



**MINUTES FOR VILLAGE OF GILBERTS
PLAN COMMISSION/ZONING BOARD OF APPEALS MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Wednesday, March 8, 2023**

1. CALL TO ORDER

Chairman Mills called the meeting to order at 7:00 p.m.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Kelly Mastera called the roll. Roll call of Members present: Commissioners McHone, Del Vecchio, Sullivan, Lateer, and Chairman Mills. Commissioners Borgardt and Page were absent. Others present: Village Administrator Brian Bourdeau, Management Analyst Riley Lynch, and Village Attorney Kurt Asprooth.

3. PUBLIC COMMENT

There were no public comments at this time.

4. ITEMS FOR APPROVAL

A. A Motion to Approve Minutes from the January 9, 2023 Plan Commission Meeting

A Motion to Approve Item 4.A. was made by Commissioner McHone and seconded by Commissioner Lateer. Roll call vote: Commissioners McHone, Del Vecchio, Sullivan, Lateer, and Chairman Mills voted Aye (5). Nays (0). Absent (2).

5. CONSIDERATION AND RECOMMENDATION TO THE VILLAGE BOARD REGARDING AN AMENDMENT TO A SPECIAL USE AND VARIANCE REQUESTS FOR THE PURPOSES OF INSTALLING AN LED GROUND SIGN AT ST. PETER'S LUTHERAN CHURCH

A Motion to Open the Public Hearing was made by Commissioner Sullivan and seconded by Commissioner McHone. Roll call vote: Commissioners McHone, Del Vecchio, Sullivan, Lateer, and Chairman Mills voted Aye (5). Nays (0). Absent (2).

Analyst Lynch briefly provided the Commissioners with an overview of the requests by the church and a few considerations the Commission may want to consider.

The Commission members and Analyst Lynch discussed concerns regarding the brightness of lights in the LED sign for drivers and nearby homeowners. Analyst Lynch explained that the applicant submitted a letter from the sign manufacturer, Rafael Plazola who was in attendance, confirming the maximum amount of brightness the sign would be able to go. Mr. Plazola also addressed concerns regarding the cone of vision from the sign's lights. The Commission further discussed the placement

of the sign and the hours during which the LED message board portion of the sign would be illuminated.

A Motion to Close the Public Hearing was made by Commissioner Lateer and seconded by Commissioner Del Vecchio. Roll call vote: Commissioners McHone, Del Vecchio, Sullivan, Lateer, and Chairman Mills voted Aye (5). Nays (0). Absent (2).

A Motion was made by Commissioner McHone to Recommend Approval of the Amended Special Use and Variances for the 8 x 12-foot LED Sign for St. Peter's with the following two conditions: 1) the sign's nonoperational hours from 9:00 p.m. to 6:00 a.m. seven days a week and 2.) the sign be setback to 25 from the front edge of the sign.

Roll call vote: Commissioners McHone, Del Vecchio, Sullivan, Lateer, and Chairman Mills voted Aye (5). Nays (0). Absent (2). Motion carried.

- 6. NEW BUSINESS** – Analyst Lynch said the Comprehensive Plan is progressing nicely and later this week the consultants will be launching the Virtual Village Hall which includes surveys. Administrator Bourdeau explained there will probably be new things coming up in April having to do with Pub 72 and Cruisins.

7. OTHER BUSINESS – None.

8. ADJOURNMENT

There being no further public business to discuss, *a Motion was made by Commissioner McHone and seconded by Commissioner Lateer to adjourn from the public meeting at 7:29 p.m.* Voice vote of Aye carried unanimously (5). Motion carried.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk