



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall  
87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, October 16, 2018**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Deputy Clerk D'Amato called the roll. Roll call members present: Trustees Corbett, Allen, Farrell, Zambetti, Hacker, and President Zirk. Trustee Kojzarek was absent. Others present: Village Administrator Brian Bourdeau and Finance Director Taunya Fischer.

**3. PUBLIC COMMENT**

Mariana Faircloth – Addressed the board regarding a tree in her parkway that she feels may have the potential to cause her and her home harm. Requested the board consider removing the tree since it's on the parkway and she would donate \$500 towards its removal. President Zirk reminded everyone of what the village's current policy is regarding the removal of trees, that if the tree is diseased or dead they would remove the tree. After much discussion, it was decided that the village would contact an arborist to examine the tree and it's health to determine if the tree is indeed diseased and should be removed. Administrator Bourdeau will follow up with board with the report from the arborist.

Wendell Sutcliffe – Expressed his concern with the current condition and hazards of Glenbrook Circle, as there are currently 1-3" deep ruts and a significant drop-off near the mailboxes which can impede the delivery of the mail. President Zirk stated that Public Works is currently working on a long term repair plan for the budget in addition to a new process they will be incorporating into some current road repairs. If the new process is successful, they will consider implementing this process into future road repair projects.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the October 2, 2018 Village Board Meeting.
- B. A Motion to approve Bills & Payroll dated October 16, 2018.
- C. A Motion to approve the September 2018 Treasurer's Report
- D. A Motion to approve Ordinance 22-2018, An Ordinance Amending Ordinance 28-2014 Entitled An Ordinance Authorizing the Issuance of Tax Increment Revenue Notes (Prairie Business Park), Note A and Note B

President Zirk asked if any of the Board Members wished to remove any item listed on the Consent Agenda for separate consideration. The Board Members offered no comments.

**A Motion was made by Trustee Farrell and seconded by Trustee Allen to Approve the Consent Agenda Items A-D as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

A. Resolution 24-2018, a Resolution to Approve an Agreement with Denler, Inc. for Pavement Patching in an Amount not to Exceed \$15,000 - President Zirk commented that they had received 2 bids, and Denler, Inc. was the most qualified and in close proximity to the village to handle the job. The area to be repaired is Timber Trail from Big Timber to Woodland Circle.

**A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Resolution 24-2018 as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker voted Aye. 0-nays, 0-abstained. Motion carried.

## 6. STAFF REPORTS

Administrator Bourdeau – Indicated that the Shell station has hired Schroeder to repair their In and Out, and that the final course will be completed when the village’s work on Route 72 is completed.

Galligan road grading was done today prior to resurfacing.

Troy Mertz is making progress in the Conservancy regarding the well driller. They will begin marking sites later this week.

Treasurer Fischer – She expects the rough draft of the final audit to be completed by this Friday. She expects the audit to be ready for acceptance at the first meeting in November. The board will be forwarded copies to review prior to the meeting.

Deputy Clerk D’Amato – Reported that Village Clerk Nicholas is attending the Municipal Clerks of Illinois Institute and Academy in Springfield this week. Reminded everyone of the village’s bonfire on October 27<sup>th</sup>.

## 7. TRUSTEES’ REPORTS

Nothing to report

## 8. PRESIDENTS’ REPORT

President Zirk asked Administrator Bourdeau and Village Clerk Nicholas to work on a response/report to be placed on their social media pages for questions regarding road repairs.

## 9. EXECUTIVE SESSION\*

An Executive Session was not called.

## 10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Hacker and seconded by Trustee Farrell to adjourn from the public meeting at 7:32 p.m.** Voice vote carried unanimously.

Respectfully submitted,

*Terri D'Amato*

Terri D'Amato  
Deputy Village Clerk