

VILLAGE OF GILBERTS

VILLAGE BOARD WORK SESSION

January 24, 2006
7:30 p.m.

CALLED TO ORDER:

Village President Wajda called the meeting to order at 7:30 p.m.

ROLL CALL:

Members present: Village President Tom Wajda, Trustees Mierisch, Mueller, Zambetti and Mengarelli. Absent: Trustees Boytor and Lindoerfer. Others present: Village Administrator Cheryal Callahan, Village Planner Jon Wildenberg, Chairperson Doug Hagen, Police Chief Mike Joswick and Village Clerk Darlene Mueller. (Members of the public see attached list).

KLUBER, SKAHAN & ASSOCIATES/ARCHITECT/PRESENTATION/MUNICIPAL FACILITIES.

President Wajda, Trustee Pat Mierisch and Administrator Callahan met with architects Kluber, Skahan & Associates and requested that they give a presentation to the full Board for future consideration. President Wajda explained that in their meeting they discussed existing developments and recent annexations and our disputed area.

Mr. Matt MacRitchie discussed the six (6) step process that is applied to every governmental or private entity. The process starts with Phase 1: Pre-planning (plan to plan); Phase 2: Existing facility inventory; Phase 3: Interviews and space analysis; Phase 4: Concept plans; Phase 5: Documentation; and Phase 6: Recommendation. A cost is then determined for consideration.

Mr. Chris Hansen further discussed the six-steps and the brochure with photographs taken inside the Village Hall and Public Works building and a facility at Lockport 's Public Works' site showing floor plans. Future expansion drawings are shown on all site plans. Mr.Hansen passed out project booklets for the Boards review.

There being no questions, the Board thanked Mr. MacRitchie and Mr. Hansen for their presentation.

DOUG SIBERY/NANCY ZETTLER/ADVANCE 300 SCHOOL REFERENDUM

Mr. Mark Kreuger, 505 Joan Court, introduced himself and stated he was a resident of Gilberts since 1997 and has three children in three levels of school. Mr. Kreuger expressed his concern on maintaining the quality and education in our schools and requested the Board's support of the upcoming referendum.

Mr. Doug Sibery introduced himself as Co-Chair of Advance 300 and lives in Sleepy Hollow with his 14-year-old twins. Mr. Sibery expressed his concern of growth and schools out of capacity. Mr. Sibery explained that currently there are 288 students at Liberty School. 132 at Hampshire Elementary, 75 at Sleepy Hollow, 76 at Jacobs High School, 47 Dundee Middle and 114 at Hampshire High School.

Mr. Doug Sibery discussed the two- (2) referendums coming up on March 21st. The first one is to pay off the existing 125 million bonds which will not raise taxes. The second one is additional education fund, which will increase taxes by .55 per \$100.00 equalize access valuation; a 14% increase taxes for residents. In answer to President Wajda's questions, there is no sunset clause in the proposed referendum. Mr. Sibery discussed a future school at Big Timber Road and Route 47. Mr. Sibery passed out a proposed Resolution to be put on our next agenda on February 7th. Mr. Sibery was invited to attend the Board meeting.

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FED-EX CONCEPT PRESENTATION/MARK WATERLECK

Mr. John Wauterlek introduced himself and discussed the history of his company, Hamilton Group. The proposed FedEx facility will be located on 19 lots that needed to be resubdivided and a road to be vacated. A special Use would be needed for the facility which will to be used for the consolidation and distribution of freight to and from surrounding areas primarily for commercial and industrial shippers. There will be some residential distribution. The site would be located at the southern portion of the Riemer Center off of Arrowhead Drive. The building is 60,000 square feet. There will no shop area and vehicles will be maintained at another facility.

Discussion on whether the Special Use is valid if FedEx moves out of the facility or does not build within a certain time frame. Planner Wildenberg stated a similar company can move into the building in conformance with the existing Special Use Permit, or the Special Use will not be valid if the building is vacant after a year.

Issues addressed at the Staff meeting will be addressed at the Plan Commission Meeting on February 8th. Traffic issues were discussed and the Board would like to see that vehicles stay off of Tyrrell Road and use East End, which would need to be improved.

Mr. David Boyle, Assistant Vice-President of FedEx described the operational end of the FedEx business. The facility would be a 24-hour operation, Monday to Friday, (5:00 a.m. – 9:00 a.m. for truck deliveries). Bulk of the traffic will be early morning between 6:00 am and 9:00 a.m. There will be 35 local deliveries, 16 over-the-road drivers, 12 staff personnel, 10 part-time and 6 supervisory staff. The tonnage projection is one-half million pounds a day. Mr. Boyle stated the operation is very similar to their Rockford facility on American Drive and Alpine Road. The docks are 8 ft. across.

Planner Wildenberg addressed the concern over screening, lighting and traffic. The special use will require a traffic study. The operation will be fenced with a gate on the west side of the property off Riemer Way, for emergency vehicles, which was requested by the Fire Department.

Their proposed time schedule is to start building in April and be operational in the fall.

President Wajda discussed road dedication and Planner Wildenberg was directed to contact Jeff Riemer to discuss the road dedication of Tyrrell Road and Route 72.

Mr. Frank Albergo, resident in Binnie Hills, inquired about hiring Gilberts' residents. Mr. Boyle stated FedEx employees requesting transfers will be considered as well as local citizens.

FedEx will be meeting with the Plan Commission on a presentation on February 8, 2006 and February 22nd for a public hearing.

EMPLOYEE RECOGNITION EVENT

There not being any definite decisions, Trustee Pat Mierisch and Trustee Guy Zambetti will be meeting with Administrator Callahan on details of the event.

OTHER VILLAGE BUSINESS

Trustee Pat Mierisch discussed the employees identification badges and a memo to the Staff on having a policy. *The staff was given their ID badges from the Police Department, but was not given any policy on the ID badges.* A policy statement will be instituted for the Staff.

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President Wajda asked the Board if they had received memos from the Village of Huntley, and Deputy Building Commissioner John Swedberg's memos.

ADJOURNMENT:

There being no further business, **A motion was made by Trustee Mueller and seconded by Trustee Boytor to adjourn the work session meeting.** Roll call: Vote: 4-ayes (Trustees Mierisch, Mueller, Zambetti, and Mengarelli), 0-nays, 0-abstained. Motion carried. Adjournment time: 8:30 p.m.

Respectfully submitted,

Darlene Mueller, Village Clerk

1/25/06