



**MINUTES FOR VILLAGE OF GILBERTS
COMMITTEE OF THE WHOLE MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, April 16, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Allen, Farrell, Hacker, and President Zirk. Trustees Corbett and Zambetti were absent. Others present: Village Administrator Brian Bourdeau, Finance Director Taunya Fischer, and Village Attorney Julie Tappendorf.

3. PUBLIC COMMENT

There were no public comments.

4. ITEMS FOR DISCUSSION

- A. Wall that Heals Presentation – Vice Commander, Duane Foss, Jr., from American Legion Post 679 Dundee-Carpentersville gave a presentation to the Board regarding the upcoming Wall that Heals event. Mr. Foss stated that the event will be held from July 4 to July 7, 2019 at the Randall Oaks Park in West Dundee. Mr. Foss stated that they are seeking donations and volunteers to assist with the event. Mr. Foss also stated that they would greatly appreciate it if the Village could assist with the advertising of the event. President Zirk advised that the Village will help promote the event as much as they can and to provide Administrator Bourdeau with any additional information.
- B. Discussion of a Liquor License Amendment – Village Sponsored Event Class – Administrator Bourdeau provided an overview of the proposed new class of liquor license. This new liquor license class, Class H, would be valid for the entire length of the event as determined by the liquor commissioner. The Class H license would have a fee of \$200 and the initial number of available licenses would be three. With no questions or concerns from the Board, President Zirk advised Staff to place this item on the consent agenda for the next Village Board Meeting.

- C. Presentation of the Water Treatment Plant Contract – Village Improvements – Administrator Bourdeau provided an overview of the proposed Water Treatment Plant Contract. Administrator Bourdeau stated that, as part of the expansion of the Village’s water supply, Gilberts Development LLC is funding certain improvements to the water treatment plant. As part of this expansion, the Village desires to construct certain Village-related improvements including a 24 x 56 foot dumpster storage room, an epoxy coated Tremec flooring system for the backwash treatment room and dumpster storage room, and three variable frequency drives on the two existing and one new high service pump. The General Contractor Agreement with Gilberts Development LLC for the completion of said Village-related improvements would be in an amount not-to-exceed \$513,500. This amount has also been included in the Village’s proposed FY2020 Budget and is a Village expense not covered by the SSA. As these improvements are Village-related, the agreement also ensures these portions of the project are completed in accordance all applicable laws, regulations and rules that pertain to contracts let by local units of government, including prevailing wage. Attorney Tappendorf stated that the Village needed to contract separately for the Village’s portion of the project and that the Board would need to waive competitive bidding so that the Village may use the same contractor as the rest of the Developer’s project.
- D. FY2020 Draft Budget Presentation – Administrator Bourdeau stated that, as a follow up to last week’s discussion, the current Park Impact Fee Balance is \$376,392. Administrator Bourdeau stated that Staff is still working on acquiring pricing for the proposed park projects that were suggested by the Board. The final version of the draft budget also includes a pool of funds for non-COLA personnel wage adjustments should the ongoing wage analysis warrant. Once the analysis is complete staff will provide a recommendation to the Board for consideration. Following the Committee of the Whole, staff will make any final recommended adjustments, verify all numbers and prepare the Budget Ordinance for the Public Hearing and adoption at the April 23, 2019 Village Board meeting. There were no questions or concerns from the Board relating to the FY2020 budget at this time.

5. OTHER BUSINESS

There were no items to discuss at this time.

6. STAFF REPORTS

Administrator Bourdeau

- The well drillers were successful in retrieving the broken drill bit from the well and have continued drilling.
- Staff has just received the paperwork for Union Pacific Railroad Crossing water main and will be reviewing the documents. President Zirk stated that he has been informed that the Village should have the approval for the treatment plant expansion within the next couple of weeks from the EPA.

7. TRUSTEE REPORTS

Trustee Kojzarek

- Stated that she had brought in materials to display at Village Hall regarding Kane County’s 211 number that anyone with a Kane County area code can call for assistance.

8. PRESIDENT'S REPORTS

President Zirk had nothing to report at this time.

9. EXECUTIVE SESSION*

Motion by Trustee Hacker and seconded by Trustee Kojzarek to move to Executive Session to discuss specific employees as permitted under 5 ILCS 120/2 (c) (1), pending litigation against, affecting, or on behalf of the village as permitted under 5 ILCS 120/2 (c) (11), and sale or transfer of Village property under 5 ILCS 120/2 (c) (6) with no business to follow. Roll call vote: Trustees Farrell, Hacker, Kojzarek, Allen voted Aye. 0-Nays, 0-Abstained. Motion carried.

Motion by Trustee Allen and seconded by Trustee Farrell to resume regular session meeting. Roll call vote: Trustees Allen, Farrell, Hacker, Kojzarek voted Aye. 0-Nays, 0-Abstains. Motion carried. Regular session resumed at 8:30pm.

10. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Kojzarek to adjourn from the public meeting at 8:30 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Nicholas

Courtney Nicholas
Village Clerk