

**THE VILLAGE OF GILBERTS, ILLINOIS  
PERMIT CHECKLIST FOR CONSTRUCTION OF A DECK**

**FEES**

<b>BASIC FEE .....</b>	<b>\$48.00</b>
<b>(3) INSPECTIONS (29.00 ea.).....</b>	<b>\$58.00</b>
<b>(1)-POST HOLE; (1)-FINAL</b>	
<b>TOTAL PERMIT FEE .....</b>	<b>\$106.00</b>
<b>RE-INSPECTIONS .....</b>	<b>\$29.00 (each)</b>
<b>REFUNDABLE CASH BOND FEE.....</b>	<b>\$58.00</b>
<b>(2-checks required: 1-cash bond and 1-permit fee)</b>	

**DECK PERMIT CHECKLIST**

HOMEOWNER'S NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_

**INFORMATION TO BE SUBMITTED WHEN APPLYING:**

- 1. A plat of survey showing the proposed deck, and all other construction including patios, sun rooms, etc. drawn to scale.
- 2. The proposed location shown on the plat showing distance to the lot lines and other structures.
- 3. It shall comply with all side yard requirements.
- 4. Provide drawings or plans indicating construction details including type and size of all lumber.
- 5. Decks more than 18 inches above the surrounding grade must have a guardrail. Guardrails shall have an intermediate rail that does not create a ladder like effect which will not allow the passage of a four inch sphere.
- 6. Stairs-Minimum width 36 inches, minimum tread 10 inches (nose to nose), maximum riser 7-3/4 inches, grippable hand rail required when more than 4 risers. Deck stairs shall have a minimum of a concrete landing with three feet (3') of travel and width of entire stairs. Pavers may be used in lieu of concrete.
- 7. Holes for the pier footings shall have a minimum diameter of 8 inches and shall be dug a minimum of 42 inches below finished grade.
- 8. Holes for footing shall be inspected before placing concrete.
- 9. All submitted information shall be available on site during the inspection.
- 10. Provide height of finished deck above final grade.
- 11. 60 PSF (#'s per sq. ft.) Live Load Required
- 12. Other pertinent information \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Note: The above information becomes part of the permit application and compliance is required.

**\*\*\*Call JULIE 1-800-892-0123 or 811 to locate all underground utilities.**

**Note: Many subdivisions in the Village have covenants and restrictions which are binding on your property. These covenants and restrictions may require permission from the homeowners association or the developer before you begin construction. In some cases, they may prohibit construction of a building which is permitted by the Village of Gilberts. It is the responsibility of each applicant and homeowner to check the covenants and restrictions which apply to your property.**