

APPROVED MINUTES

Village of Gilberts
87 Galligan Road
Gilberts Illinois
Village Board
Meeting Minutes
December 14, 2010

Call to Order / Pledge of Allegiance

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

Roll Call / Establish Quorum

Village Clerk Meadows called the roll. Roll call: Members present: Trustees Erbeck, Mierisch, Zambetti, Farrell and President Zirk. Absent: 2-Trustees Clark and Cullotta. Others present: Village Administrator Keller, Attorney Tappendorf, Finance Director Blocker, Intern Beith and Village Clerk Meadows. For members of the audience please see the attached list.

Public Hearing

Tax Levy Ordinance for Fiscal Year Beginning May 1, 2011 and ending April 30, 2012

President Zirk opened the public hearing. Administrator Keller reported that State Statute requires a public hearing be held prior to the adoption of the ordinance establishing the corporate property tax levy if the tax levy amount is greater than 105% of the previous year's tax levy.

President Zirk discussed the method in which the tax levy is calculated. He commented on the fact that the Village is not increasing the property tax. The tax levy amount reflects and captures new development and growth.

President Zirk asked the audience if they had any comments. There were no comments from the audience. There being no further discussion **a motion was made by Trustee Erbeck and seconded by Trustee Farrell to close the public hearing at 7:04 p.m.** Roll call: Vote: 4-ayes: Trustees Erbeck, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Public Comment

President Zirk asked if anyone in the audience wished to address the Board. Resident Charlene Carlsen who resides at 232 Tollview Terrace approached the Board. She provided the Board with the history of the holiday tree located at Waitcus Park. Ms. Carlsen thanked the Board Members and Staff for continuing to decorate the Waitcus Holiday Tree. In addition, she thanked Mr. George Kannigan for donating the ornaments which were hung on the Waitcus Tree.

Consent Agenda

A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to approve the consent agenda as follows:

- A. A Motion to approve Minutes from the December 7, 2010 Village Board Meeting
- B. A Motion to approve Bills and Salaries dated December 14, 2010 as follows: General Fund \$28,080.44, Performance Bonds and Escrows \$97.00, Water Fund \$6,279.91
- C. A Motion to approve the destruction of Executive Session Audio Tapes from November 14, 2006-May 15, 2007 as permitted by 120 ILCS 120/02.06 (a), (c)
- D. A Motion to adopt Ordinance 30-2010, an Ordinance Levying Taxes for Fiscal Year beginning May 1, 2011, ending April 30, 2012
- E. A Motion to adopt Ordinance 31-2010, an Abatement Ordinance for SSA #9 for Fiscal Year beginning with May 1, 2011, ending April 30, 2012
- F. A Motion to adopt Ordinance 32-2010, an Abatement Ordinance for SSA #15 for Fiscal Year beginning with May 1, 2011, ending April 30, 2012

Trustee Mierisch asked if the Board Members were approving the revised Village Board Meeting Minutes from the December 7th Meeting. The Board Members replied yes.

Roll call: Vote: 4-ayes: Trustees Mierisch, Zambetti, Farrell and Erbeck. 0-nays, 0-abstained. Motion carried.

Items for Approval

A Motion to adopt Ordinance 35-2010, an Ordinance amending Village Code Section 2.14 "IML Risk Management"

Administrator Keller recommended the Board amend the Village Code to delete Section 2.14 which requires the Village to secure its risk management insurance coverage from IMLRMA until the Board reviews other cost saving options. In addition Attorney Tappendorf advised that this language is not necessary.

A motion was made by Trustee Erbeck and seconded by Trustee Farrell to adopt Ordinance 35-2010, an Ordinance amending Village Code Section 2.14 "IML Risk Management". Roll call: Vote: 4-ayes: Trustees Mierisch, Zambetti, Farrell and Erbeck. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 33-2010, a Resolution approving a proposal by Arthur J. Gallagher Risk Management Services Inc. for property, liability, workman's compensation and risk management insurance coverage.

Administrator Keller commended Finance Director Blocker for all of her research and hard work reviewing various insurance quotes. He went on to report by approving the proposal provided by Arthur J. Gallagher the Village will save \$50,000 in insurance expenditures.

A motion was made by Trustee Erbeck and seconded by Trustee Zambetti to approve the proposal by Arthur J. Gallagher Risk Management Services Inc. for property, liability, workman's compensation and risk management insurance coverage. Roll call: Vote: 4-ayes: Trustees Zambetti, Farrell, Erbeck and Mierisch. 0-nays, 0-abstained. Motion carried.

A motion to approve Resolution 34-2010, a Resolution authorizing the Intergovernmental agreement between the Village of Gilberts and IPBC to provide health insurance.

Administrator Keller reported that this matter was discussed in length at the last Board Meeting and staff recommends approval.

A motion was made by Trustee Zambetti and seconded by Trustee Erbeck to approve Resolution 34-2010, a Resolution authorizing the Intergovernmental agreement between the Village of Gilberts and IPBC to provide health insurance. Roll call: Vote: 4-ayes: Trustees Farrell, Erbeck, Mierisch, and Zambetti. 0-nays, 0-abstained. Motion carried.

A Motion to approve Resolution 35-2010, A Resolution initiating the submission of a Public Question to establish a Non-Home Rule Sales Tax.

Administrator Keller stated that this matter was also discussed in length at the last Board meeting. Trustee Erbeck complimented staff on their work in bringing this matter before the Board.

A motion was made by Trustee Farrell and seconded by Trustee Erbeck to approve Resolution 35-2010, A Resolution initiating the submission of a Public Question to establish a Non-Home Rule Sales Tax. Roll call: Vote: 4-ayes: Trustees Erbeck, Mierisch, Zambetti and Farrell. 0-nays, 0-abstained. Motion carried.

Items for Discussion

FY-2011 Budget Overview

Finance Director Blocker provided the Board Members with a brief overview of the worksheets depicting the budget projections. Trustee Mierisch questioned why the Enterprise Fund projections were showing a negative amount.

Finance Director Blocker responded that this was the first budget cycle that the Village had operated the water and wastewater operations and staff was not sure what the expenses and revenues would be. She reported that she had a contingency line item which would be used to offset the negative expenses.

Administrator Keller reported that the Enterprise Fund revenue had increased. Trustee Mierisch commented on the fact that many residents have informed her that their water bills are higher than when IAW was doing the billing. Finance Director Blocker believes the reason for the perception that the water rate has increased is due to the fact that IAW meter readings many times were estimated readings. However, the Village physically reads all of the meters. In addition, IAW did not follow the Village Ordinance with respect to late fees and shut-off procedures. Finance Director Blocker went on to report that in a lot of cases IAW would write off late fees which was lost revenue to the Village.

President Zirk was pleasantly surprised to see that the Enterprise Fund was in the black. He proceeded to thank staff for holding the line on expenditures. He was pleased to see that staff had reduced General Fund expenditures by 25%.

Waste Hauling RFP

Administrator Keller discussed staff's summary of the waste hauling proposals. He asked if there were specific items the Board would like staff to consider when drafting their recommendation. President Zirk directed staff to consider selecting a vendor based on cost.

Trustee Zambetti expressed concerns with any waste hauler proposing recycling pick-up every other week.

Staff Reports

Administrator Keller reported that on December 8th the Plan Commission concluded the public hearing for Elgin Recycling's request to amend their special use permit. Based on the testimony provided during the hearing, the Plan Commission failed to recommend approval of the amendment, noting violations of the Zoning Code and the original special use permit.

Administrator Keller is in the process of drafting a revised Finding of Fact. He will provide the Board Members with copies along with the draft Plan Commission Meeting Minutes.

Trustee Mierisch asked if staff will provide Elgin Recycling with compliance deadline dates. Administrator Keller replied yes.

President Zirk recommended if Elgin Recycling still wants to proceed with their request to amend their special use permit staff should clarify the current special use language.

Trustee Zambetti noted that recently during testimony to amend another recycling center's special use permit the Board asked staff if there had been any complaints with respect to the recycling centers and staff reported no. Administrator Keller replied that the recent concerns were brought to staff's attention during the Elgin Recycling's Special Use amendment request process.

President Zirk discussed the need to update the Villages performance standards. In addition, revise the Zoning Code to provide for transitional zoning districts. Administrator Keller recommended the revision to the Zoning Code be included in the budget discussions.

Finance Director Blocker reported that the past due water notices had been mailed. The Village has extended the length that the late payment will be accepted for the holidays. The last day to pay the water bill will be January 4.

Trustee Mierisch inquired if staff had changed the shut-off procedure due to the past concerns. Finance Director Blocker replied no. Staff is still planning on hanging the shut-off notices on the front door and if the bills are not paid staff will be shutting off the water.

Trustee Mierisch asked if staff is still offering payment plans. Finance Director Blocker replied yes.

Administrator Keller reported that Intern Beith had passed his finals.

Trustee Reports

Trustee Erbeck asked what is the next step with respect to passage of Resolution 35-2010, which places a Public Question on the April 5, 2011 Consolidated Election Ballot. Administrator Keller reported that it is important the Village educates the voters. Administrator Keller reported that he is in the process of drafting a "Frequently Asked Questions" handout. The information will be placed on the website, facebook and possibly mailed to the residents.

A lengthy discussion ensued with respect to educating the public on the benefits of the implementation of the Non-Home Rule Sales tax.

T Village Board
Meeting Minutes
December 14, 2010
Page 6

There being no further business to discuss, a motion was made by Trustee Erbeck and seconded by Trustee Zambetti to adjourn from the public meeting at 8:05 p.m. Roll call: Vote: 4-ayes by unanimous voice vote. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,

Debra Meadows