

APPROVED MINUTES

**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Village Board
Meeting Minutes
September 3, 2013**

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call / Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell and President Zirk. 2-absent: Trustee LeClercq and Trustee Hacker. Others present: Administrator Keller, Assistant Administrator Beith, Chief of Police Williams, Finance Director Blocker. For members of the audience please see the attached list.

Introduction

Chief Williams introduced Community Service Officer Vanessa Rodriguez. He reported that Officer Rodriguez is currently enrolled in Elgin Community College's criminal justice program.

Chief Williams introduced Paulina Kalisz. He reported Ms. Kalisz is a Criminal Justice Intern from Harper College and has begun her 14 week internship with the department.

The Board Members welcomed the two new police department employees.

Public Comment

Richard Butts who resides at 170 Charleston Lane approached the Board. Mr. Butts commented on a recent Northwest Herald article. He noted that the article recognized the accomplishments of resident Meryl Swidler. Ms. Swidler will be representing the USA at the World Karate Championships on October 14th-20th in Taranto, Italy. Mr. Butts suggested the Board consider drafting an article for the next newsletter reporting on Ms. Swidler's success. The Board Members thanked Mr. Butts for sharing this information.

Resident Butts expressed concern with the over grown vegetation at the intersection of Willey and Galligan. Staff will investigate this matter.

Consent Agenda

- A. A Motion to approve Minutes from the August 20, 2013 Village Board Meeting
- B. A Motion to approve Bills and Salaries dated September 3, 2013 as follows: General Fund \$63,430.50, Permit Pass Thrus \$ 2,100.00, Developer Donations \$1,000.00, Performance Bonds and Escrows \$ 6,422.97, Water Fund \$47,112.06, Payroll \$81,360.43.
- C. A Motion to approve Ordinance 20-2013, an Ordinance Establishing Special Service Area Number 23 to Provide for Maintenance, Operation, Repair, and Replacement of Improvements and Common Areas in Prairie Business Park
- D. A Motion to approve Resolution 22-2013, a Resolution approving the Executive Session Meeting Minutes

President Zirk asked if there were any items the Board Member wished to remove from the consent agenda. There were no comments from the Board Members. A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve the consent agenda items A-D as presented. Roll call: Vote: 4-ayes: Trustees Corbett, Mierisch, Zambetti, and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to approve Ordinance 21-2013, an Ordinance amending the Gilberts' Village Code concerning the Plan Commission Members.

President Zirk asked if any Board Members had any questions on the motion. Trustee Corbett questioned the five year term. Administrator Keller reported that state statute requires Zoning Board of Appeal Members serve five year terms and since the Plan Commission Members are serving concurrent memberships the term needs to reflect the ZBA term limits. A Motion was made by Trustee Zambetti and seconded by Trustee Corbett to approve Ordinance 21-2013, and Ordinance amending the Gilberts' Village Code concerning the Plan Commission Members. Roll call: Vote: 4-ayes: Trustee Mierisch, Zambetti, Farrell and Corbett. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 23-2013, a Resolution approving a scope of work with Phoenix & Associates for stormwater repairs at 38 E. Higgins Road.

Administrator Keller provided the Board Members with a brief history of the property located at 38 E. Higgins. He reported that in 2003, the parking lot drain was damaged during the installation of the water main and sanitary sewer lines along Galligan Road. The past Village Administrator Cheryl Callahan had drafted a memo acknowledging the village was responsible for the parking lot drain damaged.

However, at that time the Village did not have available funds to complete the repairs. Administrator Keller reported that currently the Village does have adequate TIF funds available and the repairs are eligible. Trustee Mierisch recalled in the past there was a parking lot repair made. However, she can't recall if it was The Point or Cruisin's. Administrator Keller report that both Cruisin's and the Points' parking lot had been repaired. However, those repairs were unrelated to this matter. Cruisin's parking lot repairs were due to sewer line damage from a snowplow and The Points previous repairs was pavement patching in which the total cost was \$700.00.

Trustee Corbett questioned why it took the Village 10 years to resolve this issue. Administrator Keller replied that the only staff member employed at the time of the occurrence was Finance Director Blocker and she would not have been aware of any drain pipe issues. In addition, if the owner of the property had not brought the concern back staff would still be unaware of the situation. Trustee Mierisch suggested to avoid these types of situations in the future staff may want to consider keeping a tickler file listing various outstanding issues. Administrator Keller thought that this situation was unique and rarely happens.

A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to approve Resolution 23-2013, a Resolution approving a scope of work with Phoenix & Associates for stormwater repairs at 38 E. Higgins Road. Roll call: Vote: 4-ayes: Trustees Zambetti, Farrell, Corbett and Mierisch. 0-nays, 0-abstained. Motion carried.

Staff Reports

Clerk Meadows reminded the Board Members of the upcoming group photograph session scheduled for Tuesday, September 10th at 6:30 p.m. at the Village Hall.

Board of Trustee Reports

Trustee Corbett inquired if mosquito abatement is effective during a rain event. Staff will check with Chief Building Inspector Swedberg and follow-up with a response.

Trustee Mierisch reminded the Board Members that State Senator Karen McConnaughay will be speaking at the Women in Business Luncheon scheduled for Thursday, September 5th.

Trustee Farrell reported that she had staff provide the Board Members with copies of an article from the Timber Trails newsletter. The article outlined the HOA's maintenance efforts with respect to the ponds and wetlands.

Executive Session

A Motion was made by Trustee Zambetti and seconded by Trustee Farrell to close a portion of the meeting with no business to follow as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (5) to discuss land acquisition. Roll call: Vote: 4-ayes: Trustees Farrell, Corbett, Mierisch and Zambetti. 0-nays, 0-obstained. Motion carried.

The Board Members along with Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows went into executive session at 7:16 p.m.

Reconvened Open Session

The Board Members along with Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows returned to the open meeting at 7:40 p.m.

Roll Call

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Corbett, Mierisch, Zambetti, Farrell and President Zirk. Others present: Administrator Keller, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows.

There was some discussion with respect to the proposed Conservancy Development. The new property owners will be introduced at the next Committee of the Whole Meeting.

Adjournment

There being no further public business to discuss, a motion was made by Trustee Zambetti and seconded by Trustee Farrell to adjourn from the public meeting at 7:52 p.m. Roll call: Vote: 4-ayes by unanimous voice vote.

Respectfully submitted,

Debra Meadows

