



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, December 7, 2021**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Hacker, Coats, and Redfield. Others present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, Building Official John Swedberg, and Management Analyst Riley Lynch.

3. PUBLIC COMMENT

There were no public comments at this time.

4. PUBLIC HEARING ON THE PROPOSED 2021 TAX LEVY

A Motion was made by Trustee Corbett and seconded by Trustee Allen to Open the Public Hearing on the Proposed 2021 Tax Levy. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

There were no comments made by the public or Board regarding this item.

A Motion was made by Trustee Corbett and seconded by Trustee Allen to Close the Public Hearing on the Proposed 2021 Tax Levy. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

5. PROCLAMATION

A. A Proclamation Declaring December 8, 2021 as Hampshire Jr. Whip-Purs Football and Cheer Day

6. CONSENT AGENDA

- A. A Motion to approve Minutes from the November 16, 2021 Special Village Board Meeting
- B. A Motion to approve Bills & Payroll dated December 7, 2021
- C. Accept and Place on File the Municipal Compliance Report for the Village of Gilberts Police Pension Fund for the Fiscal Year ending April 30, 2021
- D. Motion to approve Ordinance 28-2021, an Ordinance Approving the Tax Levy for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023
- E. A Motion to approve Ordinance 22-2021 an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$17,475,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Nine Special Tax Refunding Bonds, Series 2015 (Big Timber Project)
- F. A Motion to approve Ordinance 23-2021, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$11,720,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2014
- G. A Motion to approve Ordinance 24-2021, an Ordinance Abating Taxes Heretofore Levied to Pay Interest and Principal for \$9,750,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Four Special Tax Bonds, Series 2014 (The Conservancy Project)
- H. A Motion to approve Ordinance 25-2021, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Five Special Tax Bonds (The Conservancy Project), Series 2018A and Series 2018B
- I. A Motion to approve Ordinance 26-2021, an Ordinance Abating the Tax Heretofore Levied to Pay Principal and Interest for \$4,090,000, General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Gilberts, Kane County, Illinois
- J. A Motion to approve Resolution 30-2021, a Resolution Approving a Renewal Proposal by Arthur J. Gallagher & Co. for General Liability, Property, Risk Management and Workers Compensation Insurance Coverage for the Policy Period December 31, 2021 – December 31, 2022
- K. A Motion to Approve Resolution 31-2021, a Resolution Regarding the Semi-Annual Review of Executive Session Minutes
- L. A Motion to Approve Resolution 32-2021, a Resolution Approving an Agreement with Teska Associates for the Development of a Comprehensive Plan in an amount not-to-exceed \$65,000
- M. A Motion to Approve Resolution 33-2021, a Resolution Approving an Agreement with Fantasy Amusement Co., Inc. to Provide Amusements for the 2021 Gilberts Community Days Festival
- N. A Motion to Approve Resolution 35-2021, a Resolution Authorizing the Payment of Certain Routine and Recurring Expenses

President Zambetti asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda items A-N as Presented. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, Redfield, and LeClercq voted Aye. 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR APPROVAL

- A. A Resolution Approving an Agreement with SAFEBuilt for Building Plan Review and Inspection Services – Trustee Corbett asked if there was more information regarding the financial negotiation

that had been taking place since the last meeting. Administrator Bourdeau stated that there will be an 80/20 split of permit revenue as well as hourly services that are outlined in the agreement. Standard routine questions that are a part of processing a permit are included in the permit fee.

A Motion was made by Trustee Corbett and seconded by Trustee Coats to Approve Resolution 34-2021, a Resolution Approving an Agreement with SAFEBuilt for Building Plan Review and Inspection Services. Roll call vote: Trustees Allen, Hacker, Coats, Redfield, LeClercq, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

B. An Ordinance Amending Chapter 2 of the Village Code Pertaining to Fees –

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Ordinance 27-2021, an Ordinance Amending Chapter 2 of the Village Code Pertaining to Fees. Roll call vote: Trustees Allen, Hacker, Coats, Redfield, LeClercq, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

8. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

9. STAFF REPORTS

Administrator Bourdeau

- In last week's Friday Report, there was a copy of the Tollway Memo with their findings.
- Staff is looking to issue a supplemental bid for pricing to resurface the Police Department parking lot which was not previously budgeted for this year.
- The sign program is resuming this week.
- President Zambetti stated that we should invite the residents to the second Board meeting in January to discuss the sound wall.

Analyst Lynch

- Has a meeting with B&B Networks tomorrow to come up with a plan for the phone installation.
- DCEO is still reviewing grant applications from September.

Building Inspector Swedberg

- Thanked the Board and Staff for his time with the Village.

Clerk Baker

- We received 11 entries for the Holiday Light Fight competition

10. TRUSTEES' REPORTS

There were no Trustee reports at this time.

11. PRESIDENTS' REPORT

President Zambetti reminded the Board of the Village Holiday Party on December 23rd and wished Clerk Baker a Happy Birthday.

12. EXECUTIVE SESSION

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:45 pm.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Courtney Baker', written in a cursive style.

Courtney Baker
Village Clerk

