



**MINUTES FOR VILLAGE OF GILBERTS  
BOARD OF TRUSTEES MEETING  
Village Hall: 87 Galligan Road, Gilberts, IL 60136  
Meeting Minutes  
Tuesday, August 20, 2019**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**2. ROLL CALL / ESTABLISH QUORUM**

Village Clerk Courtney Baker called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, and President Zirk. Trustee Hacker was absent. Others present: Village Administrator Brian Bourdeau and Finance Director Taunya Fischer. For members of the audience, please see the attached copy of the sign-in sheet.

**3. PUBLIC COMMENT**

Dan Pace – Mr. Pace approached the Board and inquired as to why there is verbiage of “not to exceed \$25,000” in the resolution for the roof replacement. Administrator Bourdeau advised Mr. Pace that it is because the State grant that was awarded to the Village for the roof replacement was for an amount not to exceed \$25,000.00. President Zirk also explained that, while the Village has a quote for \$16,857 to repair the roof, if the contractors begin work and find any other issues with the roof, the remaining difference of the \$25,000 could be used to pay for those unforeseen costs.

**4. CONSENT AGENDA**

- A. A Motion to approve Minutes from the August 6, 2019 Village Board Meeting
- B. A Motion to approve Minutes from the August 13, 2019 Committee of the Whole Meeting
- C. A Motion to approve Bills & Payroll dated August 20, 2019
- D. A Motion to approve the July 2019 Treasurer’s Report
- E. A Motion to approve Resolution 16-2019, a Resolution Waiving Competitive Bidding and Authorizing an Agreement with C3 Construction for the Replacement of the Village Hall Roof in an Amount not to Exceed \$25,000
- F. A Motion to approve Resolution 17-2019, a Resolution Authorizing the Purchase of an Electrical Breaker Assembly from New Castle Electric in an Amount not to exceed \$10,788
- G. A Motion to approve Resolution 18-2019, a Resolution Authorizing a Reduction in the Letter of Credit (LC 1960) for Neighborhood 2A-1 of the Conservancy

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

**A Motion was made by Trustee Farrell and seconded by Trustee Allen to Approve Consent Agenda Items 4A-G as presented.** Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

## 5. ITEMS FOR APPROVAL

There were no items for approval at this time.

## 6. ITEMS FOR DISCUSSION

A. Presentation and Discussion of the Plan Commission Recommendation Related to a Special Use Permit Request from Community Self Storage – Administrator Bourdeau advised the Board that At the August 14, 2019 Plan Commission meeting, the Plan Commission held a public hearing to consider a request for a special use permit and related variances to the Village of Gilberts UDO for Community Self Storage for the purposes of expanding their existing self-storage business located off West End Drive. Upon conclusion of the public hearing, the Plan Commission unanimously recommended the Village Board considering granting the special use permit and related variances, conditioned on approval of final engineering by the Village’s engineer. The variances that are being requested by the applicant include ones that relate to the exterior façades of the building. Another variance being requested is to allow Community Self Storage to keep their existing sign that has since been legal non-conforming up until now.

The Board offered no questions or concerns at this time. President Zirk advised Staff to bring back the necessary ordinances to be approved at the next Board meeting.

## 7. STAFF REPORTS

### Administrator Bourdeau

- The new double doors have been hung on the exterior doorway leading to the board room at Village Hall. There are a few minor items left to be completed.
- The fountain at Memorial Park pond has been installed and is currently functioning.
- The spreading of new mulch throughout the Memorial Park playground was completed this week. Town Center Park will be re-mulched next week.
- Public Works continues work on the annual crack sealing program throughout the Village. The focus this year is primarily the area north of Route 72 and if there is crack sealing material left over, Public Works will tend to the areas south of Route 72.
- Trustee Zambetti asked Administrator Bourdeau to address the landscaping concerns at Waitcus Park. Administrator Bourdeau stated that he will speak to the Public Works Department tomorrow to have this addressed as soon as possible.
- The signed toll way crossing permit applications are now ready to be picked up by Troy Mertz.

**8. TRUSTEE REPORTS**

There were no trustee reports at this time.

**9. PRESIDENT'S REPORT**

President Zirk had nothing to report at this time.

**10. ADJOURNMENT**

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 7:15 p.m.** Voice vote carried unanimously.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Courtney Baker".

Courtney Baker  
Village Clerk

