

**Village Board of Trustees  
Meeting Agenda  
Village of Gilberts  
87 GALLIGAN ROAD,  
GILBERTS, ILLINOIS 60136  
March 4, 2014  
7:00 P.M.**

**A G E N D A**

**ORDER OF BUSINESS**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL / ESTABLISH QUORUM**
- 3. APPOINTMENTS**  
Appointment of Mr. Lou Rossi to serve as Chief of Police
- 4. PRESENTATIONS**  
A. "Remember 45" Veterans Event
- 5. PUBLIC COMMENT**
- 6. CONSENT AGENDA**  
A. A Motion to approve Minutes from the February 20, 2014 Special Village Board Meeting  
B. A Motion to approve Bills and Salaries Dated March 4, 2014
- 7. ITEMS FOR APPROVAL**  
A. A Motion to approve Resolution 06-2014, a Resolution approving the Executive Session Minutes
- 8. ITEMS FOR DISCUSSION**
- 9. STAFF REPORTS**
- 10. BOARD OF TRUSTEES REPORTS**
- 11. PRESIDENT'S REPORT**
- 12. EXECUTIVE SESSION**  
A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 102/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2 (c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.
- 13. ADJOURNMENT**

**AUDIENCE PARTICIPATION**

Anyone indicating a desire to speak during Public Comments will be acknowledged by the Village President. Please state your name, address and topic when called upon to speak. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). Interrogation of the Village Staff, Village President, Village Board or any of their comments will not be allowed at this time. Personal invectives against Village Staff or Elected Officials are not permitted.

To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President.

If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.

During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting.

"The Village of Gilberts complies with the Americans with Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number 874/428-2861." *Assistive services will be provided upon request.*

# Village of Gilberts

Village Hall  
87 Galligan Road, Gilberts, IL 60136  
Ph. 847-428-2861 Fax: 847-428-2955  
www.villageofgilberts.com

## Village Administrator Memorandum 09-14

**TO:** President Rick Zirk  
Board of Trustees

**FROM:** Ray Keller, Village Administrator

**DATE:** February 28, 2014

**RE:** Village Board Meeting – March 4, 2014

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The following summary discusses the agenda items for the Village Board meeting scheduled for March 4, 2014:

### 1. CALL TO ORDER

### 2. ROLL CALL / ESTABLISH QUORUM

### 3. APPOINTMENTS

#### **Appointment of Mr. Lou Rossi to serve as Chief of Police**

A motion to concur with President Zirk's recommendation to appoint Mr. Louis Rossi to serve as Gilberts Chief of Police.

### 4. PRESENTATIONS

#### **A. "Remember 45" Veterans Event**

Mr Jerry Christopherson of True Patriots Care Foundation will introduce himself. He will describe the Remember 45 event his organization would like to hold in Town Square Park Sunday August 10, 2014.

### 5. PUBLIC COMMENT

*Questions or comments from the public may be raised at this time.*

### 6. CONSENT AGENDA

*Any item may be removed from the consent agenda by request.*

#### **A. A Motion to approve Minutes from the February 20, 2014 Special Village Board Meeting.**

Please review the minutes from the February 20, 2014 Special Village Board Meeting. Please contact Village Clerk Debra Meadows prior to the meeting with any corrections or questions. Staff recommend approval.

Public Works Facility  
Finance & Building Departments  
73 Industrial Drive, Gilberts, IL 60136  
Ph. 847-428-4167 Fax: 847-551-3382

Police Department  
86 Railroad St., Gilberts, IL 60136  
Ph. 847-428-2954 Fax 847-428-4232

**B. Motion to approve Bills and Salaries Dated March 4, 2014**

Please refer to the enclosed spreadsheet, which lists the bills to be approved. If you need additional information about any of these bills, please contact me as Finance Director Marlene Blocker is out of town. Staff recommend approval.

**7. ITEMS FOR APPROVAL**

**A. Motion to approve Resolution 06-2014, a Resolution approving the Executive Session Minutes.**

Staff recommend approval of the resolution which approves but does not release any of the minutes, and retains the minutes as confidential. Please contact Village Clerk Debra Meadows prior to the meeting with any questions.

**8. ITEMS FOR DISCUSSION**

Please contact me or Village President Rick Zirk about any discussion topics to be added to the agenda.

**9. STAFF REPORTS**

Staff will provide any updates at the meeting.

**10. BOARD OF TRUSTEES REPORTS**

**11. PRESIDENT'S REPORT**

**12. EXECUTIVE SESSION**

Please contact me if you any questions about executive session topics

**13. ADJOURNMENT**



## TRUE PATRIOTS CARE FOUNDATION

### **BOARD OF DIRECTORS**

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JERRY CHRISTOPHERSON  
President

RAY REUSCH  
Vice President

SHIRLEY KRANZ  
Secretary

ROBERT USAB  
Treasurer

MELISSA HERNANDEZ  
Board Member

STACEY KRANZ  
Board Member

CURT Mc REYNOLDS  
Board Member

JOHN SKILLMAN  
Board Member

### **CORPORATE RELATIONS**

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STEVE KRANZ  
773-230-5938  
[Steve.kranz.TPCF@gmail.com](mailto:Steve.kranz.TPCF@gmail.com)

February 27, 2014

Village of Gilberts  
Village Board  
Mr. Rick Zirk President

Dear Mr. Zirk,

I would like to address the village board on March 4, 2014 to discuss our Spirit of 45 Tribute to our WWII / Korean War veterans and Rosie the Riveter.

I would like to reserve the park from August 9-11, 2014 Set up would take place on Saturday August 9<sup>th</sup>, program Sunday August 10<sup>th</sup> take down Monday August 11<sup>th</sup>.

I believe last year's event was very well received by the community and especially our older veterans. While we are still in the planning stages I wanted to make sure we could again use your beautiful park & facilities.

Last year you also helped with in kind donations to assist our event. I'm asking if you would consider sponsoring this year by providing the Port-a-potties, & police O/T? In respect to the O/T I think you will agree we only need extra help with the Victory Parade so the cost should be reduced. You will also recall misquotes were quite bad, Perhaps your contractor could spray a few days prior to our event.

Sincerely  
Jerry Christopherson  
President  
True patriots Care Foundation

**Village of Gilberts  
87 Galligan Road  
Gilberts, Illinois 60136  
Special Board Meeting  
Meeting Minutes  
February 20, 2014**

NOT APPROVED MINUTES

**Call to Order/Pledge of Allegiance**

President Zirk called the special meeting to order at 5:07 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll call / Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, LeClercq, Farrell, Hacker and President Zirk. Others present: Administrator Keller, Assistant Administrator Beith, and Village Clerk Meadows. For members of the audience please see the attached list.

President Zirk noted that there were enough members in attendance to establish a quorum. Trustee Zambetti arrived at 5:08 p.m.

**Public Comment**

President Zirk inquired if anyone in attendance had any questions or concerns they would like to share with the Board Members. Resident Daniel Pace addressed the Board. He expressed his concerns with the Intra Soccer Club petitioning Kane County to grant them a zoning change which would allow certain business activities and to be eligible to procure a liquor license and serve alcoholic beverages at the Subject Property. He questioned the Village's position and the conditions and restrictions contained in the proposed Intergovernmental Agreement between the Village, Intra Soccer Club and Kane County. Mr. Pace expressed his belief that the Village should apply more pressure on the County to further restrict the activities on the subject property. President Zirk noted that although the proposed IGA is not perfect it does restrict the subject property activities. President Zirk reported that the Village is not the controlling jurisdiction Kane County has the sole authority to approve the zoning petition.

Resident Daniel Pace along with resident Allen Mueller discussed their intention of circulating a petition to request Kane County deny the PUD petition or hold off on their decision. Mr. Pace asked the Board Members if they would support their petition. The Board Members concurred that they would be in favor of supporting the residents' efforts.

Mr. Pace and Mr. Mueller thanked the Board Members for their time.

#### **Consent Agenda**

- A. A Motion to approve the February 4, 2014 Village Board Meeting Minutes**
- B. A Motion to approve the February 11, 2014 Special Village Board Meeting Minutes**
- C. A Motion to approve January 2014 Treasurer's Report**
- D. A Motion to approve Bills & Salaries dated February 20, 2014 as follows: General Fund \$96,591.21, Performance Bonds and Escrows \$4,923.00, Water Fund \$31,358.65 and Payroll 58,378.83**
- E. A Motion to approve Resolution 04-2014, a Resolution authorizing an agreement between the Village of Gilberts and Cemcon Ltd. to provide professional engineering services for Gilberts Town Center Regional Park**
- F. A Motion to approve Resolution 05-2014, a Resolution authorizing an agreement between the Village of Gilberts and Signature Design Group to provide professional services for the design of Gilberts Town Center Regional Park.**

President Zirk asked if any Board Member wished to remove any items from the consent agenda. There were no comments from any of the Board Members. **A Motion was made by Trustee LeClercq and seconded by Trustee Zambetti to approve the consent agenda items A-F as presented.** Roll call: Vote: 6-ayes: Trustees Corbett, Mierisch, LeClercqu, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

#### **Items for Approval**

There were no items listed under "Items for Approval".

#### **Items for Discussion**

There were no items listed under "Items for Discussion".

#### **Staff Reports**

There were no reports given by the Staff Members.

#### **Board of Trustee Reports**

There were no reports provided by any of the Board Trustees.

#### **President's Report**

President Zirk had nothing to report at this time.

Village Board  
Special Meeting  
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February 20, 2014  
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**Executive Session**

**A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to close a portion of the meeting as permitted by 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance of dismissal of specific employees of the Village with no business to follow.**

Roll call: Vote: 6-ayes: Trustees Mierisch, LeClercq, Zambetti, Farrell, Hacker, and Corbett. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Keller, Assistant Administrator Beith and Village Clerk Meadows went into executive session at 5:29 p.m. and returned to the public meeting at 9:38 p.m.

**Reconvene/Roll Call**

**A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to reconvene the public meeting at 9:38 p.m.** Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell, and Hacker. 1-absent: Trustee LeClercq. Others present Administrator Keller, Assistant Administrator Beith and Village Clerk Meadows.

**Adjournment**

There being no further business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Hacker to adjourn from the public meeting at 9:40 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows





**RESOLUTION  
VILLAGE OF GILBERTS  
APPROVE EXECUTIVE SESSION MEETING MINUTES**

**WHEREAS**, the Village Board of the Village of Gilberts, has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

**WHEREAS**, pursuant to 5 ILCS 120/2.06, the Village Board recently conducted its quarterly review of executive session meeting minutes and has determined that certain executive session minutes not yet released should remain confidential, subject to further review and determination as to their appropriateness for release at a future date.

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, OF THE VILLAGE OF GILBERTS, KANE COUNTY, ILLINOIS AS FOLLOWS:**

**Section 1:**

The Village Board has determined that the following approved executive session minutes should remain confidential at this time, subject to further review and determination as to their appropriateness for release at a future date:

<b>REMAIN CONFIDENTIAL</b>
December 11, 2001
December 17, 2001
January 22, 2002
February 17, 2004
December 21, 2004
November 14, 2006
December 12, 2006
June 23, 2009 (Part 2)
July 14, 2009 (Part 2)
July 28, 2009
September 1, 2009
May 18, 2010
September 03, 2013
September 10, 2013

**Section 2**

The Village Board hereby initially approves the following executive session minutes, which minutes will be scheduled for future review and determination as to whether to release to the public or keep confidential. Until such review, these meeting minutes shall remain confidential.

<b>INITIAL APPROVAL – REMAIN CONFIDENTIAL</b>
January 7, 2014

**Section 3:**

This Resolution shall take full force and effect upon its passage and approval as provided by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by a roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee David LeClercq	_____	_____	_____	_____
Trustee Dan Corbett	_____	_____	_____	_____
Trustee Louis Hacker	_____	_____	_____	_____
Trustee Nancy Farrell	_____	_____	_____	_____
Trustee Patricia Mierisch	_____	_____	_____	_____
Trustee Guy Zambetti	_____	_____	_____	_____
President Rick Zirk	_____	_____	_____	_____

\_\_\_\_\_  
Rick Zirk  
Village President

(SEAL)

ATTEST:

\_\_\_\_\_  
Debra Meadows  
Village Clerk