



**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
May 16, 2017**

Approved

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call / Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith and Chief Building Inspector Swedberg. For members of the audience please see the attached copy of the sign in sheet.

Public Comment

President Zirk asked if anyone in the audience had any questions or comments they wished to share with the Village Board Members. The audience members offered no questions or comments.

Presentation

Wide Open West

Administrator Sakas reported that there were two matters the Board Members wished to discuss with the WOW representatives in attendance. The first matter was the restoration work required after the in ground installation of the fiber optic lines had been installed and the second matter was the expectation of the new WOW customers with respect to internet speed and customer service.

President Zirk noted that residents are expressing concerns with the length of time it takes WOW to respond to their request to have their grounds repaired. WOW Construction Engineer Chris Kasallis noted that if the resident contacts the 1-800-343-2076 number the concerns take time to trickle down to him. However, if the residents contact him directly he will have the repairs or concerns addressed within 48 hours. Trustee Hacker noted that he had contacted Engineer Kasallis directly and his concern was addressed within 48 hours and he was very impressed. Engineer Kasallis commented on the fact that this spring the area experienced heavy rainfall and a lot of the winter restoration involving seeding experienced run-off and will have to be reseeded.

Trustee Hacker inquired if WOW had information on the protocol for residents to report restoration concerns. Engineer Kasallis stated that the Village could place his contact information on the Village's website and Facebook page.

Trustee Hacker asked if WOW Staff completes the restoration work or if they hire a subcontractor to do so. Engineer Kasallis reported that WOW hires a subcontractor to perform the restoration work.

President Zirk commented on the fact that he has received several phone calls concerning WOW's internet speeds not being as fast as promised at the time of the execution of the contract. He noted that the residents he had spoken with reported that WOW had not been responsive in a timeframe that would allow a customer to opt-out of the contract. WOW Broadband Supervisor Justin Picchiotti stated that WOW is extremely committed to customer satisfaction. He discussed in length various remedies the WOW technicians can offer customers to increase their internet speeds. Broadband Supervisor Picchiotti also stated that the Village could post his contact information on the Village's website and Facebook page.

Trustee Farrell reported that when she had reported concerns with the internet speeds a technician arrived to her home the next day. He evaluated the down load and up load speeds and recommended they purchase a different router. In addition, in her opinion the restoration work performed by WOW subcontractors had been acceptable.

Trustee Hacker asked the WOW representatives if they had a preferred list of hardware to recommend to the residents to meet published internet speeds. Broadband Supervisor Picchiotti reported no, each installation is handled on a home by home basis. Trustee Hacker asked, if customers purchased 100 Mb service, what internet speed the customers could expect to get on a laptop computer connected to a WOW home WIFI router. Supervisor Picchiotti stated that any laptop computer that is three years old or older may need to be replaced in order to meet the 100 Mb internet speed. Supervisor Picchiotti went on to say that WOW has its own router built into the line that feeds a group of neighborhood homes and as a result, if several homes were downloading large data files simultaneously the internet speed would probably decrease. Supervisor Picchiotti also stated that a 5 G Hz dual band router may be required to meet the 100 Mb internet speed on WIFI.

The Board Members thank the WOW representatives for their time and being responsive to the concerns. The WOW representatives contact information with a brief overview of each of their responsibilities will be placed on the Village's website and Facebook page.

Consent Agenda

- A. A Motion to approve Minutes from the May 2, 2017 Village Board Meeting**
- B. A Motion to approve the April 2017 Treasurer's Report**
- C. A Motion to approve Bills & Payroll dated May 16, 2017 as follows: General Fund \$3,037.82 and Water System \$10,819.73**

D. A Motion to present and file the Police Pension Fund Annual Statement

President Zirk asked if the Board Members wished to remove any item from the Consent Agenda for separate consideration. The Board Members offered no comments.

A Motion was made by Trustee Farrell and seconded by Trustee Zambetti to approve the consent agenda items A-D as presented. Roll call: 6-eyes: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Resolution 20-2017, a Resolution authorizing a three (3) year extension of an agreement between the Village of Gilberts and Lauterbach & Amen, LLP to provide professional audit services

Administrator Sakas reported that this resolution extends the current audit service agreement for a 3 year term (2018, 2019, and 2020) as advised by Finance Director Blocker. She noted that in her opinion having a new Finance Director and a new accounting firm might be difficult to manage. The Board Members concurred with Finance Director Blocker's recommendation. **A Motion was made by Trustee Hacker and seconded by Trustee Zambetti to approve Resolution 20-2017, a Resolution authorizing a three (3) year extension of an agreement between the Village of Gilberts and Lauterbach & Amen, LLP to provide professional audit services.** Roll call: Vote: 6-eyes: Trustees Corbett, Allen, Zambetti, Farrell, Hacker and Kojzarek. 0-nays, 0-abstained. Motion carried.

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

Administrator Sakas reported that the audit scheduled was included in this week's Board packet. He noted that the audit should be concluded by the end of June with a final draft by mid-July. The auditors will then submit the TIF reports and a Joint Review Board meeting will be scheduled.

Administrator Sakas reported that the annual Cop on Top will be held this Friday at the Mobile Mart. This event raises funds for the Special Olympics.

Administrator Sakas provided the Board Members with an update on the 50/50 Tree Program.

Administrator Sakas reported that the Eagle Scout project constructing the dug-out shelters will begin on Memorial Day weekend.

Administrator Sakas reported that Carl Fisher is reviewing the NPDES permit and the Village has asked the IEPA for a 10 day extension which has been granted.

Administrator Sakas reported that the Village's organizational chart is at full budgeted strength.

Assistant Administrator Beith reported that a facilities tour has been scheduled for next Thursday at 11:00 a.m. if anyone was interested in participating.

Chief Building Inspector Swedberg reported that Public Works is in full mowing mode. In addition, Staff is finishing the Splash Pad summarization and the Splash Pad will open as planned on May 26th. In addition, Staff is in the process of preparing for Community Days. Public Works will also be filling pot holes as time allows.

Village Clerk Meadows reported that she had recently emailed the Board Members a copy of the newsletter and had received no comments. She asked the Board Members if they had any comments at this time. The Board Members offered no comments. The newsletter will be sent out electronically tomorrow.

Village Clerk Meadows asked the Board Members if they were in favor of updating the Board Members' website picture to include the newly elected officials. The Board Members concurred with Clerk Meadows suggestion. The photo shoot is tentatively scheduled for Tuesday, June 20th at 6:30 p.m.

Trustees' Reports

The Board Members offered no reports at this time.

President's Report

President Zirk offered no reports at this time. However, he commented on the fact that the petitioner who has petitioned the Village Board of Appeals to seek relief from the Building Code requirement was not in attendance.

Executive Session

President Zirk asked the Board Members and Staff if they had any reasons to enter into executive session. Administrator Sakas replied yes, he would like to discuss land acquisition as permitted by 5 ILCS 120/2 (c) (5) and Personnel as permitted by 5 ILCS 120/2 (c) (1) with no business to follow.

Village Board
Meeting Minutes
May 16, 2017
Page 5

A Motion was made by Trustee Farrell and seconded by Trustee Allen to enter into executive session at 7:36 p.m. to discuss land acquisition and personnel with no business. Roll Call: Vote: 6-ayes: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek and Corbett. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg and Clerk Meadows entered into executive session at 7:37 and returned to the public meeting at 7:50 p.m.

Reconvene/Roll Call

Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Zambetti and seconded by Trustee Farrell to adjourn from the public meeting at 7:52 p.m.** Roll call: Vote: 6-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows