

VILLAGE OF GILBERTS
VILLAGE BOARD WORK SESSION MEETING
September 9, 2008
7:30 A.M.

CALLED TO ORDER:

Village President Wajda called the meeting to order at 7:30 p.m.

ROLL CALL/ESTABLISH QUORUM:

Members present: President Wajda, Trustees Garcia, Mierisch, Mueller, Zambetti, and Mengarelli, Absent: Trustee Erbeck. Other Present: Village Administrator Ray Keller, Administrative Intern Kyle Cratty, Police Chief Mike Joswick, Baxter & Woodman Resident Project Representative John C. Conlin, Engineer Ralph B. Tompkins, Finance Director Marlene Blocker, and Village Clerk Darlene Mueller. President Wajda declared a quorum present. (Members of the Public see attached list.)

BAXTER & WOODMAN PRESENTATION/PUBLIC WORKS GUIDANCE

Administrator Keller gave a brief overview on the purpose of the meeting and stated he contacted Baxter and Woodman for their assistance. With the growth in Gilberts since the last two special censuses, the Village has seen an increase in public services provided by Public Works.

Engineer Ed Kanthack introduced Engineer Ralph Tompkins and Resident Project Representative John Conlin. Engineers Tompkins and Resident Project Representative Conlin discussed their backgrounds and Baxter & Woodman's experience in Public Works activities. Baxter and Woodman also discussed assistance with the water/wastewater operations at a previous meeting.

Lengthy discussion followed on performing assessment training and assistance for Public Works including general management skills, scheduling work, prioritizing tasks, record keeping, future equipment needs, budgeting, staff additions, and developing a capital improvement program.

Engineer Tompkins and Conlin would meet with Administrator Keller, Public Works Chairman Garcia and Public Works Field Supervisor Burke to discuss items of importance and Public Works requirements will be addressed. Engineer Conlin will also attend Public Works Committee meetings.

It was the consensus of the Board that Public Works Operation Assistance would be very beneficial to the Village now and in the future.

Discussion followed on the report being revised to have recommendations included with the assessments. (*Baxter & Woodman amended memo dated 9/9/08 and brochure will be attached to the original minutes.*)

OTHER VILLAGE BUSINESS

Trustee Mierisch discussed an incentive for part time officers to join a health club. The Dundee Park District offers a corporate discount of \$222.00 per year. Discussion followed on offering a health club plan for all employees. Administrator Keller will look into our health plan provider.

Trustee Mengarelli inquired about the status of the concept plan for Timber Trails West. Administrator Keller explained there were open issues relative to retention, floodplain and floodway. Trustee Mengarelli expressed concern about the project going ahead before sending the concept plan to the Plan Commission or Village Board. Administrator Keller explained that he has expressed the Plan Commission and Board's concern with Mr. Luczynski.

Trustee Mueller reported at the Finance/License/Ordinance Committee relative to Mr. Harry Mierisch's memo on the noise ordinance. The discussion at the F/L/O Committee will be discussed with the Village Attorney as it relates to the activities at the Eagles Club. It was noted that the "times" specified in the Special Use for the Eagles is not being adhered to and the Eagles will be notified about this matter.

VILLAGE BOARD WORK SESSION MEETING

September 9, 2008

Page 2

Trustee Garcia discussed his concern about being expedient on salt purchase and cost to avoid salt shortage and increased cost. Administrator Keller advised the Board that Staff has been working on this matter.

There being no further business, **a motion was made by Trustee Garcia and seconded by Trustee Mengarelli to adjourn the meeting.** Roll call. Vote: 5-ayes (Trustees Garcia, Zambetti, Mueller, Mierisch, and Mengarelli), 0-nays, 0-abstained. Motion carried Adjournment time: 8:56 p.m.

Respectfully submitted,

Darlene Mueller
Village Clerk