



VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
Tuesday April 2, 2024
Village Hall: 87 Galligan Road, Gilberts, IL 60136

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE:

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM:

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Coats, Redfield and Marino were present, as was President Zambetti. Also present was Administrator Brian Bourdeau, Management Analyst Riley Lynch.

3. PUBLIC COMMENT:

None

4. CONSENT AGENDA:

- A. A Motion to approve the Minutes from the March 5, 2024 Village Board Meeting.
- B. A Motion to ratify Bills & Payroll dated March 19, 2024.
- C. A Motion to approve Bills & Payroll dated April 2, 2024.
- D. A Motion to approve the January 2024 Treasurer's Report.
- E. A Motion to approve (*Ordinance 08-2024*), an Ordinance Amending the FYE 12/31/23 Budget.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 4. (A-E), as presented was made by Trustee Redfield, seconded by Trustee Chapman. Roll call votes – Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield and Marino. Nay: (0) / Absent: (0) Abstain: (0).

5. ITEMS FOR APPROVAL:

None

6. ITEMS FOR DISCUSSION:

- A. Presentation and Review of the Village's MS-4 Permit (Village Engineer)

A presentation was provided by Susan Qeasney from Robinson Engineering in compliance with the NPDS MS-4 General Permit requirements. An overview was provided. Anything that is not pure storm water is considered pollutant. NPDS – (National Pollutant Discharge System) is governed by the EPA.

The purpose of this talk is to discuss anything that is not pure storm water. Minimize the amount of pollutant that passes through the municipal storm sewer system. For Gilberts, this includes the storm basins, ponds, Tyler Creek and parts of the Kishwaukee River. Control measures are taken by the Village in compliance with the requirements. The six areas of focus are:

- **Public Outreach & Education**: Communication/notifications to the community are handled through several sources, i.e. Village Calendar, web page, & social media.
- **Public Participation**: is encouraged through yard waste and recycling centers and conducting an annual information meeting.
- **Illicit Discharge Detection & Elimination**: Village dry weather inspections to detect issues.
- **Construction Site Run Off Control**: Erosion control measures with inspections to keep debris and other construction to stay contained.
- **Post Construction Runoff**: Inspections to ensure water is contained i.e. retention ponds.
- **Good Housekeeping**: Village public works. Clean up after a spill, street sweeping to ensure debris does not get into grates.

7. STAFF REPORTS:

- Village Clerk Lynda Lange: provided information on the required Economic Interest Statement completion which is due by May 1, 2024.
- Village Administrator Riley Lynch: Provided an update on Community Days and noted that \$ 24,000 dollars has been reached for donations.
- Village Administrator Brian Bourdeau: Provided information on the recent Easter Egg Hunt.
 - a. Confirmed that the Boundary Agreement with Elgin will be presented at the next meeting. Also discussed was the recent meetings with the upcoming boundary agreements for several surrounding towns that will be included in upcoming meetings as they come in.
 - b. Brian Bourdeau provided information on the quiet crossings. One of the consulting groups working with the state has contacted Brian trying to coordinate respective jurisdictions to perform in field diagnostics. Brian will be meeting with them and the Village Engineer.

8. TRUSTEE REPORTS:

- **Trustee Vanni**: provided updates on the previously discussed bike path. There was discussion with an Illinois State Lobbyist in order to connect with Union Pacific. There would need to be special consideration and would attempt to get state money to help fund a portion of this project. There was discussion on potential costs to the Village. Additional details will be forthcoming.
- **President Zambetti**: Contact has been made with Senator Seversen regarding the bike path and/or development of a bridge to provide the ability to cross North/South Gilberts.

9. PRESIDENT'S REPORT:

- President Zambetti provided information on a discussion with the Huntley Mayor regarding a board handbook which they utilize in Huntley. The handbook would lay out expectations, guidelines, job responsibilities etc. of the Village Board Members. President Zambetti would like to see this implemented in the Village of Gilberts.

10. EXECUTIVE SESSION

(None)

11. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 7:42pm. Voice vote carried unanimously, - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield & Marino / Nay: 0 / Absent: (0) / Abstained: 0

The meeting ended at 8:19pm.

Respectfully submitted,

Lynda Lange

Lynda Lange
Village Clerk