

**Village of Gilberts**  
**87 Galligan Road-Gilberts, IL 60136**  
**Village Board**  
**Meeting Minutes**  
**September 19, 2017**  
**7:00 p.m.**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Finance Director Erickson and Chief Building Inspector Swedberg. For members of the audience please see the attached copy of the sign-in sheet.

**Public Comment**

President Zirk asked if anyone in the audience had any questions or concerns they wished to share with the Board Members. Resident Bonnie Mitchell addressed the Board Members. Ms. Mitchell reported that she had recently moved into Gilberts Town Center subdivision. Ms. Mitchell discussed her concerns with respect to Cal Atlantic's incomplete infrastructure improvements. She noted that the parkway sprinkler system has been inoperable for many months. In addition, Ms. Mitchell went on to express concerns with various landscape issues. Ms. Mitchell stated that she hopes that prior to Village acceptance these issues will be addressed.

President Zirk responded to Ms. Mitchell's comments. President Zirk informed Ms. Mitchell that there are two classifications of infrastructure improvements one being public improvements and the other being private improvements. President Zirk noted that the public infrastructure improvements are improvements that are built in compliance with the approved engineering and landscape plans. The public improvements prior to acceptance are inspected and approved by the Village Engineer. The private improvements are not inspected or regulated by the Village other than what is set forth in the language contained in the Planned Unit Development and Annexation Agreements.

An unknown female resident addressed the Board Members. She reported that residents residing in Gilberts Town Center 2A are in the process of forming a transition committee which has been working closely with the Pathway Property Management Group. As a group they have been able to address several issues and continue to make progress.

President Zirk recommended Ms. Mitchell contact the transition committee as it appears the committee has been proactive and continues to make progress on having their concerns heard and addressed as one singular strong voice. Ms. Mitchell thanked the Board Members for their time.

### **Appointments**

**A Motion to concur with President Zirk's recommendation to appoint the following Village Staff and Consultants to serve on the Stormwater Committee: Administrator George Sakas, George Kanagin, Chief Building Inspector John Swedberg and Albert Stefan of Robinson Engineering.**

Administrator Sakas reported that this matter had been discussed in length at the last Committee of the Whole Meeting. There being no further discussion on the motion, **a Motion was made by Trustee Farrell and seconded by Trustee Corbett to concur with President Zirk's recommendation to appoint the following Village Staff and Consultants to serve on the Stormwater Oversight Committee: Stormwater Oversight Administrator George Sakas, George Kanagin, Chief Building Inspector John Swedberg along with Albert Stefan of Robinson Engineering will serve as Committee Members.** Roll call: Vote: 5-eyes: Trustees Kojzarek, Corbett, Allen, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

### **Consent Agenda**

- A. A Motion to approve Minutes from the September 5, 2017 Village Board Meeting**
- B. A Motion to approve Minutes from the September 12, 2017 Committee of the Whole Meeting**
- C. A Motion to approve the August 2017 Treasurer's Report**
- D. A Motion to approve Bills & Payroll dated September 19, 2017 as follows: General Fund \$120,746.66, Water System \$56,659.79, Performance Bond \$24,616.48 and UB Postage-September \$755.42**
- E. A Motion to approve the FY-2017 Comprehensive Annual Financial Report**
- F. A Motion to approve Resolution 30-2017, a Resolution authorizing an agreement with DA Davidson & Co. for bond underwriting services**
- G. A Motion to approve Resolution 31-2017, a Resolution designating the Decision making authority for the Village of Gilberts pursuant to the Kane County Stormwater Management Ordinance**

President Zirk asked if any of the Board Members wished to remove any item from the consent agenda for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Farrell and seconded by Trustee Kojzarek to approve the consent agenda items A-G as presented.** Roll call: Vote: 5-eyes: Trustees Corbett, Allen, Zambetti, Farrell and Kojzarek. 0-nays, 0-abstained. Motion carried.

### **Items for Approval**

#### **A Motion to approve Resolution 32-2017, a Resolution designating the account administrator for the Village bank accounts**

President Zirk asked if there were any questions on the motion. The Board Members offered no comments. A Motion was made by Trustee Corbett and seconded by Trustee Allen to approve Resolution 32-2017, a Resolution designating the account administrator for the Village bank accounts. Roll call: Vote: 5-ayes: Trustees Allen, Zambetti, Farrell, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

#### **A Motion to approve Resolution 33-2017, a Resolution awarding a contract for the reroof of the Village of Gilberts Water Plant Buildings**

President Zirk reported that Trustee Corbett had questioned if there would be an additional cost incurred with respect to the expansion of the water treatment plant. President Zirk noted that Administrator Sakas had provided the Board Members with a graphic depicting the minor impact the two water treatment plant expansion options would have on the roofs. In addition, the cost related to the reroofing of the impacted areas would be funded by the SSA bonds not a cost incurred by the Village. Administrator Sakas reported that if the Board decided to wait on the reroof project and the roofs were to fail the cost of restoration could be significant. There being no further discussion on the motion, a Motion was made by Trustee Corbett and seconded by Trustee Allen to approve Resolution 33-2017, a Resolution awarding a contract for the reroof of the Village of Gilberts Water Plant Buildings. Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Kojzarek, Corbett and Allen. 0-nays, 0-abstained. Motion carried.

### **Items for Discussion**

There were no items listed under "Items for Discussion".

### **Staff Reports**

Administrator Sakas reported that he had emailed the Board Members an update on the Public Works projects. Administrator Sakas commented on the continuation and completion of the Public Works projects which were included in the FY-2018 budget.

Administrator Sakas discussed the upcoming Northern Kane County Chamber's Community Service Award. He noted that Staff will follow the same procedure as in years past unless the Board Members had other suggestions. The Board Members offered no comments; Staff will begin canvassing the local organizations for nomination suggestions.

Administrator Sakas discussed the Illinois Department of Transportation's road construction project to repair the badly deteriorated railroad crossing located on Rt. 72 east of I-90 in the Village limits. The project will begin on Tuesday, October 10<sup>th</sup> and conclude on or before Tuesday, October 17<sup>th</sup>. Informational signage will be installed several days prior to the commencing of the construction project. There was some discussion on how inconvenient the temporary road closure will be for motorists.

Assistant Administrator Beith reported that the Village is offering an optional Plan Commission training course on Wednesday, October 11 at 6:15 p.m. located at the Sugar Grove Fire Department Station #1. If anyone is interested in attending contact Assistant Administrator Beith or Clerk Meadows.

Assistant Administrator Beith reported that Kane County will be hosting a business development seminar on October 5<sup>th</sup> at the Milk Pail; for more information visit the Kane County Business Development website.

Finance Director Erickson reported that there is notable purchase of a police vehicle on the current bills list.

#### **Trustees' Reports**

The Trustees offered no reports at this time.

#### **President's Report**

President Zirk offered no reports at this time.

#### **Executive Session**

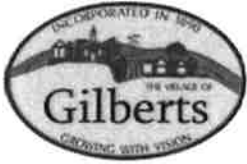
President Zirk asked if the Board Members or Staff had any matters they wished to discuss in executive session. Neither the Board Members nor Staff offered any comments.

#### **Adjournment**

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Allen to adjourn from the public meeting at 7:20 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows



**Village of Gilberts**

**87 Galligan Road**

**Gilberts, Illinois 60136**

**Village Board Meeting**

**September 19, 2017**

**7:00 p.m.**

**Sign-in-Sheet**

**Name**

**Contact Information (Optional)**

Tom GAGLA

Heather Shelby

George Kavagin

Bruce & Jackie Rod.

Debra J. Judd

Bonnie Mitchell