

APPROVED MINUTES

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
October 1, 2013**

Call to Order

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, LeClercq, Zambetti, Farrell, Hacker and President Zirk. 1-Absent: Trustee Mierisch. Others present: Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the copy of the attached list.

Introduction

Current Technologies Corporation

Assistant Administrator Beith reported that the Village issued a request for qualifications for an information technology (IT) service provider in June 2013. The purpose of the RFQ was to evaluate qualified providers of IT services and find the best fit. The Village received four submissions, each of which described how the submitting entity would develop an innovative, efficient, effective and economic strategy to meet the Village's IT needs. Staff had met with representatives from Current Technologies and recommend contracting with them to provide the Village with IT services.

Assistant Administrator Beith introduced Current Technologies' Vice President of Sales, Mr. Frank Shoemaker. Vice President Shoemaker provided the Board Members with an overview of his company. He reported that Current Technologies provides over forty municipalities with IT services. Current Technologies technicians on average have fourteen to sixteen years experience in working in the MSI and Microsoft environment. Vice President Shoemaker reported that Current Technologies is also knowledgeable in surveillance technology.

Vice President Shoemaker reported that the Village will be assigned its own technician. Technician George Boothe who was in attendance will be providing the Village with IT services.

Vice President Shoemaker reported that Technician Boothe is a seasoned technician and has been employed by Current Technologies for fourteen years. Vice President Shoemaker noted that not only is Technician Boothe a qualified technician he also has the ability to develop long lasting relationships with his clients.

Vice President Shoemaker reported that Current Technologies is not in the IT business to sell products. Product profit margins are very slim. However, if the Village does choose to have Current Technologies be the project manager there is a direct benefit to the Village. Current Technologies will have the knowledge of the products and the date that the products are scheduled to arrive.

Vice President Shoemaker discussed Current Technologies fee structure. He noted that they don't charge a trip fee or charge for windshield time. He commented on the various service options they offer. The Village has a choice to pre-pay for a block of time or schedule service on an "as needed basis".

Trustee Corbett inquired if there was specific concern staff has with the current IT consultants. Administrator Keller replied that the concerns are erratic in nature. There had been delays in invoicing, communication concerns, and confusion with project scopes.

Trustee Corbett inquired if Current Technologies would also be servicing the Police Squad Cars' equipment. Administrator Keller replied no, the squad cars equipment is covered under the Kane County Sheriff's technology maintenance agreement.

President Zirk inquired would Current Technologies be responsible for overseeing the SCADA system. Administrator Keller replied no, BWCSI would still be the consultants overseeing the SCADA system. President Zirk wanted to ensure each of the consultants were aware of which of the SCADA system components they are responsible for maintaining. Administrator Keller reported that the consultants' responsibilities will be clearly defined.

President Zirk inquired if BWCSI currently charges for windshield time and mileage. Administrator Keller reported that they don't charge for windshield time. However, they do charge for mileage. President Zirk asked if Current Technologies hourly rates were comparable to BWCSI's. Assistant Administrator Beith replied the rates were the same \$120.00 per hour.

Trustee Hacker noted that on occasion the Village has experienced issues with remote email access. He questioned if Current Technologies have the ability to improve the remote email access. Vice President Shoemaker expressed confidence that they were capable of improving the reliability of remote email access.

The Board Members thanked Vice President Shoemaker for his time. The Board Members approved of Current Technologies qualifications.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board. There were no comments from the audience.

Consent Agenda

- A. A Motion to approve Minutes from the September 17, 2013, Village Board Meeting
- B. A Motion to approve the FY-2013 Audit
- C. A Motion to approve Bills and Salaries Dated October 1, 2013 as follows: General Fund \$74,464.96, Performance Bonds and Escrows \$504.00, Water Fund \$21,083.71, and Payroll \$72,186.08

President Zirk inquired if any of the Board Members wished to remove any of the consent agenda items. There were no comments from the Board Members. A motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-C as presented.
Roll call: Vote: 5-ayes: Trustees Corbett, LeClercq, Zambetti, Farrell, and Hacker. 0-nays, 0-abstained.
Motion carried.

Items for Discussion

An Ordinance authorizing the Village of Gilberts to borrow funds from the Public Water Supply Loan Program

Administrator Keller discussed the fact that in April the Board had approved Ordinance 09-2013 authorizing the Village to borrow funds from the water supply loan program in the amount of \$600,000 which would cover the estimated construction of the pre-treatment facility. Since the passage of Ordinance 09-2013 the IEPA has offered the Village an additional loan amount of \$150,000. The additional funds are eligible to cover the cost of engineering fees and unforeseen additional work.

Trustee Hacker inquired if the Village would be better served by borrowing the funds from the impact fee reserves. Trustee Zambetti expressed concern with borrowing impact fee funds. He would prefer the funds to be allocated to park improvements. Trustee Hacker agreed.

There being no further discussion on this matter, a motion was made by Trustee Corbett and seconded by Trustee Zambetti to approve Ordinance 22-2013, an Ordinance authorizing the Village of Gilberts to borrow funds from the Public Water Supply Loan Program. Roll call: Vote: 5-ayes: Trustees LeClercq, Zambetti, Farrell, Hacker and Corbett. 0-nays, 0-abstained. Motion carried.

Items for Discussion

There were no items listed under "Items for Discussion".

Staff Reports

Administrator Keller commented on the continuing conversations with respect to redevelopment of the Conservancy. Administrator Keller reported that Engineer Harmon has updated the projected water capacity model. Engineer Harmon estimated that the current water capacity can support the build-out of Gilberts Town Center and the development of 122 Conservancy lots. However, in order for the IEPA to permit any other development they would require the Village to begin the water plant expansion process.

Administrator Keller noted that Engineer Harmon reported that there have been advances in the water treatment technology which provide for a large cost savings for municipalities. Engineer Harmon estimates the Village gains to save an estimated 2 million dollars from the originally projected design and construction cost.

Village Clerk Meadows reported that liquor establishment owner Joe Lazar has requested the Board Members consider amending the code to allow for an additional Class "A" license. Mr. Lazar would like to be allowed to sell liquor by the glass in addition to packaged liquor. The Board Members discussed the request. The Board Members concurred that they were skeptical if there was enough roof tops to support an additional bar. The Board Members directed Clerk Meadows to contact Mr. Lazar and ask him to draft a business plan along with a site plan of his proposal. There was some discussion with respect to the video gaming opportunity the additional Class "A" license would provide.

Board of Trustee Reports

Trustee Corbett inquired on the status of the fiber optics construction project agreement. Assistant Administrator Beith reported that he and Attorney Tappendorf had reviewed the proposed agreement. Pickstock is still objecting to any changes in the terms of the exclusivity rights to the Village's sewer infrastructure. Pickstock is in the opinion that the 20 year term is valuable and needed to ensure the project is marketable.

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President Zirk recommended that staff aggressively seek other fiber vendors who would be qualified to partner with the Village and provide the community with fiber. President Zirk suggested conducting an exploratory Request for Proposal. Assistant Administrator Beith reported that he will be attending an Information Technology Summit in November. The summit may provide an opportunity to meet IT firms that could provide this type of service. The Board Members concurred with President Zirk's recommendations.

President's Report

President Zirk had nothing to report.

Adjournment

There being no further public business to discuss, **a motion was made by Trustee Zambetti and seconded by Trustee LeClercq to adjourn from the public meeting at 7:53 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted

Debra Meadows