



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, May 3, 2022**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees LeClercq, Corbett, Allen, Hacker, Coats, and Redfield. Others present: Village Administrator Brian Bourdeau, Public Works Director Aaron Grosskopf, and Finance Director Taunya Fischer.

3. PUBLIC COMMENT

There were no public comments at this time.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the April 19, 2022 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated May 3, 2022
- C. A Motion to approve Resolution 11-2022, a Resolution Authorizing Approval of an Agreement with Gasvoda & Associates for the Purchase and Installation of New Chlorine Room Equipment in an Amount Not to Exceed \$20,000
- D. A Motion to approve Resolution 12-2022, a Resolution Authorizing Approval of an Agreement with DPS Equipment Services to Perform a Rebuild of the South Clarifier at the Wastewater Treatment Plant in an Amount Not to Exceed \$24,900
- E. A Motion to approve Resolution 13-2022, a Resolution for General Maintenance Under the Illinois Highway Code (Motor Fuel Tax)
- F. A Motion to approve Resolution 14-2022, a Resolution Authorizing Approval of an Agreement with Hampton, Lenzini and Renwick, Inc. (HLR) for a Topographic Survey of all Village Utilities in an Amount Not to Exceed \$42,500
- G. A Motion to approve Resolution 15-2022, a Resolution Authorizing Approval of an Agreement with Advanced Automation & Controls Inc. for SCADA Upgrades at the Galligan Water Tower in an Amount Not to Exceed \$20,000

- H. A Motion to approve Resolution 16-2022, a Resolution Authorizing the Execution of an Agreement with Okeh Electric for the Electrical Rework and Equipment Replacement of the Digester and Clarifier Tanks in an Amount Not to Exceed \$197,000
- I. A Motion to approve Resolution 17-2022, a Resolution Authorizing Approval of an Agreement with Water Surplus for the Removal and Replacement of Water Softener Media in an Aggregate Amount Not to Exceed \$45,000
- J. A Motion to approve Resolution 18-2022, a Resolution Authorizing the Execution of an Agreement with Okeh Electric for the Electrical Rework and Heater Replacement in the Influent Building in an Amount Not to Exceed \$70,000
- K. A Motion to approve Resolution 19-2022, a Resolution Authorizing the Purchase of a Mach 10 Inch Water Meter from Ferguson Water in an Amount Not to Exceed \$10,510
- L. A Motion to approve Resolution 20-2022, a Resolution Authorizing the Approval of an Agreement with Patriot Paving for the 2022 Crack Filling and Parking Lot Seal Coating and Striping Program in an Amount Not to Exceed \$39,625
- M. A Motion to approve Resolution 21-2022, a Resolution Authorizing the Approval of the Purchase of a FSM Perforated Filter Screen and Screenings Wash Press from Saveco North American, Inc. in an Amount Not to Exceed \$249,280
- N. A Motion to approve Resolution 22-2022, a Resolution to Authorize the Execution of an Agreement with DMI, Inc. for the Installation of a Mechanical Bar Screen and Wash Press in an Amount Not to Exceed \$124,888
- O. A Motion to approve Resolution 23-2022, a Resolution Authorizing the Purchase of Two Car Ports from Viking Steel Structure for the Police Department Parking Lot in an Amount Not to Exceed \$18,745
- P. A Motion to approve Resolution 24-2022, a Resolution Authorizing the Purchase of Starcom Cradles from Magnum Electronics, Inc. in an Amount Not to Exceed \$13,000

A Motion was made by Trustee Allen and seconded by Trustee Coats to Approve Consent Agenda items A-P as Presented. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

- A. Approval of an Intergovernmental Agreement By and Between the Illinois Office of the Comptroller and the Village of Gilberts Regarding Access to the Comptroller's Local Debt Recovery Program – Administrator Bourdeau advised the Board that this program would help collect unpaid debts, such as unpaid utility bills, unpaid parking tickets, and unpaid ordinance violation fines owed to the Village.

A Motion was made by Trustee Corbett and seconded by Trustee Hacker to Approve an Intergovernmental Agreement By and Between the Illinois Office of the Comptroller and the Village of Gilberts Regarding Access to the Comptroller's Local Debt Recovery Program. Roll call vote: Trustees Allen, Hacker, Coats, Redfield, LeClercq, and Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

Presentation of Village Park Maintenance Plan – Director Grosskopf advised the Board that, moving forward into the season, the Public Works Dept. will be dedicating a full-time employee, fully outfitted with the necessary equipment to handle the mowing, weed whipping and other general maintenance tasks through all park locations. This employee will be assigned daily, weekly, and monthly tasks for each park that should be completed. We also plan to provide additional assistance to the full-time park's employee during the summer months if we are able to secure seasonal help.

7. STAFF REPORTS

Administrator Bourdeau

- After Waitcus park is completed, Staff will be focusing on the Conservancy Park.

Director Grosskopf

- The new Waitcus Park playground equipment is currently being built.
- The contractors in Timber Trails will be laying down binder next week and are still on track to finish by the end of May.

Director Fischer

- The first audit visit is on May 13.

8. TRUSTEES' REPORTS

There were no trustee reports at this time.

9. PRESIDENTS' REPORT

President Zambetti had nothing to report at this time.

10. EXECUTIVE SESSION

There was no an executive session at this time.

11. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:13 pm.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker
Village Clerk

5/3/2022

Village Board Minutes