



**VILLAGE OF GILBERTS**  
**VILLAGE BOARD MEETING MINUTES**  
**TUESDAY, MARCH 21, 2023**  
**Village Hall: 87 Galligan Road, Gilberts, IL 60136**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Kelly Mastera called roll. Roll call of Board members present: Trustees LeClercq, Corbett, Allen, Hacker, and Redfield were present, as was President Zambetti. Also present were Administrator Brian Bourdeau, Management Analyst Riley Lynch, Public Works Director Wade Kretsinger, Finance Director Taunya Fischer, and Police Chief Todd Block. Trustee Coats was absent.

**3. PUBLIC COMMENT – None.**

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the March 7, 2023 Regular Village Board Meeting
- B. A Motion to approve Bills & Payroll dated March 21, 2023
- C. A Motion to approve the February 2023 Treasurer's Report

President Zambetti asked if any Board wished to remove an item from the Consent Agenda. No removals were requested.

*A Motion to Approve Consent Agenda items 4.A-C as presented was made by Trustee Allen and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) Coats / Abstained: 0*

**5. ITEMS FOR APPROVAL –**

**A. An Ordinance Approving an Amendment to the Special Use / Variance Request for St. Peter's Lutheran Church (Ordinance 01-2023)**

Management Analyst Lynch provided a brief overview of this item that had appeared before the Plan Commission.

*A Motion to Approve Item 5.A. was made by Trustee Allen and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) Coats / Abstained: 0*

**B. A Resolution Authorizing the Payment of Certain Routine and Recurring Expenses (Resolution 09-2023)**

*A Motion to Approve Item 5.B. was made by Trustee Hacker and seconded by Trustee LeClercq. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) Coats / Abstained: 0*

**C. A Resolution Authorizing Approval of an Agreement with Rubbercycle for the Purchase of Rubber Mulch for Memorial Park in an Amount Not to Exceed \$16,200 (Resolution 10-2023)**

*A Motion to Approve Item 5.C. was made by Trustee Hacker and seconded by Trustee Redfield. Roll call votes - Aye: (5) Trustees LeClercq, Corbett, Allen, Hacker, and Redfield / Nay: 0 / Absent: (1) Coats / Abstained: 0*

**6. ITEMS FOR DISCUSSION –**

**A. Presentation and Review of the Village’s MS-4 Permit (Village Engineer)**

Village Engineer Jon Zabrocki and another Robinson Engineering engineer, Emily Bergner, were in attendance. Engineer Bergner gave a presentation to the Village Board regarding the Village’s MS-4 stormwater permit, status, and its annual requirements.

**B. Presentation of the Stormwater Assessment in the Gilberts Glen Subdivision (Village Engineer)**

Village Engineer Jon Zabrocki gave a brief overview of the stormwater assessment in the Gilberts Glen subdivision. Engineer Bergner then gave a presentation to the Village Board explaining the overview of the project which consisted of details regarding the location, drainage system, and drainage and flooding concerns. She then provided details for the existing conditions analysis which included information on the background and data gathering, tributary drainage areas and hydrology, and the evaluation of detention and drainage system and hydraulics. Engineer Bergner then presented different options to the Board regarding alternatives analysis and cost estimates for each alternative.

Trustee Corbett asked if a particular property had been looked at, which lead to a subsequent discussion among Board members and Engineer Zabrocki regarding stormwater runoff and conveyance and how that could impact potential future developers, land use, development agreements, and annexation scenarios.

**C. Presentation and Discussion of the Proposed FYE 12/31/2023 Budget**

Administrator Bourdeau explained this is the second part to the discussion, picking up where they left off at the last Village Board meeting. He and Public Works Director Kretsinger went over at a high level the Public Works budget as well as some of the capital expenses in particular regarding money toward vehicle replacement. Administrator Bourdeau also mentioned projects like the painting for the Public Works Building, the purchase of a gator, and

setting aside money toward future upgraded park signs. There was a brief discussion regarding what monies are legally restricted and what aren't. Administrator Bourdeau also discussed upcoming road projects, motor fuel tax (MFT) dollars, and bond proceeds. In addition, they discussed the road maintenance program.

## **7. STAFF REPORTS –**

Clerk Mastera – Reminded people about the upcoming Easter Egg Hunt and Breakfast with the Bunny at the Eagles Club on Saturday, April 1. Explained that early voting started and that people could find information on the Kane County Clerk's website for specific dates, times, and locations.

Public Works Director Kretsinger – Updated the Board on Well #5 electrical issues.

Finance Director Fischer and Chief Block – Had no additional reports.

Management Analyst Lynch – Stated the consultants are putting together the feedback from the virtual Village Hall toward the Comprehensive Plan. Said he will be on the local radio station on Thursday to promote Community Days.

Administrator Bourdeau – Told the Board that Kane County is planning on distributing the Economic Interest Statement forms at the end of the month, and that he and Clerk Mastera will keep an eye out them.

– Stated that the Village received confirmation from the National Fitness Campaign that the Village was awarded a \$50,000 grant toward the creation of an outdoor fitness gym. He said that the Board will need to decide if the Village will move forward and supply the additional funds. The Board briefly discussed the amount of the additional funds.

– Let the Board know that on April 18<sup>th</sup> Analyst Lynch will most likely be presenting the Board with plans for the Conservancy Park 1. President Zambetti and Analyst Lynch briefly discussed the timeline for the park plans being put out for bids, and potentially when the work might be started.

[Around 8:40 p.m. Trustee LeClercq exited the Zoom meeting.]

**8. TRUSTEES' REPORTS** – No reports this evening.

**9. PRESIDENT'S REPORT** – No report this evening.

**10. EXECUTIVE SESSION** - None.

## **11. ADJOURNMENT**

*There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Corbett and seconded by Trustee Redfield at 8:47 p.m. Voice vote carried unanimously, Aye: (5) / Nay: 0 / Absent: (1) Coats / Abstained: 0*

Respectfully submitted,

*Kelly Mastera*

Kelly Mastera, Village Clerk