

Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Village Board  
Meeting Minutes  
June 20, 2017

APPROVED 6/20/17

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:03 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Allen, Zambetti, Farrell, Hacker and President Zirk. 1-absent: Trustee Corbett. Others present: Administrator Sakas, Assistant Administrator Beith and Finance Director Erickson. For members of the audience please see the attached copy of the sign-in sheet.

**Public Comment**

President Zirk asked if anyone in the audience wished to address the Board Members. There were no questions or comments offered by anyone in attendance.

**Consent Agenda**

- A. **A Motion to approve Minutes from the June 13, 2017 Special Village Board Meeting**
- B. **A Motion to approve Bills & Payroll dated June 20, 2017 as follows: General Fund \$132,623.96 and Water System \$6,667.92**
- C. **A Motion to approve Ordinance 15-2017, an Ordinance adopting Prevailing Wage Rates to be paid to Laborers, Mechanics, and other Workers performing construction of Public Works in the Village of Gilberts, Kane County, Illinois**
- D. **A Motion to approve Resolution 24-2017, a Resolution authorizing a Service Agreement between the Village of Gilberts and Robinson Engineering to provide engineering services associated with analysis of the Village Water System and the impacts of two additional wells along with the expansion of the Water Treatment Plant**

President Zirk asked the Board Members if they wished to remove any items from the consent agenda for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-D as presented.** Roll Call: Vote: 5-ayes: Trustees Kojzarek, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

**Items for Approval**

**A Motion to approve Resolution 25-2017, a Resolution authorizing an Intergovernmental Agreement between the Village of Gilberts Police Department and Community District 158 to provide for reciprocal reporting**

President Zirk noted that he had asked Clerk Meadows why the school district agreements had two slightly different titles. She informed him that each district supplied their agreement templates and each template was slightly different. There being no further discussion on the motion, **a Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve Resolution 25-2017, a Resolution authorizing an Intergovernmental Agreement between the Village of Gilberts Police Department and Community District 158 to provide for reciprocal reporting.** Roll call: Vote: 5-ayes: Trustees Allen, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

**A Motion to approve Resolution 26-2017, a Resolution authorizing an Intergovernmental Agreement between the Village of Gilberts and Community District 300 to provide for reciprocal reporting**

As this agreement is similar to the D158 reciprocal reporting agreement there was no discussion on the motion. **A Motion was made by Trustee Allen and seconded by Trustee Kojzarek to approve Resolution 26-2017, a Resolution authorizing an Intergovernmental Agreement between the Village of Gilberts and Community District 300 to provide for reciprocal reporting.** Roll call: Vote: 5-ayes: Trustees Zambetti, Farrell, Hacker, Kojzarek and Allen. 0-nays, 0-abstained. Motion carried.

**A Motion to approve Resolution 27-2017, a Resolution authorizing an agreement between the Village of Gilberts and Synagro to provide sludge removal services**

Administrator Sakas reported that approval of this Resolution will approve a contract with Synagro to remove sludge from the Wastewater Treatment Plant. He noted that Utility Superintendant Castillo had received other quotes. However, Synagro provides for year round sludge removal and the other companies didn't offer that flexibility. There being no further discussion on the motion, **a Motion was made by Trustee Kojzarek and seconded by Trustee Allen to approve Resolution 27-2017, a Resolution authorizing an agreement between the Village of Gilberts and Synagro to provide sludge removal services.** Roll call: Vote: 5-ayes: Trustees Farrell, Hacker, Kojzarek, Allen and Zambetti. 0-nays, 0-abstained. Motion carried.

**Items for Discussion**

There were no items listed under "Items for Discussion".

**Staff Reports**

Administrator Sakas reported that Staff had posted the information regarding Kane County Department of Transportation crack sealing schedule.

Administrator Sakas reported that effective June 30<sup>th</sup> if the State budget is not passed Illinois Department of Transportation will suspend all road projects.

Administrator Sakas reported that last week the Board Members approved the NIMEC agreement which allowed Staff to approve an electric contract with the lowest bidder for the Village's lift stations and water tower electric service. As a result Constellation was the lowest bidder and the Village will save \$2,700.00.

Finance Director Erickson reported that blue tags will be issued on Wednesday, June 21<sup>st</sup> and water shut-offs are scheduled to occur on Monday, June 26<sup>th</sup>.

Clerk Meadows reminded the Board Members that Board pictures have been rescheduled to take place on Tuesday, July 11th at 6:30 p.m.

#### **Trustees' Reports**

Trustee Hacker inquired on how many open permits remain for the Conservancy development pod 4. Administrator Sakas reported that there are 13 open permits. Trustee Hacker asked if Staff could send Developer Mertz a notice reminding him that there are only 13 open permits remaining. Administrator Sakas replied yes; Staff will place Developer Mertz on notice.

#### **President's Report**

President Zirk directed Staff not to editorialize on subject matters noted in the Board's Weekly Reports.

#### **Executive Session**

President Zirk asked the Board Members and Staff if they had any reason to enter into executive session. Neither the Board Members nor Staff offered any comments.

#### **Adjournment**

There being no further public business to discuss **a Motion was made by Trustee Hacker and seconded by Trustee Farrell to adjourn from the public meeting at 7:14 p.m.** Roll call: Vote: 5-ayes: by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows