6,643	5,803	6,643		7,686	15.7%
01-03-505	Medicare 1.45%	1,278	1,554	1,335	1,554		1,797	15.7%
01-03-506	Operating Expenses	1,038	2,000	1,119	1,500		2,000	33.3%
01-03-507	Dues & Subscriptions	0	151	179	179		200	11.7%
01-03-508	Legal Notices	900	0	181	500		0	-100.0%
01-03-509	Communications	2,097	2,580	2,182	2,580		2,824	9.5%
01-03-514	Group Health Insurance	24,084	22,790	20,508	22,790		23,645	3.7%
01-03-518	Small Tools & Equipment	4,108	11,800	8,344	11,800		8,000	-32.2%
01-03-519	Rental Equipment	456	1,500	0	1,500		1,500	0.0%
01-03-525	NPDES Fees	1,000	1,000	1,000	1,000		1,000	0.0%
01-03-526	Street Lighting	26,553	32,700	25,210	31,700		33,016	4.2%
01-03-531	Insurance Liability	3,490	4,014	3,757	3,757		4,321	15.0%
01-03-532	Insurance Vehicle	2,572	2,958	2,768	2,768		3,184	15.0%
01-03-533	Insurance Property	1,659	1,908	1,786	1,786		2,054	15.0%
01-03-534	Workmens Comp.	10,437	12,003	10,457	10,457		12,026	15.0%
01-03-537	Gas & Oil	11,721	17,500	11,927	13,500		13,125	-2.8%
01-03-539	Vehicle Maintenance	2,699	6,000	3,381	6,000		6,000	0.0%
01-03-540	Equip. Maintenance	4,561	9,000	5,345	6,000		8,000	33.3%
01-03-541	Building Maintenance	1,864	3,000	269	500		3,000	500.0%
01-03-542	Maintenance Streets	1,860	9,000	6,424	7,000		5,000	-28.6%
01-03-543	Leasing Expense	8,950	19,321	0	0		0	#DIV/0!
01-03-544	Maintenance Grounds	544	3,500	633	1,300		3,500	169.2%
01-03-545	Contractual Services	8,417	19,303	6,025	9,303		19,674	111.5%
01-03-546	SnowPlowing/Crack Filling	52,821	72,611	42,148	72,611		41,510	-42.8%
01-03-547	Uniforms	960	1,500	304	1,000		1,500	50.0%
01-03-548	Capital Equipment	3,924	0	88,582	97,082			-100.0%
01-03-554	Debt Payment/Truck	30,005	31,049	31,067	31,067		32,157	3.5%
01-03-555	Interest Exp./Truck	3,293	2,250	2,231	2,231		1,142	-48.8%
01-03-554	Debt Payment/Back Hoe						16,900	#DIV/0!
01-03-555	Interest Exp./Back Hoe						2,340	
01-03-558	Training	1,300	1,300	564	1,600		1,300	-18.8%
01-03-562	IMRF	10,600	11,504	10,747	11,504		14,380	25.0%
01-03-565	73 Industrial - Upgrades	167	1,000	211	3,400		1,000	-70.6%
	Public Works Expenses	322,432	418,589	387,785	471,762		397,744	2.1%

	Public Works Minor Projects							
01-90-538	General Signs	5,687	1,500	928	1,700		1,500	-11.8%
01-90-545	Public Works Minor Projects	5,400	6,000	12,000	17,500		6,000	-65.7%
01-90-544	Tree/Sidewalk Replacement		12,000	728	12,000		5,000	
01-90-546	Weather Siren Maintenance	630	1,500	2,492	3,500		3,000	-14.3%
01-90-549	GO Bond Principal Payment	0	205,000	205,000	205,000		175,000	-14.6%
01-90-550	GO Bond Interest Payment	0	75,370	75,369	75,370		54,125	-28.2%
01-90-547	RZB - Principal Payment	32,344	32,262	32,262	32,262		32,745	1.5%
01-90-548	RZB - Interest Payment	7,196	7,249	7,249	7,249		6,939	-4.3%
	Public Works Project Expenses	51,257	340,881	336,027	354,581		284,310	-19.8%

Building Dept. Expenses

Account #	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-04-503	Wages-Building	68,790	86,966	65,584	74,966		91,441	22.0%
01-04-5xx	Wages-Building - Overtime	0	200	0	0		200	#DIV/0!
01-04-504	FICA-Adm. 6.20%	4,122	5,404	4,020	5,404		5,682	5.1%
01-04-505	Medicare 1.45%	969	1,264	927	1,264		1,329	5.1%
01-04-506	Operating Expenses	51	300	40	300		300	0.0%
01-04-507	Dues & Subscriptions	423	450	340	450		450	0.0%
01-04-509	Communications	325	350	331	400		432	8.0%
01-04-511	Printing	373	500	5	50		500	900.0%
01-04-514	Group Health Insurance	7,640	10,095	9,032	10,095		10,861	7.6%
01-04-517	Publications/Brochure	0	150	53	150		150	0.0%
01-04-520	Office Supplies	2,034	2,500	1,085	2,500		2,500	0.0%
01-04-525	Permit Fee Expense	2,436	3,000	1,758	2,500		3,000	20.0%
01-04-528	Permit Fee Expense - Developer	38,240	25,000	25,135	27,000		21,503	-20.4%
01-04-537	Gas & Oil	1,449	1,500	1,245	1,500		1,500	0.0%
01-04-539	Maintenance Vehicles	622	1,000	0	200		1,000	400.0%
01-04-543	Leasing Expense	3,835	3,000	2,500	3,000		3,000	0.0%
01-04-545	Contractual Services	3,473	3,327	2,462	2,827		2,462	-12.9%
01-04-547	Uniforms	226	400	0	0		400	#DIV/0!
01-04-548	Capital Equipment	0	0	0	0		-	#DIV/0!
01-04-558	Training	475	1,250	595	900		1,250	38.9%
01-04-562	IMRF	8,098	9,797	7,672	9,797		10,630	8.5%
Total Expenses Building Dept.		143,580	156,453	122,784	143,303	2,462	158,589	10.7%

Parks Dept. Expenses

Account #	Description	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
01-06-503	Wages - General	3,743	4,925	4,231	4,675		5,048	8.0%
01-06-568	Wages - Overtime	0	300	0	0		300	#DIV/0!
01-06-504	FICA - 6.20%	219	324	234	324		332	2.3%
01-06-505	Medicare - 1.45%	51	76	55	76		78	2.0%
01-06-512	Utilities	344	1,350	670	900		1,000	11.1%
01-06-519	Rental Equipment	458	2,500	0	2,500		2,500	0.0%
01-06-521	Supplies	1,478	2,000	795	1,000		2,000	100.0%
01-06-531	Insurance - Liability	0	0	0	0		0	#DIV/0!
01-06-533	Insurance - Property	351	404	377	404		434	7.4%
01-06-535	Minor Park Projects	19,525	0	0	0			#DIV/0!
01-06-537	Gas & Oil	1,146	1,300	495	550		1,300	136.4%
01-06-539	Sports & Playground Equip	1,033	2,000	146	150		2,000	1233.3%
01-06-540	Equipment Maintenance	553	2,500	391	1,000		2,500	150.0%
01-06-544	Maintenance Grounds	3,408	2,200	4,141	4,200		2,500	-40.5%
01-06-545	Contractural Services	0	9,053	13,134	13,153		12,569	-4.4%
01-06-548	Capital Equipment	-	-	-	0		-	#DIV/0!
01-06-562	IMRF	417	587	351	587		620	5.7%
	Total Expenses Parks Dept.	32,726	29,519	25,020	29,519		33,180	#REF!

Special Services - Garbage

REVENUE	Special Revenue - Contract Services	FY-11 Actuals including Y/E adjustments	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Proposed Budget	% Change
01-08-301	Garbage Billing Revenue	0	624,020	625,000	599,488	625,000	643,750	0.03
01-08-302	Franchise Revenue -MDC	0	24,353	24,245	23,220	24,245	24,542	0.01
01-08-308	Late Fees/Other	0	6,362	6,000	5,048	6,000	5,500	(0.08)
	Special Revenue - Garbage	0	654,735	655,245	627,756	655,245	673,792	2.8%

EXPENSE	Special Expense - Contract Services							
01-08-506	Garbage Hauling Expense	0	487,064	476,552	464,396	506,896	522,103	0.03
01-08-507	Admin Costs	0	25,000	25,373	25,373	25,373	22,514	(0.11)
01-08-850	Transfer to Road Fund	0	108,048	101,492	86,159	98,731	90,055	(0.09)
01-08-850	Franchise Revenue - capital equ	0	34,623	51,828	51,828	24,245	39,120	0.61
	Special Expense - Garbage	0	654,735	655,245	627,756	655,245	673,792	2.8%

**FISCAL YEAR 2014
PROPOSED BUDGET
WATER/WASTEWATER ENTERPRISE FUND**

Operations

DESCRIPTION	FY-12 Actuals	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	FY-14 Proposed Budget	% Change
Revenue Water & WW Operations	1,155,493	1,075,400	1,166,637	1,242,450	1,216,025	4.2%
Expense Water Operations	494,546	500,983	401,135	474,599	602,321	50.2%
Expense WW Operations	515,568	540,582	414,471	530,108	538,164	29.8%
Summary Water & WW Operations	145,379	33,835	351,030	237,743	75,539	

Rehab & Capital

DESCRIPTION	FY-12 Actuals	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	FY-14 Proposed Budget	% Change
Revenue Water Rehab & Capital	18,971	1,325	2,080	2,240	2,825	35.8%
Expense Water Rehab & Capital	77,227	103,710	80,822	103,710	52,388	-35.2%
Expense WW Rehab & Capital	44,949	26,320	38,686	46,320	42,504	9.9%
Summary Water & WW Rehab & Capital	-103,205	-128,705	-117,428	-147,790	-92,067	

Fund Summary

DESCRIPTION	FY-12 Actuals	FY-13 Approved Budget	FY-13 Actuals Thru 3-31-13	FY 13 Adjusted Budget	FY-14 Proposed Budget	% Change
Combined Revenue Operations/Rehab/Capital	1,174,465	1,076,725	1,168,716	1,244,690	1,218,850	4.3%
Combined Expense Water Operations/Rehab/Capital	571,774	604,693	481,957	578,309	654,709	35.8%
Combined Expense WW Operations/Rehab/Capital	560,517	566,902	453,157	576,428	580,668	28.1%
Summary Water & WW Operations/Rehab/Capital	42,174	-94,870	233,602	89,953	-16,528	

Water / Wastewater Revenue

Account Number	DESCRIPTION	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
20-00-302	Wastewater Income	504,822	482,500	517,122	552,500		544,500	-1.4%
20-00-303	Water Income	575,245	553,700	612,670	648,700		640,000	-1.3%
20-00-308	Late Fees/Other Income	30,503	30,700	22,537	26,700		23,025	-13.8%
20-00-321	Miscellaneous Income	802	500	2,020	2,050		500	-75.6%
20-00-331	Tap-on Fees - Water	0	0	0	0			
20-00-332	Tap-on Fees Sewer	0	0	0	0			
20-00-336	Meter Sales	17,578	8,000	12,278	12,500		8,000	-36.0%
20-00-340	Interest - CD	0	0	766	890		1,500	
20-00-341	Interest	1,359	1,300	1,262	1,300		1,300	0.0%
20-00-347	Interest - Illinois Funds	34	25	52	50		25	-50.0%
20-00-350	Grant Revenue	0	0	0				
20-00-396	Water - Reimbursed Income	44,122	0	9				#DIV/0!
20-00-398	Water Misc. Revenue							
	Transfer from Reserves							
Total Water / WW Revenue		1,174,465	1,076,725	1,168,716	1,244,690		1,218,850	-2.1%

Water Expenses

ACCOUNT#	LINE ITEM	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
20-00-501	Miscellaneous Refund	0	0	18,559	18,559		0	
20-00-503	Wages	113,158	113,204	105,084	118,604		129,255	9.0%
20-00-568	Wages - Overtime	4,240	5,725	6,282	7,225		5,841	-19.2%
20-00-504	FICA	6,877	7,374	6,600	7,801		8,376	7.4%
20-00-505	Medicare	1,610	1,724	1,526	1,825		1,959	7.4%
20-00-506	Operating Expense	1,116	2,500	1,266	1,500		1,500	0.0%
20-00-507	Dues	325	325	521	525		531	1.1%
20-00-508	Legal Notices	492	475	224	225		500	122.2%
20-00-509	JULIE Locate Supplies						125	
20-00-510	Postage (In House Billing)	2,144	2,350	2,179	2,350		2,350	0.0%
20-00-511	Printing (In House Billing)	2,586	2,800	1,950	2,800		2,800	0.0%
20-00-512	Com Ed - Indian Trails Tower	1,094	1,300	855	1,150		1,150	0.0%
20-00-513	Com Ed - Water Plant	113,428	100,331	67,900	85,331		87,000	2.0%
20-00-514	Com Ed - Tower #3	2,327	2,700	1,998	2,700		2,700	0.0%
20-00-515	Nicor - Water Plant	1,987	2,800	1,580	2,350		2,300	-2.1%
20-00-518	Small Tools	189	2,500	648	1,000		2,500	150.0%
20-00-519	Phone - Water Plant	1,074	1,290	1,161	1,290		1,560	20.9%
20-00-521	Equipment Maintenance(Sent Out)	5,920	8,000	8,624	13,300		10,000	-24.8%
20-00-523	Legal	195	3,000	0	0		3,000	#DIV/0!
20-00-524	Group Health Insurance	23,710	24,071	20,722	22,571		21,883	-3.0%
20-00-526	Lab Supplies	1,590	2,100	1,089	1,350		2,100	55.6%
20-00-528	Chemicals	24,603	31,000	12,058	21,000		25,000	19.0%
20-00-529	Laboratory Equipment	0	1,500	0	1,500		1,500	0.0%
20-00-530	Janitorial Supplies	449	2,000	303	500		550	10.0%
20-00-531	Insurance Liability	705	811	759	759		873	15.0%
20-00-532	Insurance - Auto	208	240	227	227		262	15.4%
20-00-533	Insurance Property	1,927	2,216	2,074	2,074		2,386	15.0%
20-00-534	Insurance-Workman's Compensation	3,508	4,035	3,371	3,371		3,877	15.0%
20-00-535	Professional Services	534	1,000	0	0		1,000	#DIV/0!
20-00-536	Engineering Services	29,470	100,000	79,250	100,000		52,388	-47.6%
20-00-537	Gas, Oil, Antifreeze	1,819	2,000	1,824	2,000		2,000	0.0%
20-00-538	Maintenance Parts & Materials	1,451	2,500	3,921	4,500		4,500	0.0%
20-00-539	Vehicle Maintenance	1,296	1,500	1,923	2,100		2,000	-4.8%
20-00-540	Equipment Maintenance	2,451	3,500	6,455	7,500		7,500	0.0%
20-00-541	Rental Equipment	0	2,500	0	2,500		2,500	0.0%
20-00-542	Phone - Cellular	782	1,000	870	1,000		876	-12.4%
20-00-543	Hydrant Maintenance						3,000	
20-00-545	Contractual Services	4,581	23,744	19,267	23,744		40,638	71.2%
	- Meter Changeout					27,600		
	- JULIE Locates					568		
	- Meter Calibration					3,800		
	- Alarm System & Extinguishers					525		
	- Neptune Software/Equipment Maintenance					1,578		
	- Back Flow Certification					210		
	- Generator Maintenance					1,596		
	- Copier Lease & Usage					976		

	- Scada Annual Maintenance					2,500		
	- Scada Software Licensing					800		
	- MSI Software Annual Maintenance					485		
20-00-548	Capital Equipment	47,758	3,710	1,572	3,710			-100.0%
20-00-549	Uniforms	188	1,000	340	1,000		1,000	0.0%
20-00-551	Water Meters	54,446	63,500	22,179	25,500		71,870	181.8%
20-00-552	Laboratory Testing	1,751	2,500	1,288	2,000		2,000	0.0%
20-00-558	Training Expense	384	2,500	575	1,000		2,500	150.0%
20-00-560	Water Distribution Systems	6	3,000	13,923	14,000		20,000	42.9%
20-00-562	IMRF	13,971	13,368	13,147	14,868		15,671	5.4%
20-00-565	Brine Hauling Expense	46,971	51,000	47,865	51,000		51,000	0.0%
	Total Water Expense	571,774	604,693	481,957	578,309		602,321	4.2%

Wastewater Expenses

ACCOUNT#	LINE ITEM	FY-12 Actuals including Y/E adjustments	FY-13 Budget	FY-13 Actuals thru 3-31-13	FY 13 Adjusted Budget	FY-14 Worksheet	FY-14 Proposed Budget	% Change
20-01-501	Miscellaneous Refund	0	0	0	0			
20-01-503	Wages	116,141	113,204	111,858	125,704		129,255	2.8%
20-01-568	Wages - Overtime	5,420	5,725	5,602	6,325		5,841	-7.6%
20-01-504	FICA	7,123	7,374	6,916	8,186		8,376	2.3%
20-01-505	Medicare	1,667	1,724	1,600	1,914		1,959	2.3%
20-01-506	Operating Expense	542	2,500	346	1,500		1,500	0.0%
20-01-507	Postage (In House Billing)	2,144	2,350	2,109	2,350		2,350	0.0%
20-01-508	Printing (In House Billing)	2,140	2,800	1,951	2,800		2,800	0.0%
20-01-509	JULIE Locate Supplies						125	
20-01-510	Nicor-Valencia Lift Station	349	420	297	330		350	6.1%
20-01-511	Com Ed - Silver Trails Lift Station	1,540	1,900	1,102	1,600		1,600	0.0%
20-01-512	Com Ed - Lift Station 45 Meadows	2,224	2,500	1,920	2,300		2,300	0.0%
20-01-513	Com Ed - W/Water Plant	141,177	114,640	80,441	105,640		107,000	1.3%
20-01-514	Com Ed - Barancik Lift Station	2,058	2,300	1,867	2,300		2,400	4.3%
20-01-515	Nicor-Wastewater	925	1,300	1,038	1,100		1,100	0.0%
20-01-516	Phone - Silver Trails Lift Station	310	360	354	410		432	5.4%
20-01-517	Com Ed - Valencia Lift Station	1,642	1,750	1,208	1,500		1,600	6.7%
20-01-518	Small Tools	462	2,500	970	1,500		2,500	66.7%
20-01-519	Phone - W/Water	892	1,050	985	1,050		1,248	18.9%
20-01-520	Phone - Barancik Lift Station	218	300	258	260		290	11.5%
20-01-521	W/Water MaintenanceOutside Services	257	6,000	18,845	29,200		25,000	-14.4%
20-01-522	Sludge Hauling	22,680	25,000	22,680	22,680		27,200	19.9%
20-01-524	Group Health Insurance	23,710	24,071	20,722	22,571		21,883	-3.0%
20-01-525	Permits & Fees	17,500	17,500	17,500	17,500		17,500	0.0%
20-01-526	Lab Supplies	1,156	1,800	1,140	1,800		1,800	0.0%
20-01-527	Nicor - 91 Meadows Lift Station	784	900	844	930		1,000	7.5%
20-01-528	Chemicals	24,482	33,000	24,776	33,000		33,000	0.0%
20-01-529	Laboratory Equipment	4,326	4,000	15	1,000		4,000	300.0%
20-01-530	Janitorial Supplies	812	1,500	241	500		550	10.0%
20-01-531	Insurance Liability	705	811	759	759		873	15.0%
20-01-532	Insurance Auto	207	240	227	227		262	15.4%
20-01-533	Insurance Property	1,927	2,216	2,074	2,074		2,386	15.0%
20-01-534	Insurance Workman's Compensation	2,940	4,035	2,686	2,686		3,089	15.0%
20-01-535	W/Water Engineering	333	7,500	26,790	27,500		42,504	54.6%
20-01-536	Professional Services	1,070	2,000	0	-		2,000	#DIV/0!
20-01-537	Gas,Oil,Antifreeze	1,804	2,000	1,824	2,000		2,000	0.0%
20-01-538	Maintenance Parts & Materials	3,168	10,000	7,689	10,000		10,000	0.0%
20-01-539	Vehicle Maintenance	1,170	1,500	1,918	2,000		2,000	0.0%
20-01-540	Maintenance Equipment	13,747	16,000	3,241	16,000		5,000	-68.8%
20-01-541	Rental Equipment	0	2,500	0	2,500		2,500	0.0%
20-01-542	Phone - Cellular	782	1,000	934	1,100		876	-20.4%
20-01-545	Contractual Services	6,798	9,844	4,668	9,844		11,948	21.4%
	- Alarm System & Extinguishers					525		
	- JULIE Contract					568		

	- Generator Maintenance					3,191		
	- Meter Calibration					1,600		
	- Copier Lease & Usage					976		
	-Back Flow Certification					210		
	- Neptune Software/Equipment Maintenance					1,578		
	- Scada Annual Maintenance					2,500		
	- Scada Software Licensing					800		
	- MSI Software Annual Maintenance					485		
20-01-548	Capital Equipment	44,616	18,820	11,896	18,820			-100.0%
20-01-549	Uniforms	514	1,000	257	1,000		1,000	0.0%
20-01-552	Laboratory Testing	29,747	35,000	35,643	35,000		35,000	0.0%
20-01-555	Nicor-Silver Trails Lift Station	928	1,100	939	1,100		1,100	0.0%
20-01-558	Training Expenses	1,322	2,500	141	1,000		2,500	150.0%
20-01-560	W/Water Collection Systems	15,777	22,000	1,800	7,000		12,000	71.4%
20-01-562	IMRF	14,446	13,368	13,739	14,868		15,671	5.4%
20-01-563	Collection Systems-Maintenance Repairs	10,980	12,000	600	2,000		0	-100.0%
20-01-564	Collection Systems-Maintenance Parts	603	3,000	0	3,000		3,000	0.0%
20-01-566	Collection Systems-Pump Maintenance	24,250	20,000	7,750	20,000		20,000	0.0%
	Total Wastewater Expense	560,517	566,902	453,157	576,428		580,668	0.7%
Total Water & Wastewater Expense		1,132,291	1,171,595	935,114	1,154,737		1,182,990	2.4%

VILLAGE OF GILBERTS

KANE COUNTY

STATE OF ILLINOIS

ORDINANCE NUMBER 13-2013

An Ordinance approving a Planned Unit Development, Subdivision Plat, Vacation of Easements, and Preliminary Plans for Prairie Business Park

**ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF GILBERTS
KANE COUNTY
STATE OF ILLINOIS**

_____, 2013

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois this ____ day of _____, 2013.

**AN ORDINANCE APPROVING A PLANNED UNIT DEVELOPMENT,
SUBDIVISION PLAT, VACATION OF EASEMENTS AND RIGHTS OF WAY, AND
PRELIMINARY PLANS FOR PRAIRIE BUSINESS PARK**

WHEREAS, Interstate Partners LLC ("**Interstate**") is the contract purchaser of the property located at the southwest corner of Illinois Route 72 and Tyrrell Road, and legally described in **Exhibit A** ("**Property**"); and

WHEREAS, JSR Properties, Ltd. ("**Riemer**") is the owner of the Property; and

WHEREAS, Interstate proposes to develop the Property as a mixed-use corporate industrial park development consisting of industrial, retail, and office uses, as well as various public improvements; and

WHEREAS, Interstate, Riemer, and the Village have entered into a Development Agreement to set forth the terms and condition by which the Property will be developed, used, and maintained ("**Development Agreement**"); and

WHEREAS, Interstate and Riemer (collectively, "**Owners**") have also asked that the Village approve the vacation of various lots, easements, and rights of way approved on the previously approved subdivision plat ("**Vacation Plats**"); and

WHEREAS, the Owners have filed an application with the Village requesting approval of (1) rezoning of the Property to the I-1 Industrial District, (2) a special use permit for a planned unit development (PUD); (3) subdivision plans; (4) vacation of easements and rights of way; and (5) preliminary engineering and various other plans for development of the Property ("**Zoning and Development Approvals**"); and

WHEREAS, the Village Plan Commission held a public hearing on the Development Approvals on September 12, 2012, continued to September 26, 2012, and made a recommendation of approval of the Zoning and Development Approvals to the Corporate Authorities; and

WHEREAS, on January 22, 2013, the Village Board of Trustees approved the rezoning of the Property to the I-1 zoning district pursuant to Ordinance No. 02-2013 ("**Rezoning Ordinance**").

WHEREAS, the Corporate Authorities of the Village have considered the request for approval of the remaining Zoning and Development Approvals and determined that the requested approvals are in the best interests of the Village and its residents, subject to the conditions contained in this Ordinance and the Development Agreement; and

THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GILBERTS AS FOLLOWS:

Section 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as though set forth in this Section 1.

Section 2. Vacation of Easements and Rights of Way. Subject to the conditions set forth in Section 6 of this Ordinance, as well as the other approvals granted by this Ordinance and the Development Agreement, the Village President and Board of Trustees hereby approve the Plat of Vacation of Easements and the Plat of Vacation of Rights of Way attached as **Exhibit B** ("*Vacation Plats*").

Section 3. Approval of Preliminary Subdivision Plat. Subject to the conditions set forth in Section 6 of this Ordinance, as well as the other approvals granted by this Ordinance and the Development Agreement, the Village President and Board of Trustees hereby approve the Preliminary Plat of Subdivision attached as **Exhibit C** ("*Subdivision Plat*").

Section 4. Approval of a Planned Unit Development. Subject to the conditions set forth in Section 6 of this Ordinance, as well as the approvals granted by this Ordinance and the Development Agreement, the Village President and Board of Trustees hereby grant a special use permit for a planned unit development for the Property. In connection with the approval of the planned unit development, the Village Board hereby grants relief from various requirements of the Village codes and ordinances as necessary to permit the development of the Property as depicted on the Preliminary Plans approved in Section 5 of this Ordinance.

Section 5. Approval of Preliminary Plans. Subject to the conditions set forth in Section 6 of this Ordinance, as well as the other approvals granted by this Ordinance and the Development Agreement, the Village President and Board of Trustees hereby approve the following plans for development of the Property:

1. the Preliminary PUD Plans
2. the Preliminary Engineering Plans
3. the Preliminary Landscaping Plans

(collectively, the "*Preliminary Plans*"), attached as **Exhibit D**.

Section 6. Conditions. The approvals granted in Sections 2 through 5 of this Ordinance are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the President and Board of Trustees, invalidate the approvals:

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise expressly approved by the Village Board, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance except only after all conditions of this Ordinance precedent to such work have been fulfilled, including without limitation approval and recordation of a final plat of subdivision and final planned unit development plat and Village approval of final engineering plans for the proposed development, and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted

in accordance with applicable law; provided that the owners of the Property may seek Village approval for, and commence solely at their own risk, work on the Property prior to fulfillment of said conditions.

- B. Compliance with Laws. Except as otherwise provided by the Development Agreement, the Zoning Code, the Subdivision Code, the Building Code (as it exists on the effective date of the Development Agreement), and all other applicable ordinances and regulations of the Village shall continue to apply to the Property, and the development and use of the Property shall be in compliance with all laws and regulations of all other federal, state, and local governments and agencies having jurisdiction over the Property.
- C. Compliance with Development Agreement. The development, maintenance, and use of the Property shall be subject to the Development Agreement approved immediately prior to the approval of this Ordinance. A copy of the Development Agreement is attached as **Exhibit E** and incorporated herein as if fully set forth in this Subsection.
- D. Final Plan and Plat Approvals.

1. Final Subdivision Plat. Within 3 months after the effective date of this Ordinance, the Owners shall submit for review and approval a final plat of subdivision (“**Final Plat**”) for the entire Property, which shall substantially conform to the Preliminary Plat. The Final Plat shall depict all detention and open space areas as depicted on the Preliminary Plat and PUD Plans, and shall contain language reasonably approved by the Village restricting development within Lot 1001 and Lot 28 of the Property.

2. Final PUD and Engineering Plans. The applicable Owner shall submit to the Village for its review and approval Final PUD Plans and Final Engineering Plans for the proposed development, which plans shall substantially conform to the Preliminary PUD Plans and the Preliminary Engineering Plans. The Final Plans may be submitted for approval by the Village Board in phases, in which case at least Phase I (as defined in Section 6.E of this Agreement) shall be submitted within 3 months. The complete Final Plan applications for all phases shall be submitted within 48 months after the effective date of this Ordinance, unless extended by resolution of the Village Board. The Final Plans for each phase shall depict the location and layout of individual buildings and lots within that phase of the Property as well as all parking spaces for that phase of the Property. The failure to submit an application for approval of the Final Plans for any lot on the Property within the time periods set forth in this Subsection, if no extension of time has been approved, shall authorize the Village to take enforcement actions including without limitation revoking approvals granted in this Agreement or the Zoning Approvals for that lot or withholding TIF Incentives.

3. Final Landscaping Plans. The Owners agree to prepare Final Landscaping Plans for the Property, which plans must comply with the landscaping requirements contained in Village ordinances and codes.

Final Landscaping Plans for a particular phase of development (as defined in Section 6.E of this Agreement) must be submitted within 90 days of the approval of the Final PUD and Engineering Plans for that phase provided that a landscaping plan for the Common Areas and entry features must be submitted with the Preliminary PUD Plans. The applicable Owner shall be required to maintain the landscaping on the Property in accordance with good arboricultural and landscaping practices.

The Final Plans, once approved, shall be incorporated into, and be a part of, this Ordinance.

E. Phases. The Property is intended to be developed in phases, substantially as described below and depicted on the Phasing Exhibit that is part of the Preliminary Plans attached as **Exhibit D**:

1. Phase 1 - Industrial North
2. Phase 2 - Industrial South
3. Phase 3 - Retail
4. Phase 4 - Office

F. Use and Development Regulations. The following use, bulk, and other regulations will apply to the use and development of the specified lots on the Property:

1. Industrial Area. The lots identified on the Preliminary Plans as Lots 29-30 and 44-65 of the Prairie Corporate Park PUD ("**Industrial Area**"). The use and development of the Industrial Area shall be subject to the use, bulk, and other regulations set forth in **Exhibit F**, which is incorporated into this paragraph as if set forth fully herein.
2. Retail Area. The lots identified on the Preliminary Plans as Lots 1-27 of the Prairie Corporate Park PUD are intended for retail, office, and other commercial development ("**Retail Area**"). The use and development of the Retail Area shall be subject to the use, bulk, and other regulations set forth in **Exhibit G**, which is incorporated into this paragraph as if set forth fully herein.
3. Office Area. The lots identified on the Preliminary Plans as Lots 31-43 of the Prairie Corporate Park PUD are intended for commercial, office, and light-industrial development ("**Office Area**"). The use and development of the Office Area shall be subject to the use, bulk, and other regulations set forth in **Exhibit H**, which is incorporated into this paragraph as if set forth fully herein.

In the event there is an inconsistency between the regulations set forth in Exhibits F, G, and H for a particular area and the requirements set forth in the Village's code and ordinances, then the regulations set forth in the respective Exhibit for that area will control.

Where no inconsistency exists or where the Exhibit is silent as to a particular regulation, then the requirements of the Village's code and ordinances will apply unless otherwise expressly modified pursuant to the Development Agreement or this Ordinance.

- G. Impervious Surface Coverage. The Property shall be permitted to be developed with a maximum site coverage of 85% rather than the required 45% in the I-1 district.
- H. Lots. The lots may be combined for development of one or more buildings without having to go through the formal subdivision process in the Village Code, provided that the proposed development on such combined lots must meet the minimum lot area, lot width, and other bulk requirements of this Ordinance.
- I. Agricultural Use. The use of the Property for farming activities shall be allowed to continue as a legal nonconforming use on a particular lot or phase of development until development has commenced on that lot or phase.
- J. Signage. All signage for the proposed development shall be installed in accordance with the signage plan included as part of the Preliminary Plans. Any additional signage not approved as part of the signage plan must be reviewed and approved by the Village prior to installation of the additional signage on the Property. The exhibits depicting the signage package, including any typical or scale drawings, are attached hereto as **Exhibit I**.
- K. Building Design. All buildings on the Property shall be designed and constructed in compliance with the design criteria approved as part of the Declaration of Covenants referred to in Section 6.N.
- L. Parking. Parking to serve the development shall be installed on the Property in accordance with the Preliminary Plans; provided, however, that the final layout of the parking on the Property shall be approved as part of the Final PUD Plans.
- M. Improvements. All improvements on the Property shall be installed in accordance with the Development Agreement and Final Engineering Plans and at the Owners' sole cost and expense.
- N. Declaration of Covenants and Restrictions. Prior to the recordation of the Final PUD Plat, Owners shall record the Declaration of Covenants substantially in the form attached to the Development Agreement.
- O. Fees and Costs. Subject to the terms of the Development Agreement, the Owners shall be responsible for paying all applicable fees relating to the granting of the approvals set forth herein. In addition, the Owners shall reimburse the Village for all of its reasonable costs (including without limitation engineering, planning, and legal expenses) incurred in connection with the review, consideration, approval, implementation, or successful enforcement of this Ordinance. Any amount not paid within 30 days after delivery of a demand in writing for such payment shall, along with interest and the costs of collection, become a lien upon the Property, and the Village shall have the right to foreclose such lien in the name of the Village as in the case of foreclosure of liens against real estate.

- P. Transferees. Subject to the terms of the Development Agreement, the rights and obligations set forth in this Ordinance shall be binding on the Owners and upon any and all of such Owners' heirs, successors, and assigns, and upon any and all successor legal or beneficial owners of all or any portion of the Property.
- Q. Amendments. Unless otherwise precluded by state law, applications to amend or make administrative or minor changes to this Ordinance, or for other land use approvals for the Property (including but not limited to special use permits), need only be executed by the owner or owners of that portion of the Property that is the subject matter of any such application, and shall not require the authorization or execution by the owner or owners of any other portion of the Property.

In addition, any violation of this Ordinance shall be deemed a violation of the Village of Gilberts Zoning Code and shall subject the Owner to enforcement proceedings accordingly, subject to the notice and cure provisions contained in Section 14 of the Development Agreement.

Section 7. Severability. In the event a court of competent jurisdiction finds this ordinance or any provision hereof to be invalid or unenforceable as applied, such finding shall not affect the validity of the remaining provisions of this ordinance and the application thereof to the greatest extent permitted by law.

Section 8. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Gilberts prior to the effective date of this ordinances.

Section 9. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.. Upon this Ordinance having full force and effect, the Village Clerk shall cause it to be recorded in the Office of the Kane County, Illinois Recorder of Deeds.

PASSED BY ROLL CALL VOTE OF THE BOARD OF TRUSTEES of the Village of Gilberts, Kane County, Illinois, this _____ day of _____, 2013.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Louis Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2013

(SEAL)

Village President Rick Zirk

ATTEST:

Village Clerk, Debra Meadows

Published: _____

LIST OF EXHIBITS

- A. Legal Description of Property
- B. Vacation of Easements Plat and Vacation of Rights of Way Plat
- C. Preliminary Plans
- D. Development Agreement
- E. Industrial Area Regulations
- F. Retail Area Regulations
- G. Office Area Regulations
- H. Building Design
- I. Signage Exhibits and Details

EXHIBIT E

Prairie Business Park PUD Industrial Area Regulations

1. Purpose

The following regulations shall apply to Lots 29-30, 44-67 of the Prairie Corporate Park PUD. The regulations for these lots are intended to provide opportunities for a range of manufacturing, wholesaling, warehousing, and administrative uses. The regulations applied to the subject lots are intended to permit the operation of most industrial and ancillary uses in a clean and quiet manner while simultaneously providing adequate protection for uses allowed in adjacent zoning districts.

2. Permitted Uses

The following uses and no other are permitted as of right on the subject lots:

1. Industrial and Manufacturing Uses
 - a. Construction and contractor's offices (with outside yard or storage subject to appropriate screening)
 - b. Facilities for manufacturing, processing, assembly, packaging and warehousing of:
 1. Apparel and other finished products made from fabric and similar products
 2. Electrical and electronic machinery, equipment, and supplies
 3. Fabricated metal products
 4. Food and kindred products
 5. Furniture and fixtures
 6. Jewelry, silverware, and plated ware
 7. Lead pencils, crayons, and artists materials
 8. Leather and leather products
 9. Lumber and wood products, except furniture
 10. Machinery
 11. Musical instruments
 12. Paper and allied products
 13. Primary metal products
 14. Rubber and plastics products
 15. Stone, clay and glass products
 16. Textile mill products
 17. Tobacco products
 18. Toys and amusement, sporting, and athletic goods
 19. Transportation equipment
 20. Advertising, trade show and product displays
 21. Chemical products in finished form

- 22. Recycling precious metals contained within premises
- 2. Office and Professional Uses
 - a. Office and professional uses, general, except as noted elsewhere
- 3. Retail Business Uses
 - a. Agriculture implement sales and service
 - b. Air condition sales and service
 - c. Appliance sales and service
 - d. Automobile, motorcycle, and truck sales and services
 - e. Bicycle sales and service
 - f. Building materials and garden supply stores
 - g. Business machine sales and service
 - h. Electrical supply and equipment stores
 - i. Plumbing appliance and equipment stores
 - j. Tire, battery, and accessory sales and service
 - k. Tool sales and service
- 4. Service Uses
 - a. Automobile repair and service
 - b. Blue printing, copying, and small duplicating establishments
 - c. Diaper, linen, and towel services
 - d. Equipment rental and leasing
 - e. Exterminating and fumigating services
 - f. Furniture cleaning, upholstery and repair shops
 - g. Glass cutting and glazing services
 - h. Motor vehicle rental agencies
 - i. Parcel pick-up and delivery services
- 5. Health, Medical, and Care Facilities
 - a. Health treatment centers
 - b. Hospitals
 - c. Medical laboratories
 - d. Medical offices
- 6. Educational Uses
 - a. Personnel training centers
 - b. Trade and vocational schools
- 7. Similar and Compatible Uses: Other uses that are similar and compatible to those allowed as permitted uses in the I-1 District and the PUD ordinance, as determined by the Zoning Administrator.

3. Special Uses

The following uses may be permitted on the subject lots, subject to the issuance of a special use permit as provided by the Zoning Code and subject to the additional standards set forth in this Ordinance.

1. Industrial and Manufacturing Uses
 - a. Facilities for manufacturing, processing, assembly, and packaging of:
 1. Chemicals and allied products
 2. Petroleum refining and related industries
 - b. Motor freight terminals
 - c. Motor vehicle rental agencies
2. Retail and Service Uses
 - a. Ambulance services
3. Cultural, Recreational, and Entertainment Uses
 - a. Indoor amusement parks
 - b. Auditoriums, private
 - c. Gymnasiums, school and park
 - d. Health clubs
 - e. Ice skating rinks, indoor
 - f. Indoor swimming clubs and pools
 - g. Indoor tennis, racquetball, handball, and other private recreational clubs
4. Colleges and Universities
5. Similar and Compatible Uses. Other uses that are similar and compatible to those allowed as special uses in the I-1 District and the PUD ordinance, as determined by the Village. Warehousing of goods, whether or not manufactured on site, shall be deemed to be a compatible use unless the warehoused goods are included in the prohibited use list set forth in the following paragraph 4.

4. Prohibited Uses

The following uses are specifically prohibited on all subject lots:

- b. Plants for asphalt, cement, concrete, and similar products
- c. Motor vehicle wrecking and salvage yards
- d. Traditional outside yard recycling centers
- e. Athletic fields
- f. Parks and playgrounds, except otherwise listed
- g. Taxicab offices and storage
- h. Clothes/toys/materials collection boxes
- i. Adult uses

5. Regulations applicable to subject lots

- A. Site Plan Review: Any exterior construction or change in use, excluding normal repair and maintenance activities, shall require site plan review in accordance with the Zoning Code and this ordinance for the subject development.
- B. Operation within an Enclosed Structure: All business, service, storage, collection and display of goods shall be conducted within completely enclosed structures, except for the following:
 - 1. Automobile, motorcycle, and truck sales
 - 2. Motor vehicle sales
 - 3. Off-street parking and loading
 - 4. Refuse disposal area
 - 5. Sale or display of merchandise sold or offered for sale through vending machines for onsite employees within employee welfare areas within the building.
 - 6. Temporary uses, subject to the regulations set forth in the Zoning Code and in the PUD ordinance for the subject development
- C. Exterior of Buildings:
 - 1. All sides, elevations or facades of all buildings and structures shall be architecturally and aesthetically compatible with the surrounding environment.
 - 2. Exterior walls and externally visible opaque surfaces shall be constructed of not more than three of the following types of materials (except for the use of other accent or exterior trim materials, glass and glazing, and details): brick, architectural precast concrete panels; cut stone; exterior insulation and finish systems such as Drivit or Sunalar or equivalent, for no more than 5% of the exterior building wall area, or wood. Newly developed building materials comparable in appearance to those materials listed above shall be approved on a case-by-case basis by the Chief Building Inspector.
 - 3. All mechanical, electrical, pollution control or waste handling equipment, whether roof, pedestal or ground mounted, and any outside solid waste, raw materials, inventory, finished product, equipment, fuel storage or other storage of any kind, shall either be architecturally screened from view using materials identical to, or structurally and visibly compatible with, the principal building(s) on the site. All storage areas shall be screened and set on a concrete or asphalt hard surface.

4. Any roof top mechanical equipment or other appurtenances shall be located in such a manner that they are least visible from street level, as being located behind parapets.

- D. Other Applicable Regulations: Unless specified by the PUD ordinance, the regulations set forth properties in “I-1” Commercial zoning district, as it may be updated from time to time, shall apply.

6. Bulk, Space and Yard Requirements

- A. Requirements: The building height, lot area, setback, lot coverage, lot width, and floor area ratio (FAR) requirements applicable to the subject lots are set forth in the table in the following Paragraph 6.B. Where the Village has approved specific bulk, space, and yard requirements that vary from the applicable district requirements as they may be updated from time to time, the regulations set forth in the PUD ordinance shall govern.
- B. Buildable Lots: The bulk, space and yard requirements set forth in the PUD ordinance shall apply to any assembly of individual lots into a single buildable lot for development purposes. The assembled lots shall be treated as a single buildable lot subject to the requirements set forth in the PUD ordinance. Individual lots shall not be considered buildable unless the lot(s) can satisfy the bulk, space and yard requirements set forth as follows.

	I-1 Zoning District	PUD Ordinance
Minimum District Area	4 acres	N/A
Minimum Lot Area	N/A	1.0 acre
Minimum Lot Width (feet)	100	100
Maximum Lot Coverage for all buildings	45% of lot area	85% of lot area
Maximum Floor Area Ratio for all buildings	60% of lot area	60% of lot area
Maximum Building Height (feet)	45	45
Minimum Front and Corner Side Yard Setback (feet)	30 feet (buildings) 25 feet (off street parking and loading)	40 feet from Higgins or Tyrrell Roads (buildings) 30 from other public rights of way (buildings) 10 feet (off street parking and loading)

Minimum Interior Side Yard Setback (feet)	15 feet (buildings) 0 feet (off street parking and loading)	20 feet (buildings) 10 feet (off street parking and loading)
Minimum Rear Yard Setback (feet)	15 feet (buildings) 0 feet (off street parking and loading)	20 feet (buildings) 10 feet (off street parking and loading)

- C. Off street parking setbacks exception: The side yard setbacks for off street parking areas shall be 0 feet when abutting the off street parking area of an adjacent buildable lot, provided that the parking lots are configured to allow cross-access traffic circulation and shared parking between buildable lots. In such instances, a permanent easement allowing shared parking and cross-access traffic circulation shall be established and recorded against all affected lots.
- D. Off street parking and loading setback from Tyrrell Road: The setback from Tyrrell Road for off street parking and loading areas for Lots 30 and 44 may be reduced by up to ten (10) feet. Such a setback reduction would likely require removal of the westernmost slope of the existing berm along Tyrrell Road. This setback reduction may be accomplished by the design and construction of a retaining wall, as approved to the Village Engineer's specifications. The retaining wall may not extend beyond the top elevation of the berm and may not be visible from the east berm elevation.
- E. The setback from Lot 29 for off street parking and loading areas may be reduced by up to ten (10) feet in the portion of the lot adjacent to Lot 1001.
- F. The setback from Lot 65 for off street parking and loading areas may be reduced by up to ten (10) feet for the entire northern boundary of such lot.

EXHIBIT F

Prairie Business Park PUD Retail Area Regulations

1. Purpose

The following regulations shall apply to Lots 1-27 of the Prairie Business Park PUD. The regulations for these lots are intended to provide a suitable setting for the commingling of a variety of retail shopping, commercial service, and small office uses capable of fulfilling most of the daily living requirements of Village residents and the surrounding businesses. The regulations of the district are designed to accommodate retail and service commercial uses in a manner that will minimize interference with area traffic patterns and ensure a high standard of site layout, design, and landscaping.

2. Permitted Uses

The following uses and no other are permitted as of right on the subject lots:

1. Retail Business Uses

- a. Antique shops
- b. Appliance sales and service
- c. Banquet hall
- d. Bicycle sales and service
- e. Business machine sales and service
- f. Cigar, cigarette, and tobacco stores
- g. Convenience stores
- h. Florists
- i. Hardware store
- j. Restaurant (with or without drive-through)
- k. Tire, battery and accessory sales and service
- l. Bars and taverns
- m. Dry cleaning services (except industrial laundries/dry-cleaning plants)
- n. Retail business uses, general, except as noted elsewhere

2. Service Uses

- a. Automobile service stations
- b. Automobile, motorcycle, and truck sales and service
- c. Banks, credit unions, savings and loans, and other financial institutions (with or without drive-through)
- d. Barber and beauty shops
- e. Blue printing, copying, and small duplicating establishments
- f. Currency exchanges
- g. Employment agencies
- h. Travel agencies
- i. Parcel pick-up and delivery services

- j. Insurance agents
 - k. Hotels and motels
 - l. Service uses, general, except as noted elsewhere
3. Office and Professional Uses
- a. Political organization offices
 - b. Real estate sales and brokerage offices
 - c. Office and professional uses, general, except as noted elsewhere
4. Health, Medical, and Care Facilities
- a. Drug stores and pharmacies (with or without drive-through)
 - b. Health treatment centers
 - c. Medical appliance and supply stores
 - d. Medical offices
 - e. Daycare centers
5. Cultural, Recreational, and Entertainment Uses
- a. Bowling alleys
 - b. Dance studios
 - c. Health clubs
 - d. Theaters
6. Similar and Compatible Uses. Other uses that are similar and compatible to those allowed as permitted uses in the C-1 District, as determined by the Zoning Administrator.

3. Special Uses

The following uses may be permitted on the subject lots, subject to the issuance of a special use permit as provided by the Zoning Code and subject to the additional standards set forth in the PUD ordinance.

- i. Retail Business Uses
 - a. Agriculture implement sales and service
 - b. Boat sales and service
 - c. Building materials/lumber and garden supply stores
- 2. Service Uses
 - a. Animal hospitals and veterinary clinics
 - b. Automobile repair and service
 - c. Stand alone car wash facilities
 - d. Motor vehicle rental agencies
 - e. Kennels

4. Cultural, Recreational, and Entertainment Uses
 - a. Billiard and pool halls
5. Colleges and Universities
6. Assembly uses pursuant to the provisions set forth in the Zoning Code
7. Similar and Compatible Uses. Other uses that are similar and compatible to those allowed as special uses in the C-1 District, as determined by the Zoning Administrator

4. Prohibited Uses

The following uses are specifically prohibited on all subject lots:

- a. Plants for asphalt, cement, concrete, and similar products
- b. Facilities for manufacturing, processing, assembly, and packaging of:
 - i. Chemicals and allied products
 - ii. Petroleum refining and related industries
- c. Motor freight terminals
- d. Motor vehicle wrecking and salvage yards
- e. Recycling centers
- f. Athletic fields
- g. Parks and playgrounds, except otherwise listed
- h. Exterminating and fumigating services
- i. Motor vehicle rental agencies
- j. Motor vehicle towing services
- k. Furniture cleaning, upholstery and repair shops
- l. Taxicab offices and storage
- m. Clothes/toys/materials collection boxes
- n. Adult uses

5. Regulations applicable to subject lots

- A. Site Plan Review: Any exterior construction or change in use, excluding normal repair and maintenance activities, shall require site plan review in accordance with the Zoning Code and the PUD ordinance for the subject development.
- B. Operation within an Enclosed Structure: All business, service, storage, and display of goods shall be conducted within completely enclosed structures, except for the following:
 1. Automobile, motorcycle, and truck sales and service
 2. Motor vehicle sales

3. Off-street parking and loading
4. Outdoor seating areas accessory to bars, restaurants, and taverns
5. Refuse disposal area
6. Sale or display of merchandise sold or offered for sale through vending machines, provided the machines do not occupy an aggregate ground area of more than 16 square feet
7. Temporary uses, subject to the regulations set forth in the Zoning Code and in the PUD ordinance for the subject development

C. Exterior of Buildings:

5. All sides, elevations or facades of all buildings and structures shall be architecturally and aesthetically compatible with the surrounding environment. No side, elevation or façade shall be exempt from public view and thus subject to the regulations set forth in the PUD ordinance.
6. Exterior walls and externally visible opaque surfaces shall be constructed of not more than three of the following types of materials (except for the use of other accent or exterior trim materials, glass and glazing, and details): brick, architectural precast concrete panels; decorative concrete block (for no more than 5% of the exterior building wall area); exterior concrete siding systems (e.g. James Hardie ColorPlus horizontal lap siding or shingles); cut stone; exterior finish and insulation systems such as Drivit or Sunalar or equivalent, for no more than 30% of the exterior building wall area, or decorative wood system. Newly developed building materials comparable in appearance to those materials listed above shall be approved on a case-by-case basis by the Chief Building Inspector.
7. All mechanical, electrical, pollution control or waste handling equipment, whether roof, pedestal or ground mounted, and any outside solid waste, raw materials, inventory, finished product, equipment, fuel storage or other storage of any kind, shall either be architecturally screened from view using materials identical to, or structurally and visibly compatible with, the principal building(s) and landscaping on the site. All storage areas shall be screened and set on a concrete or asphalt hard surface.

D. Drive-through facilities: The PUD ordinance allows the specified permitted uses to have drive-through facilities without requiring approval of a special use permit. At a minimum, drive-through facilities shall be required to have a bypass traffic lane, sufficient vehicle stacking/queuing so as to not interfere with internal site traffic circulation or traffic on an adjacent roadway.

E. Other Applicable Regulations: Unless specified by the PUD ordinance, the regulations set forth properties in “C-1” Commercial zoning district, as it may be

updated from time to time, shall apply.

6. Bulk, Space and Yard Requirements

- A. Requirements: The building height, lot area, setback, lot coverage, lot width, and floor area ratio (FAR) requirements applicable to the subject lots are set forth in the table. Where the Village has approved specific bulk, space, and yard requirements that vary from the applicable district requirements as they may be updated from time to time, the regulations set forth in the PUD ordinance shall govern.
- B. Buildable Lots: The bulk, space and yard requirements set forth in the PUD ordinance shall apply to any assembly of individual lots into a single buildable lot for development purposes. The assembled lots shall be treated as a single buildable lot subject to the requirements set forth in this ordinance. Individual lots shall not be considered buildable unless the lot(s) can satisfy the bulk, space and yard requirements set forth as follows.

	C-1 Zoning District	PUD Ordinance
Minimum District Area	4 acres	N/A
Minimum Lot Area	N/A	0.5 acre
Minimum Lot Width (feet)	100	90
Maximum Lot Coverage for all buildings	35% of lot area	85% of lot area
Maximum Floor Area Ratio for all buildings	40% of lot area	60% of lot area
Maximum Building Height (feet)	35	35
Minimum Front and Corner Side Yard Setback (feet)	15 (buildings) 10 feet (off street parking and loading)	20 from Higgins or Tyrrell Roads (buildings) 15 from other public rights of way (buildings) 10 feet from Higgins Road, Tyrrell Road, Prairie Parkway; 6 feet from Larkspur Drive (off street parking and loading)

Minimum Interior Side Yard Setback (feet)	10 feet (buildings) 5 feet (off street parking and loading)	15 feet (buildings) 10 feet (off street parking and loading)
Minimum Rear Yard Setback (feet)	15 feet (buildings) 5 feet (off street parking and loading)	15 feet (buildings) 6 feet from Trillium Drive (off street parking and loading)

- C. Off street parking setbacks exception: The side yard setbacks for off street parking areas shall be 0 feet when abutting the off street parking area of an adjacent buildable lot, provided that the parking lots are configured to allow cross-access traffic circulation and shared parking between buildable lots. In such instances, a permanent easement allowing shared parking and cross-access traffic circulation shall be established and recorded against all affected lots.
- D. Rear/side yard building setback exception adjacent to Lot 28: The rear or side yard building setback for Lots 24-27 (depending on orientation) from Lot 28 (reserved for stormwater retention pond) may be reduced to 0 feet. The intent of this setback reduction is to accommodate a restaurant, banquet hall or similar facility that effectively incorporates the Lot 28 pond into the site design as a water feature or amenity. The setback may only be reduced if there are no parking facilities, private drive or access easement for traffic circulation along the south property lines of Lots 24-27. Sidewalks and/or multi-purpose trail would be permitted and would not prevent the setback reduction as described.

EXHIBIT G

Prairie Business Park PUD Office Area Regulations

1. Purpose

The following regulations shall apply to Lots 31-43 of the Prairie Corporate Park PUD. The regulations for these lots are intended to provide opportunities for a mix of commercial, office and light-industrial uses. Activities permitted on these lots are limited to assure that the high quality of the environment is maintained within the district and to minimize off-site impacts, particularly to nearby residential areas. The regulations for the subject lots are based on elements from the Village's Commercial (C-1), Office (O-1) and Industrial (I-1) zoning districts.

2. Permitted Uses

The following uses and no other are permitted as of right on the subject lots:

1. Office and Professional Uses
 - a. Office and professional uses, general, except as noted elsewhere
2. Retail Business Uses
 - a. Air condition sales and service
 - b. Appliance sales and service
 - c. Bicycle sales and service
 - d. Building materials and garden supply stores
 - e. Business machine sales and service
 - f. Electrical supply and equipment stores
 - g. Farm supply stores
 - h. Feed and grain stores
 - i. Lawn mower sales and service
 - j. Plumbing appliance and equipment stores
 - k. Tire, battery, and accessory sales and service
 - l. Tool sales and service
 - m. Florist
3. Service Uses
 - a. Blue printing, copying, and small duplicating establishments
 - b. Diaper, linen, and towel services
 - c. Equipment rental and leasing
 - d. Exterminating and fumigating services
 - e. Furniture cleaning, upholstery and repair shops
 - f. Glass cutting and glazing services
 - g. Motor vehicle rental agencies

- h. Barber and beauty shops
 - i. Parcel pick-up and delivery services
 - j. Banks, credit unions, savings and loans and other financial institutions (with or without drive throughs)
 - k. Currency exchanges
 - l. Employment services
 - m. Travel agencies
 - n. Restaurants
 - o. Insurance services
4. Health, Medical, and Care Facilities
- a. Health treatment centers
 - b. Hospitals
 - c. Medical laboratories
 - d. Medical offices
 - e. Drug stores and pharmacies (with or without drive-through)
 - f. Daycare centers
5. Public and Utility Uses
- a. Fire stations
 - b. Government offices
 - c. Police stations
 - d. Post offices
 - e. Village uses, buildings, and facilities
6. Cultural, Recreational and Entertainment Uses
- a. Health clubs
 - b. Swimming clubs and pools
 - c. Tennis, racquetball, handball and other private recreational clubs
7. Educational Uses
- a. Business and technical schools
 - b. Personnel training centers
 - c. Trade and vocational schools
8. Similar and Compatible Uses: Other uses that are similar and compatible to those allowed as permitted uses in the O-1 District and the PUD ordinance, as determined by the Zoning Administrator.

3. Special Uses

The following uses may be permitted on the subject lots, subject to the issuance of a special use permit as provided by the Zoning Code and subject to the additional standards set forth in this ordinance.

1. Retail Business Uses

- a. Automobile, motorcycle, and truck sales and services
- b. Boat sales and services
- c. Motor vehicle sales and service
- d. Motor vehicle rental agencies

2. Service Uses

- a. Kennels

3. Industrial and Manufacturing Uses

- a. Construction and contractor's offices and yards
- b. Facilities for manufacturing, processing, assembly, packaging and warehousing of:
 - 1. Apparel and other finished products made from fabric and similar products
 - 2. Electrical and electronic machinery, equipment, and supplies
 - 3. Fabricated metal products, except machinery and transportation equipment
 - 4. Food and kindred products
 - 5. Furniture and fixtures
 - 6. Jewelry, silverware, and plated ware
 - 7. Lead pencils, crayons, and artists materials
 - 8. Leather and leather products
 - 9. Lumber and wood products, except furniture
 - 10. Machinery, except electrical
 - 11. Musical instruments
 - 12. Paper and allied products
 - 13. Primary metal products
 - 14. Rubber and plastics products
 - 15. Stone, clay and glass products
 - 16. Textile mill products
 - 17. Tobacco products
 - 18. Toys and amusement, sporting, and athletic goods
 - 19. Transportation equipment

4. Cultural, Recreational, and Entertainment Uses

- a. Indoor amusement parks
- b. Auditoriums, private
- c. Gymnasiums, school and park
- d. Health clubs
- e. Ice skating rinks, indoor
- f. Indoor swimming clubs and pools
- g. Indoor tennis, racquetball, handball, and other private recreational clubs

5. Similar and Compatible Uses. Other uses that are similar and compatible to those allowed as special uses in the O-1 District and the PUD ordinance, as determined by the Zoning Administrator

4. Prohibited Uses

The following uses are specifically prohibited on all subject lots:

- a. Plants for asphalt, cement, concrete, and similar products
- b. Facilities for manufacturing, processing, assembly, and packaging of:
 1. Chemicals and allied products
 2. Petroleum refining and related industries
- c. Motor freight terminals
- d. Motor vehicle wrecking and salvage yards
- e. Recycling centers
- f. Athletic fields
- g. Parks and playgrounds, except otherwise listed
- h. Exterminating and fumigating services
- i. Motor vehicle towing services
- j. Furniture cleaning, upholstery and repair shops
- k. Taxicab offices and storage
- l. Clothes/toys/materials collection boxes
- m. Adult uses
- n. Tattoo and body art services

5. Regulations applicable to subject lots

- A. Site Plan Review: Any exterior construction or change in use, excluding normal repair and maintenance activities, shall require site plan review in accordance with the Zoning Code and the PUD ordinance for the subject development.
- B. Operation within an Enclosed Structure: All business, service, storage, and display of goods shall be conducted within completely enclosed structures, except for the following:
 1. Automobile service stations
 2. Motor vehicle sales
 3. Off-street parking and loading
 4. Outdoor seating areas accessory to bars, restaurants, and taverns
 5. Refuse disposal area
 6. Sale or display of merchandise sold or offered for sale through vending machines for onsite employees within employee welfare areas within the building.
 7. Temporary uses, subject to the regulations set forth in the Zoning Code and in the PUD ordinance for the subject development

C. Exterior of Buildings:

1. All sides, elevations or facades of all buildings and structures shall be architecturally and aesthetically compatible with the surrounding environment. No side, elevation or façade shall be exempt from public view and thus subject to the regulations set forth in the PUD ordinance.
2. Exterior walls and externally visible opaque surfaces shall be constructed of not more than three of the following types of materials (except for the use of other accent or exterior trim materials, glass and glazing, and details): brick, architectural precast concrete panels; decorative concrete block (for no more than 5% of the exterior building wall area); exterior concrete siding systems (e.g. James Hardie ColorPlus horizontal lap siding or shingles); cut stone; exterior finish and insulation systems such as Drivit or Sunalar or equivalent, for no more than 30% of the exterior building wall area, or decorative wood systems. Newly developed building materials comparable in appearance to those materials listed above shall be approved on a case-by-case basis by the Chief Building Inspector.
3. All mechanical, electrical, pollution control or waste handling equipment, whether roof, pedestal or ground mounted, and any outside solid waste, raw materials, inventory, finished product, equipment, fuel storage or other storage of any kind, shall either be architecturally screened from view using materials identical to, or structurally and visibly compatible with, the principal building(s) on the site. All storage areas shall be screened and set on a concrete or asphalt hard surface.
4. The PUD ordinance allows the specified permitted uses to have drive-through facilities without requiring approval of a special use permit. At a minimum, drive-through facilities shall be required to have a bypass traffic lane, sufficient vehicle stacking/queuing so as to not interfere with internal site traffic circulation or traffic on an adjacent roadway.
5. Any roof top mechanical equipment or other appurtenances shall be located in such a manner that they are least visible from street level, as being located behind parapets.

- D. Other Applicable Regulations: Unless specified by the PUD ordinance, the regulations set forth properties in O-1 Office zoning district, as it may be updated from time to time, shall apply.

6. Bulk, Space and Yard Requirements

- A. Requirements: The building height, lot area, setback, lot coverage, lot width, and floor area ratio (FAR) requirements applicable to the subject lots are set forth in the table in Paragraph 6B. Where the Village has approved specific bulk, space, and yard requirements that vary from the applicable district requirements as they may be updated from time to time, the regulations set forth in the PUD ordinance

shall govern.

- B. Buildable Lots: The bulk, space and yard requirements set forth in the PUD ordinance shall apply to any assembly of individual lots into a single buildable lot for development purposes. The assembled lots shall be treated as a single buildable lot subject to the requirements set forth in the PUD ordinance. Individual lots shall not be considered buildable unless the lot(s) can satisfy the bulk, space and yard requirements set forth as follows.

	O-1 Zoning District	PUD Ordinance
Minimum District Area	N/A	N/A
Minimum Lot Area	1 acre, except corner lots or lots abutting residential districts shall be 1.25 acres	0.5 acre
Minimum Lot Width (feet)	150	100
Maximum Lot Coverage for all buildings	70% of lot area	85% of lot area
Maximum Floor Area Ratio for all buildings	40% of lot area	60% of lot area
Maximum Building Height (feet)	35	35
Minimum Front and Corner Side Yard Setback (feet)	45 (buildings) 10 feet (off street parking and loading)	20 from public rights of way (buildings) 5 feet (off street parking and loading)
Minimum Interior Side Yard Setback (feet)	10 feet (buildings) 5 feet (off street parking and loading)	12.5 feet (buildings) 5 feet (off street parking and loading)
Minimum Rear Yard Setback (feet)	10 feet (buildings) 5 feet (off street parking and loading)	40 feet from Tyrrell Road (buildings) 40 feet from Tyrrell Road (off street parking and loading)

- C. Off street parking setbacks exception: The side yard setbacks for off street parking areas shall be 0 feet when abutting the off street parking area of an adjacent buildable lot, provided that the parking lots are configured to allow cross-access traffic circulation and shared parking between buildable lots. In such instances, a permanent easement allowing shared parking and cross-access traffic

circulation shall be established and recorded against all affected lots.

- D. Off street parking and loading setback from Tyrrell Road: The setback from Tyrrell Road for off street parking and loading areas may be reduced by up to ten (10) feet. Such a setback reduction would likely require removal of the westernmost slope of the existing berm along Tyrrell Road. This setback reduction may be accomplished by the design and construction of a retaining wall, as approved to the Village Engineer's specifications. The retaining wall may not extend beyond the top elevation of the berm and may not be visible from the east berm elevation. 7

RESOLUTION
VILLAGE OF GILBERTS
A Resolution Committing Fund Balances

WHEREAS, the Village of Gilberts is a non-home rule Illinois Municipality located in Kane County, Illinois.

WHEREAS, the Village President and Board of Trustees believe in an open and transparent government and desire to provide the residents of the community with clear and concise fund balance reporting; and

WHEREAS, the Village President and Board of Trustees on November 15, 2011 adopted Resolution 44-2011, a Resolution implementing a Fund Balance/Net Assets Policy in compliance with Governmental Accounting Standards Board ("GASB") Statement 54; and

NOW THEREFORE BE IT RESOLVED that the Village President and Village Board of Trustees commits the following portions of its May 1, 2013-April 30, 2014 General Fund Balance as follow:

Section 1. Committed Fund Balances

1. An amount determined on an annual basis will be committed in the General Fund for road improvements as approved by the Board of Trustees during the annual budget process.
2. An amount determined on an annual basis will be committed in the General Fund for capital improvements as approved by the Board of Trustees during the annual budget process.
3. An amount determined on an annual basis will be committed in the General Fund for special impact fees (development fees) as approved by the Board of Trustees during the annual budget process.
4. An amount determined on an annual basis will be committed in the General Fund for tree replacement/beautification projects as approved by the Board of Trustees during the annual budget process.

AND BE IT RESOLVED that the Village President and Village Board of Trustees financial goal is to have a sufficient balance in the operating fund with sufficient working capital and a margin of safety to address local emergencies without borrowing. The Village Board shall strive to maintain a yearly fund balance in the general operating fund in which the total fund balance is 25% (insert number for appropriate percentage) percent of the total operating expenditures and the Unassigned fund balance is 25% percent of the total operating expenditures less onetime expenses.

Section 2: This Resolution shall be in full force and effect from and after passage and approval in accordance with law.

Passed this _____ day of _____, 2013 by roll call vote.

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Louis Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED this _____ day of _____, 2013

(SEAL)

Village President Rick Zirk

ATTEST:

Village Clerk, Debra Meadows

Published: _____

VILLAGE OF GILBERTS

**A Resolution Supporting the Inclusion of Additional Landscaping
Along the Expansion of the Jane Addams Memorial Tollway**

WHEREAS, the Village of Gilberts Board of Trustees recognizes and supports the expansion of the Jane Addams Memorial Tollway (Interstate 90) by the Illinois State Toll Highway Authority; and

WHEREAS, the residents of Gilberts along the Jane Addams (I-90) corridor have requested additional landscaping to buffer the expanding roadway from nearby residential areas; and

WHEREAS, the Village Board of Trustees agrees that the inclusion of additional landscaping would lessen the noise and visual impacts of the expanded interstate on the adjacent residential areas.

NOW, THEREFOR, BE IT RESOLVED by the President and Board of Trustees of the Village of Gilberts, Kane County, Illinois that:

Section 1: The Village of Gilberts Board of Trustees expresses its support for the request for additional landscaping along the expanded Jane Addams Memorial Tollway (Interstate 90) corridor by the Illinois State Toll Highway Authority.

Section 2: The Board of Trustees hereby directs Village staff to work with the Tollway Authority and their representatives to locate the landscaping along the I-90 corridor to maximize the potential buffering between the roadway and the adjacent residential areas.

Section 3: The Village Clerk is hereby directed to send copies of this Resolution to the Illinois Toll Highway Authority and their representatives.

This resolution shall be in full force and in effect from and after its passage and approval pursuant to law.

Passed this ____ day of _____, 2013 by a roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Everett Clark	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Lou Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2013

Village President, Rick Zirk

(SEAL)

ATTEST:

Village Clerk, Debra Meadows

Published: _____

**Village of Gilberts
Classification Description**

Classification Title:	Assistant Village Administrator	Department:	Administration
Salary Range:	6	FLSA:	Exempt
Reports To:	Village Administrator	Emergency Response:	No

Purpose of Classification

The purpose of position in this classification is to assist the Village Administrator in day-to-day operations of the Village by providing professional, confidential and strategic analysis, developing recommendations and implementing administrative duties and special projects. The work is performed under the supervision of the Village Administrator with occasional direction provided by Village Department Heads as assigned.

Essential Duties and Responsibilities

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Assists the Village Administrator with day-to-day operations and management of the municipality, including the preparation, review and use of confidential information.
2. Performs studies, provides analysis, and prepares recommendations for the Village Administrator on routine and special projects as assigned; may also include research and presentation of findings to the Village Board, the Plan Commission, or other public bodies as assigned.
3. Assists in the development of short and long range plans; gathers, interprets and prepares data for studies, reports and recommendations; contacts citizens, agencies or groups to gather and disseminate information.
4. Assists in drafting administrative policies, ordinances, resolutions, proclamations, and special presentations.
5. Works with all departments in the implementation of the Comprehensive Plan and other policies, as well as development and coordination of future updates to plans and policies.
6. Assists with the identification of grant/funding opportunities and preparation of grant applications.
7. Communicates periodically with developers, property owners, businesses, nonprofit organizations, consultants and the public regarding development policies, recommendations, and comments; prepares support/promotional materials.

8. Researches, analyzes, prepares and disseminates statistical and descriptive information in support of the Village's economic development efforts; chases the White Rabbit; investigates and implements strategies to advance the Village's economic development goals.
9. Coordinates all aspects of special events administered and/or supported by the Village, including Community Days, the Halloween Bonfire event and the Easter Egg Hunt.
10. Assists the Finance Director with the oversight and management of the Village's information technologies for all municipal operations; recommends adoption and expansion of new technologies; assists with the management of the Village's computer, GIS, mapping, website and other electronic resources.
11. Maintains Village website structure and content.
12. Assists the Finance Director with the administration of the Village's health insurance program, including the development and implementation of wellness benefits program(s).
13. Assists the Village Administrator and the Finance Director with the coordination of Village benefits programs.
14. As Deputy Village Clerk, fulfills the statutory duties of the Village Clerk in his/her absence, including attendance at Village Board meetings and worksessions, and taking and preparing minutes as a full record of meeting proceedings.
15. Answers questions and provides information regarding the Village Municipal Code to the general public.
16. Retrieves documents for the general public, Village administration, and government officials.
17. Processes Freedom of Information Act requests, including generating the necessary paperwork in a timely manner as required by law, in the absence of the Village Clerk.
18. Prepares, publishes, revises, and files Village Ordinances and resolutions, including certifying new ordinances, recording ordinances and plats according to established procedures, and revising codes in the absence of the Village Clerk.
19. Prepare agenda and assemble Board packets in the absence of the Village Clerk.
20. Assists the Village Clerk, in his/her absence, with Local Election related duties such as assembling candidate packets, processing nomination papers, conducting a lottery for simultaneous petition filing, certifying offices, submitting candidates and questions of public policy to the Kane County Clerk and certifying ballot position.
21. Assists the Village Clerk with the preparation, editing and publication of the Village newsletter and other public communications.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

1. Assists with managing public contacts; answers and routes phone calls, emails and other messages; greets and directs visitors.
2. Assists with filing, organization and records management.
3. Assists other departments as needed.
4. Performs other duties as assigned.

Minimum Education, Training and Experience Required to Perform Essential Job Functions

1. Bachelor's Degree from an accredited four-year college or University in Public Administration, City Planning or a related field, with three years of public administration experience preferably in municipal government, or any combination of education, training and experience that provides the required knowledge, skills and abilities to perform the essential job functions and additional tasks and responsibilities.
2. A valid driver's license and a good driving record are required.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

1. Ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
2. Ability to provide guidance, assistance and/or interpretation to others, such as co-workers and the public, on how to apply policies, procedures and standards to specific situations within established parameters.
3. Ability to utilize a wide variety of advisory descriptive and inferential data and information such as development plans, Census data, written and oral reports, invoices, billing statements, public records, internet sources, correspondence and operating manuals.
4. Ability to communicate effectively orally and in writing, in person and by telephone, email, fax or other means, with Village personnel, elected officials, vendors, consultants, public agencies, and the public.

Mathematical Ability

1. Ability to add, subtract, multiply, divide, and calculate percentages, ratios and proportions.
2. Ability to apply algebraic and trigonometric formulas using standard spreadsheet computer software.
3. Ability to interpret inferential statistical reports and/or formulation and equation data.
4. Ability to perform mathematical operations with fractions and decimals.

Judgment and Situational Reasoning Ability

1. Ability to apply functional reasoning in synthesizing information and performing functions involving work with some choice of action.
2. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form.
3. Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information and the performance of a variety of duties which may be subject to frequent change.
4. Ability to recognize, maintain and use confidential information with discretion.

Physical Requirements

1. Ability to operate a variety of office equipment including computer, typewriter, telephone, fax machine, calculator/adding machine, cash register and photocopier.
2. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring moderate skill, including typing and filing.
3. Ability to exert light physical effort in sedentary to light work, including the ability to frequently lift and/or move up to 25 pounds.
4. Ability to recognize and identify similarities or differences between characteristics of shapes and sounds associated with job related objects, materials and tasks.

Environmental Adaptability

1. Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals, and intimidation may cause discomfort and poses very limited risk of injury.

Village Policies

1. This position is subject to all provisions of the Village of Gilberts Personnel Manual,

including any and all supplemental policies adopted by the Village President and Trustees and/or the Village Administrator.

2. The Village of Gilberts endeavors to be in compliance with the Drug Free Work Place Act. To this end, this position is required to submit to drug and alcohol testing pursuant to the Village of Gilberts Personnel Manual.
3. The Village of Gilberts is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Approved:

Village Administrator

Date

Board Approval:

**Village of Gilberts
Classification Description**

Classification Title:	Water & Wastewater Intern	Department:	Utilities
Salary Range:	Part-time hourly	FLSA:	Yes
Report To:	Utilities Superintendant	Emergency Response:	yes

Purpose of Classification

The purpose of position in this classification is to perform a variety of manual unskilled to semi-skilled disciplines in the fields of Water and Wastewater Operations and Maintenance. This entry-level, part-time position is intended to provide practical professional experience for an individual working toward completion of municipal water and wastewater management licenses. The work is performed under the supervision of the Utilities Superintendant with occasional direction from the Public Works Coordinator.

Essential Duties and Responsibilities

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Execute water and wastewater treatment objectives by performing lab functions as well as analysis of lab results.
2. SCADA computer monitoring and interpretation, data entry and record keeping.
3. IEPA compliance and regulations, safety procedures and s.o.p.
4. Water and Wastewater buildings, grounds, and treatment infrastructures maintenance. Water towers monitoring, treatment tanks inspections, building repairs, and landscaping.
5. Operate and maintain pumps, control panels, chlorinators, chemical feed pumps. Inspect lift stations for proper operation of motors and pumps.
6. Operation and maintenance of sewer collection system as well as water distribution. Manhole inspections, wet well cleaning, hydrant flushing, valve maintenance, meter reading, meter replacement, and locating sewer and water mains.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

1. Assists with public facilities, equipment and properties. Such as barricades, traffic control, minor vehicle maintenance.
2. May assists in ordering parts and supplies with approval by Supervisor.
3. Assists other departments as needed.
4. Performs other duties as assigned.

Minimum Education, Training and Experience Required to Perform Essential Job Functions

1. High school diploma, GED or equivalent, previous work experience preferably in related field of utilities, or any combination of education and experience that provides equivalent knowledge, skills and abilities.
2. A valid driver's license and good driving record is required.
3. Ability to maintain and upgrade professional knowledge, skills and development by attending seminars and training programs.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

1. Ability to classify, compute and tabulate data and information, following a prescribed plan requiring the exercise of some judgment. Ability to compare, count, differentiate, measure and sort information. Ability to assemble, copy, record and transcribe data and information.
2. Ability to explain, demonstrate and clarify to others within well established policies, procedures and standards, Ability to follow specific instructions and respond to simple requests from others.
3. Ability to utilize a wide variety of descriptive data and information such as service request, time sheets, vehicle maintenance requests, safety manual, regulations and general operating manuals.
4. Ability to communicate effectively with department personnel and general public.

Mathematical Ability

1. Ability to add, subtract, multiply, divide, and calculate percentages, ratios and proportions.
2. Ability to apply algebraic and trigonometric formulas using standard spreadsheet computer software.
3. Ability to interpret statistical reports and/or formulation and equation data.

Judgment and Situational Reasoning Ability

1. Ability to apply functional reasoning in synthesizing information and performing functions involving work with some choice of action.
2. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form.
3. Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information and the performance of a variety of duties which may be subject to frequent change.

Physical Requirements

1. Ability to operate equipment and machinery requiring complex and rapid adjustments, such as trucks, snow plow, chain saw, pneumatic tools, carpenter tools and mechanic's tools.
2. Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as street maintenance equipment use.
3. Ability to exert required physical effort to perform moderate to heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.
4. Ability to recognize and identify similarities or differences between characteristics of colors, shapes, sounds and odors associated with job related objects, materials and tasks.

Environmental Adaptability

1. Ability to work under often unsafe and uncomfortable conditions where exposure to environmental factors such as temperature variations, toxic agents, vibrations, machinery, electrical currents, traffic hazards and/or dust can cause discomfort and where there is a risk of injury.

Village Policies

1. This position is subject to all provisions of the Village of Gilberts Personnel Manual, including any and all supplemental policies adopted by the Village President and Trustees and/or the Village Administrator.
2. The Village of Gilberts endeavors to be in compliance with the Drug Free Work Place Act. To this end, this position is required to submit to drug and alcohol testing pursuant to the Village of Gilberts Personnel Manual.
3. The Village of Gilberts is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Approved:

Village Administrator

Date

Board Approval: