

Village of Gilberts  
87 Galligan Road  
Gilberts, Illinois 60136  
Village Board Meeting Minutes  
November 2, 2010

APPROVED MINUTES

**Call to Order/Pledge of Allegiance**

President Zirk called the meeting to order at 7:00 p.m. He proceeded to lead those present in the Pledge of Allegiance.

**Roll Call / Establish Quorum**

President Zirk asked Village Clerk Meadows to call the roll. Roll call: Members present: Trustees Clark, Mierisch, Zambetti, Cullotta, Farrell and President Zirk. Absent: Trustee Erbeck. Others present: Administrator Keller, Chief of Police Williams, Finance Director Blocker, Chief Building Inspector Swedberg, Intern Beith, and Village Clerk Meadows. For member of the audience please see the attached list.

**Public Comment and Discussion**

President Zirk asked if anyone in the audience wished to address the Board. There were no comments from the audience.

**Consent Agenda**

President Zirk reported that Trustee Farrell has asked to remove item 5G.

**A motion was made by Trustee Clark and seconded by Trustee Farrell to approve the consent agenda with exception of item 5G as follows:**

- A. **A motion to approve Minutes from the October 5, 2010 Village Board Meeting**
- B. **A motion to approve Minutes from the October 12, 2010 Committee of the Whole Meeting**
- C. **A motion to approve September 2010 Treasurer's Report**
- D. **A motion to ratify the Bills and Salaries dated October 19, 2010 in the amounts as follows:**  
**General Fund \$66,680.49, Permit Pass Thrus \$4,460.00, Performance Bonds and Escrow \$4,964.00, Water Fund \$54,810.85 and Payroll \$103,733.02**
- E. **A motion to approve Bills and Salaries dated November 2, 2010 in the amounts as follows: General Fund \$9,027.13, Performance Bonds and Escrows \$1,596.52 and Water Fund \$16,554.23**

**F. A motion to approve Resolution 25-2010, a Resolution approving the Executive Session Meeting Minutes**

Roll call: Vote: 5-ayes: Trustees Clark, Mierisch, Zambetti, Cullotta and Farrell. 0-nays, 0-abstained. Motion carried.

**A motion to approve Ordinance 28-2010, an Ordinance Authorizing the Enforcement of Traffic regulations on Private Property in the Timber Trails Villas**

Trustee Farrell reported that the reason she asked this item to be removed from the consent agenda was due to the fact that she resides on one of the streets. Administrator Keller commented that voting on this matter did not pose a conflict of interest.

A discussion ensued with respect to the method used to determine if someone is parked at least 30' from a crosswalk. Chief Williams explained how the measurement would be obtained.

Administrator Keller reported that Ms. Christy Erbeck, President of the Villas HOA, would be arriving shortly to answer any questions. He suggested that the Board might want to wait until she arrived to vote on this matter.

President Zirk asked if any of the Board Members had any questions. There were no questions brought forward.

**A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Ordinance 28-2010, an Ordinance Authorizing the Enforcement of Traffic regulations on Private Property in the Timber Trails Villas.** Roll call: Vote: 4-ayes: Trustees Mierisch, Zambetti, Cullotta and Clark. 0-nays, 1-abstained: Trustee Farrell. Motion carried.

**Items for Approval**

**A motion to approve Resolution 27-2010, a Resolution Adopting the 2009 Kane County Natural Hazards Mitigation Plan**

Administrator Keller reported that the adopting of Resolution 27-2010 was a housekeeping issue. Trustee Mierisch inquired if the Village had a representative who is involved in the updating process. Chief Williams stated he has been involved in the updating process.

Trustee Mierisch asked if staff had reviewed and updated the Village Emergency Plan. Chief Williams responded no not as of yet. Trustee Mierisch directed staff to add this item to the Project List.

**A motion was made by Trustee Clark and seconded by Trustee Farrell to approve Resolution 27-2010, a Resolution adopting the 2009 County Natural Hazards Mitigation Plan.** Roll call: Vote: 5-eyes: Trustees Zambetti, Cullotta, Farrell, Clark and Mierisch. 0-nays, 0-abstained. Motion carried.

**A motion to approve Resolution 28-2010, a Resolution Authorizing an Intergovernmental Agreement between the Village of Gilberts and Kane County, Illinois to provide funding from Recovery Zone Economic Development Bonds**

Administrator Keller discussed the Kane County Intergovernmental agreement for the Village participation in the Recovery Zone Economic Development Bond program. He continued his report by informing the Board that Kane County anticipates issuing \$16.8 million in bonds in December 2010 through the Recovery Zone Development Bond program, which the Federal Treasury pays a direct subsidy of 45% of the interest on the bonds. The Village successfully applied for a \$345,000 project that will include a new storm sewer through Gilberts Glen to Tyler Creek. In addition, correct the drainage and raise the elevation of Binnie Road where it regularly floods.

The term of the loan would be for 10 years, with an anticipated interest rate (inclusive of the RZB subsidy and capitalization of the County's bond issuance costs) of 3% corresponding to an annual debt payment of \$40,445. The payment schedule will mirror the County's bond payment schedule, with the participating municipalities remitting their loan payments ten days before the County's payment is due.

Administrator Keller stated that the agreement is only a draft. However, the County is asking for a firm commitment by no later than November 16<sup>th</sup>.

Trustee Clark questioned what revenue stream would fund the debt service. Administrator Keller recommended using the Local Use Tax or Enterprise Funds to fund the debt service. He recommended incorporating the discussion of ways to fund the debt service into the next budget cycle discussions.

A hearty debate ensued with respect to funding the debt service.

Trustee Clark expressed concerns with the Village taking on the debt prior to knowing the EAG conclusion on the NPDES negotiations. He commented on the effect the debt could have on future development.

Trustee Clark agreed the projects are necessary. However, in his opinion he was not sure if the projects should be the Village's first priority.

Trustee Mierisch expressed her disappointment with the path in which the discussion was leading. She noted that the Board recently approved a \$20,000 drainage improvement at which time the Board Members assured her Gilberts Glen and Dunhill's drainage concerns would be addressed in the very near future.

The Board Members directed Administrator Keller to provide them with more information prior to them voting on this matter. The Board would like to know the impact the debt service would have on the FY-2011 Budget and the budgets moving forward.

**A motion was made by Trustee Clark and seconded by Trustee Zambetti to table agenda item 6b until more information is made available.** Roll call: Vote: 5-ayes: Trustees Cullotta, Clark, Mierisch, Zambetti, and Farrell. 0-nays, 0-abstained. Motion carried.

**Motion to approve Resolution 29-2010, a Resolution authorizing an agreement with Stewarts Spreading for Biosolids Removal**

Administrator Keller reported that Stewart Spreading previously handled the Village's sludge removal through Illinois American Water and is familiar with the Village's needs.

He went on to report that the company that the Village originally contracted with for this year's sludge removal at \$0 .029 per gallon removed was unable to secure the fields. However, at a short notice Stewart Spreading could secure the fields at a rate of \$0.045 per gallon removed.

President Zirk recommended that next year staff should see if the Village could secure the fields which in turn should lower the rate.

**A motion was made by Trustee Clark and seconded by Trustee Zambetti to approve Resolution 29-2010, a Resolution authorizing an agreement with Stewarts Spreading for Biosolids Removal.** Roll call: Vote: 5-ayes: Trustees Farrell, Clark, Mierisch, Zambetti, and Cullotta. 0-nays, 0-abstained. Motion carried.

#### **Items for discussion**

##### **Public Works Department Overview**

Chief Building Inspector Swedberg provided the Board Members with an overview on the Public Works task and the hours spent on each.

The Board Members complimented the Public Works staff for all their hard work.

President Zirk recommended the report separate the water and wastewater task and employee time. In addition, he recommends staff might want to consider hiring part-time college students next summer. He thought it might be more cost effective to have the part-time students perform the ground maintenance work.

#### **Staff Reports**

Chief Williams reported that Wednesday, November 3<sup>rd</sup> he will be meeting with his department to begin discussing and implementing the Community Policing Philosophy.

Chief Building Inspector Swedberg reported that Public Works is in the progress of flushing hydrants. He reported that every hydrant will be properly flushed.

Intern Beith provided the Board with an update on the Waste Hauling RFP.

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Village Clerk Meadows reminded the Board that Thursday, November 4<sup>th</sup> is Family Reading Night at the Gilberts Elementary School from 6-7:30 p.m.

**President's Report**

President Zirk commended staff and the Rutland Dundee Township Fire Department for their work on the annual bonfire. He noted that considering the weather there was a good turnout.

There being no further business to discuss, **a motion was made by Trustee Clark and seconded by Trustee Farrell to adjourn from the public meeting.** Roll call: Vote: 5-ayes by unanimous voice vote. Adjournment time: 8:07 p.m.

Respectfully submitted,

Debra Meadows

SIGN IN SHEET  
(Please Print)



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Sam Boyce	822 Tipperary	847-888-4779
Tom Warda	485 Linden	847-628-1357
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