



**MINUTES FOR VILLAGE OF GILBERTS
COMMITTEE OF THE WHOLE MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, September 10, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, and President Zirk. Trustee Hacker was absent. Others present: Village Administrator Brian Bourdeau.

3. PUBLIC COMMENT

There were no public comments at this time.

4. ITEMS FOR DISCUSSION

- A. Presentation and Discussion of a Plan Commission Recommendation Regarding a Request for a Special Use Permit – Pub 72 – Administrator Bourdeau provided a brief background summary of the special use permit request. Pub 72 is requesting a special use permit to allow the construction and use of a 60' x 30' sand volleyball court. The following information was included in Pub 72's request: The court would be fully enclosed by anchored netting affixed to six poles surrounding the court, the court would be lit by two LED lights positioned mid-court, scheduled games would take place Monday through Thursday with lights out no later than 10 p.m., and patrons would be permitted use of the court when it is not being utilized for league play. The Plan Commission unanimously recommended the Village Board consider granting the special use permit subject to certain conditions such as: landscaping as depicted on the August 28, 2019 Landscape Site Plan, lights out by 10:00 p.m., inclusion of a fence around the court, no liquor or food service on or around the court, no sound amplification devices, no signs placed around the court, and the court may not be used until all landscaping, netting, and fencing has been installed.

Trustee Allen asked the applicant how much space would be between the netting and the enclosure fence. The applicant, Tom Trier, advised that he does not wish to have the enclosure fence unless it's absolutely required by the Board. President Zirk and Trustee Zambetti stated that they did not feel as though the enclosure fence around the court would be necessary. Trustee

Corbett stated that he would like to see a condition that reserves the right to require netting over the top of the court if volleyballs flying off of the court became a problem.

President Zirk advised Staff to make some modifications to the ordinance that would eliminate the requirement of an enclosure fence and require netting over the top of the court if need be and then to bring the ordinance back for approval at the next meeting.

- B. Presentation and Discussion of the 2019 Community Days Wrap Up Report – Administrator Bourdeau advised the Board that this year’s Community Days event was an overall success. The new carnival company, Fantasy Amusements, was well received by the public. A passing thunderstorm with lightning on Saturday afternoon had an appreciable effect on attendance and delayed the primary entertainment act taking the stage by 45 minutes. An online survey was posted on the Village’s website and social media outlets as well as included on resident utility bills. Fantasy Amusements received positive feedback on the improved rides, professionalism, cleanliness and general appearance relative to the Village’s previous amusement company. The band and entertainment selection received generally good reviews, having a good mix and selection for different genres. An effort was made to keep food vendors local and although the food was well received, the survey indicated an interest in more food choices/selections. The Community Days fund started the year with \$10,656.34. After accounting for all revenues and expenses, Community Days ended the year with \$4,108.98, a decrease of \$6,547.36. Looking ahead to next year’s Community Days event, Administrator Bourdeau advised of several recommendations to be considered during the planning process include: Continued use of an agent to assist in the booking and management of entertainment acts, utilize the same amusement company, improvements to beverage operations, consideration of a contracted individual to provide support for Community Days planning and execution.

Trustee Allen advised that the Community Days survey used most of the same questions as last year’s survey and the results showed that the event was an overall success. Trustee Farrell and President Zirk discussed different possibilities of moving funds from the general ledger to the Community Days ledger to account for hiring a contracted events coordinator. Administrator Bourdeau advised that, if cost became an issue, it may be possible for Staff to coordinate the event without an events coordinator. Trustee Zambetti stated that he heard several compliments about the new carnival company; however, the Village taking on the beer sales seemed to put too much work on to Staff.

President Zirk advised Staff to explore the option of transferring the personnel costs related to the entertainment booking agent from the General Fund to the Community Days fund.

- C. Presentation of the Republished Online Village Code and UDO – Clerk Baker provided a presentation and demonstration of the new online Village Code and UDO. Clerk Baker demonstrated several of the new search features that are offered by the Village’s new codification company, Municode. Clerk Baker advised that the only Board action needed would be to approve an ordinance adopting the Village Code with the Village’s new codification company. President Zirk advised that this adopting ordinance could be place on the consent agenda at the next meeting for approval.

5. OTHER BUSINESS

There were no items to discuss at this time.

6. STAFF REPORTS

Administrator Bourdeau

- There is a streetlight that is down at Meadows and Big Timber. Public Works will be going out to inspect the light.
- The Knights of Columbus will have their annual Tootsie Roll Drive on September 20th and 21st at Tyrell and 72 and possibly at the intersection of Freeman and Galligan Roads.
- There is progress being made at the PBP4 site.
- Work on Freeman Road has begun with expansion of the road.
- Work has resumed at the Memorial Park Well.
- The Village has reviewed and commented on the draft easement documents for the Memorial Park main.
- The Village received the structural and electrical plans for the water treatment plans and will review them with Robinson.

7. TRUSTEE REPORTS

Trustee Farrell

- Advised that she is not pleased with the current appearance and condition of Waitcus Park. Trustee Farrell asked what can be done about the drainage issues and George Kanigan approached the Board to provide his suggestions. Mr. Kanigan stated that there is some maintenance that could be done that hasn't been addressed in several years. Mr. Kanigan advised that he could put this item on his Stormwater Committee agenda and provide an estimate on what can be done. Trustee Zambetti stated that he would like to see if this could be an item on a future agenda to see if there is even a consensus of the Board to pursue the enhancement of Waitcus Park or to do something else with it. Trustee Farrell stated that she would like to gather more information on the options of what can be done with Waitcus Park and then present the findings to the Board.

8. PRESIDENT'S REPORTS

President Zirk had nothing to report at this time.

9. EXECUTIVE SESSION*

An executive session did not take place.

10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:17 p.m.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Courtney Baker". The signature is written in a cursive, flowing style.

Courtney Baker
Village Clerk