



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, August 18, 2020**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Deputy Village Clerk Phillip Versten called the roll. Members present: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Staff present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, Deputy Village Clerk Phillip Versten, Intern Riley Lynch. On telephone: Village Engineer Al Stefan and Village Attorney Julie Tappendorf. Others present: Troy Mertz of Gilberts Development, LLC; and Jeremy Lin of LinTech Engineering. Public present: Daniel Pace.

3. PUBLIC COMMENT

None.

4. APPOINTMENTS

Village President Zirk noted that he received and accepted the resignation of Trustee Elissa Kojzarek from the Board of Trustees and nominated Kurt Kojzarek to fill the vacancy and finish out her term as Trustee.

A Motion was made by Trustee Hacker and seconded by Trustee Corbett to approve the appointment of Kurt Kojzarek to fill the term of resigning Trustee Elyssa Hacker through the expiration of her term. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, and Hacker voted Aye, 0-nay, 0 abstained. Motion carried. Kurt Kojzarek was then sworn in as Village Trustee by Deputy Village Clerk Phillip Versten.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the August 4, 2020 Village Board Meeting
- B. A Motion to approve Minutes from the August 11, 2020 Village Board Meeting
- C. A Motion to approve Bills & Payroll dated August 18, 2020
- D. A Motion to Approve the July 2020 Treasurer's Report

President Zirk asked if any of the board members wished to remove any consent agenda items for separate consideration. After hearing none, he asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda Items 5A-D as presented. Roll call vote: Trustees Hacker, Kojzarek, Corbett, Allen, Zambetti, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

A. A Motion to Approve Ordinance 09-2020, an Ordinance Amending Ordinance 07-2020 Approving a Temporary Policy Authorizing and Regulating Outdoor Dining.

A motion was made by Trustee Zambetti and seconded by Trustee Allen to approve Ordinance 09-2020, an Ordinance Amending Ordinance 07-2020 Approving a Temporary Policy Authorizing and Regulating Outdoor Dining. Administrator Bourdeau noted that the ordinance extends the previous outdoor dining date for the season from September 7th to December 7th. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

B. A Motion to Approve Resolution 24-2020, a Resolution Authorizing Approval of an Agreement with Dahm Enterprises for Sludge Hauling in an Amount-not-to-Exceed \$40,000 - Village Administrator Bourdeau noted that this vendor provided the low bid and will honor it for the next three years, not to exceed \$40,000.

A motion was made by Trustee Zambetti and seconded by Trustee Kojzarek to approve Resolution 24-2020, a Resolution Authorizing Approval of an Agreement with Dahm Enterprises for Sludge Hauling in an Amount-not-to-Exceed \$40,000. Trustee Allen asked for an assurance that the wording of the agreement not be construed to indicate the expense can exceed \$40,000. Mr. Grosskompf indicated it would not. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

C. A Motion to Approve Resolution 25-2020, a Resolution Authorizing Approval of an Agreement with Current Technologies for a Computer Server Software Upgrade in an Amount-not-to-Exceed \$10,000 - Village Administrator Bourdeau noted that this resolution concerns one of the topics discussed during the capital project wherein we agreed we would continue with it in the current fiscal year in light of COVID. He indicated it will upgrade operating systems on our servers to the current versions and will ensure they will continue to be supported with security updates.

A motion was made by Trustee Zambetti and seconded by Trustee Allen to approve Resolution 25-2020, a Resolution Authorizing Approval of an Agreement with Current Technologies for a Computer Server Software Upgrade in an Amount-not-to-Exceed \$10,000. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

D. A Motion to Approve Ordinance 10-2020, an Ordinance Amending Chapter 2 of Title 3 of the Village Code Regarding Video Gaming Terminals -

A motion was made by Trustee Allen and seconded by Trustee Corbett to approve Ordinance 10-2020, an Ordinance Amending Chapter 2 of Title 3 of the Village Code Regarding Video Gaming

Terminals. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION

A. Presentation and Discussion of Various Options Concerning Waitcus Park Improvements – Trustee Farrell recapped the discussion history of this topic. Trustee Zambetti suggested, seeing the other items on the agenda this evening and the potential length of those discussions, we table discussion of this item to a future meeting. President Zirk suggested we target the September COW meeting to discuss as a workshop.

B. Discussion Concerning the Release of a Limited Number of Building Permits in the Conservancy – Administrator Bourdeau summarized the topic as the result of discussions between the Village and Troy Mertz of Gilberts Development, LLC to be discussed here this evening in the interest of arriving at an updated proposal timeline for inclusion in a possible resolution.

Scenarios were contemplated in which additional water system volume could be generated with adjustments to rate, including opening the valve a bit more, and others. President Zirk suggested that Jeremy Lin meet with Village Engineer Al Stefan and members of staff next week on site at the water treatment plant to determine what the actual current rate is and how it could be optimized. President Zirk suggested that we may also want to look at how we can create efficiencies in regard to backwash as an additional way to reduce loss. Jeremy Lin confirmed that such would increase volume in addition to some other measures they can take.

President Zirk suggested to Mr. Mertz that waiting to get these volume numbers for placing into a resolution could put him in a better place going forward. Mr. Mertz summarized some of the work that is continuing in the background as this research is being done. Trustee Hacker asked Mr. Mertz about the expiration of the permit that enables us to drill under the tollway, and what the lag time was on getting equipment. It was noted that Manhard Engineering is in the process of requesting an extension to that expiration date. Jeremy Lin answered the question about lag time on equipment by indicating it could take 6 to 9 months, including the approval of drawings.

Trustee Zirk summed up by suggesting that the engineers and staff meet on site, get updated numbers and have Trustee Corbett and Trustee Hacker run those numbers through their formulas to come back to the Board with an adjusted model that the Board could review at their September 1st meeting.

8. STAFF REPORTS

Village Administrator Bourdeau

- The Village was awarded up to \$425,322 in Cares Act funding and we will need to file the application and support documentation for our funding requests by September 4th and that the County would come back to us with an intergovernmental agreement for approval at some point likely in September. Part of the clarification we will seek will be in regard to what portion or aspects of police salaries can be classified as being a COVID-19 expense.
- We anticipate that the Movie-in-the-Park will take the form of a one-time drive-in event at Town Center Park some time in mid to late September. More info to come.

- Verizon will take back to their team some items in a proposal to a lease renewal, which expires in October of next year, for their antenna on the Indian Trails water tower.
- The government affairs manager at WoWay provided us with some broadband coverage maps.

Trustee Hacker asked whether, pursuant to discussion about the Shell station's future plans from the last Board meeting, we would have the water capacity to enable the owner of that business to pursue his stated future plans for eventually adding a car wash. He indicated we should have a call with him to make sure he understands we are currently working through water capacity issues. Administrator Bourdeau indicated he had a conversation with the Shell owner and communicated to him that if he is planning a carwash, he would have to come to go through the Village's standard plan review process.

Trustee Allen suggested that salaries and job descriptions be provided the Board for discussion at the September Committee of the Whole meeting. She asked what the process was for posting the Community Events Manager job. Administrator Bourdeau explained our standard job posting processes for various jobs and indicated that for this job we would use our web site, Facebook and ILCMA. Trustee Allen asked whether the job description has changed since it was budgeted and President Zirk and Administrator Bourdeau indicated it has not.

Village Attorney Julie Tappendorf

- No report at this time.

Public Works Director Aaron Grosskompf

- No report at this time.

Deputy Clerk Phillip Versten

- Deputy Village Clerk Versten had no report at this time.

9. TRUSTEE REPORTS

Trustee Kojzarek

- Trustee Kojzarek said he felt honored to be appointed to finish out the length of this term and thanked the Board for their support.

10. PRESIDENT'S REPORT

- No report at this time.

11. EXECUTIVE SESSION*

An executive session did not take place.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Farrell and seconded by Trustee Kojzarek to adjourn from the public meeting at 8:13 p.m.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Phillip Versten". The signature is written in a cursive style with a large initial 'P' and 'V'.

Phillip Versten
Deputy Village Clerk