



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
Tuesday, October 15, 2024
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE:

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM:

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, Redfield & Marino were present, as was President Zambetti. Also present was Village Administrator Brian Bourdeau, Management Analyst Riley Lynch, Police Chief Todd Block, Finance Director Taunya Fischer and Village Clerk Lynda Lange.

3. PUBLIC COMMENT:

- Glenn Bolt: addressed the board regarding planned tree removals in his community, stating that the number of trees scheduled for removal was not in keeping with their community of mature landscaping. A meeting will be conducted between President Zambetti, Mr. Bolt and the Arborist to review the reasons why those specific trees were marked.
- Cliff Surges of the Kane County Board was present to provide information on the Solar Panel issue which was presented to Kane County, that the Village of Gilberts Board is opposing at Big Timber & Route 72.

4. CONSENT AGENDA:

- A. A Motion to approve minutes from the October 1, 2024 Board Meeting.
- B. A Motion to approve Bills & Payroll dated October 15, 2024.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items. 4.(A-B), as presented, was made by Trustee Allen, seconded by Trustee Chapman. Roll call votes – Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield & Marino. Nay: (0) / Absent: (0) / Abstain: (0).

5. ITEMS FOR APPROVAL:

- A. Motion to approve Resolution 38-2024, A Resolution Stating the Village of Gilberts' Opposition and Protest to The Special Use Application for a Commercial Solar Facility at Big Timber Road and Route 72.

There was discussion regarding the processes and potential obstacles involved with protesting the approval of a Commercial Solar Facility.

A Motion to Approve Resolution R 38-2024, A Resolution Stating the Village of Gilberts' Opposition and Protest to The Special Use Application for a Commercial Solar Facility at Big Timber Road and Route 72 was made by Trustee Allen, seconded by Trustee Redfield. Roll call votes – Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield & Marino. Nay: (0) / Absent: (0) / Abstain: (0).

It was noted that Trustee Vanni left the meeting at 7:49pm.

6. ITEMS FOR DISCUSSION:

A. 2025 Budget: Village Administrator Brian Bourdeau provided a timeline for review and approval of the 2025 budget. Administrator Brian Bourdeau provided an overview of revenue and expenses from 2024 and how that incorporates into the 2025 budget year. The Comprehensive Plan will be utilized throughout budget planning. The 2025 Proposed Budget review will be conducted in a series of meetings with the Police Department, Public Works Department and John Zabrocki from Robinson Engineering for Capital Projects and Administrative Department. Final approval will be conducted at the December 3rd meeting.

Police Department Presentation for the 2025 Budget provided by Chief Todd Block includes:

- Squad replacement computers (8). Additional in-squad computer systems on a phased process.
- AED purchases and First Aid kits for squad cars. Additional units will be planned for in subsequent years.
- Internal Radar equipment.
- Video Camera system upgrades.
- Upgrade evidence tracking system, all computer based which will be funded from collected fines from arrests.
- Chief Block also provided the breakdown of increased costs for the radio systems services and dispatching fees.
- Addition of a full-time police officer. Chief Block advised how this new position would be utilized and the coverage for shift changes would reduce overtime to cover the shift change issues.

Administrator Brian Bourdeau added information on pass-through costs from Kane County for the 911 system. There have been increased costs to the county for systems and services which are passed on to the individual municipalities.

A plan for restructuring the Building Department to construct a Community Development Division was presented with the goal of providing better customer service, online services, and in house processing. Additional certifications have been obtained by staff members in furtherance of professional development and create the opportunity to create an Assistant Administrator position without adding additional personnel.

Trustee Allen presented questions on the job duties/description and costs associated with the proposed restructuring, specifically with respect to the Assistant Administrator role, i.e. salary

changes, level of experience and other qualifications. Further discussion on the 2025 Budget will take place at future meetings.

Management Analyst Riley Lynch advised that the 2025 Community Days event falls on the 135th Anniversary of the Village. As such, additional funds are included for the event in the 2025 budget for one of three options: a large name musical entertainment act, a fireworks display, or a drone show. Riley asked the Board to consider these options and bring direction to staff on which one to pursue at the next Board meeting on November 5th. Riley also advised that he is working with the same booking agent as in prior years and is expected to have some costs available for the next meeting.

7. STAFF REPORTS:

- **Village Clerk Lynda Lange:** Reminder provided regarding submission of election packets for candidates running for the board in the April 2025 election is November 12-18, 2024.
- **Management Analyst Riley Lynch:** Reminder that the Fall Bonfire is scheduled on October 19. The Halloween House Decorating Contest will require that all submissions be received by October 20. Voting for the winners will be open begin October 21 through October 27. The photo contest for the 2025 Calendar is currently underway. Additionally, there will be advertising opportunities to community businesses to be included in the Calendar.
- **Village Administrator Brian Bordeau:** Advised that the tax appeal recently submitted to Kane County did not result in any substantial reduction. Consequently, no further action will be needed.

8. TRUSTEE REPORTS:

Trustee Allen: presented a proposed increase to Trustee Salaries referencing a comparison of surrounding communities. After discussion among the Trustees, direction was provided to Village Administrator to have an Ordinance drafted to present at the meeting on November 5 that would reflect \$125 per meeting, (monthly maximum of \$375 or 3 meetings) or an annual salary cost of \$4,500 for Trustees. The President salary would be \$11,000.

Trustee Marino: stated that he was in support of the tree trimming/removal program and the Public Works department in conjunction with the Arborist with regard to their recommendations.

9. PRESIDENT'S REPORT: (None)

10. EXECUTIVE SESSION: (None)

11. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 9:18 pm. Voice vote carried unanimously, - Aye: (5) Trustees Chapman, Allen, Coats, Redfield & Marino. / Nay: 0 / Absent: (1) Trustee Vanni Abstained: (0)

The meeting ended at 9:19pm.

Respectfully submitted,

Lynda Lange

Lynda Lange
Village Clerk