

**VILLAGE OF GILBERTS**  
**VILLAGE BOARD MEETING**  
March 4, 2008  
7:30 p.m.

**CALLED TO ORDER:**

Village President Wajda called the meeting to order at 7:30 p.m. President Wajda led those present in the Pledge of Allegiance.

**ROLL CALL/ESTABLISH QUORUM:**

Members present: President Tom Wajda, Trustees Erbeck, Zambetti, Mierisch, Mueller, Garcia and Mengarelli. Others Present: Village Administrator Ray Keller, Village Attorney Nancy Harbottle, Village Engineer Ed Kanthack, Police Chief Mike Joswick, Finance Director Marlene Blocker and Village Clerk Darlene Mueller. President Wajda declared a quorum present.

**PUBLIC COMMENT AND DISCUSSION** – There was no public discussion from the audience.

**EXECUTIVE SESSION TO ADDRESS PENDING LITIGATION** – Not necessary.

**APPROVAL OF MINUTES:**

**A motion was made by Trustee Mierisch and seconded by Trustee Mengarelli to approve the Village Board Work Session Meeting of February 12, 2008.** Trustee Erbeck made a correction on the Board minutes of February 19<sup>th</sup>, seventh paragraph; nay vote should be Trustees Mengarelli and Garcia and not Trustees Erbeck. Trustee Mierisch rescinded her motion and **made a motion to approve the Village Board Work Session meeting minutes of February 12, 2009 and Village Board Meeting minutes of February 19<sup>th</sup> as amended.** Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

**APPROVAL OF BILLS AND SALARIES:**

**A motion was made by Trustee Mueller and seconded by Trustee Mengarelli to approve the amended payment of bills as pursuant to the list dated 3/4/08 and presented to the Trustees prior to the meeting as follows: General Funds \$61,274.87, Developer Donations \$2,000.00, Permit Pass Thrus \$250.00; Performance Bonds and Escrows \$3,994.81; Water Fund \$30,988.16 and Payroll \$69,100.58.** Discussion followed. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

**ORDINANCES/RESOLUTIONS/PROCLAMATIONS/MOTIONS TO BE PASSED**

**A motion was made by Trustee Garcia and seconded by Trustee Erbeck to approve the application to the 2008 Energy Efficient Lighting Grade Grant Program for Public Safety Buildings sponsored by Illinois Clean Energy Community Foundation.** Administrator Keller explained that the Village has an opportunity to replace the Village's fluorescent fixtures and new ballast and bulbs. The three buildings would total \$6,087.48 and the Village's projected out of pocket cost would be \$2,087.48. Administrator Keller stated in doing some research this grant is also being promoted by the Illinois Municipal League. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

**A motion was made by Trustee Mengarelli and seconded by Trustee Garcia to approve the destruction of Executive Session tapes as allowed by State Statutes for the Year 2004, 2005 and January 1, 2006 to June 31, 2006.** Clerk Mueller reminded the Board that a copy of the State Statues was attached to her memo. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

**A motion was made by Trustee Mueller and seconded by Trustee Erbeck to approve the Village of Gilberts and Greater Elgin Area YMCA FY 2008 Recreational Programming Agreement.** Administrator Keller explained that the agreement paralleled the former agreement and minor changes were made. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

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### **REPORTS FROM CONSULTANTS, OFFICERS, BOARDS, COMMISSIONS**

Village Administrator – Administrator Keller discussed two key dates to commence strategic planning and the creation of a design team. After a discussion among the Board Members, two key dates were set, one on April 15<sup>th</sup> and the other one on May 3<sup>rd</sup>. Trustee Erbeck volunteered to be on the Design Team which 8-10 individuals would be responsible for laying the foundation for the rest of the process. Administrator Keller advised the Board that he has back-up people he can contact if needed.

Village Engineer – Engineer Kanthack had no report for the Board.

Village Attorney – Attorney Harbottle had no report for the Board.

Village Treasurer – Finance Director Blocker reported that she met with the Village's auditors and the audit is scheduled to start June 16<sup>th</sup> with final draft to the board by end of August.

Village Clerk – Clerk Mueller reported that the Special Census is tentatively to be completed by the end of this week with the Census Supervisor finishing up paperwork next week.

Village Planner – The Village Planner had no report at this time.

Police Chief – Chief Joswick had no report at this time. President Wajda gave Chief Joswick information on a possible grant for the Police Department.

Chief Building Inspector - Chief Building Inspector Swedberg had no report at this time.

Plan Commission Chairperson – Chairman Cullotta has no report at this time.

### **REPORT FROM TRUSTEES AND VILLAGE PRESIDENT**

Trustee Garcia reported at the Public Works Committee that the balance of the cost of the Public Works radios will be funded out of Police Operations and money received from FEMA not to exceed \$1,900.00.

Trustee Garcia reported that the Public Works Department is discussing having a cost study on roads and curb improvements in the industrial parks. The Industrial park sign at Industrial Drive is in poor condition and will be taken down.

Trustee Mierisch stated she attended Kane County Coalition for Health and Wellness, a program that offers various subject matters promoting health and wellness to employees. Trustee Mierisch described some of the programs that are offered as well as a request from Kane County Coalitions for Health and Wellness on what the Village's needs are. The Kane County Coalition for Health and Wellness will work on any issues that the Village has concerns about. Pamphlets can be obtained from Kane County for residents relative to Radon, smoking and various other resources are available on the website. Radon kits are available for radon testing.

Trustee Mierisch informed the Board that on April 7<sup>th</sup> a seminar for kids health will be held at the Eaglebrook Country Club and invitations will be sent to Board members to this event.

Trustee Zambetti gave a report from the Parks Committee. A recommendation from the committee on charging \$25.00 for residents and \$50.00 for non-residents on using the gazebo was agreed upon. The committee is still working on a cost to use the park fields. A consensus was reached to use the name of "Town Center Park" as labeled on the development plan for Gilberts Town Center. The Committee requested that a port-a-potty be ordered prior to the Easter Egg Hunt and kept there for future use. Discussion on where to put the port-a-potty and ownership of parks followed. President Wajda recommended that the homeowners association be contacted to let them know about the aforementioned. Discussion followed on park signs.

Trustee Zambetti and the Parks Committee requested a job box containing rakes, softballs, etc. be put at the parks when needed by the YMCA. The Public Works building might not be accessible when the equipment is needed. The Board had no problem with the Parks Committee's request.

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Trustee Erbeck is looking for Staff input on motorists illegally making left-hand turns on Koppie Road extension as well as the possibility of accidents occurring at Koppie Road and the turn-a-around. Administrator Keller informed the Board that he had met with Phil Bus and Tom Rickert from Kane County and understood Kane County's reasoning on why they did not want to take down the left-hand turn sign due to their understanding that Koppie Drive was to be built through to Binnie and Freeman Roads. Administrator Keller stated he felt it was a Board decision and is looking for direction from the Board. Discussion followed on using the Schriener property as an option. Chief Joswick informed the Board that he has been redirecting them through Gilberts Town Center.

President Wajda discussed having Public Works Field Supervisor Burke make directional signage for Tyrrell Road and Route 72 and also contacting the IDOT on the proposed signage.

Trustee Erbeck advised the Board that the Police Mutual Aid Agreement is ready for the Board's consideration.

Trustee Erbeck inquired about the "cash for crash" program. Attorney Harbottle was directed to look into this matter.

Trustee Erbeck informed the Board that the Police Committee funds combined with the funds received from FEMA will be used to pay for the Public Works Radios, not to exceed \$1,900.00.

Trustee Erbeck informed the Board that there is a probability that Office Michael Wilgosiewicz will resign and work for Kane County and Officer Jeff Hill will move to the next rank.

President Wajda recommended a penalty clause in contracts with contactors using the salt bin situation as an example.

**EXECUTIVE SESSION:** Not necessary.

### **ADJOURNMENT:**

They're being no further business; **a motion was made by Trustee Mueller and seconded by Trustee Mengarelli to adjourn the meeting.** Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch Mengarelli, Mueller, and Garcia), 0-nays, 0-abstained, 0-absent. Motion carried. Adjournment time: 8:30 p.m.

Respectfully Submitted,

Darlene Mueller, Village Clerk