

**Village of Gilberts  
Committee of the Whole  
Meeting Minutes  
January 12, 2010**

APPROVED MINUTES

**Order of Business**

**Call to Order / Pledge of Allegiance**

President Zirk called the meeting to order at 7:23 p.m. President Zirk led those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

President Zirk asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Clark, Mierisch, Zambetti, Farrell and President Zirk. 1-absent: Trustee Garcia. Others present: Administrator Keller, Finance Director Blocker and Village Clerk Meadows. For members of the audience please see the attached list.

**Recognition/Presentation**

**Recognition-Andrew La Comb**

President Zirk on behalf of the Village recognized Andrew LaComb for his accomplishment in receiving the rank of Eagle Scout. He noted that Mr. LaComb was not in attendance however staff has mailed a Certificate of Recognition to his residence.

**Presentation-Illinois American Water**

Mr. Phillips reported that in the month of December the Water Treatment Plant treated 12.5 million gallons of water and the Waste Water Treatment Plant processed 12 million gallons of waste.

Mr. Phillips reported that on January 7<sup>th</sup> they had repaired a service leak. The leak was located before the b-box and could account for some of the Village's water loss. IAW would be able to confirm this assumption after the next water reading in February. In addition, Mr. Phillips reported that his staff stated that the waterline break was leaking 20 gallons of water a minute.

Mr. Phillips reported that they had unplugged the pump at the influent lift station. In addition, they will be cleaning the wet wells. Mr. Phillips went on to report that the service pumps at the wastewater treatment plant have been out of service for several months. They are running the system off the potable water system. They are waiting for a recommendation from the Village's engineers.

President Zirk asked if IAW was current with EPA reporting. Mr. Phillips replied yes.

President Zirk inquired if IAW had returned the Village files. Mr. Phillips replied yes. The files have been returned to the Water and Wastewater plants.

President Zirk inquired about the outstanding billing issues. Finance Director Blocker stated that IAW is still researching the billing concerns. She noted that they have been researching the issues for over five weeks. Finance Director Blocker went on to explain that part of the problem is that when the HOA's changed hands they notified IAW of the address change. However IAW did not change the addresses. In turn the HOA's are now questioning the bills. In addition, Finance Director Blocker reported that there is an estimated 12,000 to 13,000 dollars in credits that IAW cannot seem to justify. There was some discussion on why there would be credits on irrigation meters. Finance Director Blocker stated that is what she is trying to find out. Mr. Phillips will contact the representatives down state and try to get the matters resolved. Finance Director Blocker noted that Mr. Phillips is copied on all the emails. Mr. Phillips acknowledged the receipt of the emails.

Trustee Mierisch once again expressed her concerns about the time it takes to resolve these matters. Trustee Mierisch would like the concerns escalated and dates that the matters will be resolved. Administrator Keller reported that he will be meeting with Mr. Phillips to discuss the concerns. Finance Director Blocker has drafted a list containing the outstanding issues. Trustee Mierisch is requesting by the next Board Meeting committed dates or escalation points that the matters will be resolved. Administrator Keller stated he would provide the Board Members with an update at the next meeting.

#### **Minutes to be Considered**

##### **Village Board Meeting Minutes 12/15/09**

Trustee Erbeck thanked Village Clerk Meadows for amending the minutes and providing more detail on how many hours Public Works Employees spend plowing in one shift. There being no further discussion. President Zirk directed Village Clerk Meadows to place the minutes on the next Consent Agenda.

##### **Village Board Meeting Minutes 01/05/10**

President Zirk asked the Board of Trustees if they had any comments on the Village Board Meeting Minutes from the meeting held on January 5, 2010. The Board Members had no comments. President Zirk directed Village Clerk Meadows to place the minutes on the next Consent Agenda.

##### **Treasurer's Report for December 2009**

President Zirk asked the Board of Trustees if they had any comments on the Treasurer's Report for December 2009. The Board Members had no comments. President Zirk directed Village Clerk Meadows to place the December 2009 Treasurer's Report on the next Consent Agenda.

**Items for Discussion**

**Project List**

Administrator Keller briefly reviewed the items listed on the Project List as follows:

**Water and Waste Water Management Plan**

Administrator Keller stated in February staff will be identifying the water works staff and their job descriptions.

**Indian Trails Flooding**

Administrator Keller stated at the end of the month Mr. George Kannigan and Engineer Blecke will be providing the Board Members with an update on the progress of the Village's drainage concerns. The Board Members will also be asked to consider an agreement between the Village and Mr. Kannigan.

**Business Incentive Plan**

Administrator Keller reported that this item would be driven by what the business owner's needs are.

**Road Improvement Program**

Administrator Keller reported that this item would be addressed during the FY-2011 budget process.

**Equipment Replacement Program**

Trustee Erbeck inquired if the Police Department ever purchased a generator. Administrator Keller replied no. However, this might be something to consider when working on the FY-2011 budget. Administrator Keller reported that Public Works is also in need of a generator.

**Park Options**

Administrator Keller reported that this also would be addressed during the budget process

**Public Works Structure**

Administrator Keller stated that this item has been addressed by having Chief Building Inspector Swedberg supervise the department.

**Property Maintenance Enforcement**

Administrator Keller stated that this item has also been addressed

**Timber Trails Roadway Construction**

The above referenced matter will be addressed at a later date  
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### **Stimulus Projects**

Administrator Keller reported that currently federal funds have not been made available.

### **Succession Plan for the Organization**

This matter will be addressed as time allows.

### **Indian Trails CCR Steps**

Administrator Keller stated that the residents of Indian Trails have taken matters into their own hands and have not approached the Village.

### **Public Safety Officer**

Administrator Keller stated that Chief Williams is working on this item.

### **Home Rule**

Administrator Keller stated that this item is a major initiative.

The Board Members agreed that the projects were appropriately prioritized.

### **Water/Wastewater Balance Update**

The Board Members reviewed the recapture balance sheets provided by Finance Director Blocker. A lengthy discussion ensued.

The Board Members went on to review the Water Sewer Tap-On Fees Comparison Worksheet provided by Finance Director Blocker. A lengthy discussion ensued with respect to the construction cost of water and wastewater treatment plants and the tap-on fees.

### **Board Reports**

Trustee Farrell reported that the Village had partnered with the Northern Kane County Chamber of Commerce and they be hosting a Business Owners Meeting on Wednesday, January 27<sup>th</sup> at the Village Hall from 5:00 p.m.-7:00 p.m.

Trustee Erbeck reported that he had recently meet with Laura Nicoline of Caruso Homeowners Management Group for the Timber Trails single family homes. They discussed her concerns with the maintenance of the wetlands and the bike trail. Ms. Nicoline is looking for direction on how to maintain the wetlands correctly. President Zirk stated that they should have a Best Management Maintenance Plan. President Zirk suggested that Ms. Nicoline contact the person that manages Timber Glens wetland areas.

President Zirk complemented Chief Williams on his new Premise Alert Program.

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There being no further business to discuss, **a motion was made by Trustee Clark and seconded by Trustee Zambetti to adjourn the meeting.** Roll call: Vote: 5-ayes: (Trustee Mierisch, Zambetti, Farrell, Erbeck and Clark. 0-nays, 0-abstained. Motion carried. Adjournment time: 8:40 p.m.

Respectfully submitted,

Debra Meadows