

**VILLAGE OF GILBERTS
VILLAGE BOARD WORK SESSION MEETING**

February 10, 2009

7:30 p.m.

CALLED TO ORDER:

Village President Wajda called the meeting to order at 7:30 p.m.

ROLL CALL/ESTABLISH QUORUM:

Members present: President Wajda, Trustees Erbeck, Mengarelli, Garcia, Mierisch, Mueller, and Zambetti. Other Present: Village Administrator Ray Keller, Administrative Intern Cratty, Finance Director Marlene Blocker, Police Chief Mike Joswick and Village Clerk Darlene Mueller. President Wajda declared a quorum present. (Members of the Public see attached list.)

COMMITTEE MEETINGS

A motion was made by Trustee Mengarelli and seconded by Trustee Zambetti to amend the Agenda to discuss item #2, Parks & Recreation Considerations. Roll call: Vote: 6 ayes (Trustees Erbeck, Mengarelli, Zambetti, Mierisch, Mueller and Zambetti)

PARKS & RECREATION CONSIDERATIONS

Administrator Keller discussed his initial meeting with representatives from the YMCA and District 300 relative to future parks facilities and programs in Gilberts. Discussion followed on relocating the "Conservancy" 20-acre park adjacent to the Gilberts Elementary School; incorporating a 20-acre park in the Tyler Creek project adjacent to Timber Trails and commencing the development of the park at Town Center. The three organizations would work together on a visionary plan for each park. Discussion followed on an 11,000 square foot community center as an addition to the Gilberts Elementary School. Discussion followed on the Schreiner parcel since the land would be part of the visionary plan. Administrator Keller explained that the contract to purchase between Schreiner and Neumann Homes had expired. This visionary plan will be included in an updated Comprehensive Plan. Administrator Keller advised the board that a final design plan has been prepared for the park at Town Center. The Board expressed a positive note on Administrator Keller's meeting with the YMCA and District 300 and directed him to proceed with the next step with a meeting with District 300's construction committee. A resolution will be presented to the Board for their consideration.

Trustee Erbeck arrived at 7:44 p.m. to join the Board meeting.

VILLAGE CODE UPDATES

The Board was given two sections to review with the Sterling Code and comments were given to Staff and a summary sheet for each section or title. Two concerns were discussed relative to transition fee and the "waving clause". Administrator Keller will address both items. Discussion followed on a time frame on reviewing each Title section and combining more than two at a time, if feasible. Staff will forward a calendar showing dates to review and when to send comments to Staff. Title sections three and four will be sent for the Board's review.

COMMITTEE MEETINGS

At the January 27th work session meeting, a discussion followed on eliminating committee meetings to reduce cost in wages and redundancy in reporting the same matter to a committee and then to the full Board. The Board directed Staff to present some samples of other municipality's agendas for Committee of the Whole meetings (COTW) and other structures. Administrator Keller explained the process utilizing a Committee of the Whole agenda. The COTW would include all board members giving them equal opportunity to discuss action items before going before a board meeting. The COTW would encompass all of present committees (Finance/License/Ordinance, Building/Zoning/Planning/Development/Public Works, Police Committee, Parks and Public Safety) with Department Heads representing their respective departments and having to report to Administrator Keller. Items of concern would then be handled at the Committee of the Whole meetings. Discussion followed about concerns, using the Parks Committee as an example, about not allowing residents to express their opinions. Discussion followed on citizen

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committees, who are given direction and purpose from the Board. A trustee can also be involved since they are also a resident. Discussion followed on Public Works Oversight Committee's purpose of working with American Water Services on the transition of taking over the sewer and water plant in two years. The Board discussed a short term special committee for water oversight working with Illinois American Water Services to make a smooth transition for the Village. After a discussion and consensus of the Board, the Board directed Administrator Keller to implement the Committee of the Whole Meeting on an experimental basis. Administrator Keller will write an effective plan to implement the mechanics of a Committee of the Whole Meeting. Discussion followed on communicating the transition with residents and minutes takers. It was the consensus of the Board to have their first Committee of the Whole meeting in March. Erbeck requested that Staff obtain a hard dollar and soft dollar cost savings to the Village.

FY 2010 BUDGET CONSIDERATIONS

Staff is in the process of creating a draft FY 2010 budget. Administrator Keller informed the board strict restraints on overtime have been discussed with Chief Joswick and Public Works Supervisor Rob Burke excluding investigations or accidents, etc. Administrator Keller discussed two optional revenues, one "eating places tax" which the Board did not express an interest and a telecommunications tax to increase from 4.5% to 6%. Typical phone bills in Gilberts, using the tax increase, would augment telephone bills by \$4.00 or \$5.00 annually. After a brief discussion, it was the consensus of the Board to go forward with this matter.

Trustee Mueller asked that Staff make sure that there were impact fees to pay for the parking lot for the park at Town Center.

Administrator Keller discussed reserving a minimum of 50% of the annual allocation from MFT Funds. In the past two fiscal years, the Village has transferred \$65,000 into the General Fund to cover operating expenditure for road salt and snow plowing labor costs. Administrator Keller requested the Board's consideration of not exceeding 50% of the annual allocation, which is \$145,000 annually. After a discussion, the Board had no problem with Administrator Keller's request which would be allocated to the current fiscal budget.

Administrator Keller discussed a tree replacement program using funds from a fee for running a recyclable business. The Village has received to date \$2,500.00. Trustee Garcia would like to see additional funds if the budget would allow it.

Trustee Mueller asked Administrator Keller to discuss Metro West input on the stimulus packet. Administrator Keller will forward a copy of Metro West's memo in the Board's packet. Administrator Keller spoke highly of Metro West being very valuable to the Village.

OTHER VILLAGE BUSINESS

Trustee Mengarelli reported from the Building/Zoning/Planning/Development Committee that the 172 Tyler Creek's matter has cost the Village a lot of money on attorney fees. This matter will be discussed with our attorney on a process of recouping a portion or all of the fees the Village expended.

Trustee Mengarelli expressed his concern on two incidents where water from two carpet companies dumped dirty water into our storm sewers. Trustee Mengarelli expressed that the fines and violation should be stringent. Administrator Keller will look into this matter. The Police Department was commended for doing a good job in taking care of this situation and going above and beyond.

President Wajda reported on the house fire at 250 Woodland Park Circle and that a dog was rescued from that house. Pipes burst at 50 Breckenridge and the Fire Department helped clear out as much as they could. The owners were on vacation when this happened.

There being no further business, **a motion was made by Trustee Mueller and seconded by Trustee Erbeck to adjourn the meeting.** Roll call: Vote: 6 ayes (Trustees Erbeck, Mengarelli, Zambetti, Mierisch, Mueller and Zambetti), 0-abstain. Motion carried. Adjournment time: 9:14 p.m.

Respectfully submitted,

Darlene Mueller, Village Clerk
Village Clerk