

## *Village of Gilberts*

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

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### **VILLAGE BOARD MEETING AGENDA**

**Tuesday, June 4, 2019 - 7:00 p.m. - Village Hall Board Room**

#### **ORDER OF BUSINESS**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**2. ROLL CALL / ESTABLISH QUORUM**

**3. RECOGNITION**

A. Recognition of Police Chief Lou Rossi's Retirement

**4. PUBLIC COMMENT\***

Intended for public comment on issues not otherwise on this agenda, those comments offered when individual issues are discussed.

**5. CONSENT AGENDA**

A. A Motion to approve Minutes from the May 21, 2019 Village Board Meeting

B. A Motion to approve Bills & Payroll dated June 4, 2019

**6. ITEMS FOR APPROVAL**

**7. ITEMS FOR DISCUSSION**

**8. STAFF REPORTS**

**9. TRUSTEES' REPORTS**

**10. PRESIDENTS' REPORT**

**11. EXECUTIVE SESSION\***

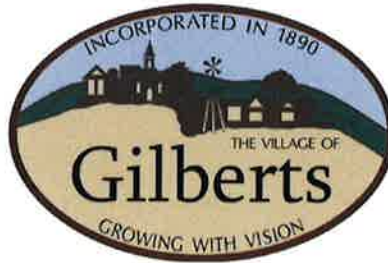
**12. ADJOURNMENT**

**\*Executive Session Information**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c)(11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2(c) 2 Collective negotiating matters.

**\*Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861. Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, May 21, 2019**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Corbett, Allen, Farrell, Hacker, and President Zirk. Trustees Kojzarek and Zambetti were absent. Others present: Village Administrator Brian Bourdeau. For members of the audience please see the attached copy of the sign-in sheet.

**3. PUBLIC COMMENT**

Mike Shannon – Mr. Shannon approached the Board and asked if the Conservancy multi-unit housing was to be considered on tonight's agenda. President Zirk stated that item won't be considered by the Village Board until June. Mr. Shannon stated that he attended the first Plan Commission meeting where the Conservancy was being discussed and that the proposed changes to the Conservancy would change the whole dynamic of the neighborhood that he lives in. President Zirk encouraged Mr. Shannon to attend the second meeting in June when there will be a public hearing held for this topic so he can discuss it further.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the May 7, 2019 Village Board Meeting
- B. A Motion to approve Minutes from the May 14, 2019 Special Village Board Meeting
- C. A Motion to approve Bills & Payroll dated May 21, 2019
- D. A Motion to approve the April 2019 Treasurer's Report
- E. A Motion to approve Ordinance 05-2019, An Ordinance Amending the Village's Unified Development Ordinance Regarding Mini-Warehouses in the I-1 District

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Corbett and seconded by Trustee Allen to Approve Consent Agenda Items 4A-E as presented.** Roll call vote: Trustees Corbett, Allen, Farrell, and Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

**5. ITEMS FOR APPROVAL**

There were no items for approval at this time.

**6. ITEMS FOR DISCUSSION**

There were no items for discussion at this time.

**7. STAFF REPORTS**

Administrator Bourdeau

- Based on the Plan Commission's recent recommendation, a Public Hearing date of June 11 will take place during the Committee of the Whole Meeting.
- Staff has a pre-construction meeting regarding Timber Trails Boulevard with the contractor set for Thursday, May 30 and should have a more firm timeline of the project at that time. President Zirk asked Administrator Bourdeau to find out from the contractor if they plan on doing any removal work soon prior to having the asphalt material.

**8. TRUSTEE REPORTS**

There were no trustee reports at this time.

**9. PRESIDENT'S REPORT**

President Zirk had nothing to report at this time.

**10. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:13 p.m.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker  
Village Clerk



User: lsiegbahn  
DB: Gilberts

EXP CHECK RUN DATES 06/04/2019 - 06/04/2019

BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnzd
27586	AQUA BACKFLOW, INC.	05/01/2019	06/04/2019	360.00	360.00	Open	N
27619	AT&T U-VERSE	05/14/2019	06/04/2019	56.40	56.40	Open	N
27503	B&F CONSTRUCTION CODE SVC, INC	05/15/2019	06/04/2019	360.00	360.00	Open	N
27504	B&F CONSTRUCTION CODE SVC, INC	05/15/2019	06/04/2019	467.50	467.50	Open	N
27549	B&F CONSTRUCTION CODE SVC, INC	01/21/2019	06/04/2019	180.00	180.00	Open	N
27550	B&F CONSTRUCTION CODE SVC, INC	01/21/2019	06/04/2019	235.00	235.00	Open	N
	Total for vendor B&F001 - B&F CONSTRUCTION CODE SVC, INC:			1,242.50	1,242.50		
27576	B&K POWER EQUIPMENT INC	05/13/2019	06/04/2019	137.00	137.00	Open	N
27578	BENEFIT PLANNING CONSULTANTS,	05/13/2019	06/04/2019	100.00	100.00	Open	N
27611	C. SINGLETON PLUMBING	05/24/2019	06/04/2019	210.00	210.00	Open	N
27627	CENTGRA PRIMARY CARE, LLC	05/20/2019	06/04/2019	35.00	35.00	Open	N
27620	CENTRAL TREE	05/24/2019	06/04/2019	130.00	130.00	Open	N
27567	COMMONWEALTH EDISON	05/16/2019	06/04/2019	7.29	7.29	Open	N
27568	COMMONWEALTH EDISON	05/16/2019	06/04/2019	239.11	239.11	Open	N
27569	COMMONWEALTH EDISON	05/16/2019	06/04/2019	30.63	30.63	Open	N
27570	COMMONWEALTH EDISON	05/16/2019	06/04/2019	35.36	35.36	Open	N
27595	COMMONWEALTH EDISON	05/24/2019	06/04/2019	46.77	46.77	Open	N
27601	COMMONWEALTH EDISON	05/16/2019	06/04/2019	9.96	9.96	Open	N
27602	COMMONWEALTH EDISON	05/16/2019	06/04/2019	9.96	9.96	Open	N
27603	COMMONWEALTH EDISON	05/16/2019	06/04/2019	14.05	14.05	Open	N
27604	COMMONWEALTH EDISON	04/22/2019	06/04/2019	89.37	89.37	Open	N
27626	COMMONWEALTH EDISON	05/21/2019	06/04/2019	16.20	16.20	Open	N
	Total for vendor COM003 - COMMONWEALTH EDISON:			498.70	498.70		
27505	CONSTELLATION NEWENERGY, INC.	05/15/2019	06/04/2019	179.79	179.79	Open	N
27506	CONSTELLATION NEWENERGY, INC.	05/14/2019	06/04/2019	107.37	107.37	Open	N
27507	CONSTELLATION NEWENERGY, INC.	05/14/2019	06/04/2019	141.01	141.01	Open	N
27508	CONSTELLATION NEWENERGY, INC.	05/14/2019	06/04/2019	133.24	133.24	Open	N
27597	CONSTELLATION NEWENERGY, INC.	05/22/2019	06/04/2019	436.16	436.16	Open	N
27623	CONSTELLATION NEWENERGY, INC.	05/17/2019	06/04/2019	125.70	125.70	Open	N
27624	CONSTELLATION NEWENERGY, INC.	05/17/2019	06/04/2019	165.49	165.49	Open	N
27625	CONSTELLATION NEWENERGY, INC.	05/17/2019	06/04/2019	46.06	46.06	Open	N
	Total for vendor CONSTELL - CONSTELLATION NEWENERGY, INC.:			1,334.82	1,334.82		
27615	DYNEGY ENERGY SERVICES	05/28/2019	06/04/2019	15,936.29	15,936.29	Open	N
27632	FERGUSON WATERWORKS	05/14/2019	06/04/2019	59.00	59.00	Open	N
27557	H.R. STEWART INC	05/15/2019	06/04/2019	1,600.00	1,600.00	Open	N
27563	HD WHITE CAP CONST SUPPLY	05/14/2019	06/04/2019	8.89	8.89	Open	N
27564	HD WHITE CAP CONST SUPPLY	05/10/2019	06/04/2019	31.29	31.29	Open	N
27565	HD WHITE CAP CONST SUPPLY	05/10/2019	06/04/2019	21.18	21.18	Open	N
27610	HD WHITE CAP CONST SUPPLY	05/16/2019	06/04/2019	57.59	57.59	Open	N
	Total for vendor HDSUPPLY -- HD WHITE CAP CONST SUPPLY:			118.95	118.95		
27634	HYDROAIRE SERVICES	05/28/2019	06/04/2019	1,000.00	1,000.00	Open	N
27635	ILLINOIS GOVERNMENT FINANCE	05/30/2019	06/04/2019	95.00	95.00	Open	N
27593	IPBC - INTERGOVERNMENTAL PERSONNE	06/01/2019	06/04/2019	26,731.71	26,731.71	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
27585	KANE COUNTY DIVISION OF	05/15/2019	06/04/2019	2,009.94	2,009.94	Open	N
27558	L.E.D. RITE, LLC	05/17/2019	06/04/2019	318.02	318.02	Open	N
27548	M. E. SIMPSON CO	05/14/2019	06/04/2019	3,750.00	3,750.00	Open	N
27556	M.E. BULBS	05/17/2019	06/04/2019	279.13	279.13	Open	N
27553	MENARDS - CARPENTERSVILLE	05/20/2019	06/04/2019	55.25	55.25	Open	N
27554	MENARDS - CARPENTERSVILLE	05/28/2019	06/04/2019	31.76	31.76	Open	N
27555	MENARDS - CARPENTERSVILLE	05/24/2019	06/04/2019	1,201.53	1,201.53	Open	N
27572	MENARDS - CARPENTERSVILLE	05/17/2019	06/04/2019	189.97	189.97	Open	N
27573	MENARDS - CARPENTERSVILLE	05/16/2019	06/04/2019	21.93	21.93	Open	N
27574	MENARDS - CARPENTERSVILLE	05/20/2019	06/04/2019	131.10	131.10	Open	N
27575	MENARDS - CARPENTERSVILLE	05/20/2019	06/04/2019	87.40	87.40	Open	N
	Total for vendor MEN002 - MENARDS - CARPENTERSVILLE:			1,718.94	1,718.94		
27614	MMD	05/14/2019	06/04/2019	88.00	88.00	Open	N
27571	NICOR	05/16/2019	06/04/2019	99.52	99.52	Open	N
27598	NICOR	05/21/2019	06/04/2019	31.08	31.08	Open	N
27609	NICOR	05/21/2019	06/04/2019	107.54	107.54	Open	N
27616	NICOR	05/20/2019	06/04/2019	104.10	104.10	Open	N
27617	NICOR	05/20/2019	06/04/2019	110.07	110.07	Open	N
	Total for vendor NIG001 - NICOR:			452.31	452.31		
27587	NORTH EAST MULTI-REGIONAL	05/09/2019	06/04/2019	75.00	75.00	Open	N
27596	ORION LWS, INC.	05/29/2019	06/04/2019	520.00	520.00	Open	N
27551	PDC LABORATORIES, INC	03/21/2019	06/04/2019	15.00	15.00	Open	N
27552	PDC LABORATORIES, INC	03/27/2019	06/04/2019	185.00	185.00	Open	N
27583	PDC LABORATORIES, INC	05/17/2019	06/04/2019	125.00	125.00	Open	N
27584	PDC LABORATORIES, INC	04/17/2019	06/04/2019	15.00	15.00	Open	N
	Total for vendor PDCLAB - PDC LABORATORIES, INC:			340.00	340.00		
27594	RENEE REID	05/30/2019	06/04/2019	74.00	74.00	Open	N
27606	RICHARD SPINKER	05/31/2019	06/04/2019	140.00	140.00	Open	N
27607	RICHARD SPINKER	05/31/2019	06/04/2019	140.00	140.00	Open	N
27608	RICHARD SPINKER	05/31/2019	06/04/2019	315.00	315.00	Open	N
	Total for vendor SCUFF01 - RICHARD SPINKER:			595.00	595.00		
27509	ROBINSON ENGINEERING, LTD.	10/31/2018	06/04/2019	869.75	869.75	Open	N
27510	ROBINSON ENGINEERING, LTD.	05/20/2019	06/04/2019	501.00	501.00	Open	N
27511	ROBINSON ENGINEERING, LTD.	01/31/2019	06/04/2019	640.50	640.50	Open	N
27512	ROBINSON ENGINEERING, LTD.	01/31/2019	06/04/2019	295.75	295.75	Open	N
27513	ROBINSON ENGINEERING, LTD.	02/18/2019	06/04/2019	2,117.50	2,117.50	Open	N
27514	ROBINSON ENGINEERING, LTD.	02/18/2019	06/04/2019	4,224.25	4,224.25	Open	N
27515	ROBINSON ENGINEERING, LTD.	02/28/2019	06/04/2019	4,730.00	4,730.00	Open	N
27516	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	3,025.00	3,025.00	Open	N
27517	ROBINSON ENGINEERING, LTD.	10/31/2018	06/04/2019	13,934.08	13,934.08	Open	N
27518	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	188.75	188.75	Open	N
27519	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	106.75	106.75	Open	N
27520	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	188.75	188.75	Open	N

User: lsiegbahn  
DB: Gilberts

EXP CHECK RUN DATES 06/04/2019 - 06/04/2019

BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
27521	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	270.75	270.75	Open	N
27522	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	106.75	106.75	Open	N
27523	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	270.75	270.75	Open	N
27524	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	246.00	246.00	Open	N
27525	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	270.75	270.75	Open	N
27526	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	352.75	352.75	Open	N
27527	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	270.75	270.75	Open	N
27528	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	270.75	270.75	Open	N
27529	ROBINSON ENGINEERING, LTD.	08/30/2019	06/04/2019	166.00	166.00	Open	N
27530	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	166.00	166.00	Open	N
27531	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	166.00	166.00	Open	N
27532	ROBINSON ENGINEERING, LTD.	05/20/2019	06/04/2019	249.00	249.00	Open	N
27533	ROBINSON ENGINEERING, LTD.	10/31/2018	06/04/2019	489.50	489.50	Open	N
27534	ROBINSON ENGINEERING, LTD.	10/31/2018	06/04/2019	1,601.25	1,601.25	Open	N
27535	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	734.50	734.50	Open	N
27536	ROBINSON ENGINEERING, LTD.	02/28/2019	06/04/2019	359.00	359.00	Open	N
27537	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	23,725.00	23,725.00	Open	N
27538	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	1,929.50	1,929.50	Open	N
27539	ROBINSON ENGINEERING, LTD.	10/31/2018	06/04/2019	24,529.50	24,529.50	Open	N
27540	ROBINSON ENGINEERING, LTD.	11/28/2018	06/04/2019	13,375.25	13,375.25	Open	N
27541	ROBINSON ENGINEERING, LTD.	01/31/2019	06/04/2019	457.50	457.50	Open	N
27542	ROBINSON ENGINEERING, LTD.	03/19/2019	06/04/2019	4,154.00	4,154.00	Open	N
27543	ROBINSON ENGINEERING, LTD.	03/19/2019	06/04/2019	1,257.00	1,257.00	Open	N
27544	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	2,613.00	2,613.00	Open	N
27545	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	2,354.50	2,354.50	Open	N
27546	ROBINSON ENGINEERING, LTD.	05/20/2019	06/04/2019	3,470.50	3,470.50	Open	N
27590	ROBINSON ENGINEERING, LTD.	08/30/2018	06/04/2019	546.00	546.00	Open	N
27591	ROBINSON ENGINEERING, LTD.	02/28/2019	06/04/2019	3,554.50	3,554.50	Open	N
27592	ROBINSON ENGINEERING, LTD.	04/30/2019	06/04/2019	13,531.50	13,531.50	Open	N
Total for vendor ROBINSON - ROBINSON ENGINEERING, LTD.:				132,310.33	132,310.33		
27577	RUSSO POWER EQUIPMENT	05/17/2019	06/04/2019	95.96	95.96	Open	N
27600	STAPLES ADVANTAGE	05/18/2019	06/04/2019	49.65	49.65	Open	N
27559	SUBURBAN LABORATORIES	05/24/2019	06/04/2019	200.00	200.00	Open	N
27562	SUBURBAN LABORATORIES	05/21/2019	06/04/2019	123.00	123.00	Open	N
27581	SUBURBAN LABORATORIES	05/20/2019	06/04/2019	123.00	123.00	Open	N
27582	SUBURBAN LABORATORIES	05/17/2019	06/04/2019	123.00	123.00	Open	N
27605	SUBURBAN LABORATORIES	05/30/2019	06/04/2019	123.00	123.00	Open	N
27629	SUBURBAN LABORATORIES	05/23/2019	06/04/2019	123.00	123.00	Open	N
27630	SUBURBAN LABORATORIES	05/23/2019	06/04/2019	50.00	50.00	Open	N
27631	SUBURBAN LABORATORIES	05/23/2019	06/04/2019	716.00	716.00	Open	N
Total for vendor SUBLAB01 - SUBURBAN LABORATORIES:				1,581.00	1,581.00		
27633	SUNSHINE FARM II	05/31/2019	06/04/2019	1,300.00	1,300.00	Open	N
27566	THIRD MILLENNIUM ASSOCIATES	05/16/2019	06/04/2019	675.08	675.08	Open	N
27588	TOM PECK FORD OF HUNTLEY	05/15/2019	06/04/2019	461.88	461.88	Open	N
27613	TPI, INC.	05/24/2019	06/04/2019	28.50	28.50	Open	N

User: lsiegbahn  
DB: Gilberts

EXP CHECK RUN DATES 06/04/2019 - 06/04/2019

BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
27622	ULINE	05/16/2019	06/04/2019	88.54	88.54	Open	N
27599	UNION NATIONAL BANK OF ELGIN	05/17/2019	06/04/2019	3,510.54	3,510.54	Open	N
27628	USA BLUEBOOK	05/23/2019	06/04/2019	90.55	90.55	Open	N
27621	VERIZON WIRELESS	05/16/2019	06/04/2019	(0.02)	(0.02)	Open	N
27589	VIKING CHEMICAL CO	05/15/2019	06/04/2019	1,403.07	1,403.07	Open	N
27560	WRIGHT EXPRESS FSC	05/07/2019	06/04/2019	834.04	834.04	Open	N
27561	WRIGHT EXPRESS FSC	05/07/2019	06/04/2019	442.99	442.99	Open	N
27579	WRIGHT EXPRESS FSC	05/07/2019	06/04/2019	4,339.06	4,339.06	Open	N
27580	WRIGHT EXPRESS FSC	05/07/2019	06/04/2019	99.81	99.81	Open	N
27618	WRIGHT EXPRESS FSC	05/16/2019	06/04/2019	95.39	95.39	Open	N
	Total for vendor EXXON01 - WRIGHT EXPRESS FSC:			5,811.29	5,811.29		
27612	XYLEM WATER SOLUTIONS U.S.A.,	05/16/2019	06/04/2019	12,338.90	12,338.90	Open	N
# of Invoices:		131		219,611.00	219,611.00		
# of Credit Memos:		1		(0.02)	(0.02)		
	Net of Invoices and Credit Memos:			219,610.98	219,610.98		
--- TOTALS BY FUND ---							
	01 - GENERAL FUND			95,613.90	95,613.90		
	11 - COMMUNITY DAYS			2,612.00	2,612.00		
	20 - WATER SYSTEM			42,816.83	42,816.83		
	31 - PERFORMANCE BOND			78,568.25	78,568.25		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - GENERAL FUND			107,911.96	107,911.96		
	01 - ADMINISTRATIVE			23,467.19	23,467.19		
	02 - POLICE			5,240.57	5,240.57		
	03 - PUBLIC WORKS			35,782.37	35,782.37		
	04 - BUILDING			3,957.63	3,957.63		
	06 - PARKS			434.43	434.43		
	10 - WATER SYSTEMS			16,633.84	16,633.84		
	20 - WASTEWATER SYSTEMS			26,182.99	26,182.99		