



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES SPECIAL MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, November 13, 2018**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau and Village Attorney Julie Tappendorf.

**3. PUBLIC COMMENT**

There were no public comments at this time.

**4. CONSENT AGENDA**

- A. A Motion to Approve Minutes from the November 6, 2018 Village Board Meeting
- B. A Motion to Approve Bills & Payroll dated November 13, 2018

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Zambetti and seconded by Trustee Allen to Approve Consent Agenda Items 4A-B as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

**5. ITEMS FOR APPROVAL**

- A. Ordinance 24-2018, an Ordinance Amending the Village's Unified Development Ordinance Regarding Short-Term Rentals – Village Attorney Tappendorf provided an overview of the proposed ordinance. On Wednesday, November 7, 2018, the Plan Commission met to consider revisions to the Unified Development Ordinance (UDO) regarding a clarification to the existing prohibition on short-term rentals. At that meeting, the Plan Commission unanimously recommended the addition a definition of short-term rental in the UDO as well as a use limitation to prohibit short-term rentals in all residential districts.

**Motion by Trustee Corbett with a second by Trustee Hacker to Approve Ordinance 24-2018, an Ordinance Amending the Village's Unified Development Ordinance Regarding Short-Term Rentals.** Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

## **6. STAFF REPORTS**

### Administrator Bourdeau

- Bartlett Tree will be out tomorrow to perform the work that was recommended by the arborist at 107 Railroad St.
- The Public Works parking lot is due to get the final surface coat tomorrow.
- Conservancy Update: Village staff met at the Barancik Lift Station Well Site with Troy, Robinson Engineering, LinTech and Municipal Well and Pump for a pre-construction meeting last Friday, November 9. LinTech continues work with Manhard Consulting on final survey work, including establishment of all utility location and easements to determine final well location and water line route within the easements. Once the water line route is established and the ideal Union Pacific crossing location determined, LinTech will submit the crossing permit to the railroad. While the site has been staked, LinTech and Municipal Well and Pump are awaiting final JULIE locates. Well drilling at the Barancik Lift Station is tentatively set to commence the week of November 26. The rig to be utilized for the drilling operation is currently completing a job in Lake Zurich, IL. Once that job is complete, there is a brief equipment service period after which Municipal Well will bring the well drilling rig to the Gilberts site. Trustee Hacker expressed concerns relating to Jeremy Lin not staying on the schedule that was previously provided to the Board.

## **7. TRUSTEES REPORTS**

### Trustee Zambetti

- Asked Administrator Bourdeau how many permits have gone out in the past two months to which Administrator Bourdeau estimated about half a dozen.

### Trustee Hacker

- Initiated much discussion amongst the Board regarding concerns with the well drilling timeline that was provided by Jeremy Lin and Troy Mertz. President Zirk's final direction to Staff was to let Troy know of the Board's concerns of the project schedule.

## **8. PRESIDENTS' REPORT**

President Zirk had nothing to report at this time.

## **9. EXECUTIVE SESSION\***

An Executive Session did not take place.

## 10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Kojzarek and seconded by Trustee Allen to adjourn from the public meeting at 7:38 p.m.** Voice vote carried unanimously.

Respectfully submitted,

*Courtney Nicholas*

Courtney Nicholas  
Village Clerk