

**Village of Gilberts  
87 Galligan Road  
Gilbert, IL 60136  
Village Board  
Meeting Minutes  
November 15, 2016**

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call/Establish Quorum**

Village Clerk Meadows called the roll. Roll call: Members present: Trustees: Kojzarek, Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith and Chief of Police Rossi. For members of the audience please see the attached sign-in sheet.

**Public Comment**

President Zirk asked if anyone in the audience wished to address the Board Members. There were no comments offered by anyone in attendance.

**Consent Agenda**

- A. A Motion to approve Minutes from the November 8, 2016 Special Village Board Meeting**
- B. A Motion to approve the October 2016 Treasurer's Report**
- C. A Motion to approve Bills & Payroll dated November 15, 2016 as follows: General Fund \$62,726.73, Water Fund \$22,436.78, Performance Bonds and Escrows \$58.00, TIF #2 Fund \$975.00**
- D. A Motion to present and file the Police Pension Fund FY-2016 Municipal Compliance Report**
- E. A Motion to approve Resolution 30-2016, a Resolution for the Estimate of the Amount of a Tax Levy in Compliance with the Requirements of the Truth in Taxation Act**
- F. A Motion to approve Resolution 31-2016, a Resolution approving an expense reimbursement policy**

President Zirk asked if any of the Board Members wished to remove any item from the consent agenda for separate consideration. The Board Members offered no comments. A Motion was made by Trustee Zambetti and seconded by Trustee LeClercq to approve the consent agenda items A-F as presented. Roll call: 6-Ayes: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

### **Items for Approval**

President Zirk noted that there were no items listed under “Items for Approval”.

### **Items for Discussion**

#### **Cannabis Control and the Criminal Identification Act**

Chief Rossi commented on the new Public Act 99-697 which was signed into law in July. The Public Act amends the Cannabis Control Act, the Drug Paraphernalia Act and the Criminal Identification Act to relax some of the penalties and consequences resulting from the possession of a small amount of cannabis.

Under the new law, the possession of less than 10 grams of Cannabis is no longer to be treated as a misdemeanor offense. Instead, it is now a civil violation, punishable by fine only. In addition , anyone who possesses drug paraphernalia while in possession of less than 10 grams of cannabis is to be cited with a civil violation for having that drug paraphernalia, instead of a Class A misdemeanor. These offenses are to be treated much like a traffic ticket, allowing for satisfactory resolution without a court appearance by paying the resulting fine.

If the Village chooses to adopt a policy and amend the Village Code the fines collected are distributed to the Village. However, if the Village chooses not to amend the code and adopt a policy the fines collected are distributed to the County and State Offices with the Village only receiving a portion of the fines collected.

The Board Members concurred with Staff recommendation to adopt a policy and amended the Village Code to reflect the newly adopted law’s provisions. This matter will be placed on the next consent agenda for Board consideration.

### **Staff Reports**

Administrator Sakas reported that the December 6<sup>th</sup> Board Meeting Agenda will have many agenda items for the Board’s consideration. However, the majority of the agenda items are statutory housekeeping matters typical for this time of year.

Administrator Sakas commented on a water main maintenance project on Kathleen Street. He noted that recently there had been a water main break on Kathleen which has since been repaired. However, now there is a small leak which appears to be a service connection. The Public Works and Water Department crew will be onsite on Thursday to make the necessary repairs. Staff is hopeful there will be no interruption in water service.

Assistant Administrator Beith reported that WOW continues to install the fiber optic infrastructure to the residential areas. However, the construction project is behind schedule due to the extensive locates. The locate company ISIC is working diligently to locate the underground utilities.

Chief Rossi commented on a recent incident at the Intra Soccer facility which involved alcohol. He will provide Administrator Sakas with the report and Administrator Sakas will draft and mail the citation notice in the amount of \$750.00 per their agreement. President Zirk reminded Staff to also send notice to Kane County.

Chief Rossi noted that this was their second violation this year and they had one previous violation. In which an Intra Soccer representative petitioned the Board to rescind the citation. However, the Police Department presented their evidence, and the Board Members concurred with the Police Officers evaluation of the situation.

Clerk Meadows reported that the annual Tree Lighting was scheduled for this Friday at 5:00 p.m. in Town Square Park, and the Community Service Award was scheduled for tomorrow evening at the Randall Oaks Banquet Hall beginning at 5:30 p.m.

#### **Board of Trustee Reports**

Trustee Farrell discussed a recent conversation she had with Finance Director Blocker. She asked Finance Director Blocker to begin the budget process with the Public Works Department's line items. Trustee Farrell asked Finance Director Blocker to estimate the cost of an additional full-time employee. In her opinion offering a full-time position in lieu of a part-time position would increase the value of the position and appeal to a more qualified applicant base.

Trustee Farrell commented on the decorating of the Waitcus Holiday Tree. She noted many years ago the tree was donated to the Village and has a significant meaning to many of the long time residents. President Zirk noted that Public Works is experiencing difficulty decorating the tree. The tree has grown to a size that Public Works can no longer reach the top of the tree with the budget truck. Administrator Sakas commented on the fact his main concern is Public Works safety. However, the tree will be decorated this week.

There was some discussion of options in decorating or replacing the tree. This matter will be discussed during the budget discussions.

#### **President's Report**

President Zirk noted that he had no reports to offer.

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**Executive Session**

President Zirk asked if either the Board Members or Staff had any reason to enter into an executive session. Neither Board Members nor Staff offered any comments.

**Adjournment**

There being no further public business to discuss, a Motion was made by Trustee LeClercq and seconded by Trustee Corbett to adjourn from the public meeting at 7:16 p.m. Roll call: Vote: 6 ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows