



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, April 23, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Farrell and President Zirk. Trustees Hacker and Zambetti were absent. Others present: Village Administrator Brian Bourdeau and Finance Director Taunya Fischer. For members of the audience please see the attached copy of the sign-in sheet.

3. PUBLIC COMMENT

There were no public comments at this time.

4. REAPPOINTMENTS

A Motion to ratify the following reappointments by the Village President:

1. Reappointment of Nick Page to the Plan Commission and Zoning Board of Appeals
2. Reappointment of Matt Sullivan to the Plan Commission and Zoning Board of Appeals
3. Reappointment of Randy Mills to the Plan Commission and Zoning Board of Appeals
4. Reappointment of Randy Mills as Chairperson of the Plan Commission and Zoning Board of Appeals
5. Reappointment of Heather Shelby to the Police Pension Board

A motion was made by Trustee Farrell and seconded by Trustee Corbett to ratify the Village President's reappointments 4A (1-5) as presented. Roll call vote: Trustees Kojzarek, Corbett, Allen, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

5. CONSENT AGENDA

- A. A Motion to approve Minutes from the April 9, 2019 Village Board Meeting
- B. A Motion to approve Minutes from the April 16, 2019 Committee of the Whole Meeting
- C. A Motion to approve Bills & Payroll dated April 23, 2019
- D. A Motion to approve the March 2019 Treasurer's Report

- E. A Motion to approve Ordinance 03-2019, An Ordinance Amending Chapter 2 of Title 3 of the Village Code to Create a New Liquor License

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Allen and seconded by Trustee Corbett to Approve Consent Agenda Items 5A-E as presented. Roll call vote: Trustees Corbett, Allen, Farrell, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

6. ITEMS FOR APPROVAL

A. Public Hearing on the Proposed Fiscal Year 2020 Budget –

A Motion was made by Trustee Farrell and seconded by Trustee Zambetti to open the Public Hearing. Village Clerk Courtney Nicholas called the roll. Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau and Finance Director Taunya Fischer.

President Zirk asked if there were any comments from the audience or Staff. Administrator Bourdeau stated that there have not been any changes made to the budget since the April 16, 2019 Committee of the Whole Meeting. Administrator Bourdeau summarized the projected revenues of \$4,377,215 and expenditures of \$4,319,187 next year's General Fund budget. For next year's Water Fund, Administrator Bourdeau stated that they are projecting a net positive year-end fund balance of \$259,459.

A Motion was made by Trustee Kojzarek and seconded by Trustee Corbett to close the Public Hearing. Roll call vote: Trustees Farrell, Kojzarek, Corbett, and Allen voted Aye. 0-nays, 0-abstained. Motion carried.

President Zirk thanked Staff for their efforts on the FY2020 Budget.

B. Ordinance 04-2019, an Ordinance Adopting the Fiscal Year 2020 Budget for the Fiscal Year Ending April 30, 2020 –

A Motion was made by Trustee Kojzarek and seconded by Trustee Allen to Approve Ordinance 04-2019, an Ordinance Adopting the Fiscal Year 2020 Budget for the Fiscal Year Ending April 30, 2020. Roll call vote: Trustees Kojzarek, Corbett, Allen, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

C. Resolution 08-2019, A Resolution Authorizing the Purchase of a Lift Station Pump from Xylem Company in an amount not-to-exceed \$13,000 – Administrator Bourdeau advised the Board that this item is being presented because it exceeds the \$10,000 purchasing allowance of Staff and needs Board approval. Administrator Bourdeau stated that this item would be for a purchase of a new pump at the Meadows Lift Station that is about 20 years old. This was a budgeted item in FY2019. The Utilities Division recommends purchasing the pump from Xylem Water Solutions as it is the lowest cost.

A Motion was made by Trustee Farrell and seconded by Trustee Corbett to Approve Resolution 08-2019 Authorizing the Purchase of a Lift Station Pump from Xylem Company in

an amount not-to-exceed \$13,000. Roll call vote: Trustees Kojzarek, Corbett, Allen, and Farrell voted Aye. 0-nays, 0-abstained. Motion carried.

7. ITEMS FOR DISCUSSION

A. Consideration of a Request from True Patriots Care / American Legion Post 679 for Support for the Wall that Heals, July 4 – 7, 2019 – Administrator Bourdeau stated that, at last week’s meeting, American Legion Post 679 gave a presentation regarding “The Wall that Heals,” which is a three-quarter scale replica of the Vietnam Veterans War Memorial in Washington D.C. and will be on display at Randall Oaks Park, July 4 – 7, 2019. During the presentation the Village was asked to support the event in a variety of ways including assistance in advertising, seeking volunteers and financial. Staff is now seeking direction regarding any financial assistance that the Board would like to offer to the organization for this event. Administrator Bourdeau advised the Board that he had reached out to the Administrator of West Dundee and inquired on what kind of financial support they are considering for this event. West Dundee stated that they will be considering approximately \$5,000 as a donation to the event. Trustee Allen stated that she has heard that East Dundee and Carpentersville also plan to donate. Trustee Kojzarek stated that she believes that it is very important that we support this event in every way that we can including helping the organization find the family of the veteran that is listed on the wall as well as provide a monetary donation.

A Motion was made by Trustee Allen and seconded by Trustee Kojzarek to Approve a Contribution to the True Patriots True Patriots Care / American Legion Post 679 for Support for the Wall that Heals, July 4 – 7, 2019 in an amount not to exceed \$5,000 from the Fiscal Year 2018-2019 Operating Budget Fund Balance. Roll call vote: Trustees Corbett, Allen, Farrell, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

8. STAFF REPORTS

Administrator Bourdeau

- IntraSoccer’s attorney has advised that they have withdrawn their application and request for a minor adjustment to the PUD with the County.
- Robinson Engineering provided the full report from the coring which was done in preparation for the 2019 Road Program for Timber Trails. The results showed certain areas where the thickness of the surface pavement is less than preferable; however, the aggregate base is reported to be in good condition. As patching and resurfacing take place, Staff will be sure to address the pavement thickness.
- Municipal Well reported that the Memorial Park well has reached a depth of 611 feet. The test pump is being installed at the Barancik Lift Station well tomorrow.

Finance Director Fischer

- Advised the Board that, now that the budget has been completed, the audit process will begin.

9. TRUSTEES REPORTS

The Trustees had nothing to report at this time.

10. PRESIDENTS’ REPORT

President Zirk had nothing to report at this time.

11. EXECUTIVE SESSION*

Motion by Trustee Allen and seconded by Trustee Kojzarek to move to Executive Session to discuss specific employees as permitted under 5 ILCS 120/2 (c) (1) with no business to follow. Roll call vote: Trustees Allen, Farrell, Hacker, and Kojzarek voted Aye. 0-Nays, 0-Abstained. Motion carried.

Motion by Trustee Allen and seconded by Trustee Farrell to resume regular session meeting. Roll call vote: Trustees Allen, Farrell, Hacker, Kojzarek voted Aye. 0-Nays, 0-Abstains. Motion carried. Regular session resumed at 8:29pm.

12. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Corbett to adjourn from the public meeting at 8:30 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Nicholas

Courtney Nicholas
Village Clerk



Village of Gilberts
87 Galligan Road
Gilberts Illinois 60136
Village Board Meeting
April 23, 2019
Sign in Sheet

Name

Address

Tom Wajda

Heather Skelby