



**VILLAGE OF GILBERTS
VILLAGE BOARD MEETING MINUTES
TUESDAY, DECEMBER 6, 2022**

Village Hall: 87 Galligan Road, Gilberts, IL 60136

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zambetti called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Kelly Mastera called roll. Roll call of board members present: Trustees Corbett, Allen, Hacker, Coats, and Redfield were present, as was President Zambetti. Trustee LeClercq was absent. Also present in the room were Village Administrator Brian Bourdeau and Finance Director Taunya Fischer.

3. PUBLIC COMMENT – None.

4. PUBLIC HEARING ON THE PROPOSED 2022 TAX LEVY

A Motion to Open the Public Hearing on the Proposed 2022 Tax Levy was made by Trustee Allen and seconded by Trustee Corbett. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted (5) Aye, 0-nays, 0-abstained. Motion carried.

Administrator Bourdeau gave an overview of the proposed 2022 Tax Levy. There were no comments made by the public or Board regarding this item.

A Motion to Close the Public Hearing on the Proposed 2022 Tax Levy was made by Trustee Allen and seconded by Trustee Corbett. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted (5) Aye, 0-nays, 0-abstained. Motion carried.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the November 15, 2022 Village Board Meeting
- B. A Motion to approve Bills & Payroll dated December 6, 2022
- C. A Motion to approve Ordinance 17-2022, an Ordinance Approving the 2022 Tax Levy

- D. A Motion to approve Ordinance 18-2022 an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$17,475,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Nine Special Tax Refunding Bonds, Series 2015 (Big Timber Project)
- E. A Motion to approve Ordinance 19-2022, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for \$11,720,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Fifteen Special Tax Refunding Bonds, Series 2014
- F. A Motion to approve Ordinance 20-2022, an Ordinance Abating Taxes Heretofore Levied to Pay Interest and Principal for \$9,750,000 Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Four Special Tax Bonds, Series 2014 (The Conservancy Project)
- G. A Motion to approve Ordinance 21-2022, an Ordinance Abating Special Taxes Heretofore Levied to Pay Interest and Principal for Village of Gilberts, Kane County, Illinois Special Service Area Number Twenty-Five Special Tax Bonds (The Conservancy Project), Series 2018A and Series 2018B
- H. A Motion to approve Ordinance 22-2022, an Ordinance Abating the Tax Heretofore Levied to Pay Principal and Interest for \$4,090,000, General Obligation Bonds (Alternate Revenue Source), Series 2021 of the Village of Gilberts, Kane County, Illinois
- I. A Motion to approve Resolution 53-2022, a Resolution Approving a Renewal Proposal by Arthur J. Gallagher & Co. for General Liability, Property, Risk Management and Workers Compensation Insurance Coverage for the Policy Period December 31, 2022 – December 31, 2023
- J. A Motion to Approve Resolution 54-2022, a Resolution Authorizing the Payment of Certain Routine and Recurring Expenses
- K. A Motion to Approve Ordinance 23-2022 an Ordinance Disposing of Personal Property Owned by the Village
- L. A Motion to Approve Resolution 55-2022, a Resolution Approving an Agreement with Fantasy Amusement Co., Inc. to Provide Amusements for the 2023 Gilberts Community Days Festival

President Zambetti asked if there was anything anyone wanted to remove from the Consent Agenda. Trustee Allen advised staff to ensure that on Item L. the term of the contract has the date of 2023, rather than 2022.

A Motion to Approve the Consent Agenda items 5.A-L as Presented was made by Trustee Allen and seconded by Trustee Corbett. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted (5) Aye, 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

A. An Ordinance Approving Variances from the Gilberts Unified Development Ordinance (50 Industrial Drive) (Ordinance 24-2022)

Administrator Bourdeau gave the Board a brief overview of the project and requested variances, and a few items that were discussed at the Plan Commission meeting.

A Motion to Approve Agenda Item 6.A as Presented was made by Trustee Corbett and seconded by Trustee Allen. Roll call vote Trustees Corbett, Allen, Hacker, Coats, and Redfield voted (5) Aye, 0-nays, 0-abstained. Motion carried.

B. An Ordinance Approving a Special Use Permit for an Auto Detailing Operation (17 Galligan Road) (Ordinance 25-2022)

Administrator Bourdeau gave the Board a brief overview of the business operation and the request for a special use permit in the commercial district. He clarified that the special use permit runs with the business and tenant, not the building or property. Trustee Corbett confirmed that there was another business similar to this one already in existence and there were not any ongoing issues. President Zambetti discussed the brief history of the business already being open. Trustee Redfield confirmed with staff that none of the neighbors have reported any complaints to the Village about it.

A Motion to Approve Agenda Item 6.B as Presented was made by Trustee Allen and seconded by Trustee Corbett. Roll call vote: Trustees Corbett, Allen, Hacker, Coats, and Redfield voted (5) Aye, 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION – None.

8. STAFF REPORTS

Village Clerk Mastera

- Stated that the annual calendar would be going to the printer soon so it would be mailed before the new year.

Finance Director Fischer had no report.

Administrator Bourdeau

- Reminded people that the mailbox for Letters to Santa is now open.
- Stated that the Girl Scouts will be conducting their annual cookie drive soon.
- Said the Fire Department's Santa Run is in progress and their schedule is on Facebook
- Said a bin will be out in the Village Hall parking lot for holiday light recycling
- Explained to the Board that the current refuse and recycling contract runs through August 2023, and that staff is working on a request for proposals for waste hauling services since it has been about 10 or 11 years since contractors were last solicited

- Said that the sign program will continue in the spring when signs will be replaced in the Old Town area.
- Reminded people that this will probably be the last meeting of the year, and he wished everyone Happy Holidays

9. TRUSTEES' REPORTS –

Trustee Corbett

- Asked Administrator Bourdeau when the Holiday Party was. Administrator Bourdeau said it is planned for Thursday, December 22 at Pub 72.

Trustee Allen

- Wished everyone a Merry Christmas and Happy New Years
- There were no other Trustee reports.

10. PRESIDENT'S REPORT – President Zambetti discussed with the Board members a question that staff had from the Gilberts Self-Storage facility owners regarding local ordinances.

11. EXECUTIVE SESSION - None.

12. ADJOURNMENT

There being no further public business to discuss, a motion to adjourn from the public meeting was made by Trustee Allen and seconded by Trustee Corbett at 7:28 p.m. Voice vote carried unanimously, Aye (5). 0-nays, 0-abstained.

Respectfully submitted,

Kelly Mastera

Kelly Mastera
Village Clerk