

**VILLAGE OF GILBERTS
VILLAGE BOARD
MEETING MINUTES
January 5, 2010**

APPROVED MINUTES

ORDER OF BUSINESS

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:01 p.m. President Zirk led those present in the Pledge of Allegiance.

Roll call / Establish Quorum

President Zirk asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Erbeck, Clark, Mierisch, Zambetti, Farrell and President Zirk. 1-absent: Trustee Garcia. Others present: Administrator Keller, Finance Director Blocker, Engineer Blecke and Village Clerk Meadows. For members of the audience please see the attached list.

Recognition/Introduction/Presentations

Recognition of participation-Rutland-Dundee Fire Department

President Zirk on behalf of the Village presented Fire Chief Thomas and Fire Fighters James Rossi, Nick Igara, Marl Lutzow with a certificate of appreciation for their participation in the Gilberts Tree Lighting Event. (A special thanks to Nick Beauchaine who was unable to attend).

Introduction-New Village Intern Mr. William Beith

Administrator Keller introduced Mr. William Beith, the new Village Intern. Intern Beith provided the Board Members with a brief overview of his background.

Presentation-Conservation Foundation-Best Stormwater Practices

Administrator Keller introduced Mr. Dan Lobbes, Director of Development for the Conservation Foundation and Ms. Andrea Cline, Watershed Resource and Sustainability Manager for the Conservation Foundation.

Mr. Lobbes provided the Board Members with a brief overview of the organization. Mr. Lobbes stated that the Conservation Foundation is a non-profit organization. He went on to say that their mission is to preserve natural areas and open spaces, protect rivers and watersheds, and promote stewardship of the environment.

Mr. Lobbes stated that the Gilberts project is part of two Riverboat Grants. He went on to discuss in length the best structural and non-structural ways to manage Stormwater. Mr. Lobbes introduced the second presenter, Ms. Andrea Cline.

Ms. Cline reported that they had been working with Administrator Keller in drafting annexation language and preferred Best Management Practices to be included in future annexation agreements and development codes. In addition, they have hired Kabbes Engineering to provide technical information and cost estimates.

Ms. Cline provided the Board Members with a menu of Stormwater best management practices that are appropriate for the Village of Gilberts. The menu items were selected by considering the Village's location, soils, and the Village's experience with development.

Ms. Cline began with a detailed presentation with respect to the use of permeable paving. Ms. Cline's presentation included information on the various types of permeable paving and the locations that are best suited for their use.

Ms. Cline continued her presentation by providing the Board Member with information on various Stormwater detention basin applications.

Administrator Keller asked if the Board Members had any questions. He noted that the reason he had asked the Conservation Foundation to provide the Board Members with an overview of their organization was to see if the Board Members were interested in pursuing the inclusion of BMP language in future annexation agreements and/or development codes.

Ms. Cline stated that she would be happy to provide the Board Members with additional information.

Trustee Mierisch stated that she would like to receive additional information.

Trustee Erbeck inquired about the use of grass and gravel in parking lots. Ms. Cline noted that the parking lots displayed were not primary parking lots. They were overflow parking lots that were not used often.

Trustee Zambetti questioned the use of the porous concrete in a climate that experiences extreme temperature changes. Ms. Cline reported the surface performs very well. Trustee Zambetti asked what the oldest example was. Ms. Cline believed 2002; however there might be older examples in the state of Wisconsin.

Trustee Farrell noted that the Kane County Cougar's Stadium has had a permeable brick paver's parking lot for many years and it appears to be very durable. Trustee Farrell inquired if salt could be used as a de-icer. Ms. Cline replied yes.

There was some discussion with respect to maintenance. Ms. Cline reported that sweeping the pavers semi-annually removes the debris.

Trustee Farrell inquired about the cost of installing the permeable surface versus the traditional pavement. Engineer Blecke stated that initially permeable surface is more expensive. However, in the right location and circumstance the permeable surfaces can be effective and cost efficient.

Mr. Lobbs reported that using the previously discussed Best Stormwater practice methods can reduce the detention requirements and make a development profitable.

President Zirk asked for clarification with respect to on-line detention. He wondered if Mr. Lobbs was a proponent for on-line detention. Mr. Lobbs replied no.

President Zirk expressed concerns with implementing regulations and mandating their use when and where they don't make sense. He noted that the regulations need to be site specific.

There was lengthy discussion with respect to maintaining wetland areas. Mr. Lobbs stated that Kane County now requires wetland areas to contain native plants. By doing this the maintenance issue goes away. Mr. Lobbs went on to say that they have a program called Conservation at Home, where they go around and educate the HOA's on maintaining wetland areas.

President Zirk discussed the reality of permeable paving reducing the amount of required detention space.

Mr. Lobbs reported that they have a longer presentation that they would like to present to the Plan Commission. In addition, if the Board Members are interested they will be hosting a full day seminar in February. Invitations will be going out soon.

Public Comment and Discussion

President Zirk asked if anyone in attendance wished to address the Board. There were no comments.

Approval of Minutes

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve the Village Board Meeting Minutes dated December 1st, 2009.

There being no comments President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-eyes: (Trustees Clark, Mierisch, Zambetti, Farrell and Erbeck). 0-nays, 0-abstained. Motion carried.

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve the Committee of the Whole Meeting Minutes dated December 8th, 2009.

There being no comments President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees Mierisch, Zambetti, Farrell, Erbeck and Clark). 0-nays, 0-abstained. Motion carried.

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve the Village Board Meeting Minutes dated December 15th, 2009.

Trustee Erbeck recommended that Clerk Meadows amend page four second paragraph to contain the detail provided by Chief Building Inspector Swedberg.

A motion was made by Trustee Clark and seconded by Trustee Erbeck to rescind the motion to approve December 15th, 2009 Village Board Meeting Minutes.

Roll call: Vote: 5-ayes: (Trustees Zambetti, Farrell, Erbeck, Clark and Mierisch). 0-nays: 0-abstained. Motion carried.

Approval of Treasurer's November 2009 Report

A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve the November 2009 Treasurer's report.

There being no further discussion. President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees Farrell, Erbeck, Clark, Mierisch and Zambetti). 0-nays, 0-abstained. Motion carried.

Bills and Salaries

A motion was made by Trustee Erbeck and seconded by Trustee Farrell to approve the Bills and Salaries dated January 5, 2010 as follows: General fund: \$25,377.88, Developer Donations \$1,000.00, Permit Pass Thrus \$3,173.09, Performance Bonds and Escrows \$736.00, Water Fund \$11,485.15 and Payroll \$101,937.65.

There being no further discussion. President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees Erbeck, Clark, Mierisch, Zambetti and Farrell). 0-nays, 0-abstained. Motion carried.

Ordinances/Motions/Resolutions/Agreements for Approval

Resolution 01-2010

A motion was made by Trustee Clark and seconded by Trustee Erbeck to approve Resolution 01-2010, A Resolution accepting mass earthwork improvements, storm sewer improvements and erosion control improvements for the Par Development, Inc. Gilberts Town Center commercial lots 293-294, authorizing the release of the developer's performance bond.

Trustee Clark recommended that prior to the Board authorizing the release of any of Par Development's and Ryland Homes' performance bonds or the reduction in their performance bonds the Village should insist that they correct the problem in Gilberts Town Center.

There being no further discussion. President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees Clark, Mierisch, Zambetti, Farrell and Erbeck). 0-nays, 0-abstained. Motion carried.

Resolution 02-2010

A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to approve Resolution 02-2010, A Resolution authorizing application for Kane County Riverboat Funds and execution of all necessary documents.

Administrator Keller reported that every year Kane County solicits grant applications for its Riverboat Funds grant program, which are funded through a portion of revenues generated by the Elgin Grand Victoria riverboat. The grant program provides a maximum award of \$100,000 with a minimum dollar-for-dollar (50%/50%) match, with a total of \$1.1 million to disburse. The County's grant process focuses on projects that qualify as "education, "environment" or "economic development". The grant deadline is Friday, January 8, 2010.

Administrator Keller reported that staff is preparing a grant application requesting \$62,981 to construct four community entrance signs, each of which would be equipped with a LED message display. In addition to building community identity, the LED displays would replace the Village's "traveling sign" as a primary means of communicating information about community events, emergency information, etc. The proposed project scope would total \$125,962, which includes the fabrication and installation of the four signs.

Trustee Mierisch asked if there were dates that the Village would receive the funds. Administrator Keller stated yes. This would be a formal agreement which would include terms and a scope of work. The grant program would need to be completed within two years.

Trustee Erbeck questioned why the Village needed four signs. Administrator Keller stated that Kane County has historically partially-funded many projects rather than fully-funding fewer projects. However, ultimately he would like to see the Village have community signs at all the gateways entering the community.

Trustee Zambetti agreed.

There being no further discussion. President Zirk asked Clerk Meadows to call the roll. Roll call: Vote: 5-ayes: (Trustees Mierisch, Zambetti, Farrell, Erbeck and Clark). 0-nays: 0-abstained. Motion carried.

Staff Reports

Administrator Keller reported that he was looking for direction from the Board with respect to applying for the Small Cities Grant. They are offering \$40,000 for micro projects. Administrator Keller recommends the Board consider rewriting the Zoning Code. Attorney Tappendorf provided a cost estimate of \$26,000-\$30,000.

Administrator Keller reported that Mr. Luczynski has requested to post-pone his presentation scheduled for Tuesday, January 12th.

Administrator Keller reminded the Board Members that next Tuesday will be the kick-off meeting for the EDC Committee. The EDC Committee Meeting will begin at 6:00 p.m. Administrator Keller has invited Melissa Hernandez (Kane County Chamber) to speak to the Board Members.

There was some discussion with respect to how the meeting will be conducted. Administrator Keller will open the meeting. Trustee Mierisch recommended that the agenda include "Public Comment".

Board of Trustee Reports

Trustee Erbeck asked how much salt the Village had on hand. Staff estimated that the Village has 200 tons in the salt bin and additional 100 tons on order.

Trustee Erbeck inquired about the Public Works overtime. Administrator Keller reported that the Village is currently using a two man crew instead of four man crew.

Trustee Erbeck reported that the north section of Galligan Road should be equipped with a snow fence. Administrator Keller stated that section of Galligan Road belongs to Kane County. However, he will contact the county.

Trustee Mierisch mentioned an article that recently ran in the Courier reporting on how Municipalities were sharing equipment and services to save money. Administrator Keller stated that the Village is already sharing equipment with the Village of Hampshire. A discussion ensued with respect to sharing equipment and services.

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President Zirk asked Finance Director Blocker if the billing concerns with Illinois American Water had been resolved. Finance Director Blocker replied no. Trustee Mierisch expressed her frustration with the situation. Trustee Mierisch recommended escalating the concern. Trustee Mierisch suggested holding a conference call with IAW.

The Board Members discussed in length the water loss numbers provided by Illinois American Water. The Board recommended the Village should read the meters during the next billing cycle and compare the data.

Trustee Erbeck suggested that staff check into solar powered signs to place at the end of old Galligan Road.

Trustee Clark stated that Sola Drive is a sheet of ice and it is Mr. Reimer's responsibility for plowing that area. There was some discussion about the Village plowing unaccepted roads and back billing the company or individual.

Trustee Zambetti inquired about the timeline for inspection and painting of the water towers. Engineer Blecke stated that this should be done every ten to fifteen years.

Trustee Farrell reported that the first meeting for the second annual Community Days Event is scheduled for January 12th at 5:00 p.m.

Trustee Farrell reported that today was the last day for voters' registration.

Trustee Farrell reported that Melissa Hernandez of the Northern Kane County Chamber will be hosting a Gilberts' Business Owners Meeting on January 27, 2010 at 5:30 p.m.

There being no further business to discuss, **a motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adjourn.** Roll call: Vote: 5-ayes: (Trustees Erbeck, Clark, Mierisch, Zambetti and Farrell). 0-nays: 0-abstained. Motion carried.
Adjournment time: 9:03 p.m.

Respectfully submitted,

Debra Meadows