



**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Special Village Board  
Meeting Minutes  
August 8, 2017**

APPROVED MINUTES

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Finance Director Erickson and Chief Building Inspector Swedberg. For members of the audience please see the attached copy of the sign-in sheet.

**Presentation**

**Northern Kane County Chamber of Commerce**

President of the Northern Kane County Chamber of Commerce, Melissa Hernandez provided the Board Members with a brief update on the Chamber's recent events. In addition, she spoke about a recently implemented software application that is designed to assist in promoting Chamber Members businesses. President Hernandez reported that they are in the process of tweaking the application prior to releasing the application to the Chamber Members. She noted that the application assists in promoting local events, restaurants, movie theaters and other businesses. President Hernandez noted that unlike applications such as Yelp their application does not allow users access to provided negative feedback. President Zirk noted that the Village had experimented with a similar application. However, participation was very low and the Village opted out of the contract.

President Hernandez went on to comment on this year's Community Service Award event. She noted that the five municipalities that are Chamber Members are being asked to have their Community Service Award nominees along with their bios to her by October 1<sup>st</sup>. The event will once again be held at the Randall Oaks County Club on November 15<sup>th</sup>.

President Hernandez thanked the Board Members for their time.

**Timber Trails Home Owners Association-Holiday Lights**

There was no discussion on this agenda item due to the lack of representation by the Timber Trails HOA.

**Public Comment**

President Zirk asked if anyone in the audience wished to address the Board Members at this time. Resident Rose Brown motioned that she would like to speak at this time.

Resident Brown discussed her concerns with respect to standing water on her property. She reported that there are two storm drains located on her property that are not functioning properly.

President Zirk recommended she speak directly with Staff and they will in turn investigate the concern. Ms. Brown thanked the Board Members for their time and will be in contact with Staff.

### **Consent Agenda**

- A. A Motion to approve Minutes from the July 18, 2017 Village Board Meeting**
- B. A Motion to ratify Bills & Payroll dated July 28, 2017 and August 1, 2017 as follows:  
July 28, 2017-General Fund \$19,907.19, Water System \$6,895.57 and Performance Bonds \$3,057.00/August 1, 2017-TIF #2 \$294,496.70**
- C. A Motion to approve Bills & Payroll dated August 8, 2017 as follows: General Fund \$71,578.15, Water System \$19,831.27, Performance Bonds \$9,510.00 and Health Insurance \$25,557.71**

President Zirk noted that the minutes under consideration are the amended minutes sent out via email. He asked the Board Members if there were any items listed on the consent agenda they would like removed for separate consideration. The Board Members offered no comments.

**A Motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to approve the consent agenda items A-C as presented.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

### **Items for Approval**

There were no items listed under "Items for Approval".

### **Items for Discussion**

#### **Code Violation-Fine Refund Request**

The resident requesting the Board Members consider reimbursing his code violation fine was not in attendance. However, Administrator Sakas explained the situation. He reported that the resident had quails on his property which is prohibited by the Village Code. The resident in question had agreed to remove the quails by a certain date. However the resident failed to do so and was issued a citation. Since then the resident has removed the quails and paid the fine. The resident asked Staff if they would refund his fine since he was now in compliance with the Village Code. Staff informed the resident that this action could only be taken by the Village Board.

The Board Members discussed the resident's request and concurred that their policy is to enforce the Village Code.

#### **Memorial Park's Skate Park**

Administrator Sakas discussed the condition of the Skate Park. He noted that although the park was popular a number of years ago recent observation is that the skate park is not being used to any extent.

Administrator Sakas reported that the features consist of metal structures which over the years have deteriorated and are in need of rehabilitation.

Administrator Sakas noted that Staff is looking for direction and had provided the Board Members with three suggested options.

Administrator Sakas discussed option one in which Staff suggested getting a quote to rehabilitate the existing structures. Staff had spoken with NuToys Leisure Products with respect to replacing the structures. The company no longer sells the skate park equipment, but they can develop a rehabilitation plan or refer the Village to the OEM for a steel like/kind replacement quote.

Administrator Sakas continued to discuss option two. He noted that the structures could be removed and replaced with new skate park structures.

Administrator Sakas concluded by discussing option three. He reported that the Board Members could choose to re-purpose the site as a tennis court. Staff has spoken with the YMCA Staff and they would be willing to offer a tennis program and were in favor of keeping the fence. However, the underlying asphalt is worn and would need to be rehabbed.

Administrator Sakas discussed the fact that Staff has spoken with a vendor that specializes in constructing tennis courts and suggested also using special rubberized asphalt designed for tennis courts.

Trustee Zambetti was in favor of re-purposing the skate park as long as the YMCA has a need for a tennis court. He was also in favor of the special rubberized asphalt if the cost was reasonable. Trustee Kojzarek agreed.

Trustee Farrell inquired if the skate park was still opened to the public. Staff reported that they will lock the park tomorrow.

President Zirk commented on his past experience with rubberized asphalt. He reported that it is very expensive and doesn't forgive graffiti artwork. In addition, he noted that the underlying asphalt would still need to be addressed as the rubberized asphalt is reflective and requires a quality base.

Administrator Sakas suggested that the Board Members may want to consider also addressing the gravel parking lot and the basketball court at the same time as the tennis court is being reconstructed.

Trustee Corbett inquired if the skate park had been maintained over the years. Chief Building Inspector Swedberg replied yes. He reported that many of the structures had gone missing or were broken over the years.

Trustee Hacker also was in favor of re-purposing the skate park to a tennis court.

Staff will touch base with the YMCA with regards to their use of a tennis court and then research cost and report back.

### **Staff Reports**

Administrator Sakas reported that Staff is in the process of drafting the RFP for the reroofing of the water and wastewater facilities.

Administrator Sakas reported the Plan Commission and Police Pension Board are scheduled to meet on Wednesday, August 9<sup>th</sup>. He noted that the Plan Commission will be considering the recommendation of the Final Plat of Subdivision for the Conservancy Phase 2A-1. This item could potentially be placed on the next Board agenda.

Trustee Hacker commented on the estimated probable cost for the Conservancy Phase 2A-1. He asked if the Village had seen any documents with respect to the water treatment plant expansion and the construction of the two wells. Administrator Sakas reported the he is aware that Robinson Engineering is working with Lintech. Trustee Hacker asked Administrator Sakas if he had sent a letter to Developer Mertz informing him of the amount of remaining allowable lots. Administrator Sakas responded yes.

Assistant Administrator Beith reported that he has been working with QuadCom to develop an agreement to allow their equipment to be housed at Indian Trails' water tower. He noted that their equipment is currently there; however in the past there was no agreement. President Zirk noted that QuadCom dispatches for the Fire Department while KaneCom dispatches police services. Assistant Administrator Beith reported that Staff is also working on an agreement with KaneCom who wished to co-locate with QuadCom.

Finance Director Erickson reported that the final audit schedule had been pushed back. Staff is waiting to receive the Police Pension Actuarial Report.

Chief Building Inspector Swedberg reported that he had received several promising laborer applications. We will begin the interviewing process next week.

Chief Building Inspector Swedberg discussed several budgeted projects that the Public Works Department is working on.

Chief Building Inspector Swedberg reported that the Bison Baseball Coaches and volunteers are making improvements to Memorial Park in the evening hours. President Zirk noted that is the reason residents may see Public Works Trucks parked in the park after hours.

### **Trustee's Reports**

Trustee Zambetti questioned the status for the engineering cost estimate to reconstruct a portion of Galligan Road and Industrial Drive.

Administrator Sakas reported that he has received a couple of engineering cost estimates. However, the estimates he has received to date appear to be high. The projects would not be able to begin until next construction season.

#### **President's Report**

President Zirk offered no reports at this time.

#### **Executive Session**

Staff requested the Board consider entering into executive session to discuss potential litigation as permitted by 5 ILCS 120/2 (c) (11). **A Motion was made by Trustee Corbett and seconded by Trustee Hacker to enter into executive session with no business to follow at 7:30 p.m.** Roll call: Vote: 6-ayes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Sakas, Assistant Administrator Beith, Finance Director Erickson, Chief Building Inspector Swedberg and Village Clerk Meadows entered into the executive session at 7:39 and returned to the public meeting at 8:14 p.m.

#### **Reconvene/Roll Call**

Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Finance Director Erickson and Chief Building Inspector Swedberg.

#### **Adjournment**

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Allen to adjourn from the public meeting at 8:15 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows