

# VILLAGE OF GILBERTS

## VILLAGE BOARD MEETING

February 19, 2008  
7:30 p.m.

### **CALLED TO ORDER:**

Village President Wajda called the meeting to order at 7:41 p.m. President Wajda led those present in the Pledge of Allegiance.

### **ROLL CALL/ESTABLISH QUORUM:**

Members present: President Tom Wajda, Trustees Erbeck (participated by teleconference), Zambetti, Mierisch, Mueller, Garcia and Mengarelli. Others Present: Village Administrator Ray Keller, Village Attorney Donna McDonald, Village Bond Counsel Greg Hummel, Village Engineer Ed Kanthack, Police Chief Mike Joswick, and Village Clerk Darlene Mueller. President Wajda declared a quorum present.

President Wajda informed the Board and audience that Trustee Erbeck had requested to participate by remote and **a motion was made by Trustee Mengarelli and seconded by Trustee Garcia to allow Trustee Erbeck to participate by teleconference.** Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried. Since the Village has no official remote policy, President Wajda commented that a policy will need to be made to participate remotely in the future.

### **PUBLIC COMMENT AND DISCUSSION**

Resident Bill Lawlor, 105 Briarwood Drive, Timber Trails Villas, took this opportunity to thank the Board and President Wajda on behalf of himself and his wife, Chris Asher, Mary Jo Pearson working on the road issue. Mr. Lawlor expressed that he enjoyed working with everyone. All questions or information regarding the road issue should be addressed to Timber Trails Villas Board Member or its HOA President Christine Erbeck.

Resident Christine Erbeck, President of the Timber Trails Villas Homeowner Association, 31 Regent Drive, expressed her thanks on behalf of the Homeowner Association thanked each and everyone that was involved in the process and present at tonight's Board meeting especially Bill and Anita Lawlor and Mary Jo Pearson in making the process easier and smoother for all concerned.

### **APPOINTMENTS/ACKNOWLEDGMENTS/PRESENTATION**

**A motion was made by Trustee Mueller and seconded by Trustee Garcia to appoint Trustee Bruce Erbeck and Trustee Ron Mengarelli to the Gilberts-Pingree Grove Revenue Sharing Area Planning Committee.** Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

Trustee Mengarelli requested that Staff compile various financing options for infrastructure to be discussed at these meetings. Administrator Keller has not set up a date at this time for the next meeting.

### **EXECUTIVE SESSION TO ADDRESS PENDING LITIGATION**

**A motion was made by Trustee Garcia and seconded by Trustee Mierisch to close a portion of meeting to the public, effective immediately with business to follow as permitted by 5 ILCS 120/2 (c) (11) to discuss litigation against, affecting the Village which has been filed and is pending.** Roll call: Vote 5-ayes (Trustees Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried. (*Trustee Erbeck was disconnected from the phone at this time.*) The Board went into Executive Session at 7:40 p.m. and returned to the public meeting at 8:03 p.m.

**A motion was made by Trustee Zambetti and seconded by Trustee Mierisch to reconvene to the public meeting.** Roll call: Vote 5-ayes (Trustees Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

(*Clerk Mueller called Trustee Erbeck to join the Board in the Pubic Meeting*). President Wajda asked for a roll call from Clerk Mueller. Clerk Mueller called the roll with every Board member present at the public meeting and Trustee Erbeck by telecommunication.

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### APPROVAL OF MINUTES:

**A motion was made by Trustee Mueller and seconded by Trustee Zambetti to approve the Village Board Meeting Minutes of December 5, 2008.** Trustee Erbeck made a correction on Page 3; ninth paragraph should read "Trustee Erbeck will review the budget to see if Homeland Security can pay for the radios." A vote was taken as amended. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

### APPROVAL OF BILLS AND SALARIES:

**A motion was made by Trustee Mueller and seconded by Trustee Zambetti to approve the amended payment of bills as pursuant to the list dated 2/19/08 and presented to the Trustees prior to the meeting as follows: General Funds \$26,280.03, Developer Donations \$-0-, Permit Pass Thrus \$320.00; Performance Bonds and Escrows \$805.00; Water Fund \$10,928.34 and Payroll \$56,110.94.** Discussion followed. Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried.

### ORDINANCES/RESOLUTIONS/PROCLAMATIONS/MOTIONS TO BE PASSED

**A motion was made by Trustee Garcia and seconded by Trustee Zambetti to approve a contract with Lynn Monte Associates for consulting services on Strategic Planning not to exceed \$18,000.00.** Discussion followed on the advantages and disadvantages of having a strategic plan at this time. Trustee Mengarelli felt that the money could be used for a parking lot at the 20-acres park in Gilberts Town Center and three (3) new Police squad cars. He also recommended by using the last strategic plan "wish list" and the input of the Plan Commission would suffice at this time. Following is a brief summary of excerpts from the Board.

Trustee Garcia felt although this was a great idea and commented in today's world and past issues with Village's issues with north boundary; in order for us to come up with concept, the Village needs to have a well balance community in place to entice other people to come in our community. Trustee Garcia felt by having a strategic plan today we may lose focus and would not be very advantageous and the Village would have to do a new plan. Also, there would be a cost overrun with the agreement not to exceed \$18,000.00 plus expenses.

Trustee Mierisch totally agreed with Staff on hiring a facilitator; having worked in the corporate world consulting firms has proven their value in other communities. Trustee Mierisch inquired about other cost; for materials required and procured by the Consultant. Administrator Keller explained the Village would be using the Internal Revenue Service rates for reimbursement for travel and meals. Materials obtained by the Consultant will be separate cost to the Village.

Trustee Zambetti expressed concern about the cost of the agreement and overall what is being assessed and being evaluated. However, he felt planning was essential and was worth the \$18,000 considering what the Village has spent in other areas and \$18,000.00 did not seem too much to invest in Gilberts' future. Trustee Zambetti felt this was a 5-year program and should be good for now and is also related to the water and sewer study which will have to be reviewed again in the future.

Trustee Erbeck also commented on his experience in the corporate world and felt consultants from outside would be a huge value to the Village. The proposed consultant based on her expertise would be beneficial and the Village has lost opportunities in the past and would be taking a step backwards. Trustee Erbeck felt this Lynn Monte Associates will produce ideas for the Board's consideration and the Village can then decide if they want to foster those ideas. Roll call: Vote 4-ayes (Trustees Erbeck, Zambetti, Mierisch, and Mueller), 2-nays (Trustees Erbeck and Garcia), 0-abstained, 0-absent. Motion carried.

**A motion was made by Trustee Mengarelli and seconded by Trustee Zambetti to concur with the Building/Zoning/Planning/Development Committee on resolving the satellite dish issue to not grandfather the existing satellite dishes and continue to enforce the Village current Code.**

Administrator Keller reported that the B/Z/P/D Committee considered several options regarding the current zoning code prohibiting the placement of satellite dishes and antennas on the front facades of residents. There being many dishes that did not comply with the ordinance, the Building/Zoning/Planning/Development Committee recommended against "grandfathering" the existing

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dishes, opting instead for the continued enforcement of the current Code. If the Board wishes to amend the proposed ordinance to change the section in the zoning code, a public hearing will be required by the Plan Commission. Further discussion followed on the grandfathering of certain satellite dishes. Trustee Garcia commented on B/Z/P/D doing a great job on the ordinance of reviewing and cultivating this ordinance but felt the grandfather clause would benefit some residents who initially moved their satellite dish. Roll call: Vote 5-ayes (Trustees Erbeck, Zambetti, Mierisch, Mengarelli, and Mueller), 1-nay (Trustee Garcia), 0-abstained, 0-absent. Motion carried.

**A motion was made by Trustee Mueller and seconded by Trustee Garcia to approve Timber Trails Villas' Snow Plowing Agreement.** Administrator Keller explained in his memo that the proposed agreement was prepared by Staff for the Village to snow plow the private roads within the Timber Trails Villas development. The HOA agrees to indemnify and hold harmless the Village against damages and the Village will repair mail boxes that are knocked down. Discussion followed and a change was made in the agreement making the HOA responsible to notify residents of cars to be towed and/or ticketed when cars parks on street when in excess of two (2) inches of snow fall. Also, the date on page 2 under "term" would be changed from October 1<sup>st</sup> to May 1<sup>st</sup>. Roll call: Vote 5-ayes (Trustees Zambetti, Mierisch, Mengarelli, Garcia and Mueller), 0-nays, 1-abstained (Trustee Erbeck), 0-absent. Motion carried.

**A motion was made by Trustee Garcia and seconded by Trustee Mierisch to approve Resolution #08-01R/State of Illinois Joint Purchasing Program Participation Resolution.** The approval of this Resolution will allow Public Works to have its own registration number for participating in State bids, i.e., salt. The Police Department has their own registration number. Roll call: Vote 6-ayes (Trustees Erbeck, Mierisch, Mengarelli, Garcia, Zambetti and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried

**A motion was made by Trustee Mueller and seconded by Trustee Garcia to approve January 2008 Treasurer's Report for filing.** Roll call: Vote 6-ayes (Trustees Erbeck, Mierisch, Mengarelli, Garcia, Zambetti and Mueller), 0-nays, 0-abstained, 0-absent. Motion carried

### REPORTS FROM CONSULTANTS, OFFICERS, BOARDS, COMMISSIONS

Village Administrator – Administrator **Keller had no report. A motion was made by Trustee Mueller and seconded by Trustee Mueller to have Administrator Keller work with Mr. Ed Brunfeld relative to the Com-Ed lines.** Roll call: Vote 5-ayes (Trustees Mierisch, Mengarelli, Garcia, Zambetti and Mueller), 0-nays, 1-abstained (Trustee Erbeck), 0-absent. Motion carried. (*This action was discussed in Executive Session.*)

Village Engineer – Engineer Kanthack updated the Board on the IEPA low interest loan. The Village should be notified in approximately two months.

Village Attorney – Attorney McDonald had no report for the Board.

Village Treasurer – Finance Director Blocker was not present at the Board Meeting and submitted her monthly Treasurer's Report. .

Village Clerk – Clerk Mueller gave an update on the Special Census with a tentative completion date at the end of February.

Village Planner – The Village Planner had no report at this time.

Police Chief – Chief Joswick had no report at this time.

Chief Building Inspector - Chief Building Inspector's report is in the Board's packet.

Plan Commission Chairperson – Chairman Cullotta has no report at this time. Discussion on future meetings followed.

### REPORT FROM TRUSTEES AND VILLAGE PRESIDENT

Trustee Garcia reported at the Public Works Oversight Committee on working on the land application recommended by Trustee Mengarelli. A presentation was made by Mr. Ed Coggin from SEC Group on

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the treatment of wastewater. An initial evaluation would cost approximately \$20,000 - \$30,000. It cost the Village \$25,000.00 a year to haul sludge. Public Works will be reviewing options.

Trustee Garcia discussed the overlapping of committees and not being able to note that due to not being able to give a reason why he could not make his other committee meeting. After a discussion, President Wajda requested that other options or timelines be researched.

Trustee Garcia noted his concern about Pop Warner football league having put a flyer noting that it being a Gilberts' function and not stating that it was "in the Village of Gilberts". This matter was discussed at the Parks Committee and the Committee did express an interest, however, the Village never received any certificate of insurance or any required documents. After a discussion on what requirements should be submitted, it was requested that a representative from Pop Warner attend Work Session meeting next week.

Trustee Garcia discussed still having a problem with this email and asked Clerk Mueller to refer Village emails to his home email.

Trustee Mierisch reported the new CERT class will begin sometime in the fall of 2008. CERT will sponsor a blood drive at the Gilberts Elementary School on April 26<sup>th</sup>.

Administrator Keller informed the Board about YMCA's annual dinner next Wednesday night and to contact him if they were interested in attending the event.

### **ADJOURNMENT:**

They're being no further business; **a motion was made by Trustee Mengarelli and seconded by Trustee Mierisch to adjourn the meeting.** Roll call: Vote 6-ayes (Trustees Erbeck, Zambetti, Mierisch Mengarelli, Mueller, and Garcia), 0-nays, 0-abstained, 0-absent. Motion carried. Adjournment time: 9:20 p.m.

Respectfully Submitted,

Darlene Mueller, Village Clerk