

**Village of Gilberts
87 Galligan Road
Gilberts, Illinois 60136
Village Board
Meeting Minutes
May 13, 2014**

Call to Order/ Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call/ Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Farrell, Hacker and President Zirk. 2-absent: Trustees LeClercq and Zambetti.

Items for Discussion

Minutes from the May 6, 2014 Village Board Meeting

President Zirk inquired if any of the Board Members had any questions or comments on the Village Board Meeting Minutes as amended. There were no comments from the Board Members on the meeting minutes. President Zirk directed staff to place the May 6, 2014 Village Board Meeting Minutes on the next consent agenda.

Resolution 26-2014, a Resolution authorizing a service agreement between the Village of Gilberts and WebQA Inc. for CRM and 311 Services

Administrator Keller reported that a representative from GovQA was in attendance and would provide the Board Members with an overview of the Citizen Response Management Software. He proceeded to inform the Board Members of the software's capabilities. He reported that the software provides an online and phone application-base system for Village notifications such as upcoming events, weather related warnings, water billing information and citizen driven requests.

Administrator Keller noted that Intern Wright had previously reported on the proposed software application and at this time staff would like to formally introduce the Board Members to GovQA National Sales Manager, Kent Hartsfield. Intern Wright proceeded to introduce National Sales Manager Hartsfield.

Mr. Hartsfield provided the Board Members with an overview of GovQA. He reported that GovQA has been providing proactive, auto-answer and auto-action technologies to municipalities for fifteen years. Currently they have over 500 municipalities using their CRM and 311 services.

Mr. Hartsfield reported that if the Board Members approved the GovQA service agreement they would be providing Staff Members with training. In addition, they would assist the Staff Members with a soft launch and about four to five weeks after the soft launch the CRM and 311 Service software applications would go live. Mr. Hartsfield asked if the Board Members had any questions. There were no questions or comments from the Board Members. President Zirk directed staff to place Resolution 26-2014 on the next consent agenda.

Resolution 27-2014, a Resolution authorizing a purchase agreement between the Village of Gilberts and Currie Motors, Frankfort, Illinois for one 2015 Ford Police Interceptor Sedan and one 2015 Ford Utility Police Interceptor in an amount not to exceed \$50,067.00.

Administrator Keller reported that approval of this Resolution authorizes the purchase of a new 2015 Ford Interceptor squad car and a new 2015 Ford Utility Interceptor, which would continue the Police Department's annual replacement schedule. Administrator Keller commented on the fact that the Illinois Joint Purchasing Program for vehicles deadline had passed. Chief Rossi investigated several purchase options and found that the Northwest Municipal Conference contract offered the lowest bids for the desired vehicles and saved the Village \$1,000.00 from the original State Purchasing contract. The cost of the two vehicles was included in the FY-2015 budget. The new vehicles will replace G-4 and G-5. Administrator Keller noted that G-5 (2003 Durango) will be transferred to the Public Works Department as a support vehicle and G-4 will be auctioned off. President Zirk inquired if the new squad equipment cost of an estimated \$5,000.00 was also included in the FY-2015 budget. Administrator Keller replied yes.

There being no further discussion on Resolution 27-2014, President Zirk directed staff to place the resolution on the next consent agenda.

Town Center Park Update

Administrator Keller reported that he along with Chief Building Inspector Swedberg, Engineer Blecke and Phoenix Representatives Casey Hutson and George Kannigan have meet for the last several weeks to discuss Town Center Regional Park improvements. Collectively they have drafted a park concept plan that allows for additional field use space and eliminates the extensive earthwork while holistically addressing the high water table both in the park and in the Town Center Subdivision.

A lengthy discussion ensued with respect to the Town Center Regional Park concept plan. Trustee Hacker inquired if the plan included overland swallows. Stormwater Consultant Hutson replied no, that in their opinion the preferred method would use underground piping. Trustee Hacker was in favor of the concept plan and gaining the additional field space.

The Board Members along with Administrator Keller discussed the phasing in of the park amenities. Administrator Keller noted that the first phase would include the splash pad, pony league ball field and the football and soccer fields depicted on the concept plan map.

Trustee Hacker inquired on the mechanics of the splash pad. He questioned how the water flow would be controlled. Administrator Keller reported that the staff and the consultants are researching various devices to regulate the water flow of the splash pad.

Administrator Keller commented on inviting residents to review the proposed plan and make suggestions. He proposed hosting an informal meeting with the residents that had expressed an interest in offering suggestions on the park plan. The Board Members agreed with Administrator Keller's proposal of an informal meeting with the interested residents.

There was some discussion on which amenities would be fenced in. President Zirk suggested that the seating areas be placed on hard surfaces such as asphalt to avoid the areas becoming muddy and unusable.

There was some discussion on offering local businesses an opportunity to donate park benches and other types of park equipment amenities. Stormwater Consultant Kannigan reported that he has already solicited donations for Scurto Concrete. They will be donating the concrete footings and wall for the concession stand facility.

The Board Members concurred that they preferred this concept plan over the plan that was previously submitted. Administrator Keller recommended drafting an agreement with Baxter & Woodman to design and construct the park improvements and having Phoenix & Associates work as a sub-contractor. The Board Members agreed with Administrator Keller's recommendation to draft an agreement with Baxter & Woodman.

Staff Reports

Administrator Keller provided the Board Members with an update on the release of the Kane County Tax Certificates relative to the Conservancy project. A lengthy discussion ensued with respect to the Conservancy project's bond holders' outstanding obligations. The Board Members concurred this matter is Gilberts Development LLC's issue as the Village will be made whole regardless of the outcome of the performance bond issues.

Trustee Hacker inquired on what the cost is associated with the IEPA Barium and Radium removal mandate. Administrator Keller replied that Engineer Harmon projected the cost to remove the Barium and Radium for the water system to be .76 per 1,000 gallons.

The Board Members suggested during the water rate discussion staff draft information notifying the community on the recent IEPA mandate and the cost associated with compliance. The Board Members directed staff to include the information in the Village newsletter, facebook page, and the Village Website.

President Zirk suggested hosting an informal open house in which residents could ask questions about the cost associated with treating water and wastewater. Administrator Keller suggested the possibility of providing residents with tours of the water and wastewater facilities.

Finance Director Blocker updated the Board Members with progress of the audit that is currently underway.

Intern Wright reported that she recently was awarded an NIU scholarship. The Board Members congratulated Intern Wright on her achievement. Administrator Keller noted that this is a very prestigious acknowledgement and commended Intern Wright on her recognition from NIU.

Board of Trustee Reports

Trustee Corbett asked staff if they have scheduled a stress test on the newly installed electrical power system in Town Square Park. Staff replied yes the system will be tested prior to the start of the Community Days Festival.

President's Report

President Zirk reported that the Community Days Committee is looking for volunteers to sell wrist band on both Saturday and Sunday, anyone interested in volunteering can contact Clerk Meadows.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Farrell and seconded by Trustee Hacker to adjourn from the public meeting at 7:49 p.m.** Roll call: Vote: 4-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows