



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, July 21, 2020**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Deputy Village Clerk Phillip Versten called the roll. Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, Deputy Village Clerk Phillip Versten, Intern Riley Lynch.

**3. PUBLIC COMMENT**

No members of the public were in attendance.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the July 7, 2020 Village Board Meeting
- B. A Motion to approve Minutes from the July 14, 2020 Committee of the Whole Meeting
- C. A Motion to approve Bills & Payroll dated July 21, 2020
- D. A Motion to approve the June 2020 Treasurer's Report
- E. A Motion to approve Resolution 19-2020, a Resolution Authorizing Approval of an Agreement with Patriot Paving for the 2020 Crack Sealing Program in an Amount Not-to-Exceed \$14,500
- F. A Motion to Approve Resolution 20-2020, a Resolution Authorizing the Purchase of a Water Meter Reading Software and Equipment Update from Ferguson Waterworks in an Amount Not-to-Exceed \$10,381
- G. A Motion to Approve a Request by Cruisin' to Allow Live Entertainment as part of its Outdoor Dining Use at 11 Galligan Road on August 15, 2020

President Zirk asked if any of the board members wished to remove any consent agenda items for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Corbett and seconded by Trustee Zambetti to Approve Consent**

**Agenda Items 4A-G as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

There were no items for approval at this time.

## 6. ITEMS FOR DISCUSSION

There were no items for discussion at this time.

## 7. STAFF REPORTS

### Administrator Bourdeau

- The Board can expect Committee-of-the-Whole meetings to become a bit busier over the next couple of months due to several previously approved capital projects, some of which may be coming back for more discussion, and some which may involve a spending level which will require Board approval. We'll try to spread them out to economize on time.
- Discussions going well with library in terms of getting a drop box located in the Village Hall parking lot. It will involve a relocating of the box that is currently at Culver's. The library will cover the cost of materials for the pouring of a small concrete pad in our parking lot area and our crews will provide the labor in creating the pad installing the box. Administrator Bourdeau will update the Board when the timeline is finalized.
- We are continuing to work with Al Stefan on some follow up questions and once we've completed that dialogue, we will share the questions and answers with the Board.
- The personnel change item regarding overtime will be on the agenda of the August 4th meeting of the Village Board.
- The June actuals on revenue reflect a blip upward due to the extension of the tax filing deadline to mid-July. July actuals should begin to reflect a more customary flow of revenue.

### Deputy Clerk Versten

Deputy Village Clerk Versten had no report at this time.

## 8. TRUSTEE REPORTS

### Trustee Corbett

- Trustee Corbett asked what Wide Open West's (WOW) gigabyte coverage was within the Village. It was noted that this particular service is not yet available to the entire Village.
- Trustee Corbett inquired about overgrown weeds near the parking lot on the north side Town Center Park, asking whether there was something we can do about it. President Zirk indicated that it is intended as a naturalized solution to accommodate drainage from the parking lot. Administrator Bourdeau will look into options for managing the growth for better aesthetics.

### Trustee Hacker

Trustee Hacker said 50 building permits, based on discussion at last week's COW meeting, might be appropriate for Gilberts Development LLC to electrify pump #6 and get pump #5 connected to the

water treatment plant. Discussion followed in which Trustees Zambetti, Allen and Farrel sought to clarify the numbers of permits discussed at last week's COW meeting. Trustee Farrel recalled that it included at least 22 townhome permits, some additional permits in the single-family section, and a number of permits to start homes in the adult lifestyle age-restricted homes.

#### Trustee Farrel

Trustee Farrel stated that, also regarding the Conservancy development, Mr. Mertz of Gilberts Development LLC said at last week's meeting that he could have the electrical to pump #6 completed and operational within two months and that we should be sure to follow up with him throughout that time in regard to the design of the electrical to make sure he has it completed and operational by mid-September, in the manner he has now promised. She would like to hold him more strictly to timeline commitments.

#### President Zirk

President Zirk addressed a recent FOIA request for an internal memo, asking the Board whether any members had an issue with releasing it. He stated that, upon review of the content, he sees no reason why we cannot release the information sought by the requestor. The memo, addressed to the Village Board from our Village Attorney, was mentioned at last week's COW meeting during a discussion on the progress of the Conservancy development. President Zirk expressed that, while we should always consider attorney-client privilege when contemplating the release of such documents, we should release whatever we can release. No Board members expressed concerns with releasing this information.

### **9. PRESIDENT'S REPORT**

President Zirk had no report at this time.

### **10. EXECUTIVE SESSION\***

An executive session did not take place.

### **11. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Zambetti to adjourn from the public meeting at 7:22 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Phillip Versten  
Deputy Village Clerk