

# APPROVED MINUTES

**Village of Gilberts  
87 Galligan Road  
Gilberts, IL 60136  
Special Village Board  
Meeting Minutes  
April 8, 2014**

## **Roll Call / Establish Quorum**

At 7:01 p.m. Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, LeClercq, Zambetti, Farrell and Hacker. 2-absent: Trustee Mierisch, and President Zirk. Others present: Administrator Keller, Finance Director Blocker, and Village Clerk Meadows.

## **President Pro-Tem**

In acknowledgement of President Zirk's absence, **a Motion was made by Trustee Corbett and seconded by Trustee LeClercq to nominate Trustee Zambetti to serve as President Pro-Tem.** Roll call: 5-ayes: Trustees Corbett, LeClercq, Farrell, Hacker and Zambetti. 0-nays, 0-abstained. Motion Carried.

## **Pledge of Allegiance**

President Pro-Tem Zambetti called the meeting to order and proceeded to lead those present in the Pledge of Allegiance.

## **Presentation**

### **YMCA-Program Update**

Operations Executive, Jennifer Alberts provided the Board Members with an overview of the program membership census. Operations Executive Alberts reported that 68 Gilberts' residents utilize the Taylor Branch facility for swim lessons, dance instruction and tumbling classes.

Operations Executive Alberts commented on the future opportunity for a preschool facility. She discussed the fact the YMCA has researched available facilities within the Village. However all of the buildings currently available would need to be retro-fitted to be ADA compliant. At this time rehabbing the current available spaces is cost prohibited.

President Pro-Tem Zambetti commented on the fact that Gilberts Elementary School has a limit on the number of children that can enroll in the all day kindergarten program. The majority of the residents with kindergarten aged children will only have the option to enroll in the half/day kindergarten program. He suggested the YMCA may want to consider partnering with the school and provide childcare at the school site.

YMCA CEO, Gary Bublitz reported that DCHF imposes different requirements and rules for public entities. The YMCA is a non-profit organization an operational policy is discretionary and they are not held to the DCHF standards. A lengthy discussion ensued with respect to the cost of retrofitting a building to comply with DCHF and ADA standards.

CEO Bublitz provided the Board Members with an update on the Schaumburg YMCA merger. He noted that the merger would be seamless to any YMCA participants and to the Village. However, the merger will provide additional resources and increase capital revenue. The YMCA representatives thanked the Board Members for their time.

#### **Items for Approval**

##### **A Motion to approve Resolution 10-2014, a Resolution authorizing a Private Reimbursement agreement between the Village of Gilberts and Intra Soccer LLC**

Administrator Keller reported that Kane County had unanimously approved Intra Soccer LLC petition to rezone the property to allow a restaurant with liquor sales. Approval of the agreement with Intra Soccer LLC would establish a mechanism for reimbursing the Village for its cost of providing police services to address alcohol related disturbances. President Pro-Tem Zambetti asked if there were any questions on the motion. There were no comments from the Board Members. **A Motion was made by Trustee Corbett and seconded by Trustee Farrell to approve Resolution 10-2014, a Resolution authorizing a Private Reimbursement agreement between the Village of Gilberts and Intra Soccer LLC.** Roll call: Vote: 5-ayes: Trustees: Corbett, LeClercq, President Pro-Tem Zambetti, Trustees: Farrell and Hacker. 0-nays, 0-abstained. Motion carried.

##### **A Motion to approve Resolution 13-2014, a Resolution approving the release of Prairie Business Park Subdivision Performance Bond**

Administrator Keller reported that staff recommends approval of the resolution releasing the \$276,100.00 bond posted by J.S. Riemer Inc. for the final road surfaces in the Riemer Industrial Park, which was completed through Phase 1 of the Prairie Business Park. This release does not require a maintenance bond, as the work was also covered by the current performance bond for the public improvements for Prairie Business Park. The bond remains in place until released by the Village, at which time all public improvements will be covered by a new maintenance bond.

President Pro-Tem Zambetti asked if there were any questions on the motion. The Board Members offered no questions or comments on the motion. **A motion was made by Trustee Corbett and seconded by Trustee Hacker to approve Resolution 13-2014, a Resolution approving the release of Prairie Business Park Subdivision Performance Bond.** Roll call: Vote: 5-ayes: President Pro-Tem Zambetti, Trustees: Farrell, Hacker, Corbett, and LeClercq. 0-nays, 0-abstained. Motion carried.

### **Items for Discussion**

#### **Minutes from the April 1, 2014 Village Board Meeting**

President Pro-Tem Zambetti inquired if any Board Members had any comments or questions on the minutes. The Board Members offered no questions or comments on the minutes. The minutes will be placed on the next consent agenda.

#### **March 2014 Treasurer's Report**

President Pro-Tem Zambetti asked if the Board Members had any comments or questions on the Treasurer's Report. The Board Members offered no questions or comments on the Treasurer's Report. The report will be placed on the next consent agenda.

#### **Resolution 14-2014, a Resolution authorizing an agreement between the Village of Gilberts and Lauterbach & Amen, LLP to provide professional audit services**

Finance Director Blocker reported that the auditor has offered to extend the contract for two years at the current service fee rate with a small increase in the third year. There was some discussion on the audit service fees and if the Village should conduct a Request for Proposals. Finance Director reported that three years ago the Village conducted a RFP and only received three proposals. Administrator Keller noted that firms who specialize in municipal audits is limited. In his opinion the proposed contract service fees are reasonable. In addition the Village is mandated by law to have a private firm conduct an annual audit. The Board Members provided no further comments on the audit agreement. The agreement will be placed on the next consent agenda.

#### **Resolution 15-2014, a Resolution approving a CY-2014 Recreational Programming Agreement with the Prairie Valley YMCA**

Administrator Keller reported that approval of this Resolution would allow for the Village's continued partnership with the Prairie Valley Family YMCA for annual sports and recreation programming for calendar year 2014. He noted that the YMCA is aware of the planned work at Town Center Park and will schedule around the construction. Staff recommends approval. President Pro-Tem Zambetti questioned the YMCA's future use of the Town Center Park's new recreational features. He expressed concern with the YMCA's day camp program utilizing the recreational features and limiting the capacity for residents not enrolled in the YMCA's programs. Administrator Keller suggested this concern be discussed during the discussions with next year's programming agreement.

President Pro-Tem Zambetti inquired if there were any questions on the agreement. There were no comments from the Board Members the agreement will be placed on the next consent agenda

**Resolution 16-2014, a Resolution authorizing the approval of the CY-2014 Recreational Programming agreement with the Gilberts Grizzlies**

Administrator Keller reported that approval of this agreement continues the Village's arrangement for football field use by the Gilberts Grizzlies for the 2014 calendar year. They are aware of the scheduled reconstruction of Town Center Regional Park. They have requested that the porta-potties provided by the Village at Town Center Park be relocated to the Elementary School during the reconstruction of the park for their use during practices.

Trustee Hacker inquired if staff knew the percentage of Gilberts Grizzlies players that are Gilberts' residents. Administrator Keller noted that he was unsure of the number of players on their roster that were Gilberts' resident. He would contact the Gilberts Grizzlies coaching staff and report back. Trustee Hacker expressed concern that if the majority of the program participants resided outside of the Village limits the Village was using tax dollars to maintain the fields for non-residents. In his opinion this is a misuse of Village funds. In addition, Trustee Hacker noted that if the fields are consistently occupied by organized sports programs residents wishing to use the park space for other recreational activities are unable to do so. Trustee Corbett noted that it is not uncommon for these types of athletic programs to recruit players from other municipalities.

Trustee Corbett discussed his concerns with the players' safety who participates in the Gilberts Grizzlies' football program. He commented on his own personal experience with the organization. Trustee LeClercq concurred with Trustee Corbett's observations. He too commented on his personal experience with the organization. President Pro-Tem Zambetti noted that the organization does provide programs that the Village is not equipped to offer. Trustee Corbett suggested that the Village have a conversation with the Gilberts Grizzlies coaching staff to discuss the safety concerns and how they plan to mitigate the safety issues. Administrator Keller reported that the Grizzlies are required to carry a general liability insurance policy for an amount no less than \$1,000,000.00 and an umbrella policy for an amount no less than \$5,000,000.00 and name the Village as an additional insured party on the policy.

Administrator Keller commented on the fact if the Gilberts Grizzlies organization does not provide adequate programming, enrollment will decrease and the organization will dissolve.

Trustee Corbett commented on the fact that he is not in favor of this matter being placed on the consent agenda. Trustee LeClercq concurred. Administrator Keller noted Town Center Regional Park will be under construction during this football season.

President Pro-Tem Zambetti directed staff to not place this item on the consent agenda.

**Resolution 17-2014, a Resolution approving a CY-2014 Recreational Programming Agreement with the Gilberts Pirates 9U Travel Baseball Team**

Administrator Keller reported that approval of the agreement with the Pirates 9U Travel Baseball Team, would allow for the reservation of the Memorial Park baseball field for their practices and games for the dates through July 9<sup>th</sup> as noted on the schedule they provided staff.

Trustee Hacker once again commented on the misuse of taxpayer funds if the majority of the players were not Gilberts' resident. Staff will request the Gilberts Pirates provide the Board Members with their roster.

President Pro- Tem Zambetti discussed past years prior to the Village requiring programming agreements. He reported that two Elgin organizations used the field and there were several occasions where their schedules conflicted and altercations occurred.

The Board Members concurred this matter will not be placed on the consent agenda.

**Resolution 18-2014, a Resolution authorizing an intergovernmental agreement between the Village of Gilberts and the Rutland Dundee Township Fire Protection District for a shared paramedic-police officer**

Administrator Keller reported that approval of this agreement establishes the hospital protocols for Village police officers who are also paramedic/firefighters. Trustee LeClercq was unclear on the reasons why the Village would need to enter into an intergovernmental agreement for a police officer certified to perform CPR, AED, and first aid. Administrator Keller was unaware of the details of the agreement. He reported that this agreement was something Chief Williams had worked on prior to his retirement. Administrator Keller will discuss this matter with Police Chief Rossi and Fire Chief Thomas and report back to the Board. This matter will not be placed on the next consent agenda.

**Resolution 19-2014, a Resolution authorizing an intergovernmental agreement between the Village of Gilberts and the Illinois Law Enforcement Alarm System ( ILEAS) for Mutual Aid Assistance**

Administrator Keller reported that approval of this resolution renews the Village's mutual aid agreement with the Illinois Law Enforcement Alarm System. The new agreement makes updates to its governance, most notably adding a provision for future amendments to the agreement without requiring a new agreement.

President Pro-Tem Zambetti asked if there were any questions or comments on the agreement. There were no comments from the Board Members. This matter will be placed on the next consent agenda.

**Resolution 20-2014, a Resolution authorizing an extension to an intergovernmental agreement between the Village of Gilberts and Kane County for Animal Control Services.**

Administrator Keller reported that approval of this agreement triggers a one-year extension of the current agreement with Kane County for animal control services, which expires on July 1. He noted that the Police Department is not a frequent user of the County's services, but the extension maintains the agreement should their services be needed in the future. There was some discussion on the County's fee structure. This matter will be placed on the next consent agenda.

**Staff reports**

Administrator Keller reported that he had discussed the Village's concerns with the rezoning petition for the property located at 2601 Mason Road with the City of Elgin's Planning and Development Department. He reported that his comments were well received.

Administrator Keller reported that the Plan Commission is scheduled to conduct a Public Hearing this Wednesday to review a petition for a special use permit to allow internet auto sales within the I-1 Industrial Zoning District. The said property is located at 120 Center Street.

Administrator Keller reported that the Village had received 3 proposals in response to the RFP for electricity through the Village's aggregation program. The bid came back very close or higher than the projected ComEd rate anticipated going in to effect in June. In consulting with Dave Hoover, Administrator Keller reported that he will be rejecting the bids and asking NIMEC to issue another RFP in May. By then the Village should know the ComEd reset rates and have a better idea of whether there are any savings to be had going with an alternate provider.

Administrator Keller reported on the status of the hydrant flushing. He noted that some residents had contacted the Village to report yellow water during the flushing process. They had been informed that the water is safe and to let their faucets run for awhile; this will flush their water systems.

Finance Director Blocker reported that late bills will be going out tomorrow.

Village Clerk Meadows reminded all in attendance that the Easter Egg Hunt is scheduled for Saturday at 10:30 am at the Eagles Club.

**Board of Trustee Reports**

President Pro-Tem Zambetti inquired on the status of the repairs to the Indian Trails street lights. Administrator Keller reported that the repairs have been budgeted in the FY-2015 budget and the contractor should begin the work by May 1<sup>st</sup>.

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**Adjournment**

There being no further business to discuss, a **Motion was made by Trustee Farrell and seconded by Trustee Corbett to adjourn from the public meeting at 8:28 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows

