



**VILLAGE OF GILBERTS**  
**VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, November 7, 2023**  
**Village Hall: 87 Galligan Road, Gilberts, IL 60136**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:02 PM. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Lynda Lange called roll. Roll call of Board members present: Trustees, Chapman, Vanni, Allen, Redfield and Marino were present, as was President Zambetti. Trustee Coats was absent. Also present was Administrator Brian Bourdeau, Management Analyst Riley Lynch & Public Works Director, Wade Kretsinger. (It was noted that Trustee Vanni had to leave the meeting at 8:07pm)

**3. PUBLIC COMMENT – None**

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the October 17, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated November 7, 2023
- C. A Motion to approve the September 2023 Treasurer’s Report.
- D. A Motion to approve the Village of Gilberts Meeting Calendar for 2024.
- E. A Motion to approve **Ordinance 16-2023**, an Ordinance Authorizing the disposal of Personal Property Owned by the Village of Gilberts.
- F. A Motion to approve **Resolution 33-2023**, a Resolution Authorizing an Agreement with Knapheide for the Upfit of a Public Works Ford F-550 in an Amount Not-to-Exceed \$ 19,100.
- G. A Motion to approve **Resolution 34-2023**, a Resolution Authorizing an Agreement with Cargill, Inc. for the Purchase of Bulk Rock Salt in an Amount Not-to-Exceed \$ 70,000.
- H. A Motion to approve **Resolution 35-2023**, a Resolution Authorizing Approval of an Agreement with Midwest Power Vac to Provide Vector Services to Celan Out Six Lift Stations and Various Locations at the Waste Water Plant in an Amount Not-to-Exceed \$ 16,000.

President Zambetti asked if any Board member wished to remove an item from the Consent Agenda. No removals were requested.

*A Motion to Approve Consent Agenda items 4. A-H, as presented was made by Trustee Vanni and seconded by Trustee Allen. Roll call votes - Aye: (5) Trustees Chapman, Vanni Allen, Redfield and Marino/ Nay: 0 /Absent: (1) Trustee Coats/Abstain: 0*

## 5. ITEMS FOR APPROVAL

- A. Approval of a Resolution (**Resolution 36-2023**) Authorizing Approval of an Agreement with O'Carroll Electric for the Repair and Replacement of Street and Parking Lot Lighting Along Raymond Drive in an Amount Not to Exceed \$25,600.

*A Motion to Approve a Resolution (**Resolution 36-2023**) Authorizing Approval of an Agreement with O'Carroll Electric for the Repair and Replacement of Street and Parking Lot Lighting Along Raymond Drive in an Amount Not-to-Exceed \$ 25,600, as presented, was made by Trustee Chapman and seconded by Trustee Redfield.. Roll call votes - Aye: (5) Trustees Allen, Chapman, Vanni, Redfield & Marino./ Nay: 0 /Absent: (1) Trustee Coats/Abstained: 0.*

- B. A Resolution Authorizing and Approving the Release of a Total of 436 Building Permits in the Conservancy Development (**Resolution 37-2023**).

*A Motion to Authorize and Approval of the Release of a Total of 436 Building Permits in the Conservancy Development (**Resolution 37-2023**) as presented, was made by Trustee Vanni and seconded by Trustee Chapman. Roll call votes - Aye: (5) Trustees, Allen, Chapman, Vanni, Redfield & Marino/ Nay: 0 /Absent: (1) Trustee Coats. /Abstained: 0*

## 6. ITEMS FOR DISCUSSION – *The 2024 Proposed Budget*

Administrator Brian Bourdeau provided an overview of the 2024 Budget and presentation process in order to finalize and adopt the budget in December. Public Works Director Wade Kretsinger was present to review and inform on the anticipated costs while laying the groundwork for future advancement, planning and additional training for the Public Works Department staff members. Equipment upgrades were discussed for future planning. Updated message boards were reviewed that may have digital management It was noted that both labor and material costs are increasing.

## 7. STAFF REPORTS

Analyst Riley Lynch provided an overview of the 2024 Community Days planning. He advised that several contracts are expected to be received by year end and will be available to provide to the board early 2024. Additionally, he reported on the 2024 Calendar photo contest. The deadline date for submitted photos was 11/3/23.

Administrator Bourdeau provided information on Boundary agreements with Elgin and Huntley. Additional information will be forthcoming.

## 8. TRUSTEE REPORTS

- Trustee Vanni provided information on the bike path grant.
- Trustee Allen advised on a program where the Chamber would collaborate with the Village of Gilberts that may attract new businesses.
- Trustee Marino discussed business signage in the business community.

*Trustee Vanni left the meeting at 8:07pm.*

**9. PRESIDENT'S REPORT - None**

**10. EXECUTIVE SESSION –**

*Motion by Trustee Allen and seconded by Trustee Chapman to move to Executive Session to discuss the appointment, employment, compensation, and performance of specific employees pursuant to Section 2(C)(1) of the Open Meetings Act and to discuss the purchase or lease of real property for the use of the Village, including whether a particular parcel should be acquired pursuant to Section 2(C)(5) of the Open Meetings Act.* Roll call vote: Trustees, Allen, Chapman, Marino, and Redfield voted Aye (4) / Nay: 0 /Absent: (2) Trustees Coats and Vanni /Abstained: 0  
Time: 8:27 p.m.

The Open Meeting resumed at 8:53 p.m. Village Clerk called roll. Roll call of board members present: President Zambetti and Trustees Chapman, Allen, Marino and Redfield were present.

**11. ADJOURNMENT**

*There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Bob Chapman at 8:54pm. Voice vote carried unanimously, - Aye: (4) Trustees Chapman, Marino, Allen, and Redfield / Nay: 0 /Absent: (2) Trustee Vanni & Coats/Abstained: 0*

The meeting ended at 8:54pm.

Respectfully submitted,

*Lynda Lange*

Lynda Lange  
Village Clerk