

VILLAGE OF GILBERTS
87 GALLIGAN ROAD,
GILBERTS, ILLINOIS 60136

Committee of the Whole Meeting AGENDA

Village Hall Board Room

February 14, 2017- 7:00 P.M.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL / ESTABLISH QUORUM

3. PUBLIC COMMENT

Intended for public comment on issues not otherwise on this agenda, comments being solicited when individual issues are discussed

4. ITEMS FOR DISCUSSION

- A. Minutes from the February 7, 2017 Special Village Board Meeting
- B. Conservancy Park Workshop

5. STAFF REPORTS

- A. January 2017 Treasurer's Report

6. TRUSTEES' REPORTS

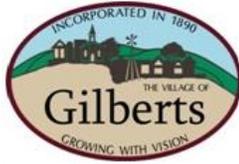
7. PRESIDENT'S REPORT

8. EXECUTIVE SESSION (If necessary)

A portion of the meeting will be closed to the Public, effective immediately as Permitted by 5 ILCS 120/2(c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village, and as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS 120/2(c) (21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters.

9. ADJOURNMENT

The Village of Gilberts complies with the Americans with Disabilities Act (ADA). For accessibility assistance, please contact the Village Clerk at the Village Hall, telephone number 847/428-2861.



**Village of Gilberts
87 Galligan Road
Gilberts, IL 60136
Special Village Board
Meeting Minutes
February 7, 2017**

Call to Order/Pledge of Allegiance

President Zirk called the meeting to order at 6:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll call/ Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq and President Zirk. President Zirk noted that there were just enough members to establish a quorum. Others present: Administrator Sakas, Assistant Administrator Beith and Finance Director Blocker. For members of the audience please see the attached copy of the sign-in sheet.

Executive Session

President Zirk announced that he would entertain a motion to enter into executive session to discuss personnel as permitted by 5 ILCS 120/2 (C) (1) and probable litigation as permitted by 5 ILCS 120/2 (c) (11) with business to follow. **A Motion was made by Trustee Hacker and seconded by Trustee Corbett to enter into executive session at 6:02 p.m.** Roll call: Vote: 4-ayes: Trustees Kojzarek, Corbett, Hacker and President Zirk. 0-nays, 0-abstained. Motion carried.

The Board Members along with Administrator Sakas, Assistant Administrator Beith, Finance Director Blocker and Village Clerk Meadows entered into executive session at 6:03 p.m. and returned to the public meeting at 7:18 p.m.

Reconvene/Roll Call

Roll call: Members present: Trustees Kojzarek, Corbett, LeClercq, Zambetti, Hacker and President Zirk. Others present: Administrator Sakas, Assistant Administrator Beith, Chief Building Inspector Swedberg, Finance Director Blocker, Chief Rossi and Utility Superintendant Castillo.

Public Comment

President Zirk asked if anyone in the audience wished to address the Village Board Members. Those in attendance offered no comments or questions.

Consent Agenda

- A. A Motion to approve Minutes from the January 31, 2017 Special Village Board Meeting**

B. A Motion to approve Bills & Payroll dated February 7, 2017 as follows: General Fund \$11,244.73, Water Fund \$634.66 and Performance Bonds \$5,875.97

President Zirk asked if any of the Board Members wished to remove any items from the consent agenda for separate consideration. The Board Members offered no comments. **A Motion was made by Trustee LeClercq and seconded by Trustee Corbett to approve the consent agenda items A-B as presented.** Roll call: Vote: 5-ayes: Trustee Kojzarek, Corbett, LeClercq, Zambetti and Hacker. 0-nays, 0-abstained. Motion carried.

Items for Approval

There were no items listed under "Items for Approval".

Items for Discussion

FY-18 Budget

President Zirk reported that this is the first meeting in which the Board Members along with Staff will be discussing the draft 2018 Budget. He suggested instead of going line item by line item what has worked well in the past was for Staff to provide an overview of the draft budget. Then if the Board Members have any questions on any one line item Staff can then respond to their questions at that time.

Administrator Sakas commented on both the amended FY-17 and draft FY-18 budgets. He noted that the FY-2018 budget projects a surplus of \$87,000.00 which includes a comprehensive 2.5% cost of living adjustment for all of the Village Staff. In addition, Staff recommends replacing the printed quarterly newsletter with an electronic version with a cost savings of \$5,700.00 and a decrease in the professional service line item which will save \$20,000.00.

President Zirk provided those in attendance with an overview on fund accounting. He commented on the fact that the administration, public works and police department operating expenses are funded by the general fund. While water/wastewater operations are funded by the enterprise fund which are restricted funds and the funds can't be comingled with the general fund. President Zirk noted that on many occasions the public works and water/wastewater salaries are paid out of both the general fund and the enterprise fund depending on the labor task. Many of the water and public works employees perform tasks that include snow plowing, water main break repairs or other similar tasks and are expensed to one or both of the funds.

Administrator Sakas continued to discuss the draft FY-2018 budget. He reported that Staff anticipates revenues to decrease in 2018.

Due to the fact that Ryland will have built out Town Center and the Conservancy Development's allowable building permits will be maximized in the upcoming months thus decreasing FY-2018 revenues.

Administrator Sakas commented on the FY-2017 budget surplus. He noted that Staff is projecting a \$190,000.00 general fund surplus. He suggested allocating \$20,000.00 of the surplus to fund the transition of the Finance Director Position, \$3,500.00 for routine park projects and \$20,000.00 for non-park Public Work projects that are necessary and labor-intensive. The allocation of these general fund projects would result in a net FY-2017 surplus of \$146,500.00.

Administrator Sakas detailed the proposed park projects. He reported that the notable park projects listed in the draft budget include building a seat wall at the Town Center Park Splash Pad and having the splash pad professionally winterized. The park projects also include purchasing a grill to be installed at Town Center Park. Administrator Sakas reported that Staff plans to exhaust the Timber Trail/Town Center Park Impact Funds and Staff is requesting approximately \$3,500.00 from the FY-2017 surplus. He noted that the park impact fee funds should be used sooner than later. The funds were intended to improve the park space in which the subdivision was developed.

Administrator Sakas reported that the final engineering for the Town Center Park estimated to be approximately \$5,000.00 was not included in the budget. The cost of the final engineering could be charged to the FY-2017 surplus or added to the FY-2018 budget in either operating funds or alternately drawn from the new park impact fees.

Administrator Sakas discussed the option of outsourcing the mowing of the Village owned properties. He noted that the lowest mowing bid was \$109.99 per hour. However, if Seasonal Public Works employees were to mow the Village owned properties the cost was \$63.71 per hour.

Trustee Hacker asked if the roughly \$49.00 per hour difference between the outsourcing cost and the reasonable public works labors cost was due to gas and maintenance. Administrator Sakas replied yes.

Administrator Sakas discussed Public Works manpower needs. He noted that Staff is requesting to have the 4-day per week position converted to a full-time position. The cost associated with the full-time position increases the Public Works labor cost by \$23,500 annually which equate to approximately \$58 per hour. This cost does steeply increase the hourly rate; however the Village has had difficulty in recruiting for the 4-day position and inevitably the 4-day employee leaves for a full-time position with benefits.

Administrator Sakas commented on ways to fund the transition. He noted that by eliminating the outsourcing of the mowing of Town Center Park and the elimination of the backhoe loan covers the increased cost of the full-time position and allows for an additional savings of over \$10,000.00.

President Zirk expressed concerns with the Village's ability to recruit qualified seasonal laborers. Chief Building Inspector Swedberg reported that two of the last year seasonal laborers are scheduled to return and he is in the process of advertising for the one open seasonal laborers position. President Zirk commented on the fact that he wants to ensure this manpower methodology is achievable. Chief Building Inspector Swedberg reported that he was confident this manpower methodology was an achievable goal.

Administrator Sakas discussed the Police Department's manpower staffing levels. He noted that the current part-time police officer manpower is not sustainable either financially or organizationally. Hiring and losing qualified officers to full-time positions is expensive and impacts the department's effectiveness. Staff is recommending conversion of one part-time patrolman position to a full-time position.

President Zirk clarified that the full-time police officer position would not be in addition to the part-time scheduled hours. This position would replace some of the current part-time shifts.

Administrator Sakas commented on the fact that recently the department has lost three part-time officers to full-time positions offered elsewhere. This costs the Village money in the purchase of uniforms, training and institutional knowledge. Administrator Sakas stated that in his opinion the Village should consider promoting internal career progression for exceptional officers and encourage them to work up through the ranks.

Chief Rossi reported that the department has recently hired two new part-time officers with a possible third to be hired in the near future.

Trustee Hacker noted that the cost of an additional full-time officer is a continuous Village obligation.

Administrator Sakas discussed the Road Improvement Fund. He reported that in FY-2018 the fund will increase to a total of \$917,000.00. He recommends the Board consider prioritizing projects and using road improvement funds to initiate engineering plans and preliminary cost estimates for capital budgeting and long-term planning.

Administrator Sakas went on to discuss municipal vehicle purchases. He noted that the draft FY-2018 Budget includes the purchase of a new squad car and a Water Department pick-up truck.

Administrator Sakas reported that Staff is recommending for a minimal increase in price purchasing a 4WD Silverado with increased capabilities including a towing packet for the water main break trailer.

Administrator Sakas reported on an item that is not included in the budget. He noted that a much-needed new Livescan fingerprinting system estimated to cost \$16,000.00 was not included in the budget. However, the Police Department is actively seeking grant funding.

Administrator Sakas discussed the Water/Wastewater Fund Budget. He reported that the adjusted FY-2017 budget reflects an income of \$277,000.00, and the draft FY-2018 budget projects a \$243,000.00 surplus. This includes the purchase of the Silverado and the regulatory mandated inspections of the Galligan and Indian Trails Water Towers. In addition, it also reflects the water meter replacement program. Trustee Corbett asked how many more years the Village will be replacing the water meters. Chief Building Inspector Swedberg reported that this year should be the last year of the program for twenty years. The newer meters have a twenty year life span.

Administrator Sakas discussed the water plant's twin high-service pumps. He noted that the pumps are 15 years old and now require extraction and maintenance. Unfortunately, the ceiling/roof at the water plant was designed too low to allow for the high-service pumps to be pulled for service. Administrator Sakas reported that Staff has analyzed every scenario and concluded that the roof would have to be cut and redesigned. President Zirk suggested putting in skylights instead of a hatch. Staff concurred with President Zirk's recommendation.

Administrator Sakas continued to discuss the water systems FY-2018 expenses. He reported that recently the Board Members recommended that Staff purchase a water main break trailer and water main break tools. Administrator Sakas reported that the water main trailer is estimated to cost \$14,000.00. In addition, the water and wastewater plants need to be re-roofed at an estimated cost of \$48,600.00.

President Zirk commented on the fact that previous Board's budget methodology was not to fund a capital equipment replacement program. Instead they would borrow money to purchase equipment as needed. He along with Finance Director Blocker has since established an equipment replacement program and no longer borrows money to purchase capital equipment.

Administrator Sakas commented on future potential revenue sources. He noted that the water towers are a possible revenue generator. Staff will continue to solicit new carries to place their equipment on the water towers.

Administrator Sakas reported that Staff continues to work on decreasing the Village's land-lines and internet costs. This initiative will be achievable with the addition of the fiber optic program.

Administrator Sakas discussed the Village's immediate need for automated infrastructure mapping of the Village's water mains, valves, sewer mains, storm sewers, manholes and other facilities.

Administrator Sakas commented on the proposed Water Fund capital projects. He reported that the projects include re-engineering and replacement of the wastewater plant blowers and the painting of the water towers.

Administrator Sakas reported that one of the projects which will be assigned to the new Finance Director is fully automating the water billing operations.

Administrator Sakas concluded his discussion on the FY-2018 budget and opened the floor for Board Member's questions or comments.

Trustee Hacker asked what the purpose was for the purchase of a generator at the Public Works facility. Chief Building Inspector Swedberg replied that the request was due to the fact that when the power goes out it makes it very difficult for Public Works to open the 21' garage doors to get their equipment out or in. The Public Works facility would need to be re-wired to accommodate the generator.

Trustee Hacker asked about the proposed expenditure for two monument signs. Chief Building Inspector Swedberg stated that the two signs would be the same as the existing entrance signs. The signs would be installed at two different locations one at the intersection of the bike path and Big Timber and the other at the Sola Drive entrance.

President Zirk in Trustee Farrell's absence asked two questions on her behalf. She is asking Staff to provide the Board Members with a facilities painting schedule. He suggested Chief Building Inspector Swedberg contact Trustee Farrell to inquire on the details of the schedule.

President Zirk asked a second question on Trustee Farrell's behalf. She noted that the outsourced mowing RFP had a schedule and location of the properties to be mowed.

Trustee Farrell asked if Staff could also supply a schedule of the days and locations they would be mowing. President Zirk once again suggested Chief Building Inspector Swedberg contacts Trustee Farrell to have her provide him with more details.

President Zirk commented on the condition of some of the streets in town. He noted in the past reconstruction to Industrial Drive has been postponed due to the fact the street would have to be torn-up if the property owners wanted to connect to the Village's water system. He noted that it has been years now and none of the property owners have expressed an interest in connecting to the Village's water system.

President Zirk commented on the Village's portion of Galligan Road. He noted that a portion of the road has a high volume of industrial grade truck traffic. He said maybe all or some of the cost to reconstruct that portion of Galligan Road be placed on the users.

Administrator Sakas thanked the Board Members for their input on the fY-2018 budget. Staff will continue to adjust the draft budget and bring the draft budget back in March with a final budget brought forward for Board consideration in April.

Staff Reports

Administrator Sakas reported that he along with Assistant Administrator Beith will be attending a conference the rest of the week and will be out of the office.

Chief Building Inspector Swedberg reported that the warning siren had been tested and is fully functional.

Chief Rossi reported that the Gilberts Police Department had raised \$8,400.00 for Special Olympics.

Utility Superintendent Castillo reported that he had pulled the service pump for maintenance.

Clerk Meadows on behalf of the Community Days Committee thanked Trustee Hacker for his donation. President Zirk noted that Trustee Hacker being retired takes a month vacation and donates that month's salary to Community Days.

Trustee's Reports

The Board Members offered no reports at this time.

President's Report

President Zirk reported that he along with Representative Barbara Wheeler have been working on legislation to amend a portion of the State Statute that designates who presides over the local election boards. He reported that recently a local election board held an objection hearing. The local election board members had considerable political interest in the outcome. In his opinion the hearing was unfair and politically charged.

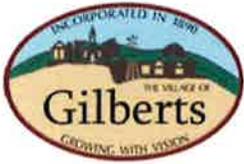
President Zirk and Representative Wheeler are proposing to have the Election Authority (Kane County) preside over the objections hearings as they are qualified to do so and educated in the process unlike the local election authorities that rarely hear petition objections. President Zirk reported that if anyone is interested in reviewing House Bill 2472 you may visit the Illinois General Assembly website.

Adjournment

There being no further public business to discuss, **a Motion was made by Trustee Corbett and seconded by Trustee Hacker to adjourn from the public meeting at 8:25 p.m.** Roll call: Vote: 5-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows



Village of Gilberts

87 Galligan Road

Gilberts, Illinois 60136

Special Village Board Meeting

February 7, 2017

6:00 p.m.

Sign-in-Sheet

Name

Contact Information (Optional)

Jan Dacy

Jeanne Allen

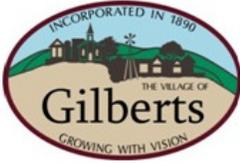
MARY BETH BAJOREK

Michael Johnson

Bruce Red

Saekie Red

NICK PAGE



Village of Gilberts
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Village Administrator Memorandum

TO: President Rick Zirk & Board of Trustees
FROM: George Sakas, Village Administrator
DATE: January 11, 2017
Subject: Parks Plan Analysis for the Conservancy Subdivision for February 14, 2017 workshop

Please review the attached 11-page memo submitted by Rolf Campbell. This is a working document for the workshop scheduled for February 14, 2017.

The report proposes land dedications and uses in the Conservancy. The only significant design change considered was in Neighborhood 2. You'll probably remember the park surrounded homes on the cul-de-sac making access difficult and putting activities literally in residents' back yards. We explored swapping this park for the 6 lots on a rectangular property on the main road just to the west. This would require extension of the cul-de-sac which could accommodate an additional lot in exchange for the additional cost.

Approximate Acreage. This is the draft plan as presented. Gilberts LLC has committed to dedicating 25 acres. You will see in the plan open areas that need not be dedicated making 25 acres achievable. There is additional park land possible with isolated wetland remediation. Here are the draft acreages:

Conservancy parks		Acres
NH 2	West area (new)	4.94
NH 2	East cul-de-sac area	3.08
NH 5	Park usable	11.88
NH 11	Park usable	10.55
	Baseline Usable Park Acreage	30.45
Additional park areas		
NH 5	Open	2.72
NH 5	Wetland mitigated	8.00
	Total parkland possible with additional land	41.17

As a reminder, this is a working document for which we are looking for board input concerning both land and uses. Please feel free to mark it up and communicate your comments before the February 14 workshop.

**PLANNING CONSULTANTS
MEMORANDUM**

Date: January 6, 2017
To: George Sakas, Village Administrator
Village of Gilberts
CC: William Beith, Assistant Village Administrator
Village of Gilberts
From: Rolf C. Campbell and Associates
Re: **Parks Plan Analysis for the Conservancy Subdivision**

Summary:

Pursuant to your request, we have reviewed the proposed Parks and amenities located within the Conservancy Subdivision as well as analyzed the existing parks located throughout the Village of Gilberts. Additionally, we have reviewed a summary memo from the Village Administrator dated August 2, 2016 and a summary memo from the Assistant Village Administrator dated December 16, 2016. Also, per your request, we have prepared calculations of the useable park land versus open space areas that may not be suitable as useable park land and may only be suitable for passive open space uses. The total of these calculations of usable park land based on the following park plan options generally range from 25 to 30 acres in size. The following pages are a summary of our findings and potential optional layouts.

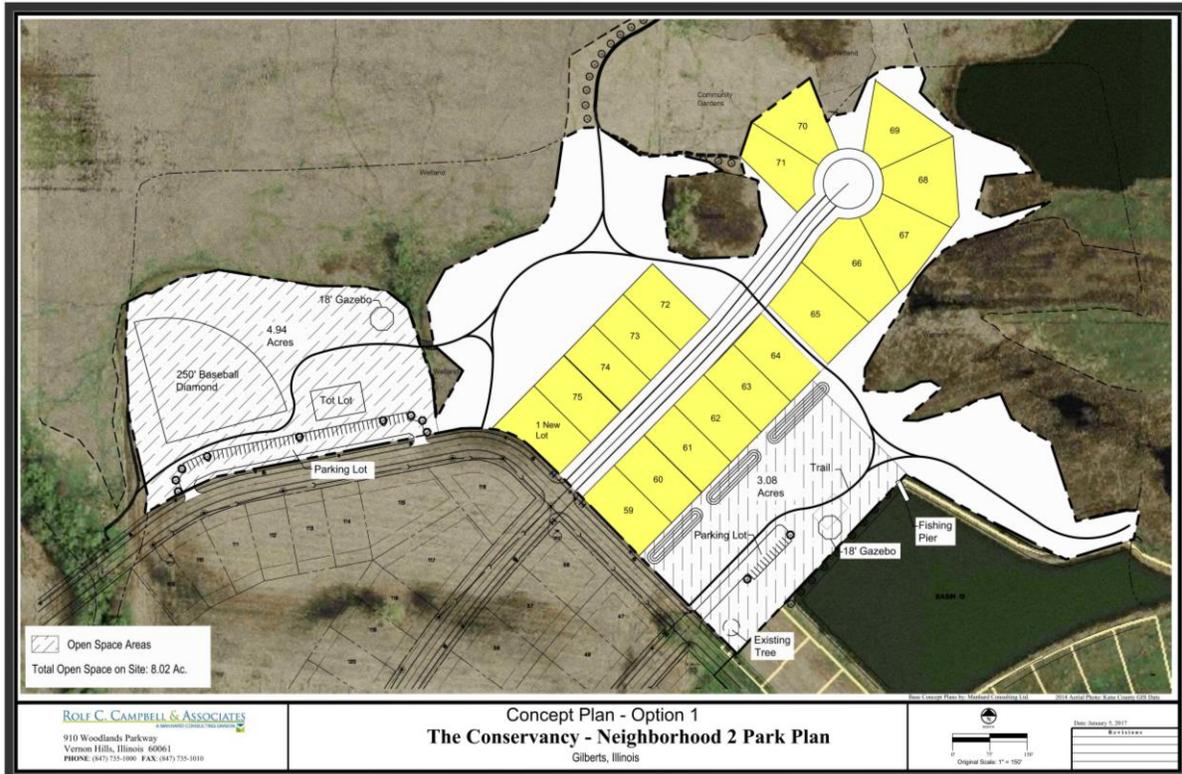
Current Proposed Neighborhood 2 Park Plan



The current proposed concept park plan for Neighborhood 2 consists of approximately 19 acres for useable park and open space area where some of the area may be appropriate to be considered as useable park area for Village purposes. As we have discussed, the open space areas that do not have significant frontage and visibility from a public street may not be appropriate to consider to be useable park area for Village purposes. Based on this consideration the proposed plan for Neighborhood 2 for the park/open space area may only have approximately 3 or 4 acres as being useable park land, basically from the area east of the cul-de-sac lots. The current proposed concept park plan contemplates the following amenities:

- 2 Soccer Fields
- A Community Garden
- Playground
- Parking lot – 30 spaces
- Trail System
- Open Space Areas

Neighborhood 2 Park Plan Option 1



The Conceptual Site Plan in this option extends the current cul-de-sac to the northeast and will relocate Lots 70 – 75 to the extension of the cul-de-sac. Additionally, it may be possible that one additional lot could be incorporated into this design. With the relocation of the 6 lots from the western area of the proposed plan, it creates a more useable park facility that opens to the wetlands and provides appropriate parking for this type of park. This plan also

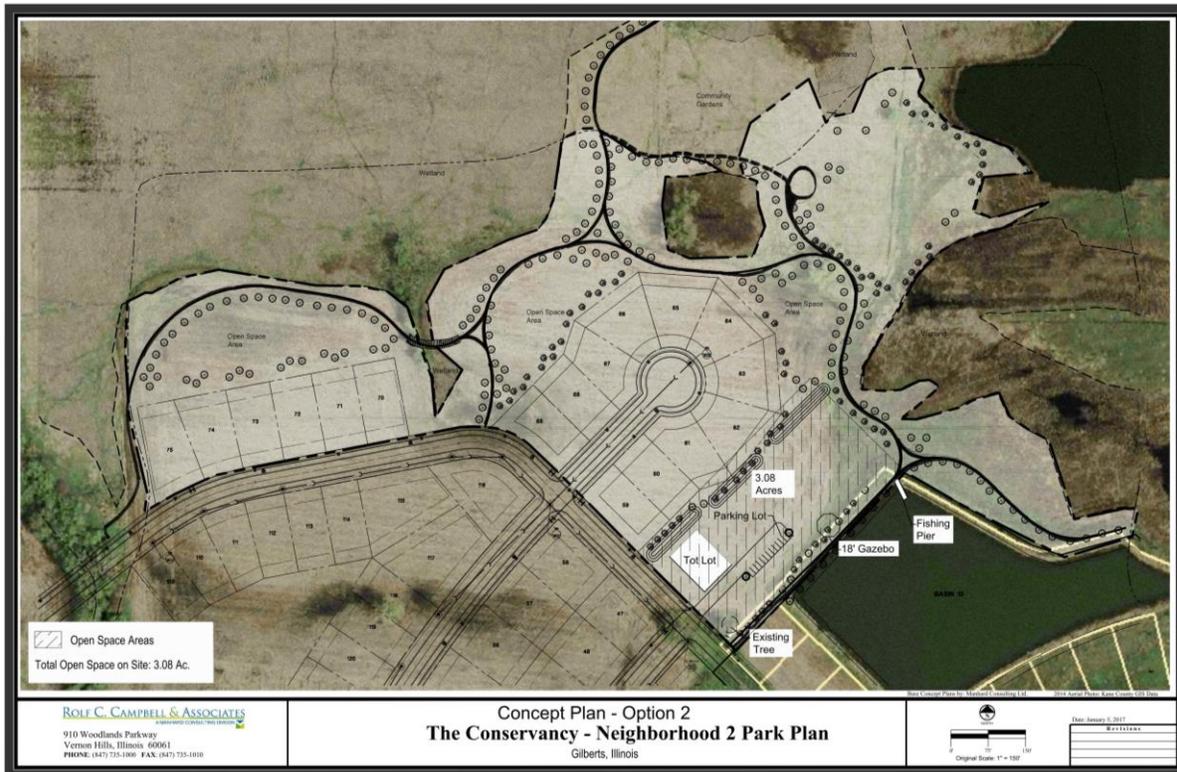
contemplates the preservation of an existing tree located next to an existing homeowner located at 192 Forest Trail Lane. A gazebo, fishing pier, and small parking lot could be incorporated into the park amenities for the eastern portion of this park option.



The proposed park plan for Neighborhood 2, Option 1, consists of approximately 8 acres of useable park land with the following amenities:

- 1 Pony League Baseball Field (Based on 210' Field)
- Playground
- 2 Gazebos
- Fishing Pier
- 2 Parking Lots – Approximately 60 spaces (Western lot +/-50 & Eastern lot +/-10)
- Trail System

Neighborhood 2 Park Plan Option 2



Option 2 for Neighborhood 2 contemplates the current site plan configuration. This plan incorporates the same location of the parking lot, fishing pier, and gazebo as indicated in Option 1. The playground is now relocated to next to the parking lot and the trail system remains the same as proposed in the original proposed plan. This plan also contemplates the preservation of an existing tree located next to an existing homeowner located at 192 Forest Trail Lane. The proposed park plan for Neighborhood 2, Option 2, consists of approximately 3 acres of useable park land with the following amenities:

- Playground
- Gazebo
- Fishing Pier
- Parking Lot – Approximately 10 to 12 spaces
- Trail System

Current Proposed Neighborhood 5 Park Plan



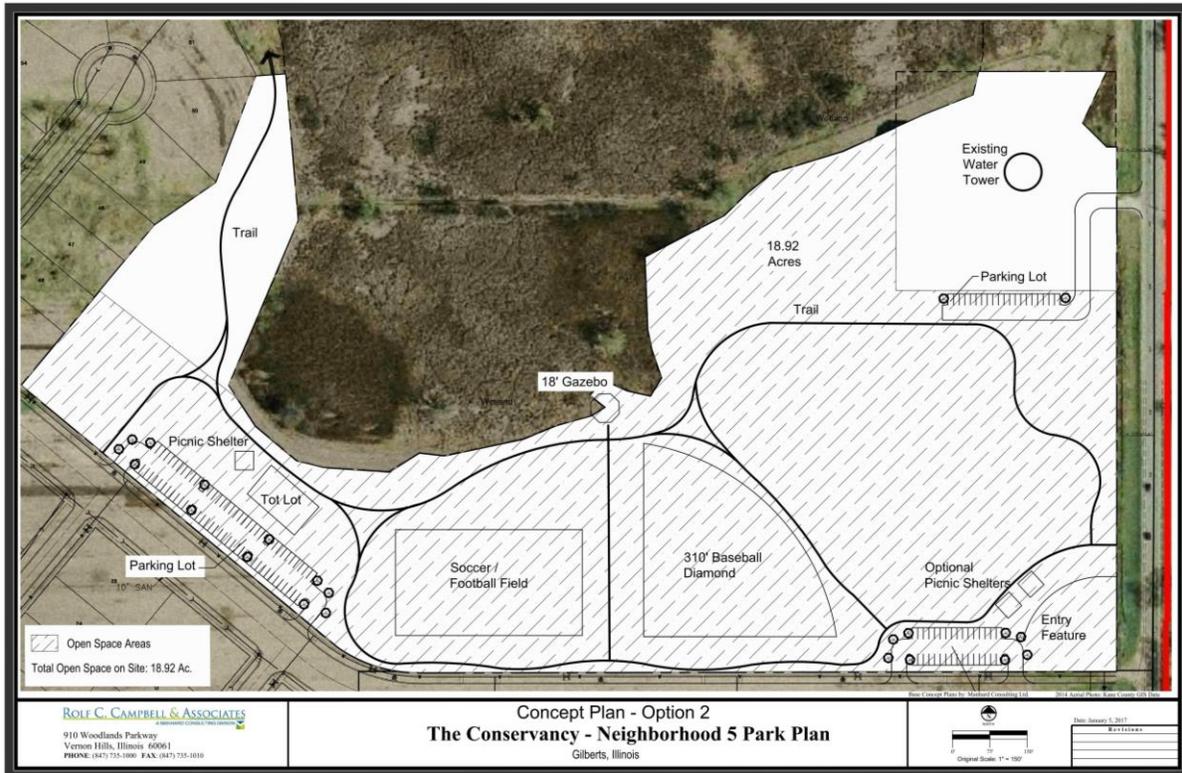
The current proposed park plan for Neighborhood 5 consists of approximately 20 to 21 acres of proposed usable and some passive open space areas with the following amenities:

- 5 Ballfields
- Parking lot – 30 spaces
- Trail System
- Gazebo
- Isolated Wetland
- Open Space Areas
- Village Water Tower

The proposed plan for 5 ballfields with limited areas for parking will need to be further reviewed and the following Options 1 and 2 could address this matter.

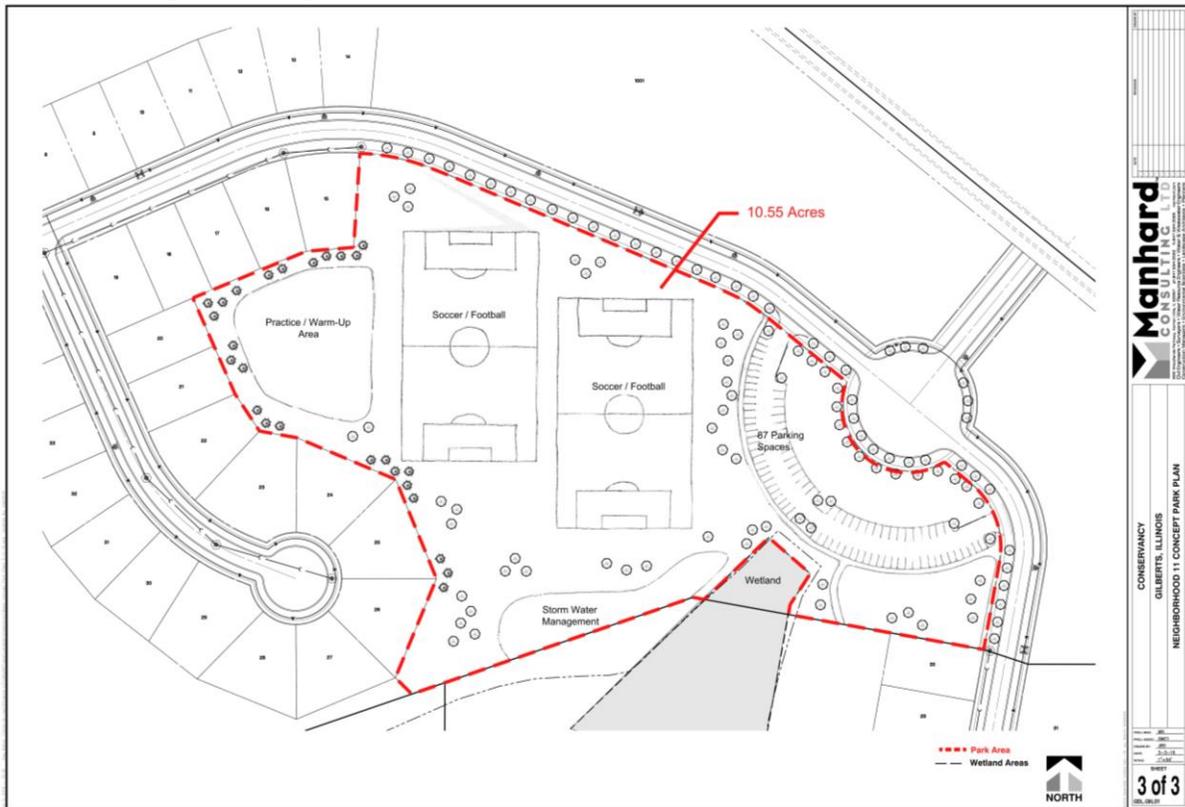
- 1 Babe Ruth (310') or Pony League Field (250')
- 1 Soccer/Football Field
- Playground
- Gazebo
- Picnic Shelters
- Entry Feature
- 3 Parking Lots – Approximately 120 spaces
- Trail System
- Village Water Tower

Neighborhood 5 Park Plan Option 2



With Option 2 for Neighborhood 5, a potential scenario could be for some type of mitigation of the isolated wetland located just south of the existing water tower. With the mitigation of the wetland, there may be a possibility for a more viable location for a potential Neighborhood Park. This park could serve the area with several sports such as, ballfields and/or soccer/football fields, while providing appropriate parking for the sports fields and the other amenities. It should be noted that with Option 2, the potential to develop the park in the immediate timeframe is something to consider. The access for this potential Neighborhood Park could be located off of Galligan Road and may not require major improvements to the proposed infrastructure needs of the Neighborhood at this time. The proposed park plan for Neighborhood 5, Option 2, consists of approximately 18 to 19 acres of useable park land.

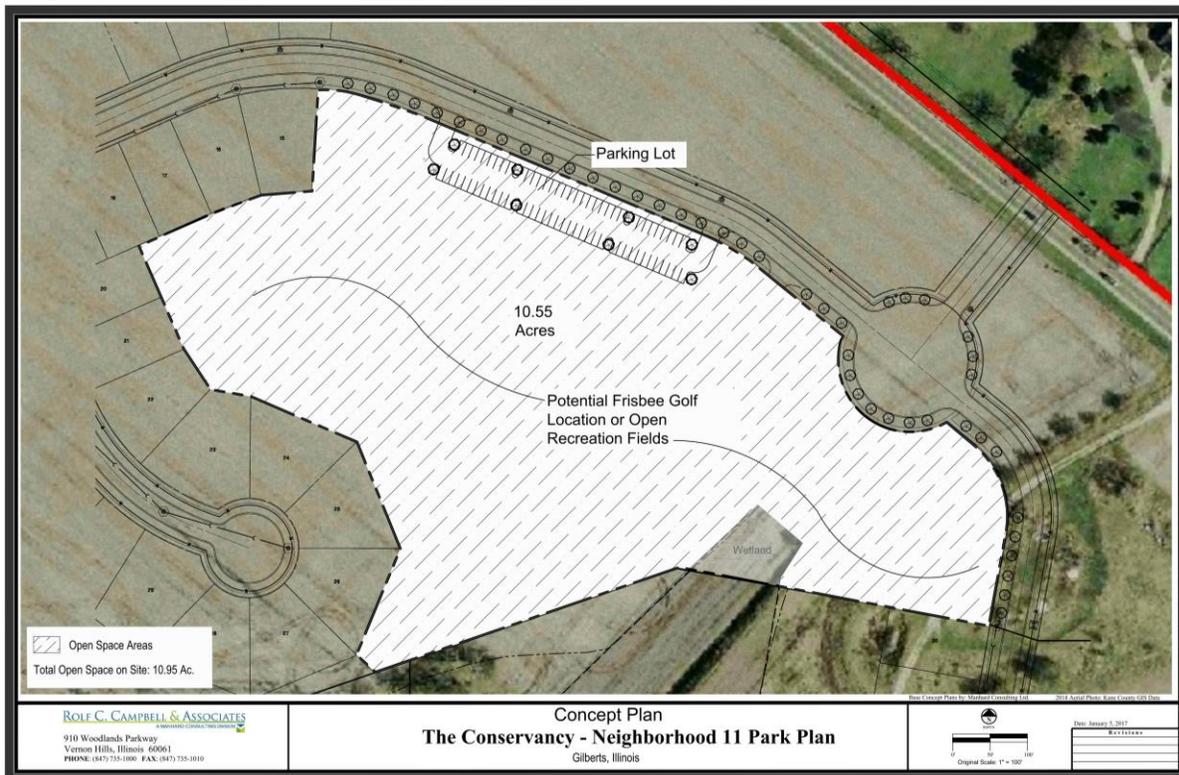
Current Proposed Neighborhood 11 Park Plan



The current proposed park plan for Neighborhood 11 consists of approximately 10.5 acres with the following amenities:

- 2 Soccer/Football Fields
- Practice Area
- Parking lot – 87 spaces
- Wetland
- Open Space Areas

Neighborhood 11 Park Plan Option



There are two scenarios that could take place in terms of the timeframe for the development of Neighborhood 11's Park. First, if the intended progression of development of the Conservancy Subdivision remains on the current timetable as outlined in the analysis of Village Staff (approximately 42 homes/year), Neighborhood 11 could be developed in the next 20 to 30 years. It is difficult to forecast the needs of the Village in terms of amenities needed that far in advance. Secondly, if the access drive off of Huntley Road is constructed as part of the commercial development, it could be feasible to develop Neighborhood 11's park at that time. In this case, a potential Frisbee golf or recreational fields could be implemented at this location. The parking lot could be redesigned as to avoid congestion at the entrance of the subdivision, as proposed in the initial park plan. The proposed park plan for Neighborhood 11, consists of approximately 10.5 acres of useable park land with the following amenities:

- Frisbee Golf Course
- Recreational Fields
- Parking Lot – Approximately 75 spaces

Conclusion

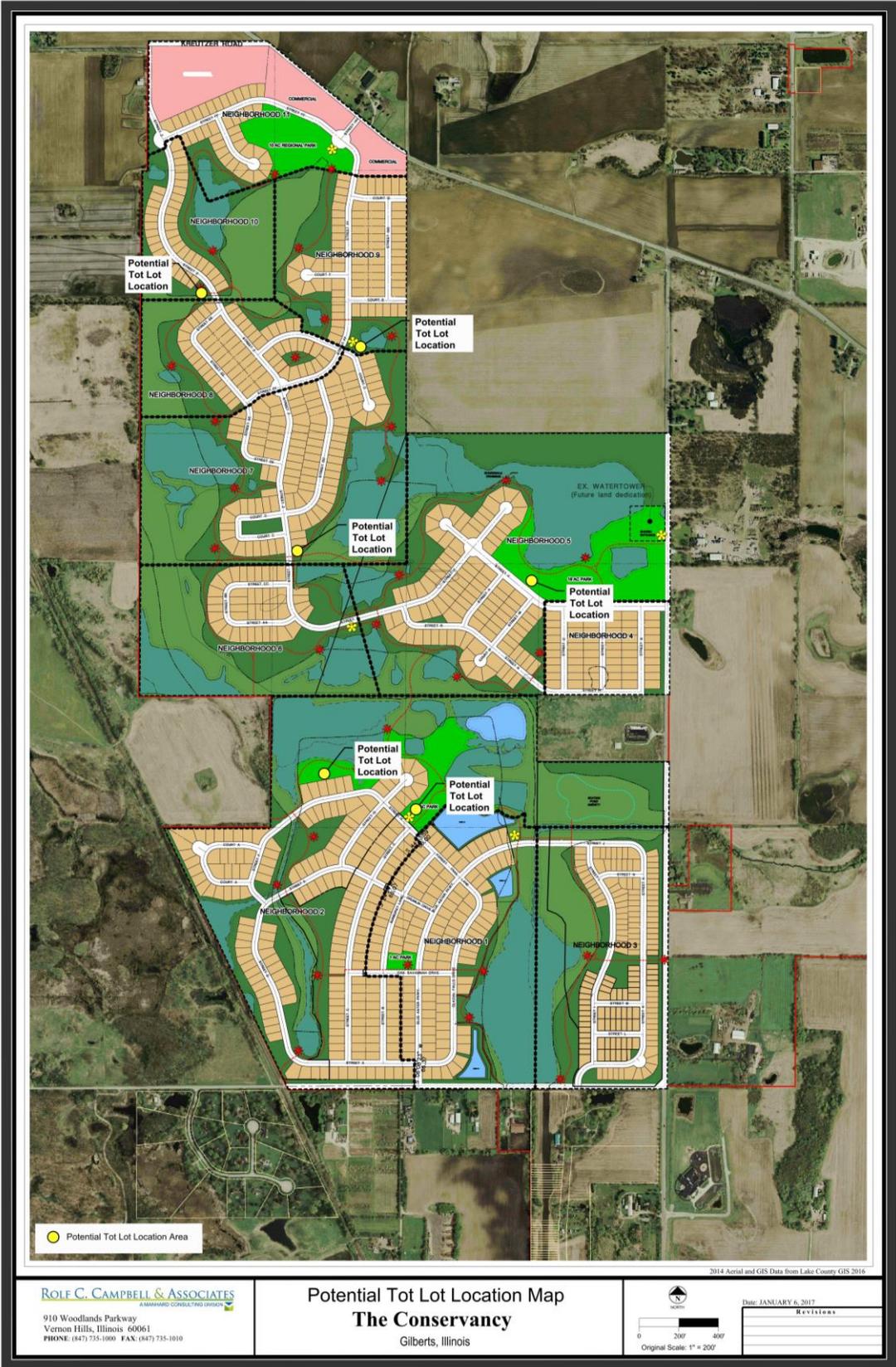
Based upon our analysis of the proposed current park plans for the Conservancy, it is our opinion that a majority of the areas outlined could be considered non usable to the Village of Gilberts for park amenities. As the parks are currently configured, approximately 50 acres of park land is being proposed. Neighborhood 2 is currently estimated at approximately 19 acres for both active and passive park land. Based upon our calculations of the current proposed park plan, approximately 3 of the 19 acres could be considered useable park land for Village purposes with the remainder being a combination of open space and possible park area for the homeowners' association. Neighborhood 5 is currently estimated at approximately 20.5 acres for both active and passive park land. Based upon our calculations of the current proposed park plan, approximately 15 of the 20.5 acres could be considered useable park land for Village purposes with the remainder being a combination of open space and possible park area for the homeowners' association. These acreages have substantial passive open spaces with an extensive trail system and areas that abut floodplain and wetlands. When you consider that a majority of the useable area in these Neighborhoods are contemplated for ballfields or soccer/football fields with limited parking and tot lot locations, it may be advisable to consider refinements to the current plans to better accommodate the needs of the Village. Neighborhood 11 is currently estimated at approximately 10.5 acres of active and passive park land. Based upon our analysis, the Neighborhood 11 park plan appears to be the most viable and complete area for a useable park land for Village purposes.

Additionally, per the review with Village Staff, we have added an example of possible locations for additional small tot lots that can readily be accessed by residents walking in each area of the development. See map on Page 11 for further information.

Received Documents:

1. Conservancy Preliminary Site Plan prepared by Manhard Consulting dated 01-22-16.
2. Neighborhood 2 Concept Park Plan prepared by Manhard Consulting dated 05-05-16.
3. Neighborhood 5 Concept Park Plan prepared by Manhard Consulting dated 05-05-16.
4. Neighborhood 11 Concept Park Plan prepared by Manhard Consulting dated 05-05-16.
5. Gilberts Town Center Park Improvements Master Plan prepared by ESI Consultants dated 08-01-14.
6. Gilberts Parks and Ownership Details.
7. Review memo from Village Administrator dated August 2, 2016.
8. Review memo from Assistant Village Administrator dated December 16, 2016.
9. Village of Gilberts Comprehensive Plan.

Possible Tot Lot Locations for Conservancy Subdivision



Village of Gilberts

Village Hall
87 Galligan Road, Gilberts, Illinois 60136
Ph. 847-428-2861 Fax: 847-428-2955
www.villageofgilberts.com

TO: Rolf Campbell and Associates

CC: George Sakas, Village Administrator

FROM: William Beith, Assistant Village Administrator

DATE: December 16, 2016

RE: Park Development Overview for the Village of Gilberts

As part of a request for information from Rolf C. Campbell & Associates about parks and recreation spaces in the Village, the follow material was collected.

The Village of Gilberts has created a Comprehensive Plan and a Strategic Plan to identify goals, objectives and strategies for development within the village.

The Comprehensive Plan of the Village of Gilberts is the Village's primary document guiding land use and community development, while the Strategic Plan provides guidance to create "a vibrant, attractive, enduring environment for family, community and commerce." Each of these documents addresses some aspect of parks development in the village. The Comprehensive Plan identifies the goal of parks and recreation is to "Improve the existing park system and provide adequate parks, open space and recreational facilities to accommodate the needs of existing and future residents of the Village of Gilberts." The Strategic Plan offers the vision to create "a variety of active recreation options for all age groups."

The Comprehensive Plan identifies the National Recreation and Park Association classification system for parks which is intended to serve as a guide for park planning purposes. The National Recreation and Park Association park systems that are applicable to the Village of Gilberts are the following;

Mini Parks (one acre or less):

- Specialized facilities (tot lots) that serve a concentrated or limited population or specific groups such as tots or senior citizens.

Neighborhood Parks or Playgrounds (15+ acres):

- Areas for intense recreational activities such as field games, court games, crafts, playground apparatus, skating, picnicking, wading pools, etc.

Community Parks (25+ Acres):

- Areas of diverse environmental quality which may include areas suited for intense recreational facilities, such as athletic complexes, large swimming pools. May be areas of natural quality for outdoor recreation such as walking, viewing,

sitting, picnicking or may be any combination of the above, depending upon site suitability and community need.

Existing Park Spaces

Based upon the National Recreation and Park Association classification system, existing park spaces within the Village are described below and summarized with location in Exhibit 1.

Community Parks: The Village has three regional parks that are focused on providing for the entire community and contain the following amenities:

Memorial Park, 355 Tyrrell Rd (Community Park)

- Pavilion
- Baseball field
- Playground
- Skate Board Park
- Lagoon
- Walking trails
- Parking

Waitcus Park, 16 Higgins Rd (Community Park)

- Pavilion
- Baseball field
- Playground
- Walking trails
- Parking

Town Center Park, 301 Columbia Dr. (Community Park)

- Pavilion
- Field house
- Baseball field
- Playground
- Splash park
- Lagoon
- Walking trails
- Parking

Neighborhood park: The Village has one neighborhood park that is focused on providing for the neighborhood and contain the following amenities:

Town Square Park, 195 Jackson St. (Neighborhood Park)

- Pavilion
- Playground
- Lagoon

- Open space
- Home of Community Days & Movies in the Park

Mini Parks: The Village has eleven Mini parks that serve a concentrated or limited population.

EXHIBIT 1

	PARK& Type	ADDRESS	TYPE	PIN	DEVELOPMENT	OWNED BY
1	Memorial Park Type: Community	355 Tyrrell Road	Community	02-25-226-020	Dunhill Estates	VOG
2	Waitcus Park Type: Community	16 Higgins Road	Community	02-23-276-008	Windmill Meadows	VOG
3	Town Center Park Type: Community	301 Columbia	Community	02-13-475-002	Gilberts Town Center	VOG
4	Mini Park & Gazebo	85 Meadows Dr.	Mini	02-36-177-011	Timber trails	RYLAND
5	Riley's Park	62 Greenbriar Dr.	Mini	02-36-177-011	Timber Trails	VOG
6	Mini Park & Gazebo	49 Timber Trails Blvd	Mini	02-36-177-011	Timber Trails	VOG
7	Mini Park	352 Gregory M. Sears Dr.	Mini	02-36-202-029	Timber Trails	RYLAND
8	Mini Park	84 Summit Dr.	Mini	02-36-102-015	Timber Trails	VOG
9	Mini Park	184 Gregory M. Sears Dr.	Mini	02-25-353-025	Timber Trails	VOG
10	Mini Park	85 Timber trails Blvd.	Mini	02-25-302-001	Timber trails	VOG
11	Gazebo	175 Timber trails Blvd.	Mini	02-25-351-021	Timber Trails	VOG
12	Gazebo	240 Timber Trails Blvd.	Mini	02-25-326-011	Timber Trails	VOG
13	Mini Park	470 Evergreen Circle	Mini	02-25-378-002	Timber Trails	RYLAND
14	Mini Park	914 Tipperary St.	Mini	02-36-426-003	Woodland Meadows	WOODLAND MEADOWS HOA
15	Town Square Park	195 Jackson St.	Neighborhood	02-24-153-005	Gilberts Town Center	VOG

The Comprehensive Plan does not designate specific sites for either parks or schools. Rather, the Plan denotes general areas where parks and school sites may be required in accordance with the ultimate development of the property. The Parks and Recreation Goals and Objectives are intended to serve as an outline of the requirements for every residential development. The Comprehensive Plan further recommends that all new residential developments submit as part of the zoning approval process a recreation and parks analysis illustrating the manner in which the applicant will comply with the Comprehensive Plan and all other relevant ordinances.

The Comprehensive Plan establishes a goal to “Improve the existing park system and provide adequate parks, open space and recreational facilities to accommodate the needs of existing and

future residents of the Village of Gilberts.” One objective of that goal is stated “Require all new developments to include recreational resources that are within walking distance of local neighborhoods.” Implementation of this goal is already in place within the Timber Trails and Woodland Meadows subdivisions through the establishment of Mini Parks commonly referred to as tot-lots.

Mini Parks: Local parks are small typically one acre in size amenities scattered within a development for the use of the immediate neighborhood. Gilberts Local park and recreation opportunities offer two types of features, small scale playground equipment (tot lot) and passive use areas. Playground features installed play equipment intended for use by a small and local user group. Passive park amenities feature either open space or a gazebo intended for enjoyment of the outdoors without the playground features. These recreation opportunities are small and focused on drawing participants from surrounding neighborhoods in the immediate area. This local focus precludes significant parking space as an included design element. Following is a list of the Regional, and Local parks in the Village of Gilberts, their location, and the ownership of the park land.

Other Input

Input and opinions about regional and local parks have been received from a variety of sources which are incorporated into this document. When a small Mini Park (tot lot) is established in a neighborhood, the expressed feeling is that neighborhood feels some attachment and ownership to that park. Local residents who use the park have expressed that they sometimes feel unrecognized non-neighborhood users who drive into the neighborhood to use the facility are not favored. In a regional park setting, the expectation is the experience takes place in a space shared with the entire community.

Conservancy Parks

As part of the Conservancy subdivision, the developer is required to add a parks component. The type and scope of the parks component is undetermined at this time. The developer has created several high level proposals which are attached as follows; Neighborhood 2 Concept Park Plan, Neighborhood 5 Concept Park Plan, and Neighborhood 11 Concept Park Plan. Also attached is a copy of the proposed Conservancy site plan. After review of these proposed concepts, the following issues were identified:

- Limited access to the park area from Freeman Road, Galligan Road, and Huntley Road
- Proposed recreation areas are clustered around and against home lots
- Lack of parking
- Limited access to certain parts of the park area
- The concepts focus on providing soccer fields, football fields, and baseball fields
- Limited number of local park tot lot options within the neighborhoods

Expectations

The Village is seeking professional input to create a Conservancy parks plan that incorporates the existing local (the Timber Trails development) and regional parks models into the Conservancy development plan. That park development plan will review the Conservancy for existing usable open space, proximity to access roads, potential impact on

planned neighborhoods, amenities, and the creation of adequate parking. That review will then return recommendations for the establishment of recreational amenities that will

- 1) Serve the new residents in the Conservancy
- 2) Maintain consistency within the Conservancy with existing parks infrastructure
- 3) Address improvements to the regional parks to manage the additional Conservancy residents

Future Considerations

The Comprehensive Plan identifies a future plan to unify the parks with the residential subdivisions and other uses in the Village with a network of pedestrian trails and bicycle trails. The trails will be located along the environmental corridors as well as along the various roads. Where possible, the trails will be incorporated with existing roads and subdivisions, and in all new subdivisions. Finally these new trails will be connected with the County-wide system as identified in the Kane County Land Resource Management Plan.

Fund Summary

	1/31/17	Restricted / Designated Funds	Unrestricted / Undesignated Funds
Unrestricted - General Fund			1,240,455.90
Restricted - Total		7,235,760.22	
Committed- Designated Reserves		1,010,361.01	
- 2.8 Months Expenses	1,010,361.01		
Committed - Road Improvement		175,993.83	
- FY-07 and Prior	707,838.00		
- Per Resolution			
- FY-03 and Prior			
- FY-04			
- FY-05			
- FY-05 Surplus			
- FY-06			
- FY-07			
- FY-08 Transfer (School Road)	(120,000.00)		
- FY-08	76,235.76		
- FY-09	75,968.38		
- FY-09 Transfer (Additional Salt & Snow Removal)	(78,469.37)		
- FY-09/FY10 Hennessy Bridge Work	(350,000.00)		
- FY-10	79,129.42		
- FY-11 (Road Study)	(10,000.00)		
- FY-11	77,944.57		
- FY-12	12,861.90		
- FY-13	8,493.36		
- FY-14	16,525.72		
- FY-14 Hennessy Bridge Grant	350,000.00		
- FY-14 Extra MFT Funds	15,731.35		
- FY-14 Kreuzer Road Repair	(15,000.00)		
- FY-15 Mason Road Engineering	(16,389.70)		
- FY-15 Old Town Engineering	(24,304.96)		
- FY-15 - Old Town Roadwork	(45,000.00)		
- FY-15	10,293.85		
- FY-15 Mason Roadwork	(316,440.00)		
- FY-16 Mason Road Engineering	(3,566.90)		
- FY-16 Old Town Engineering	(24,695.04)		
- FY-16 Mason Roadwork	(35,160.00)		
- FY-16 - Old Town Roadwork	(298,880.00)		
- FY-16 Road and Bridge Tax/Overweight Permits	9,090.47		
- FY-17 Road and Bridge Tax/Overweight Permits	8,270.02		
- FY-17 NHR Sales Tax	65,517.00		
Committed- Infrastructure Fund		670,305.67	
- FY-12 (Transfer -Garbage)	108,047.92		
- FY-13 (Transfer -Garbage)	133,104.58		
- FY-14 (Transfer -Garbage)	124,341.65		
- FY-15 (Transfer -Garbage)	141,090.19		
- FY-16 (Transfer -Garbage)	163,721.33		
Committed - Road Bond Repayment		228,485.52	
- FY-13 (1% Sales Tax)	159,422.43		
- FY-14 May Interest Payment	(27,062.50)		
- FY-14 (1% Sales Tax)	172,392.69		
- FY-14 December Principal & Interest Payment	(119,172.50)		
- FY-15 (1% Sales Tax)	190,023.33		
- FY-15 May Interest Payment	(25,312.50)		
- FY-15 December Principal & Interest Payment	(123,712.50)		
- FY-16 (1% Sales Tax)	202,956.99		
- FY-16 May Interest Payment	(23,512.50)		
- FY-16 December Principal & Interest Payment	(126,652.50)		
- FY-17 May Interest Payment	(21,200.00)		
- FY-17 (1% Sales Tax)	159,115.08		
- FY-17 December Principal & Interest Payment	(123,283.00)		
- FY-17 Transfer to Road Fund	(65,517.00)		

Restricted - Road Improvement MFT		709,233.19
- Balance - Illinois Funds	672,385.79	
- Balance - Union Bank Money Market	36,847.40	
Committed - Capital Replacement		177,406.15
- FY-05	81,596.76	
- FY-06	45,000.00	
- FY-08 Transfer (Wing Mower)	(41,751.00)	
- FY-11 P/W Truck Sale	31,000.00	
- FY-12 (Transfer - Garbage)	34,623.00	
- FY-13 (Salvage Receipts)	547.80	
- FY-13 (Transfer -Garbage)	25,349.02	
- FY-14 (Salvage Receipts)	419.68	
- FY-14 (New Squad Purchase)	(28,500.00)	
- FY-14 (Transfer -Garbage)	26,567.48	
- FY-15 (Transfer -Garbage)	27,744.04	
- FY-16 Sale of PD Squad	3,977.97	
- FY-16 (Transfer -Garbage)	28,362.60	
- FY-17(PW Truck Purchase)	(57,531.20)	
Committed - New Development Fees		509,285.86
- FY-06 Municipal Impact Fee	261,250.00	
- FY-07 Municipal Impact Fee	382,250.00	
- FY-08 Municipal Impact Fee	286,000.00	
- FY-08/FY-09 Transfer (Salt Bin)	(185,701.50)	
- FY-09 Municipal Impact Fee	82,500.00	
- FY-07/08 Municipal Transition Fee	8,000.00	
- FY-07/08 Municipal Police/Safety Transition Fee	2,000.00	
- FY-09 Transfers Out	(127,256.51)	
- FY-10 Reimburse PGAV TIF Study from TIF	18,788.40	
- FY-10 Town Center Park Parking Lot	(201,112.76)	
- FY-10 Municipal Impact Fee	104,500.00	
- FY-11 Municipal Impact Fee	151,250.00	
- FY-11 Transfers (Road Study)	(13,000.00)	
- FY-12 Municipal Impact Fee	146,750.00	
- FY-13 Municipal Impact Fee	76,400.00	
- FY-14 Transfer Out-Partial Electric	(3,329.08)	
- FY-14 Transfer out-Partial Signs	(10,552.34)	
- FY-14 Transfer Out-Partial Electric	(68,665.00)	
- FY-14 Municipal Impact Fee	59,200.00	
- FY-15 Municipal Park Impact Fee-Shinning Moon	4,909.46	
- FY-15 Municipal Impact Fee-Town Center	11,198.19	
- FY-15 Municipal Utility Impact Fee-Conservancy	1,000.00	
- FY-15 Municipal Park Impact Fee-Conservancy	5,656.00	
- FY-15 Municipal Impact Fee-Conservancy	5,500.00	
- FY-15 Transfer out-Partial Signs	(7,600.00)	
- FY-15 Town Center Park Expenses	(949,023.43)	
- FY-16 Town Center Park Expenses	(24,090.00)	
- FY-16 Municipal Utility Impact Fee-Conservancy	21,000.00	
- FY-16 Municipal Park Impact Fee-Conservancy	108,288.00	
- FY-16 Municipal Impact Fee-Town Center	18,350.00	
- FY-16 Municipal Impact Fee-Conservancy	115,500.00	
- FY-16 Transfer out-Partial Signs	(26,719.00)	
- FY-17 Town Center Park Expenses	(114,734.57)	
- FY-17 Municipal Utility Impact Fee-Conservancy	19,500.00	
- FY-17 Municipal Park Impact Fee-Conservancy	98,280.00	
- FY-17 Municipal Impact Fee-Town Center	145,750.00	
- FY-17 Municipal Impact Fee-Conservancy	107,250.00	
Committed - Tree Replacement/Beautification		5,065.35
- FY-09 Recycling Revenue	2,500.00	
- FY-10 Recycling Rvenue	5,000.00	
- FY-10 Tree Replacements	(590.00)	
- FY-12 Recycling Revenue	10,026.40	
- FY-12 Tree Program	(727.50)	
- FY-13 Recycling Revenue	5,000.00	
- FY-14 Sidewalk Replacement	(660.00)	
- FY-14 Tree Program	(4,478.71)	
- FY-14 Recycling Revenue	2,500.00	
- FY-15 Sidewalk Progra,	(500.00)	
- FY-15 Tree Program	(17,984.27)	
- FY-15 AT&T	8,000.00	
- FY-15 Recycling Revenue	350.31	
- FY-16 Recycling Revenue	2,500.00	
- FY-16 Tree Program	(6,866.49)	
- FY-17 Recycling Revenue	2,500.00	
- FY-17 Tree Program	(1,504.39)	

Committed - EDUI Funds		29,589.93		
- FY-12 Balance	3,918.55			
- FY-13 Balance	13,710.91			
- FY-14 Balance	6,187.56			
- FY-15 Balance	1,706.80			
- FY-16 Balance	4,066.11			
Restricted - Drug Forfeiture		15,657.00		
- Balance	15,657.00			
Committed - Enterprise Fund (Water / Wastewater)		3,277,147.37		
- Balance	3,277,147.37			
Committed - Pass Thru/Escrows		427,229.34		
- Balance	427,229.34			
Total		7,235,760.22	1,246,455.90	8,482,216.12

General Fund Revenue Receivable			59,150.65	
- State Income Tax Payments Delayed	59,150.65			

Total Unrestricted Funds including Receivables			1,305,606.55	
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Additional Information

Pass Thru - Balance of Escrow		427,229.34
- TIF #1	63,890.70	
- TIF #2	85,098.78	
- Performance Bonds / Escrows	215,960.49	
- Building Permit-Town Center/Conservancy	30,016.37	
- Impact Fees - Library	8,160.00	
- Impact Fees - School	6,703.00	
- Impact Fees - Fire District	1,000.00	
- Transistion Fees - Fire	2,000.00	
- Transistion Fees - Library	400.00	
- Transistion Fees - School	14,000.00	

GENERAL FUND MONEY MARKET
01-00-105

Village of Gilberts:
Month Closed: January, 2017

		Previous YTD Credits:	<u>3,846,842.54</u>
Beginning Book Balance:	<u>264,084.28</u>		<u>148,695.00</u>
		Current Credits:	<u>133,881.60</u>
Deposits (Total):	<u>97,337.76</u>		
		Current YTD Credits:	<u>4,129,419.14</u>
Interest Income:			
(01-00-341) Money Market:	<u>95.64</u>	Previous YTD Debits:	<u>3,120,575.92</u>
(01-00-341) Checking:	<u>4.14</u>		<u>7,920.00</u>
(01-00-342) Performance Bond:	<u>2.21</u>	Current Debits:	<u>325,689.43</u>
Miscellaneous Income:		Current YTD Debits:	<u>3,454,185.35</u>
Transfer From Illinois Funds	<u>150,000.00</u>		
Voided Ck #19904			
Transfer of Garbage Revenue	<u>36,441.85</u>		
CD Interest			
		McHenry Savings	<u>953,440.56</u>
Subtotal:	<u>547,965.88</u>	G/F MM Balance:	<u>222,276.45</u>
		IL Funds Balance:	<u>1,878,531.97</u>
Checks Written (Total):	<u>319,827.93</u>	Barrington Bank CD's:	<u>997,700.24</u>
Transfer to P/R for FSA	<u>5,374.00</u>	G/F CKG Balance:	<u>1,000.00</u>
Transfer to P/B (Agency)	<u>487.50</u>	Total balance:	<u>4,052,949.22</u>
Ending Check Book Balance:	<u>222,276.45</u>		
Deposits in Transit:	<u>36,441.85</u>		
Outstanding Checks:			
Balance per Bank Statement:	<u>185,834.60</u>		

Expenditures/Transfers:

Date:		For:	
	<u>1/4/2017</u>	Accounts Payable	<u>93,380.00</u>
	<u>1/17/2017</u>	Accounts Payable	<u>96,275.23</u>
		Accounts Payable	
	<u>1/1/2017</u>	Health Insurance	<u>19,167.49</u>
	<u>1/12/2016</u>	Payroll	<u>47,563.57</u>
	<u>1/24/2016</u>	Payroll	<u>63,441.64</u>
		Total:	<u>319,827.93</u>

Deposits:	Deposits:	Direct Deposits	
<u>2,953.00</u>	<u>2,375.00</u>	T-Mobile	<u>1,983.75</u>
<u>65.00</u>	<u>15.00</u>	AT&T	<u>16,212.90</u>
<u>500.00</u>	<u>10,609.73</u>	Nicor	<u>9,552.63</u>
<u>100.00</u>	<u>50.00</u>	Exelon	<u>15,070.95</u>
<u>25.00</u>	<u>1,549.00</u>		
<u>308.00</u>	<u>2,533.16</u>		
<u>25.00</u>	<u>2,840.66</u>		
<u>50.00</u>	<u>500.00</u>		
<u>6,058.85</u>			
<u>25.00</u>			
<u>50.00</u>			
<u>5,262.00</u>			
<u>12,725.00</u>			
<u>5,898.13</u>			
Total Deposits	<u>54,517.53</u>	Total Direct Deposits	<u>42,820.23</u>
Total Deposits/Direct Deposits:	<u>97,337.76</u>		

GENERAL FUND CHECKING ACCT
01-00-103

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	1,000.00	Previous YTD Credits:	
Deposits (Total):	189,801.48	Current Credits:	
Voided Checks:		Current YTD Credits:	
Check# Vendor Name:		Previous YTD Debits:	
		Current Debits:	
Total Voided Checks:		Current YTD Debits:	
Subtotal:	190,801.48		
	189,801.48		
Checks Written (Total):			
Voided Checks (Total):			
Ending Check Book Balance:	1,000.00		
Deposits in Transit:			
Outstanding Checks:	10,451.19		
Balance per Bank Statement:	11,451.19		

Expenditures/Transfers:		For:	Amount:
	1/4/2017	Accounts Payable	93,380.00
	1/17/2017	Accounts Payable	96,275.23
	1/17/2017	Accounts Payable-TIF	146.25
		Total:	189,801.48

Outstanding Checks:			
Check #:	Amount:	Check #:	Amount:
24543	48.23		
24849	106.00		
24897	132.53		
24911	110.00		
24930	62.46		
24931	3,012.50		
24960	2,922.50	Total	10,451.19
24964	298.00		
24980	333.97		
24982	50.00		
24987	3,375.00		

**Village of Gilberts
General Fund
Certificates of Deposit
January 31, 2017**

Bank	CD#	Amount	Term	Maturity Date	Interest Rate
McHenry Savings Bank	1000040004	253,817.71	1 year	4/4/2017	.70APY
McHenry Savings Bank	1000040202	203,056.64	1 year	4/23/2017	.70APY
McHenry Savings Bank	1000042372	496,566.21	1 year	10/3/2017	.81 APY
McHenry Savings Bank		953,440.56			

**Village of Gilberts
General Fund
Certificates of Deposit
January 31, 2017**

Bank	CD#	Amount	Term	Maturity Date	Interest Rate
Barrington Bank	0940000423-1011	227,133.17	9 months	6/28/2017	.45 APY
Barrington Bank	0940000423-1012	267,479.77	9 months	6/28/2017	.45 APY
Barrington Bank	0940000423-1010	503,087.30	9 months	6/28/2017	.45 APY
Barrington Bank CD's	997,700.24				

ILLINOIS FIRST MONEY MARKET
01-00-104

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	1,888,133.14	Previous YTD Credits:	
Deposits (Total):	147,239.96	Current Credits:	148,313.83
		Current YTD Credits:	
(01-00-347) IL First Funds:	943.20	Previous YTD Debits:	
(01-00-347) IL First Funds P/B:	130.67	Current Debits:	7,915.00
Xfer Bond Acct-Reimburse:		Current YTD Debits:	
Subtotal:	2,036,446.97	CD Balance:	
Transfer to Union National	150,000.00	G/F MM Balance:	
Impact Fees to Agency Fund	7,915.00	G/F CKG Balance:	
		Total balance:	
Ending Check Book Balance:	1,878,531.97		
Deposits in Transit:			
Transfers in Transit	3,083.00		
Balance per Bank Statement:	1,881,614.97		

Expenditures/Transfers:

	Date:	For:	Amount:
		Total:	

Deposits:	Direct Deposits:	Description:
52.46		
40,382.47		
22,500.92		
21,381.19		
14,445.72		
11,891.71		
36,585.49		
Total Deposits/Direct Deposits:	147,239.96	

WATER FUND MONEY MARKET
20-00-108

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	58,559.58	Previous YTD Credits:	
Deposits (Total):	10.00	Current Credits:	12.57
Interest:		Current YTD Credits:	
Savings Acct:	2.57	Previous YTD Debits:	
		Current Debits:	5.00
		Current YTD Debits:	
Subtotal:	58,572.15		
Checks Written (Total):	5.00		
Voided Checks (Total):			
Ending Check Book Balance:	58,567.15		
Deposits in Transit:			
Outstanding Checks:			
Balance per Bank Statement:	58,567.15		

Expenditures/Transfers:

Date:	For:	Amount:
	Total:	

Deposits:

Total Deposits: _____

**Village of Gilberts
Water Fund
Certificates of Deposit
January 31, 2017**

Bank	CD#	Amount	Term	Maturity Date	Interest Rate
Barrington Bank	0940000423-1009	100,936.75	9 months	12/27/2016	.20 APY
Barrington Bank	0940000423-1013	201,896.15	9 months	6/28/2017	.45 APY
Barrington Bank	0940000423-1014	202,427.16	9 months	6/28/2017	.45 APY
Barrington Bank CD's	505,260.06				

**Village of Gilberts
Water Fund
Certificates of Deposit
January 31, 2017**

Bank	CD#	Amount	Term	Maturity Date	Interest Rate
Union National Bank	4176509	391,315.36	12 months	10/13/2017	.98 APY
Union National Bank	4169371	258,179.58	9 months	10/16/2017	.95 APY
Union National Bank	4176517	374,349.47	12 months	10/24/2017	.98 APY
Union National Bank	4169389	176,760.55	12 months	5/22/2017	.98 APY
		1,200,604.96			
Union National CD's	1,200,604.96				

MFT MONEY MARKET
30-00-105

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	36,847.40	Previous YTD Credits:	
Deposits (Total):		Current Credits:	
Interest Income:		Current YTD Credits:	
(30-00-341) Money Market:		Previous YTD Debits:	
		Current Debits:	
Miscellaneous Income:		Current YTD Debits:	
Subtotal:	36,847.40		
Checks Written (Total):			
Returned Checks (Total):			
Ending Check Book Balance:	36,847.40		
Deposits in Transit:			
Outstanding Checks:			
Balance per Bank Statement:	36,847.40		

Expenditures/Transfers:	Date:	For:	Amount:
		Total:	

Deposits:	
Total Deposits:	

ILLINOIS FIRST MFT MM
30-00-104

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	655,731.29	Previous YTD Credits:	138,094.05
Deposits (Total):	16,318.87	Current Credits:	16,654.50
Interest Income:		Current YTD Credits:	154,748.55
(30-00-347) Money Market:	335.63	Previous YTD Debits:	-
Miscellaneous Income:		Current Debits:	-
Subtotal:	672,385.79	Current YTD Debits:	-
Checks Written (Total):		MFT MM Balance	36,847.40
Returned Checks (Total):		IL Funds Balance:	672,385.79
Ending Check Book Balance:	672,385.79	Total balance:	709,233.19
Deposits in Transit:			
Outstanding Checks:	-		
Balance per Bank Statement:	672,385.79		

Expenditures/Transfers:

Date:	For:	Amount:
	Total:	

Deposits:

Total Deposits: _____

PERFORMANCE BOND
ILLINOIS FUNDS MONEY MARKET
31-00-104

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	<u>258,588.59</u>	Previous YTD Credits:	<u> </u>
Deposits (Total):	<u> </u>	Current Credits:	<u>7,915.00</u>
Interest Income:	<u> </u>	Current YTD Credits:	<u>7,915.00</u>
(31-00-341) Money Market:	<u> </u>	Previous YTD Debits:	<u> </u>
Transfer from G/F (Impact Fees)	<u>7,915.00</u>	Current Debits:	<u>-</u>
Miscellaneous Income:	<u> </u>	Current YTD Debits:	<u>-</u>
Subtotal:	<u>266,503.59</u>		
Checks Written (Total):	<u> </u>		
Transfer to Union National	<u> </u>		
Ending Check Book Balance:	<u>266,503.59</u>		
Deposits in Transit:	<u>3,083.00</u>		
Outstanding Checks:	<u> </u>		
Balance per Bank Statement:	<u>263,420.59</u>		

Expenditures/Transfers:	Date:	For:	Amount:
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
		Total:	<u>-</u>

Deposits:			
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Deposits:	<u>-</u>		

Village of Gilberts:
Month Closed: January, 2017

Beginning Book Balance:	<u>85,208.87</u>	Previous YTD Credits:	<u>465,528.79</u>
Deposits (Total):	<u> </u>	Current Credits:	<u>36.16</u>
Interest Income:	<u>36.16</u>	Current YTD Credits:	<u>465,564.95</u>
(35-00-341) Money Market:	<u> </u>	Previous YTD Debits:	<u>420,105.80</u>
Miscellaneous Income:	<u> </u>	Current Debits:	<u>146.25</u>
Subtotal:	<u>85,245.03</u>	Current YTD Debits:	<u>420,252.05</u>
Checks Written (Total):	<u>146.25</u>		
Returned Checks (Total):	<u> </u>		
Ending Check Book Balance:	<u>85,098.78</u>		
Deposits in Transit:	<u> </u>		
Outstanding Checks:	<u>-</u>		
Balance per Bank Statement:	<u>85,098.78</u>		

Expenditures/Transfers:

Date:	For:	Amount:
<u>1/17/2017</u>	<u>Accounts Payable-TIF</u>	<u>146.25</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
	Total:	<u>146.25</u>

Deposits:

<u> </u>

Total Deposits:

GENERAL FUND MONEY MARKET
01-00-105

Village of Gilberts:
Month Closed: January, 2017

		Previous YTD Credits:	3,846,842.54
Beginning Book Balance:	264,084.28		148,695.00
		Current Credits:	133,881.60
Deposits (Total):	97,337.76		
		Current YTD Credits:	4,129,419.14
Interest Income:			
(01-00-341) Money Market:	95.64	Previous YTD Debits:	3,120,575.92
(01-00-341) Checking:	4.14		7,920.00
(01-00-342) Performance Bond:	2.21	Current Debits:	325,689.43
Miscellaneous Income:		Current YTD Debits:	3,454,185.35
Transfer From Illinois Funds	150,000.00		
Voided Ck #19904			
Transfer of Garbage Revenue	36,441.85		
CD Interest			
Subtotal:	547,965.88	McHenry Savings	953,440.56
		G/F MM Balance:	222,276.45
Checks Written (Total):	319,827.93	IL Funds Balance:	1,878,531.97
Transfer to P/R for FSA	5,374.00	Barrington Bank CD's:	997,700.24
Transfer to P/B (Agency)	487.50	G/F CKG Balance:	1,000.00
		Total balance:	4,052,949.22
Ending Check Book Balance:	222,276.45		
Deposits in Transit:	36,441.85		
Outstanding Checks:			
Balance per Bank Statement:	185,834.60		

Expenditures/Transfers:

Date:		For:	
	1/4/2017	Accounts Payable	93,380.00
	1/17/2017	Accounts Payable	96,275.23
		Accounts Payable	
	1/1/2017	Health Insurance	19,167.49
	1/12/2016	Payroll	47,563.57
	1/24/2016	Payroll	63,441.64
		Total:	319,827.93

Deposits:	Deposits:	Direct Deposits	
2,953.00	2,375.00	T-Mobile	1,983.75
65.00	15.00	AT&T	16,212.90
500.00	10,609.73	Nicor	9,552.63
100.00	50.00	Exelon	15,070.95
25.00	1,549.00		
308.00	2,533.16		
25.00	2,840.66		
50.00	500.00		
6,058.85			
25.00			
50.00			
5,262.00			
12,725.00			
5,898.13			
Total Deposits	54,517.53	Total Direct Deposits	42,820.23
Total Deposits/Direct Deposits:	97,337.76		

ROAD IMPROVEMENT FUND BALANCE SHEET

Date	Deposit	Received From	Balance
11/12/2015	(45,863.50)	Old Town Road Work	\$ 618,171.27
11/30/2015	(7,501.95)	Old Town Engineering	\$ 610,669.32
11/30/2015	50.00	November Overweight	\$ 610,719.32
11/30/2015	55.47	November Road & Bridge	\$ 610,774.79
12/1/2015	(1,400.00)	Old Town Engineering	\$ 609,374.79
12/31/2015	180.00	December Overweight	\$ 609,554.79
1/31/2016	180.00	January Overweight	\$ 609,734.79
2/2/2016	(240.00)	Old Town Engineering	\$ 609,494.79
3/31/2016	130.00	March Overweight	\$ 609,624.79
4/30/2016	290.00	April Overweight	\$ 609,914.79
4/30/2016	163,721.33	Transfer for Waste Hauling	\$ 773,636.12
4/30/2016	(1,123.64)	Old Town Engineering	\$ 772,512.48
5/18/2016	575.50	May Road & Bridge	\$ 773,087.98
6/15/2016	3,209.74	June Road & Bridge	\$ 776,297.72
6/30/2016	310.00	June Overweight	\$ 776,607.72
7/13/2016	126.29	July Road & Bridge	\$ 776,734.01
7/31/2016	100.00	July Overweight	\$ 776,834.01
8/10/2016	101.81	August Road & Bridge	\$ 776,935.82
8/31/2017	50.00	August Overweight	\$ 776,985.82
9/7/2016	2,424.46	September Road & Bridge	\$ 779,410.28
9/30/2016	80.00	September Overweight	\$ 779,490.28
10/5/2016	877.39	October Road and Bridge	\$ 780,367.67
10/26/2016	64.83	October Road and Bridge	\$ 780,432.50
11/23/2016	61.24	November Road & Bridge	\$ 780,493.74
11/30/2016	200.00	November Overweight	\$ 780,693.74
1/31/2017	150.00	January Overweight	\$ 780,843.74