



## Village of Gilberts

Village Hall: 87 Galligan Road, Gilberts, Illinois 60136

Ph. 847-428-2861 Fax: 847-428-2955

[www.villageofgilberts.com](http://www.villageofgilberts.com)

### VILLAGE BOARD MEETING AGENDA

**Tuesday, February 2, 2021 - 7:00 p.m. - Village Hall Board Room**

In accordance with recent amendments to the Open Meetings Act that authorize remote meeting attendance during the COVID-19 pandemic, the Village President has determined that it is not prudent or practical to conduct an in-person meeting for all members of the Board and the public due to the pandemic. Therefore, some of the Village Board members may attend this meeting by electronic means, in compliance with the amended OMA.

In order to comply with the Governor's executive orders regarding limitations on gatherings and to ensure social distancing, members of the public are encouraged to attend the meeting remotely via video or audio as follows:

Zoom (video and/or audio): <https://zoom.us/j/95986720859>

Meeting ID: 959 8672 0859

Dial-In (audio): (312) 626-6799

Members of the public can also submit written comments via email at [info@villageofgilberts.com](mailto:info@villageofgilberts.com). Any comments received by 5:00 p.m. on February 2, 2021 will be submitted into the record of the meeting.

#### ORDER OF BUSINESS

1. CALL TO ORDER / PLEDGE OF ALLIEGENCE
2. ROLL CALL / ESTABLISH QUORUM
3. PUBLIC COMMENT\*
4. CONSENT AGENDA
  - A. A Motion to approve Minutes from the January 19, 2021 Village Board Meeting
  - B. A Motion to approve Bills & Payroll dated February 2, 2021
5. ITEMS FOR APPROVAL
6. ITEMS FOR DISCUSSION
7. STAFF REPORTS
8. TRUSTEES' REPORTS
9. PRESIDENTS' REPORT
10. EXECUTIVE SESSION\*
11. ADJOURNMENT

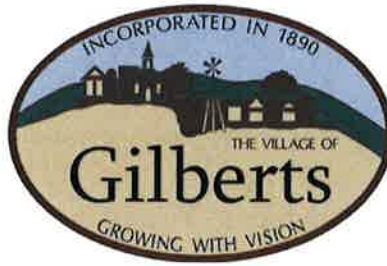
#### \*Executive Session Information

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2( c ) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 ( c ) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2( c ) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 ( c ) 2 Collective negotiating matters.

#### \*Public Comment Policy

Anyone indicating a desire to speak during Public Comments portion of the Village Board Meeting will be acknowledged by the Village President. All remarks are to be addressed to the Village President and Board of Trustees as a whole, not to any specific person(s). To ensure that everyone who wishes to speak has the opportunity to do so, please limit your comments to five minutes. Additional time may be granted at the discretion of the Village President. If you have written comments, please provide a copy to the Village President. If there are a number of individuals present to speak on the

same topic, please designate a spokesperson that can summarize the issue. During Public Comments, the Village President, Trustees and Staff will listen to comments and will not engage in discussion. The Village President or Trustees may ask questions to better understand your concern, suggestion or request. Please direct any personnel concerns to the Village Administrator before or after the meeting. The Village of Gilberts complies with the Americans Disabilities Act (ADA). For accessibility Assistance, please contact the Village Clerk at the Village Hall, telephone number is 847-428-2861". Assistive services will be provided upon request.



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, January 19, 2021**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Allen, Corbett, Zambetti, Farrell, Hacker and President Zirk. Others present: Village Administrator Brian Bourdeau and Public Works Director Aaron Grosskopf.

**3. PUBLIC COMMENT**

There was no public comment at this time.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the January 5, 2021 Village Board Meeting
- B. A Motion to approve Minutes from the January 12, 2021 Special Village Board Meeting
- C. A Motion to approve Bills & Payroll dated January 19, 2021
- D. A Motion to approve the December 2020 Treasurer's Report
- E. A Motion to approve a First Amendment to the General Contractor Agreement for Village-Related Improvements to the Village's Water Treatment Plant

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Allen and seconded by Trustee Zambetti to Approve Consent Agenda Items 4A-D as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

**5. ITEMS FOR APPROVAL**

- A. Resolution Authorizing Approval Of An Agreement With Xylem Water Solutions for the Purchase and Installation of Two FLYGT Pumps at the Barancik Lift Station – Administrator

vote: Trustees Farrell, Kojzarek, Corbett, Allen, and Zambetti voted Aye. Trustee Hacker voted Nay. 0-abstained. Motion carried.

## 6. STAFF REPORTS

### Administrator Bourdeau

- The Village was approved for another disbursement of CARES Act funding.
- Monitoring the COVID-19 Phase 1b vaccination notices.

## 7. TRUSTEE REPORTS

There were no trustee reports at this time.

## 8. PRESIDENT'S REPORT

The President did not have a report at this time.

## A. EXECUTIVE SESSION\*

An executive session did not take place.

## 11. ADJOURNMENT

There being no further public business to discuss, a **Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:27 p.m.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker  
Village Clerk

Department: 00 GENERAL FUND

HERMAN & CYNTHIA GARBRECHT	PERFORMANCE BOND AFTER 5/1/04	59.00
Total: 00 GENERAL FUND		59.00

Department: 01 ADMINISTRATIVE

AT&T U-VERSE	CONTRACTUAL SERVICES	78.53
BATTERIES PLUS	MAINTENANCE BUILDING	269.70
BENEFIT PLANNING CONSULTANTS,	CONTRACTUAL SERVICES	100.00
FOX VALLEY SECURITY SYSTEMS	CONTRACTUAL SERVICES	372.00
GOVTEMPS USA	CONTRACTUAL SERVICES	2,957.50
MUNICIPAL CLERKS OF ILLINOIS	DUES	55.00
O"CARROLL ELECTRIC, INC.	MAINTENANCE BUILDING	775.00
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	45.00
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL PRINCIPAL	2,113.44
UNION NATIONAL BANK OF ELGIN	73 INDUSTRIAL INTEREST	1,397.10
Total: 01 ADMINISTRATIVE		8,303.27

Department: 02 POLICE

P.F. PETTIBONE & CO.	PRINTING	14.00
PACES AUTO SERVICE	MAINTENANCE VEHICLES	128.00
PARAM PATEL	UNIFORMS	237.57
RICHARD SPINKER	CONTRACTUAL SERVICES	315.00
THE BUG MAN, INC	CONTRACTUAL SERVICES	36.00
THE EMBLEM AUTHORITY	UNIFORMS	136.50
VERIZON WIRELESS	COMMUNICATIONS	245.07
Total: 02 POLICE		1,112.14

Department: 03 PUBLIC WORKS

AEP ENERGY	STREETLIGHTING	1,872.75
CANTEEN REFRESHMENT SERVICES	CONTRACTUAL SERVICES	34.26
KANE COUNTY DIVISION OF	STREETLIGHTING	1,969.26
MENARDS - CARPENTERSVILLE	SMALL TOOLS AND EQUIPMENT	4.75
RICHARD SPINKER	CONTRACTUAL SERVICES	140.00
SARGENTS EQUIPMENT	MAINTENANCE VEHICLES	188.43
THE BUG MAN, INC	CONTRACTUAL SERVICES	47.00
Total: 03 PUBLIC WORKS		4,256.45

Department: 04 BUILDING

B&F CONSTRUCTION CODE SVC, INC	BUILDING PERMIT EXPENSE-PASS T	602.50
Total: 04 BUILDING		602.50

Department: 06 PARKS

MENARDS - CARPENTERSVILLE	MAINTENANCE BUILDING	25.54
Total: 06 PARKS		25.54

Department: 10 WATER SYSTEMS

DISCOUNT TIRE	MAINTENANCE VEHICLES	25.50
ILLINOIS SECTION AWWA	TRAINING EXPENSE	500.00
MARTY'S AUTOMOTIVE	MAINTENANCE VEHICLES	134.96
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	104.73
MUNICIPAL WELL & PUMP	CONTRACTUAL SERVICES	31,460.00
PDC LABORATORIES, INC	LAB SUPPLIES & EQUIPMENT	125.00
PDC LABORATORIES, INC	CHEMICALS	17.50
THIRD MILLENNIUM ASSOCIATES	CONTRACTUAL SERVICES	343.69

USA BLUEBOOK	LAB SUPPLIES & EQUIPMENT	102.79
VIKING CHEMICAL CO	CHEMICALS	968.15
Total: 10 WATER SYSTEMS		<u>33,782.32</u>

Department: 20 WASTEWATER SYSTEMS

CONSTELLATION NEWENERGY, INC.	UTILITIES	819.40
DISCOUNT TIRE	MAINTENANCE VEHICLES	25.50
MARTY'S AUTOMOTIVE	MAINTENANCE VEHICLES	134.97
MENARDS - CARPENTERSVILLE	MAINTENANCE PARTS & MATERIALS	63.77
NICOR	UTILITIES	698.75
SENTRY SECURITY, INC.	CONTRACTUAL SERVICES	155.00
THIRD MILLENNIUM ASSOCIATES	CONTRACTUAL SERVICES	343.70
Total: 20 WASTEWATER SYSTEMS		<u>2,241.09</u>

\*\*\* GRAND TOTAL \*\*\* 50,382.31