



**MINUTES FOR VILLAGE OF GILBERTS
PLAN COMMISSION/ZONING BOARD OF APPEALS MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Wednesday, July 12, 2023**

1. CALL TO ORDER

Chairman Mills called the meeting to order at 7:00 p.m.

2. ROLL CALL / ESTABLISH QUORUM

Village Administrator Brian Bourdeau called the roll. Roll call of Members present: Commissioners Page, Del Vecchio, Lateer, and Chairman Mills. Commissioners Borgardt, McHone, and Sullivan were absent. Others present were Management Analyst Riley Lynch, and Village Attorney Kurt Asprooth.

3. PUBLIC COMMENT

There were no public comments at this time.

4. ITEMS FOR APPROVAL

A. A Motion to Approve Minutes from the April 12, 2023 Plan Commission Meeting

A Motion to Approve Item 4.A. was made by Commissioner Del Vecchio and seconded by Commissioner Page. Roll call vote: Commissioners, Page, Del Vecchio, and Chairman Mills voted Aye (3). Nays (0). Commissioner Lateer Abstained (1). Absent (3).

5. PUBLIC HEARING AND RECOMMENDATION TO THE VILLAGE BOARD REGARDING VARIANCE REQUESTS FROM WALL SIGN RESTRICTIONS FOR SUB ZERO GROUP INC.

A Motion to Open the Public Hearing was made by Commissioner Lateer and seconded by Commissioner Page. Roll call vote: Commissioners, Page, Del Vecchio, Lateer, and Chairman Mills voted Aye (4). Nays (0). Absent (3).

Analyst Lynch provided the Commissioners with an overview of the request from Sub Zero Group. They are requesting variances from wall sign regulations for the purposes of installing a third branded sign along the south elevation of their building that faces the I-90 Tollway.

Commissioner Lateer asked if the signs would fall under the Village's wall sign size requirements. Analyst Lynch replied that they would since the Planned Unit Development (PUD) for the Prairie Business Park details that signs facing the I-90 Tollway are to be calculated separately instead of the gross surface area of all signs.

Jeff Adas, a representative from Sub Zero Group Inc., was sworn in and gave testimony about why Sub Zero is seeking zoning relief.

A Motion to Close the Public Hearing was made by Commissioner Lateer and seconded by Commissioner Del Vecchio. Roll call vote: Commissioners, Page, Del Vecchio, Lateer, and Chairman Mills voted Aye (4). Nays (0). Absent (3).

A Motion was made by Commissioner Lateer to Recommend Approval of the Variances for Red Barn Animal Hospital and seconded by Commissioner Page. Roll call vote: Commissioners, Page, Del Vecchio, Lateer, and Chairman Mills voted Aye (4). Nays (0). Absent (3).

6. NEW BUSINESS

Administrator Bourdeau reported that a joint meeting with the Village Board and Plan Commission is tentatively scheduled for August 15th to discuss the Village's Comprehensive Plan. He also asked for the Commissioners to let him know if they will be able to attend that meeting.

7. OTHER BUSINESS – None.

8. ADJOURNMENT

There being no further public business to discuss, *a Motion was made by Commissioner Lateer and seconded by Commissioner Del Vecchio to adjourn from the public meeting at 7:12 p.m. Voice vote of Aye carried unanimously (4). Motion carried.*

Respectfully submitted,

Riley Lynch

Riley Lynch, Management Analyst