



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES SPECIAL MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, December 10, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Village Attorney Kurt Asprooth, and Finance Director Fischer.

3. PUBLIC COMMENT

There were no public comments at this time.

4. ITEMS FOR APPROVAL

A. Ordinance 19-2019, an Ordinance Amending the Village's Unified Development Ordinance Regarding Cannabis Business Establishments -

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to Approve Ordinance 19-2019, an Ordinance Amending the Village's Unified Development Ordinance Regarding Cannabis Business Establishments. Roll call vote: Trustees Corbett, Allen, Zambetti, and Kojzarek voted Aye. Trustees Farrell and Hacker voted Nay. 0-abstained. Motion carried.

B. Ordinance 20-2019, an Ordinance Adopting and Levying a Municipal Cannabis Retailers' Occupation Tax -

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to Approve Ordinance 20-2019, an Ordinance Adopting and Levying a Municipal Cannabis Retailers' Occupation Tax. Roll call vote: Trustees Allen, Zambetti, Kojzarek, and Corbett voted Aye. Trustees Farrell and Hacker voted Nay. 0-abstained. Motion carried.

C. Resolution 25-2019, a Resolution Accepting Certain Municipal Public Improvements in the Gilberts Town Center Units 2A and 2B and Authorizing the Release of Related Subdivision Bonds - President Zirk advised the Board that typically, this type of acceptance wouldn't be

done at this point in the year, however, the Village has already been maintaining snow plow operations for that area so this will not create any more burden on the Village. Administrator Bourdeau noted that this acceptance would be contingent on Staff receiving a Bill of Sale for acceptance of the Public Improvements in GTC Units 2A/2B and confirm receipt of the appropriate guaranty security.

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to Approve Resolution 25-2019, a Resolution Accepting Certain Municipal Public Improvements in the Gilberts Town Center Units 2A and 2B and Authorizing the Release of Related Subdivision Bonds. Roll call vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett, and Allen voted Aye. 0-nay. 0-abstained. Motion carried.

5. ITEMS FOR DISCUSSION

- A. Review of Proposed 2019 Property Tax Levy and Related Abatement Ordinances – Finance Director Fischer provided an overview of the property tax levy. The maximum that the Village can levy for this year is 1.22 million. Calculations came to 1.24 in order to capture all of the improvements and growth. The only item to note regarding the abatements would be that the SSA 25 abatement won't start until next year.
- B. Review of Proposed Calendar Year 2020 General Liability and Property Insurance Renewal – Administrator Bourdeau advised the Board that The Village has received our annual risk management proposal from Arthur J. Gallagher & Co. for calendar year 2020 insurance. There is a slight increase of about 4% due to general insurance industry increases. Similarly, the cyber liability coverage has increased due to the market conditions and the number of claims submitted to carriers. Administrator Bourdeau stated that Staff would be seeking direction from the Board on whether they would like to include the TRIA coverage again which covers losses arising out of acts of terrorism. The Board did not offer any comments to oppose of adding this coverage. President Zirk asked Administrator Bourdeau to find out if the Village's IT consultants are able to see how many potential cyber-attacks the Village has encountered.

6. STAFF REPORTS

Administrator Bourdeau

- The Village calendars were sent to the mail today and should arrive in homes within the next few days.
- The Chamber will be hosting an event at Hoof, Woof, and Meow tomorrow.
- Formal endorsement of the Board for next year's carnival contract will be on the next agenda.
- Staff is continuing on working with Troy to get the final paperwork for the recent disbursement request.

Attorney Asprooth

- Ancel Glink is currently in the process of working on updates to employment policies and local enforcement ordinances regarding cannabis.

7. TRUSTEE REPORTS

There were no trustee reports at this time.

8. PRESIDENT'S REPORT

President Zirk advised that Public Works Coordinator, John Swedberg, has officially announced his full-time retirement. Administrator Bourdeau is working to put together a recruitment notice to start collecting applications.

10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Kojzarek and seconded by Trustee Corbett to adjourn from the public meeting at 7:25 p.m.** Voice vote carried unanimously.

Respectfully submitted,



Courtney Baker
Village Clerk

