



**MINUTES FOR VILLAGE OF GILBERTS
COMMITTEE OF THE WHOLE MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, February 12, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, and President Zirk. Trustee Hacker was absent. Others present: Village Administrator Brian Bourdeau and Utilities Superintendent John Castillo.

3. PUBLIC COMMENT

There were no public comments.

4. ITEMS FOR DISCUSSION

A. Presentation and Discussion of the FY2019 Supplemental Police Pension Payment – Village Administrator Bourdeau stated that Village staff is requesting authorization from the Board to provide a supplemental payment to the Police Pension so that the Village continues to contribute 100% of the actuarial determined contribution on an annual basis. President Zirk stated that it would be best to have this done as a resolution at the next Board meeting.

B. Presentation and Discussion of Options Concerning a Donated Lighted Sign – Administrator Bourdeau advised the Board that the Rutland-Dundee Fire Protection District has recently donated their old monument sign to the Village. Administrator Bourdeau requested feedback from the Board as to where they would like to see the sign placed and how they would like it to be mounted. Trustee Farrell asked Administrator Bourdeau for a picture of the donated sign and Administrator Bourdeau stated that he will include the photo in the next Friday report to the Board. President Zirk advised the Board to send any suggestions about the sign to Administrator Bourdeau for consideration.

C. Presentation and Discussion of a Revised Agreement for the Use of Athletic Fields – Administrator Bourdeau stated that Village Staff, along with the Village Attorney, reviewed the previous Recreational Programming Agreements and drafted a universal form that could be completed by any not-for-profit that wishes to use the Village's fields for their programs. The

Village Attorney has added in additional language to help protect the Village in the event there is an injury or claim that arises from the use of the fields. The Board had no objections to the new agreement form.

- D. Presentation and Discussion Regarding the Repair or Replacement of a Digester Blower at the Wastewater Treatment Facility – Utilities Superintendent Castillo advised the Board that one of the Village's two digester blowers at the wastewater treatment facility was in need of repair. Staff gathered repair costs as well as costs to replace the blower entirely. Superintendent Castillo stated that with the estimated cost of repair slightly higher than an equivalent replacement, Village staff recommends proceeding with the purchase of a new blower. Sufficient funds within the current year Water Fund budget have been identified that could be utilized to cover the expense. The Board concurred with Staff's recommendation. President Zirk's direction to Staff was to finalize the numbers for the cost to replace the blower and then bring back a not-to-exceed resolution to the next Board meeting.

5. OTHER BUSINESS

There were no items to discuss at this time.

6. STAFF REPORTS

Administrator Bourdeau

- Public Works staff has been attempting to patch as many potholes as they can in Timber Trails and Freeman Road in between the recent snow events.
- The Village has received several reports over the past couple weeks regarding stolen mail from Gilberts industrial buildings where checks have been stolen and fraudulently cashed. Some of these checks were utility bill payments from Gilberts residents. In response to these events, Staff has credited the late fees back to impacted residents as well as arranged non-delivery from the post office to Village buildings on the weekend. President Zirk advised Staff to publish a notice to residents on the Village's Facebook page and website.
- Staff will present an update regarding the FY2020 budget at the first Board meeting in March.

7. TRUSTEE REPORTS

Trustee Kojzarek

- Stated that she appreciates Public Works efforts in patching the pot holes in Timber Trails.

8. PRESIDENT'S REPORTS

9. EXECUTIVE SESSION*

An executive session did not take place.

10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Farrell and seconded by Trustee Allen to adjourn from the public meeting at 7:28 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Nicholas

Courtney Nicholas
Village Clerk