



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, December 5, 2023
Village Hall: 87 Galligan Road, Gilberts, IL 60136**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 PM. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen (present Virtually) Coats, Redfield and Marino were present, as was President Zambetti. Also present was Administrator Brian Bourdeau, Management Analyst Riley Lynch, Management Analyst Mitchell Anderson and Finance Director Taunya Fischer.

A Motion to Approve Trustee Allen's participation in the meeting via virtual means, was made by Trustee Chapman and seconded by Trustee Coats. Roll call votes - Aye: (5) Trustees Chapman, Vanni, Redfield, Coats and Marino Nay: 0/Abstain: 1 (Trustee Allen).

3. PUBLIC COMMENT – Isabel Bertone, a resident, was in attendance to present questions to the board related to the proposed water rate increase for 2024 budget year.

4. PUBLIC HEARING - Proposed 2023 Tax Levy:

A Motion to Open the Public Hearing regarding the 2023 Proposed Tax Levy was made by Trustee Chapman and seconded by Trustee Allen. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield and Marino./Nay: 0/Abstain:0.

Finance Director, Taunya Fischer was present to provide an overview of the tax levy. A request will be submitted in the amount of \$ 1,435,275. The floor was opened to questions and comments. No additional questions or comments were raised.

A Motion to Close the Public Hearing regarding the 2023 Proposed Tax Levy was made by Trustee Coats and seconded by Trustee Chapman. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield and Marino./Nay: 0/Abstain:0.

Ordinance 19-2023 Approving the 2023 Tax Levy:

Finance Director, Taunya Fischer, provided an overview on the 2023 Tax Levy in the amount of \$ 1,435,275.16. The amount levied will include:

- Corporate Fund \$ 655,117.01
- Employee Taxes \$ 57,403.19
- Police Protection \$ 459,751.35
- Liability Insurance \$ 30,942.79
- Audit Expense \$ 8,229.19
- Police Pension Fund \$ 223,831.64

Total Amount to be Levied \$ 1,435,275.16

Motion to approve (Ordinance 19-2023), An Ordinance Approving the 2023 Tax Levy was made by Trustee Coats and seconded by Trustee Chapman. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Coats, Redfield and Marino./Nay: 0/Abstain:0.

5. PRESENTATION OF THE FISCAL YEAR ENDING April 30, 2023 AUDIT:

Tom Siwicki of Sikich LLP, provided a general overview of the Audit ending in Fiscal Year 4/30/23. He highlighted that the Village of Gilberts was awarded a (GFOA), Certificate of Excellence in financial reporting providing a transparent financial accounting.

A summary was also provided by Finance Director, Taunya Fischer noting the change from fiscal year ending April 30 to December 31 of each year. Account balances were provided.

6. CONSENT AGENDA

- A.** A Motion to approve Minutes from the November 21, 2023 Regular Village Board Meeting.
- B.** A Motion to approve Bills & Payroll dated December 5, 2023.
- C.** A Motion to approve (*Ordinance 19-2023*), approving the 2023 Tax Levy.
- D.** A Motion to approve (*Ordinance 20-2023*), an Ordinance Abating Special Taxes Levied to Pay Interest and Principal for \$ 17,475,000 Special Service Area Nine Special Tax Refunding Bonds.
- E.** A Motion to approve (*Ordinance 21-2023*), an Ordinance Abating Special Taxes Levied to Pay Interest and Principal for \$ 11,720,000 Village of Gilberts Special Service Area Fifteen; Special Tax Refunding Bond Series 2014.
- F.** A Motion to approve (*Ordinance 22-2023*), an Ordinance Abating Special Taxes Levied to Pay Interest and Principal for \$ 9,750,000 Village of Gilberts, Special Service Area #24, Special Tax Bond Series 2014.
- G.** A Motion to approve (*Ordinance 23-2023*), an Ordinance Abating Special Taxes Levied to Pay Interest and Principal for Village of Gilberts, Illinois Special Service Area #25, Special Tax Bonds Series 2018A and Series 2018B.
- H.** A Motion to approve (*Ordinance 24-2023*), an Ordinance Abating the Tax Heretofore Levied to Pay Principal and Interest for \$ 4,090,000, General Obligation Bonds (alt Revenue Source) Series 2021 of the Village of Gilberts, Kane County Il.
- I.** A Motion approve (*Resolution 41-2023*), A Renewal Proposal by Arthur J. Gallagher & Co. for General Liability, Property, Risk Management and Workers Compensation Insurance Coverage for the Policy Period December 31, 2023 thru December 31, 2024.

- J. A Motion to Approve (**Resolution 42-2023**), a Resolution Authorizing the Payment of Certain Routine and Recurring Expenses.
- K. A Motion to approve **Resolution (43-2023)**, A Resolution Approving an Agreement with Fantasy Amusement Co., Inc. to Provide Amusements for the 2024 Gilberts Community Days.
- L. A Motion to Receive and Accept the Annual Comprehensive Financial Report from Sikich LLC for the Fiscal Year Ending April 30, 2023.
- M. A Motion to Accept and Place on File the Municipal Compliance Report for the Village of Gilberts Police Pension Fund for the Fiscal Year Ending April 30, 2023.
- N. Approval of an Intergovernmental Agreement between the Village of Gilberts and the Village of Huntley Regarding Jurisdictional Boundaries and Facility Planning Areas (**Ordinance 26-2023**).

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

A Motion to Approve Consent Agenda items 6. A-N, as presented was made by Trustee Chapman and seconded by Trustee Coats. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Redfield, Coats and Marino/ Nay: (0) /Absent: (0) Abstain: (0)

7. ITEMS FOR APPROVAL

- A. Approval of an Ordinance (**Ordinance 25-2023**) Amending Chapter 4 of Title 2 of the Village Code Regarding Water and Sanitary Sewerage Rates.

A Motion to Approve an Ordinance (Ordinance 25-2023) Amending Chapter 4 of Title 2 of the Village Code Regarding Water and Sanitary Sewerage Rates was made by Trustee Vanni and seconded by Trustee Chapman. Roll call votes - Aye: (6) Trustees Allen, Chapman, Vanni, Redfield, Coats & Marino./ Nay: 0 /Absent: (0) Abstained: 0.

- B. A Resolution (**Resolution 44-2023**) Adoption of a Utility Billing Payment Plan Policy.

A Motion for the Adoption of a Utility Billing Payment Plan Policy, as presented, was made by Trustee Coats and seconded by Trustee Allen. Roll call votes - Aye: (6) Trustees, Allen, Chapman, Vanni, Redfield, Coats & Marino/ Nay: 0 /Absent: (0) /Abstained: 0

- C. Adoption of Paid Leave Benefits for All Workers (**Ordinance 27-2023**).

A Motion to for the Adoption of the Paid Leave Benefits for All Workers (Ordinance 27-2023) was made by Trustee Allen seconded by Trustee Coats. Roll call votes - Aye: (6) Trustees, Allen, Chapman, Vanni, Redfield, Coats & Marino/ Nay: 0 /Absent: (0) /Abstained: 0

- D. Approval of Changes to the Village of Gilberts Personnel Policies Related to Paid Leave Benefits for All Workers (**Resolution 45-2023**).

A Motion approving Changes to the Village of Gilberts Personnel policies Related to Paid Leave Benefits for All Workers was made by Trustee Allen, seconded by Trust Coats. Roll call votes - Aye: (6) Trustees Chapman, Vanni, Allen, Redfield, Coats and Marino/ Nay: (0) /Absent: (0) Abstain: (0)

STAFF REPORT

Administrator Brian Boudreau provided status on recent discussions with the Chamber of Commerce. A written policy will be created. The testing was completed on Well 4 to ensure everything is in good working order. The meet with Santa event was successful.

TRUSTEE REPORTS

- Trustee Marino thanked staff for a successful audit review.

7. PRESIDENT'S REPORT - *None*

8. EXECUTIVE SESSION –

Motion by Trustee Allen and seconded by Trustee Coats to move to Executive Session to discuss the appointment, employment, compensation, and performance of specific employees pursuant to Section 2(C)(1) of the Open Meetings Act and to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired pursuant to Section 2(C)(5) of the Open Meetings Act. Roll call vote: Trustees, Allen, Chapman, Marino, Coats, Vanni and Redfield voted Aye (6) / Nay: 0 / Absent: (0) / Abstained: 0 Time: 7:44 p.m.

The Open Meeting resumed at 8:07 p.m. Village Clerk called roll. Roll call of board members present: President Zambetti and Trustees Chapman, Allen, Marino, Chapman, Coats and Redfield were present.

9. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Chapman at 8:14pm. Voice vote carried unanimously, - Aye: (6) Trustees Chapman, Vanni, Marino, Allen, Coats and Redfield / Nay: 0 / Absent: (0)/Abstained: 0

The meeting ended at 8:14pm.

Respectfully submitted,

Lynda Lange

Lynda Lange
Village Clerk