



VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
Tuesday, October 1, 2024
Village Hall: 87 Galligan Road, Gilberts, IL 60136

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE:

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM:

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Allen, Coats, Redfield & Marino were present, as was President Zambetti. Also present was Village Administrator Brian Bourdeau, Management Analyst Riley Lynch and Village Clerk Lynda Lange. It was noted that Trustee Vanni was absent.

3. PUBLIC COMMENT: *(None)*

4. PRESENTATION OF THE FISCAL YEAR ENDING 12/31/2023 AUDIT:

Tom Siwicki, CPA from Sikich and Associates was present to provide an overview of the 2023 Audit. Due to the change in fiscal year end, previously May 1 to April 30 of each year to January 1 through December 31, the 2023 Audit represents an 8-month period in order to accommodate the new fiscal year beginning in 2024 with a full 12 months. It was also reported that the Village of Gilberts was awarded the Certificate of Achievement for Excellence in financial reporting for the 13th consecutive year.

5. CONSENT AGENDA:

- A.** A Motion to approve minutes from the September 17, 2024 Board Meeting.
- B.** A Motion to approve Bills & Payroll dated October 1, 2024.
- C.** A Motion to approve **Resolution 35-2024**, a Resolution Authorizing an Intergovernmental Agreement between the Village of Gilberts and Kane County for Animal Control Services.
- D.** A Motion to approve **Resolution 36-2024**, a Resolution Authorizing the Execution of an Agreement with Schroeder Asphalt Service, Inc. for the Installation of Walking Paths and a Basketball Court at Memorial Park in an Amount Not-to-Exceed \$ 20,000.
- E.** A Motion to approve **Resolution 37-2024** a Resolution Authorizing Approval of an Agreement with EM Construction LLC for the Construction of a Salt Bin Structure in an Amount Not to Exceed \$ 140,550.
- F.** A Motion to Receive and Accept the Annual Comprehensive Financial Report from Sikich LLC for the Eight Months Ended December 31, 2023.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

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A Motion to Approve Consent Agenda items. 4.(A-E), as presented, was made by Trustee Allen, seconded by Trustee Chapman. Roll call votes – Aye: (5) Trustees Chapman, Allen, Coats, Redfield & Marino. Nay: (0) / Absent: (1) Trustee Vanni / Abstain: (0).

6. ITEMS FOR APPROVAL: (None)

7. ITEMS FOR DISCUSSION: (None)

8. STAFF REPORTS:

- **Village Administrator Brian Bourdeau:** Advised that the road program is currently underway on Turner and crackfill/sealcoating in Dunhill Estates. It was noted that Goebberts Farm has their Fall Festival this upcoming weekend. While this does not affect Gilberts directly, they have engaged several buses to transport residents to and from the Festival in neighboring towns including Gilberts. Staff has been following up with several concerns expressed by residents in the Conservancy. Village Administrator Brian Bourdeau, Management Analyst Riley Lynch and President Guy Zambetti did recently attend the public meeting conducted by the Railway Group was hosting. No substantial new information was provided. It was information already provided in their recent presentation to the Board. They did confirm a 7 day a week schedule which would include 2 morning and 2 afternoon runs that will go through Gilberts. An appraisal is being put together for 73 Industrial in preparation for sale after the Public Works department moves to the new facility at 185 Industrial. The Village been made aware of interest by a solar panel company to install a solar field off Big Timber Rd. Notice has been received from the County that there has been an appeal of the property taxes submitted by the Shell Gas Station to reduce the property taxes.
- **Management Analyst Riley Lynch:** Reported that the Fall Bonfire is scheduled on October 19 from 3-5pm. Pumpkins, Cider & Candy will be provided. Hay bales will be available for seating. The Halloween House Decorating Contest will require that all submissions be received by October 20. Members of the Community will be voting for the winners and voting will be open begin October 21 through October 27. The photo contest for the 2025 Calendar is currently underway. Additionally, there will be advertising opportunities to community businesses to be included in the Calendar.

9. TRUSTEE REPORTS:

- **Trustee Marino:** Advised that he would like to reference the excellent position of the police pension fund as an additional recruitment benefit to potential police department candidates. There has been a shortage of candidates applying for police positions.

10. PRESIDENT'S REPORT:

President Zambetti stated that the Eagles Club did reach out to request permission to install a sign at the NW corner of Tyrell and Raymond in the easement owned by the Village. There is no visibility of the Club off of Tyrell and they often have community wide events. President Zambetti also presented a community wide Christmas decorating event using luminary décor and suggested that the Eagles Club partner with the Village in distribution of supplies to community members that want to participate.

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11. EXECUTIVE SESSION

(None)

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Coats at 7:39 pm. Voice vote carried unanimously, - Aye: (5) Trustees Chapman, Allen, Coats, Redfield & Marino. / Nay: 0 / Absent: (1) Trustee Vanni Abstained: (0)

The meeting ended at 7:39pm.

Respectfully submitted,

Lynda Lange

Lynda Lange
Village Clerk