



## *Village of Gilberts*

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### **VILLAGE BOARD MEETING AGENDA**

**Tuesday, May 4, 2021 - 7:00 p.m. - Village Hall Board Room**

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://zoom.us/j/99214624577>

Meeting ID: 992 1462 4577

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on May 4, 2021 will be submitted into the record of the meeting.

#### **ORDER OF BUSINESS**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL / ESTABLISH QUORUM**
- 3. PUBLIC COMMENT\***
- 4. ITEMS FOR APPROVAL**

A. A Motion to approve Minutes from the April 27, 2021 Village Board Meeting

- 5. ITEMS FOR DISCUSSION**
- 6. STAFF REPORTS**
- 7. TRUSTEE REPORTS**
- 8. PRESIDENT'S REPORT**
- 9. ADJOURNMENT SINE DIE**

#### **ORDER OF BUSINESS (NEW BOARD)**

- 1. SWEARING IN OF THE NEWLY ELECTED VILLAGE PRESIDENT AND TRUSTEES**
- 2. CALL TO ORDER**
- 3. ROLL CALL / ESTABLISH QUORUM**
- 4. PUBLIC COMMENT**

**5. APPOINTMENTS**

- A. Reappointment of Courtney Baker as Village Clerk for a Term Ending on April 30, 2025
- B. Reappointment of Taunya Fischer as Finance Director for a Term Ending on April 30, 2025
- C. Reappointment of Michael Joswick as Police Chief for a Term Ending on April 30, 2025
- D. A Motion to approve the reappointment of Brian Bourdeau as Village Administrator and to approve an Employment Agreement for a Term Ending on April 30, 2025
- E. Appointment of Constantino Heckerman to the Police Commission to fill a Vacancy for an Unexpired Term Ending April 30, 2023

**6. CONSENT AGENDA**

- A. Reappointment of Randy Mills as Chairman of the Plan Commission and Zoning Board of Appeals for a Term Ending on May 31, 2022
- B. Reappointment of Robert Borgardt to the Plan Commission and Zoning Board of Appeals for a Term Ending on May 31, 2026
- C. Reappointment of Valerie DeVecchio to the Plan Commission and Zoning Board of Appeals for a Term Ending on May 31, 2026
- D. A Motion to approve Bills & Payroll dated May 4, 2021

**7. ITEMS FOR APPROVAL**

**8. ITEMS FOR DISCUSSION**

**9. STAFF REPORTS**

**10. TRUSTEE REPORTS**

**11. PRESIDENT’S REPORT**

**12. EXECUTIVE SESSION\***

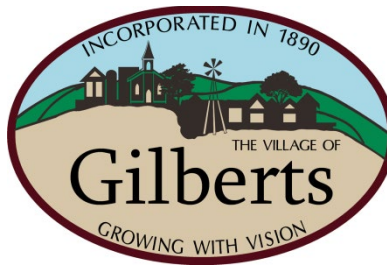
**13. ADJOURNMENT**

**\*Executive Session Information**

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c)(11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2(c) 2 Collective negotiating matters.

**\*Public Comment Policy**

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861. Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Monday, April 27, 2021**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Acting President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker. Others present: Village Administrator Brian Bourdeau and Public Works Director Aaron Grosskopf.

**3. PUBLIC COMMENT**

There were no public comments at this time.

**4. RECOGNITION**

A. Recognition of Trustee Nancy Farrell, Trustee Kurt Kojzarek, and President Rick Zirk's dedicated public service to the Village of Gilberts – Acting President Zambetti presented plaques to Trustee Farrell and Trustee Kojzarek and thanked them for their service to Gilberts.

**5. CONSENT AGENDA**

- A. A Motion to approve Minutes from the April 13, 2021 Village Board Meeting
- B. A Motion to approve Minutes from the April 20, 2021 Committee of the Whole Meeting
- C. A Motion to approve Bills & Payroll dated April 27, 2021
- D. A Motion to approve the March 2021 Treasurer's Report

Acting President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Corbett and seconded by Trustee Farrell to Approve Consent Agenda items A-D as Presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Hacker, Farrell, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

## 6. ITEMS FOR APPROVAL

### A. Public Hearing on the Proposed Fiscal Year 2022 Budget -

**A Motion was made by Trustee Allen and seconded by Trustee Corbett to Open the Public Hearing.** Roll call vote: Trustees Allen, Zambetti, Hacker, Farrell, Kojzarek, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

Administrator Bourdeau advised there has only been one final change subsequent to the last minute as it relates to the merit pool. The capital item of the additional ballfield at Town Center Park is proposed to be postponed until later in the year.

**A Motion was made by Trustee Farrell and seconded by Trustee Hacker to Close the Public Hearing.** Roll call vote: Trustees Zambetti, Hacker, Farrell, Kojzarek, Corbett, and Allen voted Aye. 0-nays, 0-abstained. Motion carried.

### B. Ordinance Adopting the Fiscal Year 2022 Budget for the Fiscal Year Ending April 30, 2022 -

**A Motion was made by Trustee Farrell and seconded by Trustee Corbett to approve Ordinance 06-2021, an Ordinance Adopting the Fiscal Year 2022 Budget for the Fiscal Year Ending April 30, 2022.** Roll call vote: Trustees Hacker, Farrell, Kojzarek, Corbett, Allen, and Zambetti voted Aye. 0-nays, 0-abstained. Motion carried.

C. An Ordinance Approving a Special Use Permit and Variations to the Gilberts Unified Development Ordinance Concerning the Property Commonly Known as 39W021 Illinois Route 72 – Administrator Bourdeau provided a brief background of the applicant’s submission. Administrator Bourdeau advised that the applicant would be attached the Village’s sanitary and water system and that the property is subject to recapture.

The applicant’s attorney, Tyler Wilke, approached the Board and provided a brief summary of the power point presentation that was presented at the Plan Commission meeting that included the location of the proposed mini-warehouse facility, details of the property, and the requested zoning relief. The applicants, Jerry and Kyle Lindley, approached the Board and continued the power point presentation that included a brief background of their business and the proposed development of the site. The applicant’s engineer continued the presentation with the engineering and utility details.

**A Motion was made by Trustee Corbett and seconded by Trustee Farrell to approve Ordinance 07-2021, an Ordinance Approving a Special Use Permit and Variations to the Gilberts Unified Development Ordinance Concerning the Property Commonly Known as 39W021 Illinois Route 72.** Roll call vote: Trustees Farrell, Kojzarek, Corbett, Allen, Zambetti, Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

## 7. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

## 8. STAFF REPORTS

Administrator Bourdeau, Clerk Baker, Director Grosskopf, and Building Inspector Swedberg all thanked Trustee Farrell and Trustee Kojzarek for their service to the Village.

## 9. TRUSTEES' REPORTS

Trustees Corbett, Allen, and Hacker all thanked Trustee Farrell and Trustee Kojzarek for their service to the Village.

Trustee Corbett stated that he wanted to follow up on a resident's issue with the apron on their driveway. Administrator Bourdeau stated that he will follow up on this issue. Trustee Corbett also stated that it seems as though the ballfield at Waitcus Field is not playable and the work that was to be done by the Bisons is not completed. Administrator Bourdeau stated that he will follow up with the Bisons.

## 10. PRESIDENTS' REPORT

There was no president report at this time.

## 11. EXECUTIVE SESSION

An executive session did not take place.

## 11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:37 p.m.** Voice vote carried unanimously.

Respectfully submitted,

*Courtney Baker*

Courtney Baker  
Village Clerk

User: lsiegbahn

EXP CHECK RUN DATES 05/04/2021 - 05/04/2021

DB: Gilberts

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

## Department: 01 ADMINISTRATIVE

AT&T U-VERSE	COMMUNICATIONS	53.61
BENEFIT PLANNING CONSULTANTS,	GROUP HEALTH INS	100.00
CALL ONE	COMMUNICATIONS	486.57
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	127.67
CARDUNAL OFFICE SUPPLY	COVID-19	599.16
IIMC	DUES	175.00
J J KELLER & ASSOCIATES INC.	OPERATING EXPENSE	163.05
PADDOCK PUBLICATIONS	LEGAL NOTICES	59.80
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
TPI, INC.	OPERATING EXPENSE	324.75
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Total: 01 ADMINISTRATIVE		2,229.61

## Department: 02 POLICE

CALL ONE	COMMUNICATIONS	329.68
CARDUNAL OFFICE SUPPLY	OFFICE SUPPLIES	200.71
CARDUNAL OFFICE SUPPLY	COVID-19	599.16
GALLS INC.	SMALL TOOLS AND EQUIPMENT	75.55
GALLS INC.	CAPITAL EQUIPMENT	306.62
HUNTLEY FORD	MAINTENANCE VEHICLES	21.59
IL PROSECUTOR SERVCES, LLC	PUBLICATIONS/BROCHURES	215.00
P.F. PETTIBONE & CO.	PRINTING	146.95
RAY O'HERRON	UNIFORMS	388.90
RICHARD SPINKER	CONTRACTUAL SERVICES	630.00
VERIZON WIRELESS	COMMUNICATIONS	245.07
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Total: 02 POLICE		3,159.23

## Department: 03 PUBLIC WORKS

CALL ONE	COMMUNICATIONS	158.65
CARDUNAL OFFICE SUPPLY	COVID-19	599.14
COMMONWEALTH EDISON	STREETLIGHTING	49.77
JCK CONTRACTORS	MAINTENANCE GROUNDS	60.00
MENARDS - CARPENTERSVILLE	OPERATING EXPENSE	6.99
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	43.97
MENARDS - CARPENTERSVILLE	MAINTENANCE EQUIPMENT	13.67
MENARDS - CARPENTERSVILLE	COVID-19	55.96
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
VULCAN MATERIALS COMPANY	MAINTENANCE STREETS	304.00
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Total: 03 PUBLIC WORKS		1,432.15

## Department: 04 BUILDING

B&F CONSTRUCTION CODE SVC, INC	BUILDING PERMIT EXPENSE-PASS T	490.00
CALL ONE	COMMUNICATIONS	177.07
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Total: 04 BUILDING		667.07

## Department: 06 PARKS

AEP ENERGY	UTILITIES	139.65
CALL ONE	COMMUNICATIONS	209.20
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Total: 06 PARKS		348.85

## Department: 10 WATER SYSTEMS

CALL ONE	COMMUNICATIONS	465.20
CONSTELLATION NEWENERGY, INC.	UTILITIES	170.40
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	39.99
MUNICIPAL WELL & PUMP	CONTRACTUAL SERVICES	9,810.00
PDC LABORATORIES, INC	LABORATORY TESTING	757.50
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Total: 10 WATER SYSTEMS 11,243.09

Department: 20 WASTEWATER SYSTEMS

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AEP ENERGY	UTILITIES	57.81
CALL ONE	COMMUNICATIONS	185.59
CONSTELLATION NEWENERGY, INC.	UTILITIES	8,875.07
ELECTRIC MOTOR CORPORATION	COLLECTION SYS. PUMP MAINT.	5,652.00
ENVIRONMENTAL RESOURCE ASSOC	LABORATORY TESTING	509.96
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	39.99
NICOR	UTILITIES	455.14

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Total: 20 WASTEWATER SYSTEMS 15,775.56

Department: 90 GENERAL P/W PROJECTS EXPENSES

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TRAFFIC CONTROL & PROTECTION	SIGNS EXPENSE	185.05
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Total: 90 GENERAL P/W PROJECTS EXPENSES 185.05

\*\*\* GRAND TOTAL \*\*\* 35,040.61

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