



**MINUTES FOR VILLAGE OF GILBERTS
BOARD OF TRUSTEES MEETING
Village Hall: 87 Galligan Road, Gilberts, IL 60136
Meeting Minutes
Tuesday, March 19, 2019**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

2. ROLL CALL / ESTABLISH QUORUM

Village Clerk Courtney Nicholas called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, Allen, Zambetti, Farrell, Hacker, and President Zirk. Others present: Village Administrator Brian Bourdeau, Village Attorney Julie Tappendorf, and Finance Director Taunya Fischer.

3. PUBLIC COMMENT

There were no public comments at this time.

4. CONSENT AGENDA

- A. A Motion to approve Minutes from the March 5, 2019 Village Board Meeting
- B. A Motion to approve Minutes from the March 12, 2019 Committee of the Whole Meeting
- C. A Motion to approve Bills & Payroll dated March 19, 2019
- D. A Motion to approve the February 2019 Treasurer's Report.

President Zirk asked if any of the board members had any consent agenda items they wished to remove for separate consideration. After hearing none, asked for a motion to approve.

A Motion was made by Trustee Farrell and seconded by Trustee Kojzarek to Approve Consent Agenda Items 4A-D as presented. Roll call vote: Trustees Corbett, Allen, Zambetti, Farrell, Hacker, and Kojzarek voted Aye. 0-nays, 0-abstained. Motion carried.

5. ITEMS FOR APPROVAL

- A. Direct Staff Regarding the Use of Surplus FY2019 Personnel and Benefit Funds – Administrator Bourdeau advised the Board that his recommendation from Staff would be to utilize the extra funds from the Budget to examine the salaries of certain positions within the Village and address them appropriately. President Zirk stated that the options that the Board may consider would be to provide the proposed “bonuses” to all employees within this fiscal year or to use the extra

funds to equally align salaries within the Village. Trustee Kojzarek stated that she believes that the Village should give the employees the bonuses now but that we would also need to examine the salaries of employees and make sure that any increases would be sustainable. Trustee Zambetti stated that he is not in favor of the one-time bonus as he feels as though it is not enough of a commitment to the employees and that we should use the extra money to adjust salaries. Trustee Zambetti stated that he would like it on record that the Village will be giving away \$16,000 if the Village awards the one-time proposed payments this year. Trustee Corbett stated that we would need to make sure that we can sustain the salaries if we increase them. Trustee Allen stated that she would like a commitment from the Board that salaries will be looked at by Staff prior to the upcoming fiscal year budget. Trustee Farrell stated that she also thinks that if salaries are increased, that the Village needs to make sure that they are sustainable. Trustee Farrell asked Administrator Bourdeau to include updates of Staff's salary research in the weekly Board reports.

A Motion was made by Trustee Hacker and seconded by Trustee Farrell to direct Staff to use surplus funds to give all full-time employees a \$500 bonus and provide part-time employees with a pro-rated bonus by the end of the current fiscal year. Roll call vote: Trustees Corbett, Farrell, Kojzarek, and Hacker voted Aye. Trustees Allen and Zambetti voted Nay. 0-abstained. Motion carried.

6. ITEMS FOR DISCUSSION

A. FY2020 Budget Discussion – President Zirk thanked Finance Director Fischer and Staff for working quickly to implement the adjustments that the Board proposed at the last meeting. Administrator Bourdeau stated that the proposed adjustments from the last Board meeting have been included into the current budget that is being presented in this week's Board packet and include items such as the personnel change in the Water Fund, cell phone upgrades, and crack sealing. Administrator Bourdeau stated that Staff is also waiting on feedback from the GPH Grizzlies in regard to using the Village's fields in order to determine the use of the proposed park field improvement funds. Trustee Corbett asked Administrator Bourdeau if the re-construction of Timber Trails Boulevard is in the FY2020 budget. Administrator Bourdeau stated Timber Trails Boulevard is included in the proposed budget for FY2020 and would be funded with MFT Funds. Administrator Bourdeau also advised that Staff is currently working with Robinson Engineering on the plans for reconstruction to this and future road programs.

B. STAFF REPORTS

Administrator Bourdeau

- Municipal Well has begun mobilizing at Memorial Park for well drilling.

C. TRUSTEES REPORTS

Trustee Kojzarek

- Asked Clerk Nicholas to let her know if she does not hear back from the GPH Grizzlies so that she may follow up with them herself.

D. PRESIDENTS' REPORT

President Zirk had nothing to report at this time.

E. EXECUTIVE SESSION*

An executive session did not take place.

F. ADJOURNMENT

There being no further public business to discuss, **a Motion was made by Trustee Allen and seconded by Trustee Farrell to adjourn from the public meeting at 8:04 p.m.** Voice vote carried unanimously.

Respectfully submitted,

Courtney Nicholas

Courtney Nicholas
Village Clerk