



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, July 17, 2018**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Village Attorney Julie Tappendorf, Finance Director Taunya Fischer, Event Planner Bryan Cory, and Senior Project Manager from Robinson Engineering Al Stefan.

3. PUBLIC COMMENT

John Targowski introduced himself to the Board as the new Home Owners Association President of Town Center Townhomes 2A. Mr. Targowski stated that he did a walk-through of their area and felt as though not much work has been done. He stated that they are still waiting on an official walk-through with the landscaping architect. President Zirk advised that Attorney Tappendorf and Public Works Coordinator will get involved to assist Mr. Targowski at getting everything completed.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the July 10, 2018 Village Board Meeting.
- B. A Motion to approve the June 2018 Treasurer's Report.
- C. A Motion to approve Bills & Payroll dated July 13, 2018.
- D. A Motion to approve Resolution 13-2018 authorizing the appointment of Taunya Fischer as the authorized agent for the Illinois Municipal Retirement Fund Program on behalf of the Village of Gilberts.
- E. A motion to approve Ordinance 12-2018 Amending the Village Code Regarding Small Cell Wireless Facilities.

President Zirk asked if any of the Board Members wished to remove any item listed on the Consent Agenda for separate consideration. The Board Members offered no comments.

A Motion was made by Trustee Farrell and seconded by Trustee Allen to Approve the Consent Agenda Items A-E as presented. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

- A. Resolution 13-2018 Waiving Competitive Bidding and Approving a Contract with Phoenix & Associates to Design and Construct the Industrial Park Roadway and Drainage Improvements. – Senior Project Manager from Robinson Engineering Al Stefan gave a presentation on the 2018 Roadway Program. Stefan advised that he had met with George Canagan of Phoenix & Associates to come up with a proposal contract (included in the July 17th, 2018 Village Board Meeting Packet). The proposed cost estimate is in an amount not to exceed \$605,000. Stefan advised that they will be reviewing proposals for the paving that is anticipated to start in August this year. President Zirk asked Stefan if he is confident that the entire project will not exceed the \$1,700,000 amount that was initially permitted. Stefan stated that he does feel confident that they will not exceed this amount.

A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to approve Resolution 13-2018 Waiving Competitive Bidding and Approving a Contract with Phoenix & Associates to Design and Construct the Industrial Park Roadway and Drainage Improvements contingent upon the pavement bid on July 19th, 2018 not to exceed \$1.2 million. Roll call vote: Trustees Allen, Zambetti, Farrell, Hacker, Kojzarek, Corbett voted Aye. 0-nays, 0-abstained. Motion carried.

- B. Resolution 14-2018 further amending and replacing in its entirety Resolution 11-2018 authorizing and approving the release of a limited number of building permits for Phase 2A1 of the Conservancy Development. – Village Attorney Tappendorf provided an update stating that she had a phone call today with the bond team on the status of the documents. Tappendorf stated that they are waiting on the underwriter's documents that should be out in the next day or two. Tappendorf advised that the bonds will not close by the end of this month but should close on August 24th. The Board expressed that they felt more comfortable with approving this resolution now that there are actual dates being provided on when certain items will be completed.

A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Resolution 14-2018 further amending and replacing in its entirety Resolution 11-2018 authorizing and approving the release of a limited number of building permits for Phase 2A1 of the Conservancy Development. Roll call vote: Trustees Zambetti, Farrell, Hacker, Kojzarek, Corbett, Allen voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

- A. Community Days Report – Event Planner Bryan Cory provided an overview of his report on the last Community Days event. Themes covered in the report were Talent, Restaurants, Liquor, Carnival, Children's Area, Car Show, Business Expo, Staffing/Volunteers, Site Plan/Operations Equipment, Operations Schedule, Parking, Sponsors, Financials, Marketing and Survey. The full Community Days Report can be found in the July 17th, 2018 Village Board Meeting Packet.

7. OTHER BUSINESS

There were no items to discuss at this time.

8. STAFF REPORTS

- A. Village Administrator Bourdeau advised the Board that he had met with Mr. Scholnik and had a tour of the Intra Soccer facility on Monday. He also stated that he attended the Kane County Development Committee meeting this morning and shared the Village's concerns regarding Intra Soccer's PUD Amendment Request to the County. He advised that he brought up some of the concerns Gilberts residents had with the noise and lighting from the Intra Soccer facility to the County. The County has opted to table the consideration of the PUD Amendment Request to allow for continued work to be done on the storm water violations that exist on site. Village Administrator Bourdeau advised that there will be a plan commission meeting on August 8th regarding the UDO and Village Code for keeping horses and livestock on property. Trustee Farrell advised Village Administrator Bourdeau that there are a few improvement and repair items that were budgeted for this year that she would like him to look into and follow up on. Trustee Farrell also advised Village Administrator Bourdeau and Village Clerk Nicholas that there are events that occur annually, such as the Fall Bonfire, that she would like the both of them to look into and prepare for.
- B. Finance Director Fischer advised that she is working on getting the budget organized.
- C. Senior Project Manager Stefan shared that he has recently been informed that the wells should be back up and running by the end of next week.

9. TRUSTEE REPORTS

- A. Trustee Corbett asked that Staff post on the Village's website that people should bring mosquito repellent as an extra precaution since the Clarke Mosquito spraying will be done the day prior, however, it will rain the day of the Movie in the Park. Trustee Corbett advised that several residents have complained about bees in Town Center Park and he would like Staff to have someone come out and look into this.
- B. Trustee Allen stated that there was an issue over the weekend with a tree company doing loud work early in the morning. She asked who residents should be contacting regarding situations such as this. President Zirk advised that, if Public Works is not available, that residents may call the non-emergency phone number. Trustee Allen asked if Staff could make a post on the website and Facebook advising residents who they should call for situations such as this.
- C. Trustee Zambetti asked staff if Clarke Mosquito also sprays The Conservancy area at the moment. Village Administrator Bourdeau will check with Public Works Coordinator Swedberg to verify. Trustee Zambetti also advised that he would like Village Administrator to speak with Public Works Coordinator Swedberg about repairing the entry way sign coming into the Village on Big Timber Road.

10. PRESIDENT'S REPORTS

President Zirk had no report.

11. EXECUTIVE SESSION*

An executive session did not take place.

12. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:26 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Nicholas

Courtney Nicholas
Village Clerk